

## Job Descriptions

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**Outreach Librarian for Multicultural Services**  
University of Illinois Library at Urbana-Champaign

**Position Available:** August 16, 2006. A full-time tenure track, or tenured position with the rank of Assistant or Associate Professor of Library Administration.

**Duties and Responsibilities:** The University of Illinois at Urbana Champaign is seeking an experienced public service librarian to provide focused support for the delivery of library services and resources to diverse populations across campus. The Outreach Librarian for Multicultural Services will report directly to the Associate Librarian for Services and is responsible for the development, implementation, and assessment of multicultural programs and initiatives for the University Library. This librarian will work formally with those university offices and specific academic programs that support education across all cultural and ethnic groups on campus. The incumbent will also work with a variety of student groups on campus to keep them informed of Library programs and to collaborate on ways to bring more services to those groups. Within the library system, the Outreach Librarian for Multicultural Services will work collaboratively with various subject selectors to develop programs and services. With an office in the undergraduate library, the librarian will also work closely with the Undergraduate Library Instruction Coordinator and with the Coordinator for Information Literacy Services and Instruction to develop the capacity for the Library to support the diverse learning initiatives on campus. The incumbent will be a member of the User Education Committee and is formally part of the Central Public Services Division of the Library.

**Environment:** The University of Illinois at Urbana-Champaign is committed to excellence, and its emphasis on diversity is a vital part of that commitment. In a university, the enrichment of knowledge through exposure to many cultures is vital to the missions of teaching, research, and service. The University of Illinois at Urbana-Champaign is dedicated to creating an environment that celebrates diversity and fostering a campus climate that has a place for each person, a place from which each person can explore the rich tapestry of knowledge.

The University of Illinois Library at Urbana-Champaign is one of the preeminent research collections in the nation and the world. With more than 10 million volumes and a total of 21 million items, it ranks third among academic libraries in the United States and first among public university libraries in the world. As the intellectual heart of the campus, the Library is committed to maintaining the strongest collections and services possible and engaging in research and development activities—both of which support the University's mission of teaching, research, and public service. The Library currently employs approximately 100 faculty and 300 staff members. For more detailed information, please visit <http://www.library.uiuc.edu/>.

The Library consists of more than 40 departmental libraries that are located throughout campus and administratively organized into eight divisions. One of the largest UIUC libraries, the Undergraduate ("Undergrad") Library, serves as a logical point of introduction to the larger University Library system; the website address is <http://www.library.uiuc.edu/ugl>. The Undergrad Library collection has been developed to support undergraduate coursework and research and to encourage the full use of the scholarly resources available throughout the University Library. The Undergraduate Library collection includes over 250,000 books, 320 current magazine and journal subscriptions, 3,200 reserve items, and over 75,000 non-print items.

Librarians collaborate with campus faculty and staff to develop instruction that is responsive to teaching and learning needs and furthers the development of student information literacy. The programs are characterized by assessment of student learning outcomes and systematic program evaluation and particular attention is paid to identifying unserved and underserved groups.

**Qualifications: Required:** Accredited Masters Degree in Library Science, with direct experience in providing service to a diverse academic community. Experience with program development and management of library outreach programs as well as knowledge of current and emerging technologies. Evidence of ability to perform research, achieve publication, and engagement in university/professional/community service in order to meet the University's standards for promotion and tenure. Ability to work in a heterogeneous and multi-unit environment. Demonstrated oral and written communication skills. **Preferred:** Knowledge of one or more of the following subject areas: Afro-American Studies, Asian American Studies, Latino/Latina Studies, Native American Studies or other multicultural research areas. Ability to speak Spanish or reading knowledge of another language of the major U. S. immigrant groups is preferred. Library instruction experience, and experience with computer-aided instruction (CAI), and other multimedia applications **Desired:** Demonstrated experience in grant project design, writing and implementation.

**Salary and Rank:** Salary is competitive and is commensurate with experience and credentials. This is a full time faculty appointment at the rank of Assistant or Associate Professor, depending on service and research record.

**Terms of Appointment:** Twelve-month appointment; 24 work days vacation per year; 11 paid holidays; 12 annual sick leave days (cumulative), plus additional 13 days (non cumulative) per year if necessary; health insurance, requiring a small co-payment, is provided to employees (coverage for dependents may be purchased); participation in the State University Retirement System which includes several private options including TIAA-CREF, is compulsory upon appointment (8% of the staff member's salary is withheld on a pre-tax basis, and is refundable upon termination); newly hired university employees are covered by the Medicare portion of Social Security, and are subject to its deduction.

**Campus and Community:** The University of Illinois at Urbana-Champaign is a comprehensive and major public land-grant university (Doctoral/Research University-Extensive) that is ranked among the best in the world. Chartered in 1867, it provides undergraduate and graduate education in more than 150 fields of study, conducts theoretical and applied research, and provides public service to the state and the nation. It employs 2,000 faculty members who serve 26,000 undergraduates and 10,000 graduate and professional students; approximately 25% of faculty receives campus wide recognition each year for excellence in teaching. More information about the campus is available at <http://www.uiuc.edu>.

The University is located in the twin cities of Champaign and Urbana, which have a combined population of 100,000 and are, situated about 140 miles south of Chicago, 120 miles west of Indianapolis, and 170 northeast of St. Louis. The University and its surrounding communities offer a cultural and recreational environment ideally suited to the work of a major research institution. More information about the community can be found at <http://www.cucvb.org>, <http://www.ccchamber.org/>.

**Apply:** Send letter of application and complete resume with the names, addresses, and telephone numbers of three references to: Cindy Kelly, Head, Library Human Resources, University of Illinois Library at Urbana-Champaign, 1408 W. Gregory Drive, Suite 127, Urbana, Illinois, 61801, (217) 333-8168. E-mail [mokelly@uiuc.edu](mailto:mokelly@uiuc.edu). Electronic applications are acceptable initially, but must be followed by a hard copy with signature.

**Deadline:** March 1, 2006. To ensure full consideration applications must be received by the deadline date.

THE UNIVERSITY OF ILLINOIS IS AN AFFIRMATIVE ACTION/  
EQUAL OPPORTUNITY EMPLOYER

North Carolina State University Libraries

**ACADEMIC PERSONNEL LIBRARIAN**  
Vacancy Announcement

Between the mountains of the Blue Ridge and the shores of the Outer Banks lies North Carolina's Research Triangle of Raleigh, Durham, and Chapel Hill. One of the nation's premier concentrations of academic, corporate, and public research, the area combines moderate year-round temperatures, rolling hills, championship college athletics, and a rich diversity of cultural events. The Triangle consistently ranks high on lists of desirable American communities, including a recent rating as the number-one place to be in terms of education and standard of living. The North Carolina State University Libraries has been recognized as the first recipient of the Association of College and Research Libraries' *Excellence in Academic Libraries Award* for its teamwork, innovation, and continuous interaction with students and faculty to further the educational mission of NC State University. The NCSU Libraries is ranked 29th by the Association of Research Libraries among North America's top 113 academic research libraries.

The NCSU Libraries invites applications and nominations for the position of **Academic Personnel Librarian** to provide leadership for the Libraries' recruiting program and for its diversity initiatives. In a library that is actively engaged in defining the future of librarianship, the Academic Personnel Librarian plays a key role in the recruitment, development, and retention of library employees and in educating others about careers in academic research libraries.

**Responsibilities**

Develops and implements innovative initiatives to recruit and retain highly qualified individuals to positions in the NCSU Libraries and to the profession of librarianship. Directs the nomination, search, and appointment processes for all professional positions. As an ex-officio member on nomination committees, serves as policy and procedures expert, insuring compliance with federal regulations and university policies, including Equal Opportunity and Affirmative Action. Collaborates with librarians, managers, and administrators to develop and enhance retention efforts. Establishes and maintains liaison relationship with graduate faculty in top MLS programs throughout North America, visiting schools, placement centers, and selected conferences.

Plans and implements programs that foster a climate where diverse staff and user populations feel welcomed, valued, and respected. Develops and implements strategies to increase employment and retention of members of underrepresented groups. Represents the Libraries in campus, regional, and national diversity efforts. Participates in planning, serves on library-wide committees, task forces, and teams. Librarians at NCSU Libraries are expected to be active professionally and to contribute to developments in the field. Reports to the Associate Director for Organizational Design and Learning.

**Qualifications Required:** ALA-accredited MLS or equivalent advanced degree in library or information science. Two or more years' professional experience in an academic library. Demonstrated knowledge of relevant employment laws and regulations. Excellent interpersonal and presentation skills; demonstrated excellence in oral and written communications. Ability to exercise judgment and handle personnel matters with discretion. Experience using current technology, including database and Internet applications. Evidence of organizational skills and ability to work effectively on an independent basis and as a member of a team. Evidence of ability for ongoing professional development and contribution. Willingness and ability to travel. **Preferred:** Experience with diversity programming. Formal training or education in relevant employment laws, regulations, and practices.