



Footnotes

2014–2015 ARL Law Library Statistics Footnotes

Footnotes may also include errata and corrections to data from prior years not previously reported. Numbers refer to columns in Library Data Tables and to Questionnaire numbers. Unless otherwise stated all figures are as of 06/30/2015.

| Question Number | Footnote |
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ALABAMA

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| | All figures are as of 09/30/2015. |
| 7.a | Change due to cuts in purchases in 2014–2015. |
| 7.c | Change due to initiation fees due to new services added in 2013–2014. |
| 8, 13 | Salary/wage drop due to transfer/retirement of personnel. |
| 10 | Fringe benefit drop due to transfer/retirement of personnel. Fringes include: Social Security-University; State Teachers Retirement System; TIAA-CREF RAVALIC employer match; Health Insurance; Health Insurance–Medical OJI; Life Insurance; AD&D Insurance; Long Term Disability; Tuition Grant–Employee; Tuition Grant–Dependent; State Unemployment Insurance |
| 13.c | Drop due to fewer student employees. |
| 14 | Change in number of in house classroom presentations in 2014–2015. |
| 16 | Drop due to change to calculation of reference statistics. |
| 17 | Drop due to increase in use of online services by clientele. |

ARIZONA

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| 10 | Includes professional and support staff. |
| 11 | Percent for professional staff. |

ARIZONA STATE

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| | Library branches included: Law library. |
| 1 | Print withdrawals due to aggressive weeding in preparation for move to smaller facility offset by large MARC record loads for new e-book packages. |
| 2 | Reduction in physical volume is due to aggressive weeding of the LC collection and dissolution of the Gov Docs Depository program collection. |
| 4 | Additions include new MARC record loads for: Making of Modern Law Foreign Collections (4,870); ProQuest Congressional Hearings (93,968); ProQuest Congressional Research (125,095); ProQuest Legislative Insight (22,095); plus additions to existing collections: ebrary (+11,088); Hein Online (+54,359); MyiLibrary (+3,714). |
| 7.b | Majority of this reduction is due to a drop in the cost of Serials and Non-prod as a result of the Thomson West LMA re-negotiations. |
| 7.c | Increase in spending due to additional MARC records for electronic resources and heavy binding in preparation for move to new building and new product: Lib Guides. |
| 8.a | Increase is due to hiring one librarian and the staff raises. |
| 8.c | Had less student work hours and hired less students. |
| 9 | Difference is due to spending a large amount on scanning books. |
| 13.a | Added one new librarian. |
| 13.c | Had less student work hours in FY 2015. |
| 15 | Presentations were to larger groups compared to last year. |
| 21 | Due to weeding the library in preparation for the move, we had fewer print materials to lend. |

| Question Number | Footnote |
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ARIZONA STATE cont.

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| 22 | Materials requested for cite checks by law journal students increased. |
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BOSTON

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| 7.c | Collection Support includes Doc. Delivery/ILL \$1,136; Coll. Mgt. Util. \$43,340; Preservation \$2,048; and Binding \$2,657. |
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| 10 | Includes Professional & Support Staff. |
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| 11 | Percent for Professional Staff. |
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| 18 | Included in Main library response: 521,082. |
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| 20 | Included in Main library response. |
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BOSTON COLLEGE

All figures are as of 05/31/2015.

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| 1 | We rely on the federated title count provided by the University Libraries and produced by our shared bibliographic management system. |
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| 8.b | The decrease in BC Law Library support staff salaries is due to three factors: 1) Our Access Service Supervisor, a long-time employee (32 years of service) retired in June at the start of the 2015 Fiscal Year. Her slot was vacant for a number of months; 2) The Access Services Supervisor position was upgraded to a professional position (Access Services Librarian), and one of our Law Library Assistants (support position) was promoted into the new professional position; and 3) The Law Library Assistant position was vacant for several months until we were able to hire a replacement. |
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| 8.c | The decrease in BC Law Library student assistant salaries is due to two factors: 1) We eliminated a whole class of law library student assistants—this change also accounts for the decrease in our reported FTE for student assistants; 2) We were unable to find a candidate to fill a summer technology assistant position. This position pays a significant stipend. |
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| 10 | For all full-time professional and support staff employed by the Law Library, the fringe benefit rate was 36.5% in FY 2015. The Law Library had one part-time (.22 FTE) who was not benefits eligible. Law Library Guards, paid by the BC Police Department, are granted fringe benefits on a prorated scale depending on number of hours assigned per week, number of weeks per year, and number of years on the force. |
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| 12 | The University Library reports this number for all libraries at Boston College. |
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| 17 | The Law Library statistics for initial circulations is included in the number reported by the Boston College University Library. |
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| 18–20 | The Boston College Law Library does not track this data. For LEXIS, WESTLAW, and Bloomberg Law research services, the vendors do not provide this data. We will rely on the figures reported by the Boston College University Libraries. |
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| 21–22 | These figures do not reflect requests made and requests filled within the Boston College University Libraries system. Requests are declining due to increased access to more full-text e-resources. |
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| 22 | Our law reviews, which in the past were our heaviest ILL users, are now performing cite and substance checks online and with more online and born digital materials. |
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| 23 | The Boston College Law Library does not keep gate count statistics. |
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BRIGHAM YOUNG

All figures are as of 12/31/2014.

| Question Number | Footnote |
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BRITISH COLUMBIA

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| | All figures are as of 03/31/2015. |
| | Library branches included: Law Library. |
| 4 | This represents e-books purchased for the Law Library. Users also have access to the more than 2M e-books available through the UBC Library system. |
| 6–9, 10, 12 | Expenditures as reported in Canadian dollars — Collections Expenditures: (7a) \$77,816; (7b) \$926,046; (7c) \$4,785; (7) \$1,008,647; Salary Expenditures: (8a) \$388,746; (8b) \$248,508; (8c) \$20,398; (8) \$657,652; (10) \$111,849; Overall Expenditures: (7) \$1,008,647; (8) \$657,652; (9) \$7,242; (6) \$1,673,541; (12) NA/UA. NOTE: Total Salaries and Wages (Q8) EXCLUDES Fringe Benefits Expenditures (Q10). |
| 9 | Includes operational supplies, communications and conference expenses; computers and other equipment are funded by the central library. |
| 13.a | One librarian's salary is jointly funded with the Faculty of Law. |

CALIFORNIA, BERKELEY

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| 7 | Cost cutting necessary due to decrease in funding. |
| 7.a–7.b | Reductions due to cutting materials, aggressively negotiating with vendors, etc. |
| 9 | Fringe benefits are also included in this category. |
| 11 | We have a 3 tiered rate system for assessing fringe benefit expenses. For FY 2014–2015, the percentages of salary were: Academic 34%, Staff 42.1%, and Limited (temp) 17.5%. Students are not assessed for fringe benefits. |
| 13 | Law FTE dropped significantly as funding has been reduced. |
| 13.a–13.b | Retirements, resignations were not replaced. |

CALIFORNIA, DAVIS

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| 12 | Included with Main Library. |
| 23 | Law Library does not record gate counts. |

CALIFORNIA, IRVINE

Library branches included: Law Library

CALIFORNIA, LOS ANGELES

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| 10 | Major components of the UCLA employee benefit expenditures include the following: OASDI, Medicare, health insurance, life insurance, non-industrial disability insurance, workers compensation, unemployment insurance, dental insurance, vision insurance, vacation accruals, retirement contributions. |
| 11 | Not applicable at UCLA. Actual employee benefit expenditures are based on individually calculated and recorded benefit expenditures by type of employee benefit expense. |
| 16 | The decrease for the number of reference transactions can be contributed to several factors, which at this time we can't single out any one of these. We updated our library website, making it easier for users to locate what they need. We handle more in-depth research sessions; we track the amount of time spent with the researcher and this has increased significantly, decreasing the number of actual reference transactions. We updated our tracking for SIA (Summary of Instructional Activities) interactions more comprehensively and can be inclusive with the reference transaction. We are transitioning to a new access services model, and it can be that staff are not tracking each of their interactions correctly as they are learning the new model. |

| Question Number | Footnote |
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CASE WESTERN RESERVE

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| 1 | The Law Library also has access to a number of electronic resources that are counted only in the Main Library's statistics. |
| 18–19 | The law library's answers to questions 18 and 19 for the 2014–2015 reporting period are significantly lower than the figures we provided for the 2013–2014 reporting period. We attribute the reduced number of full-text article requests and number of regular searches performed to several factors. First, the numbers we reported in 2013–2014 were some of the highest numbers we've ever reported. The numbers we are reporting for 2014–2015 are more in line with our yearly average (though still slightly lower). Secondly, the total student enrollment at the law school was at an all-time low for recent years during the 2014–2015 period and thus resulted in lesser usage of online resources. Third, our most heavily used database provider, Westlaw, ceased offering free printing in May 2013. This resulted in full-text article requests dropping significantly from Westlaw. Fourth, our new LLEAP program for first year law students began in 2014 placed much less emphasis on legal research skills and database searching than the previous CORE legal research and writing course had emphasized. As such, less online searches were performed. Fifth, the law school did not offer an Advanced Legal Research course during the 2014–2015 reporting period which caused less online searches to be performed. Lastly, there were significantly fewer students fulfilling writing requirements during the 2014–2015 reporting period. This, again, would result in less online research being conducted. Taken together, these things would be indicative of the lower number of full-text article requests and lower number of regular searches performed during the 2014–2015 reporting period. |

CHICAGO

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| 8.c, 13.c | The increase in student hours and salaries for student employees is attributable to separate funding from the Law School for project work. This funding includes support for the Judith M. Wright Fellowship and student employees paid for by the Law School to work on Chicago Unbound. |
| 10 | "The University's fringe benefit rates are calculated by Sponsored Award Accounting annually and negotiated with the Department of Health and Human Services. Rates are calculated for benefit eligible (receive full benefits). In addition, a Federal rate is calculated which is the same as the benefit eligible rate excluding unallowable dependent tuition remission benefit expenses. This rate is only applied to salaries charged to Federal awards. Some of the major fringe benefit cost categories are: Health Insurance, Retirement, FICA/Medicare, Tuition Remission, Workman's Compensation and Unemployment Insurance. Fringe benefit expenses also include short/long term disability, life insurance, temporary shutdown, staff/faculty assistance, child/elder care, employee physicals, training and flex-transportation/medical/dependent." |
| 13.b | D'Angelo is down two full-time support staff positions from FY14 to FY15. |
| 14 | The number of library presentations to groups varies each year based on requests received by faculty and the number and schedule for student programming. |
| 17 | The decrease in number of initial circulations is due to the implementation of a new library system in 2014–2015. This implementation caused two changes that affected the circulation transactions at the D'Angelo Law Library. Frequent system interruptions and downtimes precluded recording some, not insignificant, percentage of transactions. The new library system records circulation transactions differently and does not attribute loans to the holding library. |
| 18 | This number includes document views from COUNTER compliant vendors: Brill, OUP, and Wiley; and non-COUNTER compliant vendors: ALM, Bloomberg BNA, ChinaLawInfo, CIAO, E&E news, HeinOnline, IntelliConnect, LegalTrac, LLMC, PACER, and WorldTradeLaw. |

| Question Number | Footnote |
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CHICAGO cont.

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| 19 | This number includes searches in: CIAO, LegalTrac, and LLMC. There has been a marked decrease in the reporting of this usage among non-COUNTER compliant vendors. |
| 21 | The number of filled or lending requests vary by the collection needs of the requesting libraries and naturally fluctuates from year to year based on faculty research needs. For 2015, the fluctuations also are attributable to the Library's participation in UBorrow, a direct ILL borrowing/lending system of the CIC, and participation in BorrowDirect, a resource sharing system of Ivy League institutions. |
| 23 | D'Angelo does not have an electronic counter, so a gate count is not available. |

CINCINNATI

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| 10 | Fringe benefits include leave, insurance premium contributions, employer retirement contributions, and dependent tuition remission. |
| 11 | Official fringe rates vary by employee level. 35.8% for faculty librarians, 41.0% for administrative staff, and 53.5% for support staff. |
| 12 | \$858,794 for the institution included in main report. |
| 23 | Gate count is not recorded. |

COLORADO

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| 12 | The Law Library consortial expense data is not available this year. |
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COLUMBIA

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| 21 | Includes 1,572 from fee-based service. |
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CONNECTICUT

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| 10 | Includes health and dental Insurance, retirement contribution, and worker's compensation. |
| 13.a | In 2014–2015, we employed 10.5 professional staff and 5.5 support staff. |
| 16 | While the number of reference questions is lower than last year, the complexity of questions increased. |
| 18–20 | This number includes only EBSCO, Edinburg University Press, Gale, IngentaConnect & ProQuest. Other databases are not COUNTER compliant. We are not able to obtain use statistics from a number of our databases subscriptions including Westlaw, Lexis, BNA, Bloomberg. The remainder of our databases are subscribed to by the main campus libraries and are accounted for in their statistics. |
| 18 | This year we were able to obtain additional full-text article request data, which were not available last year. This accounts for the increase in requests. Non-COUNTER Compliant statistics: Hein Online article retrievals=60,534; CCH articles viewed=1,381; ALM pageviews=11,152; Leadership Directories documents viewed=890; Data Plane=95; and LLMC Page views=406. |
| 19 | Last year we reported total number of searches in ProQuest and could not strip out LAW only searches. This year we can, which accounts for the large dip in numbers. Non-COUNTER Compliant statistics: Hein Online searches=16,234; CCH searches=609; and Data Planet searches=102. |
| 20 | Last year, we included federated searches from databases subscribed to by the main campus libraries, from which we could not strip out non-Law searches. This accounts for the dip in numbers between last year and this year. |

CORNELL

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| | For counts coded as "NA/UA": Unless otherwise noted, counts for Law are included as part of the main survey reporting, and are not broken out here. |
| 2 | Print volumes only. With 2009/10 forward, does not include any e-books. All e-book counts are included in the main survey; Law cannot be broken out. |

| Question Number | Footnote |
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| CORNELL cont. | |
| 8 | The requested breakouts cannot be provided. This figure includes expenditures for academic and exempt staff as well as expenditures for non-academic, non-exempt staff. |
| 13.a | Includes expenditures for academic and exempt staff. |
| 13.b | Includes expenditures for non-academic, non-exempt staff. |
| 13 | Excludes student FTE; all student FTE are included in the main survey. Excludes any short-term temporary staff and any positions that were temporarily vacant on June 30th. |
| 14–15 | Information transactions and presentations to groups include only those interactions staff recorded in Count It, CUL's locally built system for tracking public services transactions. |
| 16.a | Transactions sampled only at the circulation desk. |
| 17 | Excludes counts for Law volumes shelved at the remote storage facility. Includes returnable ILL lending transactions. |
| 21 | Starting with FY15, ILL counts exclude Borrow Direct requests filled, which are now processed centrally only. |
| DUKE | |
| | Library branches included: Goodson Law Library. |
| 7.a | The budget was increased for the purchase of digital collections. |
| 7.c | Print journal purchases decreased reducing binding needs. |
| 8.c | The number of student assistants increased by 33% this year; the wages for student assistants increased accordingly (37%). |
| 13.c | More students hired during 2014–2015 to cover evenings and weekends when full-time staff are not available. |
| 16 | Several sampling weeks in 2014–2015 were affected by expected or unexpected desk closures (including University holidays, weekend staff illnesses, and adverse weather closures). The most dramatic decrease in sampling numbers occurred in a summer month during which all reference service was conducted remotely from librarian offices. The remainder of the sampling weeks, which were not impacted by reference desk or library closures, generally tracked more closely to the 2013–2014 numbers for each month, and even exceeded them by 27% in December 2015. |
| 21 | We accidentally flipped the numbers for in-bound and out-bound ILL last year; the number of filled requests provided to other libraries should have been 805 in FY14 instead of 1,107. |
| 23 | There is no available gate count data for Goodson Law Library. |
| EMORY | |
| | All figures are as of 08/31/2015, unless otherwise noted. |
| 7.a | We had the unusual opportunity to buy some expensive rare books and manuscripts this year. |
| 8.b | The increase in support salaries was caused by two primary factors: (1) a position that remained open during much of FY 2014 was filled throughout FY 2015; and, (2) a support position was added in FY 2015. |
| 13.b | A support staff position was added for FY 2015. |
| 18–20 | Reported at the system level for all libraries on the MAIN library form. |
| FLORIDA | |
| 4 | This was reported in error last year. |

| Question Number | Footnote |
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FLORIDA STATE

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| | Library branches included: Law only. |
| | Library branches NOT included: Main, Music, Republic of Panama, Ringling, Goldstein (Communication and Information Library), Panama City, Beach FL included under MAIN. |
| 1 | Additional electronic books increased title count. |
| 2 | Includes major withdrawal project; Additional electronic books increased volume count. |
| 4 | Multiple additional digital libraries purchased and therefore, increased electronic book count. |
| 6 | One-time resource sharing purchase increased overall expenditures. |
| 7b | Includes a transfer from Main of 1.2 Million in June (this was originally reported in Law 7a). |
| 7c | Increased bindery and associated costs. |
| 8.b | Decreased full-time positions. |
| 8.c, 13 | Increased the amount of student workers. |
| 14–15 | The LAW library was involved in few presentations this year; therefore, there were fewer participants. |
| 21 | Law had few interlibrary loan requests, this number varies year over year.; |
| 22 | Law had additional interlibrary loan requests for faculty publications. |

GEORGE WASHINGTON

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| 1 | Increase of about 40,000 titles through new online sets acquired. |
| 21 | We continue to develop a research collection, particularly in the area of foreign and international law, that holds many unique titles sought by other libraries. |

GEORGETOWN

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| 7 | Prepaid a number of database purchases last year to avoid default due to a financial system changeover. |
| 8.a | We filled a high-level vacant position this year. Since it was completely unfilled last year, the effect on overall salaries is notable. Further, we provided equity adjustments to seven positions where salary compression had an unusually great impact as compared with peer schools. |

GEORGIA

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| | Library branches included: UGA Law Library. |
| | Library branches NOT included: UGA Special Collections Library, UGA Main Library. |
| 21 | In 2013–2014, this number was incorrectly reported as 9,020, when it should have been 681. Therefore the percent of change between last year and this year is only -19%. |

HARVARD

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| | Library branches included: Harvard Law School Library. |
| 4 | Included in overall total listed under MAIN. |
| 7.a | Decrease in one-time expenditures offset by increase in ongoing expenditures. |
| 8.b | Includes changes due to wage adjustments and position changes. |
| 11 | This is the amount for professional staff. Support staff is 45.5%. |
| 12 | Represents changes in representative fees. |
| 18–20 | Included in overall total listed under MAIN. |

HAWAII

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| | Library branches included: William S. Richardson School of Law (Law School Library). |
| | Library branches NOT included: University of Hawaii at Manoa Library, Health Sciences Library. |

| Question Number | Footnote |
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| HAWAII cont. | |
| 10 | Fringe benefits include: FICA, Medicare, Workers' Compensation, Unemployment insurance, Pension accumulation, Pension administration, Retiree health, Vacation Reserve (for employees who accrue vacation), and State health fund estimates. |
| 20 | We technically do not have federated searching capability, only index searching through PRIMO. |
| HOUSTON | |
| | All figures are as of 08/31/2015. |
| | Library branches included: Law Library. |
| 6 | Greater budget awarded this year. |
| 7 | Due to better budget this year from the Law School. |
| 8.b, 13, 13c | Two new students were hired in fiscal year. |
| 21 | Unknown why this increased. Could be better workflow due to more student workers. |
| 22 | Unknown why this increased, could be due to more student workers and better workflow to meet demand. |
| HOWARD | |
| 1 | Law Library discarded several volumes to prepare space for the Divinity Library. |
| 2 | Volume count has decreased, since a whole floor of legal periodicals was withdrawn and discarded to make room for the Divinity Library collection. |
| 16 | One reference librarian took a position elsewhere, thus we only have one reference librarian on staff (and the assistant director for public services who also handles reference requests). |
| ILLINOIS, URBANA | |
| | Library branches included: Law. |
| | Library branches NOT included: All Others. |
| | University Library reports on e-resources, ILL, Degrees, Faculty, and Enrollment for the whole university. |
| 7.a | We've not purchased any large sets over the last year, and have spent more on licenses. This is in line with years prior to FY14. |
| 7.b | Spending is in line with years prior to 2014; we've spent less on one-time purchases, and more on licenses. |
| 11 | Editor's Note: Published figure reflects the official designated percent for the Law Library (45.5%), as this is the maximum value entered for this question. |
| 14 | We did fewer "one-off" sessions this past year, partly due to being down 1.5 FTE librarians. |
| 15 | We did fewer one-off presentations, thus fewer total attendees. |
| INDIANA | |
| | Library branches included: Jerome Hall Law Library, Bloomington. |
| IOWA | |
| 2 | Electronic volumes include serials and are not separated from our total electronic holdings figure. |
| 4 | Electronic volumes include serials. |
| 11 | Rate for professional and scientific staff. |
| KANSAS | |
| | Library branches included: Wheat Law Library. |

| Question Number | Footnote |
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| KANSAS cont. | |
| 2 | Primarily due to withdrawal of most print GovDocs. Does not count e-resources. |
| 7 | Fewer Hein/Gale hard drive backup files purchased, and reduction in West Library Maintenance Agreement (LMA) |
| 8.b, 13.b | Addition of Library Assistant position. |
| 8.c | Fewer student hours at the Service Desk. |
| 11 | 18.434% for all non-health insurance related expenses for unclassified staff PLUS a flat rate of \$6,273.60 for the annual general health insurance expense. |
| 21 | Drop likely due to the fact that most of our ILL copy activity is with other academic libraries who likely have continued to increase their e-journal licensed content. |
| KENTUCKY | |
| 10 | Includes: retirement, health insurance, life insurance, and misc. fringe benefits (FICA and Social Security). |
| LOUISIANA STATE | |
| 4 | Increase due to the substantial purchase of additional bibliographic records for electronic books. |
| 7.c | Bibliographic Utilities \$55,763; binding \$8,804; ILL \$3,293; software \$33,672; memberships (for the purposes of publications) \$5,145; and security devices \$130. |
| 9 | Other operating expenditures include: hosted institutional repository and memberships (not for the purposes of publications). |
| 14 | Decrease resulted from the first-year Legal Research and Writing course being redesigned to consist of fewer sections than in the previous year. Additionally, due to under enrollment, the Foreign, Comparative, and International Legal Research course was not taught this academic year. |
| 16 | Decrease resulted from the Reference Desk being closed for significant periods due to understaffing. |
| MIAMI | |
| | All figures are as of 05/31/2015. |
| 11 | Professional 27%, support staff 43% |
| MICHIGAN | |
| | Library branches included: Law. |
| 2 | Includes the number of volumes for print and number of titles for electronic. We have no way to count electronic volumes. Includes electronic titles that we do not own or lease. |
| 4 | This is a title count for electronic monographs. We have no way to count electronic volumes. |
| 7.c | This item is the cost for contract binding. |
| 10 | Long term disability, group insurance, federal insurance contribution, retirement plan—employer contribution, health insurance, dental insurance, and wellness program. |
| 20 | Our federated search doesn't provide this statistic. |
| 21 | Drop in lending requests. |
| 22 | Drop in borrowing requests. |
| MICHIGAN STATE | |
| | Library branches included: Law. |

| Question Number | Footnote |
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MICHIGAN STATE cont.

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| 14 | The Library formerly gave bibliographic tours, but as times have changed the Library has made a dramatic shift. We all teach in the classroom. The decline reflects the difference between lead-the-herd tours and active classroom instruction. Fewer sessions, fewer participants, but much better results. |
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MINNESOTA

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| | Library branches included: Law Library (http://library.law.umn.edu/). |
| 2 | Decrease from last FY is due to deduplication and exclusion of electronic serials starting FY 2014–2015. |
| 6 | Increase from last FY due to a significant increase in one-time resource purchases and facilities improvement projects. |
| 8.b | Law Library had an open support staff position for a few months. Also, a position that was formerly classified as support was moved to professional part way through the year. |
| 9 | Facilities improvement projects. |
| 13.b | An open support staff position was filled. |

MISSOURI

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| | Library branches included: Law Library. |
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NEBRASKA

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| 7.a | Due to budget considerations, purchases of monographs were suspended midway through the year. |
| 7.b | Costs, serials and electronic resources increase on average about 10 percent. |
| 8.b | We created a new circulation supervisor position. |
| 8.c | The number of student assistant hours was reduced as a result of creating a new circulation supervisor position. |
| 9 | This figure changed as a result of realigning costs of technology from the library to a new law college IT department. |
| 10 | Benefits include FICA, Health Insurance, Life Insurance, and Retirement Contributions. |
| 13 | Midway through the year the library lost two full-time positions through retirement. |
| 13.b | The College of Law has moved two Law Library FTE to create a College of Law IT department. |
| 15 | Group presentations are generally offered to non-law college classes, either to courses offered at other local institutions or to undergraduate and graduate courses at the university. This year there have been fewer requests and their sizes are smaller. |
| 16 | Demand for reference assistance remains strong. We also use a new service to keep statistics, which makes recording reference transactions easier. As a result, the numbers are increased both because increased demand and increased convenience in recording them. |
| 22 | Demand for materials not held by the library has decreased. |

NEW MEXICO

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| | Library branches included: UNM Law Library. |
| | Library branches NOT included: UNM HSLICUNM Main Library. |
| 1 | Titles held dropped due to implementation of new ILS and conversion of data. |
| 2 | This difference is slightly over the boundary established at -4.4%, but I do not have a justification for the difference. |

| Question Number | Footnote |
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NEW MEXICO cont.

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| 8.b | Although the library hired a reference assistant to aid in duties with the loss of a librarian position, there is no obvious explanation to explain this decrease in support staff salaries and wage that puts us over the boundaries established by -5.3%. |
| 13.a | Decrease due to Librarian position transferring out of the Law Library to the Law School when the previous director moved to Law School then on to university administration. New director came through hire of previous deputy director, so no new position was created. |
| 13.b | Increase due to hiring of reference assistant to aid in coverage of duties due to the loss of a librarian position. |
| 21 | Decrease due to change in policy so that the majority of Law Faculty ILL requests are purchased for the Law Library collection, instead of initiating an ILL. |
| 22 | Increase in number of filled requests received could be a result of the change in policy so that the majority of Law Faculty ILL requests are purchased for the Law Library collection, instead of initiating an ILL. |

NEW YORK

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| 12 | Not Applicable |
| 17 | Last year's numbers were low; we didn't make proper use of the YTD Circulation numbers. |
| 18 | These are Serial Solutions click-thru statistics, not counter-statistics. |
| 19-20 | Not maintained |
| 23 | We don't have a mechanism for keeping a gate count. |

NORTHWESTERN

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| | All figures are as of 08/31/2015. |
| 14 | More targeted and topic focused presentations were delivered. |

NOTRE DAME

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| 4 | Over 75,000 HeinOnline records were made available through Serials Solutions during the past year. |
| 6 | Operating expenditures have decreased to accommodate the university's changing budget priorities. University support has shifted to the overall law school budget or returned to the Provost's Office to fund these priorities. |
| 7 | A strategy has been implemented to cut information resource materials expenditures by 50% over the past three years. |
| 10 | "Fringe Benefits" include employer's share of government taxes (FICA, SSI, FUTA (Unemployment), worker's comp, etc.) as well as health, life, and other insurance and retirement benefits for eligible employees. |
| 11 | Fringe benefits rates vary by employee class, therefore, the rate for full-time librarians (faculty) has been reported. The rate for full-time exempt staff and professionals is 32.6% and the full-time non-exempt staff is 50.5%. Rates for part-time employees vary from 1.7% for student employees to 16.6% for part-time staff and librarians (faculty). |
| 13.c | Service hours have been reduced in circulation and fewer students have been hired for this area as well as technical services. The reduction in print materials also reduced the student hours needed to process these materials. |
| 23 | This information has not been accumulated for the Law Library. |

| Question Number | Footnote |
|---------------------------|--|
| OHIO STATE | |
| | Library branches included: Law Library. |
| 12 | Included in Main Number. |
| 23 | A system glitch prevented us from being able to provide this information. |
| OREGON | |
| | Library branches included: This is for the Jaqua Law Library only. |
| | We have a new ILS, and collection counts vary significantly from previous years. This may also be impacting the number of database searches and federated searches. |
| 2 | Running reports from a new ILS has produced significant differences in volume count. We will use the numbers from the new system going forward unless we can determine that this is in error. |
| 4 | Some titles previous reported as “Law Library” now included in main library statistics. |
| 7.c | Reduced binding of physical volumes. |
| 9 | Costs for re-configuring space, purchasing new furniture. |
| 10 | Includes health insurance premium, retirement benefits, payroll taxes (medicare and social security), workers comp premiums, and bus pass. |
| 11 | There is no set percentage. It works out to roughly 31% of salary plus \$14,000 annually per employee for the health insurance premium. |
| 13.c | The is a normal level of student assistants after completion of a large print withdrawal project the previous fiscal year. |
| 14, 16–17 | Increased activity represents increased emphasis on undergraduate offerings in the Law School (e.g., Conflict Management). |
| 23 | Amount extrapolated from sample weeks. |
| PENNSYLVANIA | |
| 21 | We believe a digit was inadvertently left off of the 2014 submission for this question—the variance between 2013–2014 and 2014–2015 should be negligible. |
| PENNSYLVANIA STATE | |
| | Library branches included: H. Laddie Montague, Jr. Law Library, Dickinson Law, Pennsylvania State University, 150 S. College Street, Carlisle, PA 17013 [Penn State Dickinson Law (Carlisle)]. |
| | Library branches included: H. Laddie Montague, Jr. Law Library, Penn State Law, Pennsylvania State University, University Park, PA 16802 [Penn State Law (University Park)]. |
| | Collections data above reflects some duplication among our two law libraries. |
| 18–20 | Law Library metrics for e-resource usage cannot be disaggregated from main university data. [Penn State Dickinson Law (Carlisle)], [Penn State Law (University Park)]. |
| 23 | Gate counts are not kept either digitally or manually. [Penn State Law (University Park)] |
| RUTGERS | |
| 6 | Overall budget was reduced for fiscal year ending June 2015. As a result it was necessary to significantly reduce our overall expenditures, which therefore affected the total spent. [Camden Law Library] |
| 6 | Increased primarily due to (1) the purchase of equipment (a digital scanner and peripheral software for our New Jersey law digital scanning initiative) and (2) an increase in both staff and professional salaries (the result of a union negotiating initiative). [Newark Law Library] |

| Question Number | Footnote |
|----------------------------|---|
| RUTGERS cont. | |
| 7 | Available book budget was reduced for fiscal year ending June 2015. As a result it was necessary to significantly reduce our materials expenditure. [Camden Law Library] |
| 8.a–8.b | A member of the support staff was reclassified as professional staff. The vacant support staff position was not filled which explains the drop in value for support staff salaries and wages. [Camden Law Library] |
| 8.b | Increased due to a union negotiating initiative. [Newark Law Library] |
| 8.c | This past year very few work study students were assigned to the library. Combined with the overall budget reduction, there simply was less money available to hire student assistants. [Camden Law Library] |
| 8.c | Decreased because fewer work-study students were assigned to the library. Because of the overall increase in professional and staff salaries, we were unable to hire as many students using library funds. [Newark Law Library] |
| 10 | Fringe benefits paid for staff salaries included in the figures for Q8a and 8b. [Newark Law Library] |
| 13.a | Declined because one librarian left to take a position as director of a public library. [Newark Law Library] |
| 13.a–13.b | One of our support staff was reclassified as professional staff. In addition, a member of the support staff retired. Neither vacant support staff positions were filled. [Camden Law Library] |
| 13.b | At mid-year the library took over administration of the law school IT department. This increased overall non-professional staff count by two. [Newark Law Library] |
| 13.c | Due to the lack of work-study students, we had to increase the number of student assistants. [Newark Law Library] |
| 14 | In an effort to reach an even greater audience, the librarians offered a series of instructional presentations at a variety of times. [Camden Law Library] |
| 17 | In mid-year the library changed ILS platforms. The merger of previously acquired data into the new system was not entirely successful and some of the older circulation data was lost. The figure of 1,236 is the number of circulation transactions that we could justify reporting using figures from both the old and the new systems after the merger occurred. [Newark Law Library] |
| 21 | ILL lending is based on demand from other libraries. We have no way to tell why fewer requests were made to this library this year. [Camden Law Library], [Newark Law Library]. |
| 22 | During the 2013–2014 academic year, the Law Library requested a high volume of materials from other libraries to accommodate two large faculty research projects, as well as several discrete projects from the law school's journals. There were no comparable periods of high demand during the 2014–2015 academic year. In addition, the merger of the Rutgers law libraries in Newark and Camden in May, 2015, has obviated a significant portion of our need to request materials from outside sources. [Camden Law Library] |
| 22 | ILL borrowing is based on demand from our students and faculty. We have no way to tell why fewer requests were made to the library this year. [Newark Law Library] |
| SOUTH CAROLINA | |
| 10 | Health, dental & vision insurance, flexible spending accounts, life insurance, annual leave, sick leave, and worker's compensation. |
| SOUTHERN CALIFORNIA | |
| 18–20 | All resources considered for this section rely exclusively on COUNTER data. |

| Question Number | Footnote |
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SOUTHERN ILLINOIS

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| | Library branches included: These Statistics are for SIUC School of Law Library. |
| | Library branches NOT included: NA. |
| 6, 7.a | Decrease is a result of budget cuts. |
| 7.c | Binding Costs=\$996. Decrease is a result of budget cuts and position responsible for binding being vacant. |
| 8, 8.b, 13, 13.b | Decrease is a result of budget cuts and vacant positions. |
| 8.c | Increased student hours at front desk. |
| 9 | Increase in insurance costs, new technology fee, and evening security patrols. |
| 10 | Includes: Sick/Vacation Payouts, GA Health Insurance, FICA, Retirement, Workers' Compensation, Life Insurance, Unemployment Insurance, Health Insurance, Dental Insurance, and Vision Insurance. |
| 11 | Includes: FICA, Retirement, Workers' Compensation, Life Insurance, Unemployment Insurance, Health Insurance, Dental insurance, and Vision Insurance. |
| 18–20 | Unknown. |
| 21 | Decrease due to fewer requests received. |
| 22 | Decrease due to fewer requests from patrons. |
| 23 | Not Available. |

SYRACUSE

| | |
|----------------|---|
| 8.b, 13.a–13.b | Decrease due to attrition. |
| 18-20 | COUNTER-compliant statistics not available. |
| 21–22 | Small numbers result in wide percentage swings from year to year. |

TEMPLE

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| 10 | Fringe benefit rates are 29.9% for full-time employees and 8.2% for part-time employees. Full-time fringe benefits include health insurance, FICA-OASDI, FICA-Medical, pension, employee/dependent tuition, workers' compensation, unemployment compensation, post-retirement, and early retirement benefits, study leave, and benefits management. Part-time fringe benefits include FICA-OASDI, FICA-Medical, and workers' compensation. |
| 14 | A significant number of retirements and departures occurred during this fiscal year. The heaviest presenter on the library staff left without recording his statistics, so this information is lost and cannot be reliably replicated using a sample. This number will climb back to prior levels next year. |
| 16 | This sample is based on a different calculation method than past years, which we believe to be more accurate. |

TENNESSEE

Library branches included: Reporting for the Joel A. Katz Law Library.

TEXAS

All figures are as of 08/31/2015.

Library branches included: Tarlton Law Library.

Library branches NOT included: University of Texas at Austin Libraries, the Briscoe Center for American History, and the Harry Ransom Center.

TEXAS A&M

All figures are as of 08/31/2015.

| Question Number | Footnote |
|-------------------|---|
| TEXAS TECH | |
| | All figures are as of 08/31/2015. |
| 1, 2, 4 | Increase due to the addition of several online databases that are counted and cataloged. |
| 10 | Includes: Worker's Compensation Insurance, Health Match, TRS Matching, ORP Matching, Opt Out Health Matching, Lump Sum Vacation Pool, Retiree Insurance Pool, Medicaid, Medicare, FICA, and Social Security. |
| 18 | Includes Gale Cengage, Proquest and HeinOnline. HeinOnline is not based on COUNTER protocols. |
| 19 | Based on click-thru statistics in addition to Gale Cengage, Proquest, and HeinOnline. |
| TORONTO | |
| | All figures are as of 04/30/2015. |
| | Library branches included: Bora Laskin Law Library. |
| | Library branches NOT included: All other libraries in the University of Toronto Library system. |
| | The Law Library collection is primarily circulating from another library (Robarts Library) during the period of construction of a new Law Library. Therefore, this circulation represents the activity of a small core collection, only. This relocation of the collection also affects the ILL stats, as these loans are not being circulated from the Law Library. It is also true for many other questions, such as expenditures on staffing or resources, and reference transactions, that the Law Library is operating with reduced staffing and, therefore, services, during the construction period. |
| 11 | Expenditures as reported in Canadian dollars — Collections Expenditures: (7a) \$89,621; (7b) \$1,100,840; (7c) \$10,068; (7) \$1,200,529; Salary Expenditures: (8a) \$672,670; (8b) \$367,161; (8c) \$117,543; (8) \$1,157,374; (10) \$268,933; Overall Expenditures: (7) \$1,200,529; (8) \$1,157,374; (9) \$36,676; (6) \$2,394,579; (12) NA/UA. NOTE: Total Salaries and Wages (Q8) EXCLUDES Fringe Benefits Expenditures (Q10). |
| 17 | The decline in circulation is at least partly attributable to the fact that the law library's collection has been temporarily housed in another library for the past 3 years (since 2013) while the library's new space is being constructed. |
| TULANE | |
| 4 | Figure appears lower due to error in last year's electronic books figure. |
| VANDERBILT | |
| | Library branches included: Law Library. |
| 7.a | Includes some restricted funds. |
| 7.c | Reduction in funding from previous year's large increase. |
| 8.c | Less student hours worked to provide budget savings. |
| 9 | Includes some endowment funds. |
| 13.a | Small change in number results in large percentage change. |
| 14–15 | New focus on classroom and larger group presentations. |
| 16 | Two additional staff members are reporting. The reference team made documenting reference transactions a goal. |
| 17 | Greater emphasis on electronic resources. |
| 21–22 | Resumption of ILL program and statistical tracking. |
| 23 | Based on sampling. |

| Question Number | Footnote |
|--------------------------------|--|
| VIRGINIA | |
| 23 | Law Library no longer has a gate counter. |
| WASHINGTON U.-ST. LOUIS | |
| 6, 7, 7.a | Reflects a decrease in expenditures in combination with our main library assuming some of our costs in this area as part of our libraries' merger. |
| 8.b–8.c | Reflects a decrease in expenditures for support staff. |
| 13.a | Reflects a reduction in number of student assistants. |
| 18–20 | Included in Olin (main). |
| 21–22 | We do not have any explanation for the difference in figures from last year. |
| 23 | Not available. |
| WESTERN | |
| | All figures are as of 04/30/2015. |
| | Library branches included: John & Dotsa Bitove Family Law Library. |
| | Library branches NOT included: Archives and Research Collections Centre; C.B. "Bud" Johnston Library (Business); Education Library; Music Library; Allyn & Betty Taylor Library; The D.B. Weldon Library; and the Map & Data Centre. |
| 9 | 2013–2014 had significant increase due to upgrading of facilities and furniture; this year returns to more typical levels. |
| 10 | Included was the actual benefit costs to Western Libraries. Western Libraries is charged benefits at a rate of 27.5% for all full time permanent employees. Western Libraries is charged at a rate of 13% for student assistants and contract support staff. |
| 11 | Expenditures as reported in Canadian dollars — Collections Expenditures: (7a) \$124,048; (7b) \$738,842; (7c) \$8,288; (7) \$871,178; Salary Expenditures: (8a) \$184,512; (8b) \$155,120; (8c) \$8,569; (8) \$348,201; (10) \$94,513; Overall Expenditures: (7) \$871,178; (8) \$348,201; (9) \$34,828; (6) \$1,254,207; (12) NA/UA. NOTE: Total Salaries and Wages (Q8) EXCLUDES Fringe Benefits Expenditures (Q10). |
| 17 | Decrease could be attributed to multiple factors, including increase of e-book usage. |
| WISCONSIN | |
| 2 | U/A; Question includes number of electronic titles, which is impossible to determine as titles contained in online subscriptions (Lexis/Westlaw) are constantly changing. |
| 17 | Provided by campus. |
| 18–20 | n/a |
| YALE | |
| 11 | This is the fringe rate for the professional staff. It is much higher for the support staff. Salaried/ Professional Range: 27.9%–39%, Hourly/Support Range: 61.7%–62.8%. |
| 18–20 | This is impossible for us, the law library, to separate out from the main Yale University Library. It is also impossible for us to get this figure from our primary legal databases, Westlaw, Lexis, and Bloomberg. |
| 23 | We cannot provide an accurate gate count. |
| YORK | |
| | All figures are as of 04/30/2015. |
| | Library branches included: Osgoode Hall Law School Library. |

| Question Number | Footnote |
|-------------------|--|
| YORK cont. | |
| 6–9, 10, 12 | Expenditures as reported in Canadian dollars — Collections Expenditures: (7a) \$268,002; (7b) \$575,412; (7c) \$12,958; (7) \$856,372; Salary Expenditures: (8a) \$692,464; (8b) \$635,249; (8c) \$88,614; (8) \$1,416,327; (10) \$284,649; Overall Expenditures: (7) \$856,372; (8) \$1,416,327; (9) \$233,948; (6) \$2,506,647; (12) NA/UA. NOTE: Total Salaries and Wages (Q8) EXCLUDES Fringe Benefits Expenditures (Q10). |
| 11 | Official designated percent: Faculty–20%; other professionals–22 %; Staff–27.5%; Casuals–10%. |
| 22 | Data not available. |