

Assessment

SURVEY

Help us improve our Special Collections services

For the following aspects of the services provided at the Circulation/Information, please mark [x] the five (5) items **most important** to you, the five (5) things you feel we **do best**, and the five (5) areas in which you feel we most **need to improve**. If you don't think that an item applies to you because you have never used this service, mark N/A (i.e. not applicable).

Most Important	Do Best	Need to Improve	N/A	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Explaining the search process/showing how we got the answer
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Help providing alternative access to missing or checked out items
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Help providing alternative access to items we don't own
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Help identifying Special Collections materials for your research topic
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Explaining our policies and procedures
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Help with other equipment problems/questions (e.g. PC, multi-media station, microfilm readers, etc...)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Showing an interest in assisting you and treating you with courtesy
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Length of time you have to wait to consult materials
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Spending an appropriate amount of time to answer your question(s)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Referring you to the correct person or place if we can't answer your question
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Acceptable hours of service
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Provide photocopy and digital reproduction services for Special Collections materials
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Helping you learn how to use the collection
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Providing exhibits that interest you
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Providing online access to digitized resources and finding aides from Special Collections
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Providing a suitable environment for research and study

I am an:

- Undergrad Grad Student Faculty Staff Other

Please use the back of this page for any comments/feedback.

When completed, please leave this survey in one of the collection boxes at the Circulation Desk.

Thank You.