Fund Application Procedures
Open Access Fund Application

By submitting the below form, I agree that if funds are granted, I will submit my article to the CU-Boulder institutional repository in a timely manner, and that I will provide attribution to the Open Access Fund as provided for in the application policies and procedures.

Name *

Colorado.EDU e-mail address *

Phone number *

Status *
- Faculty
- Postdoc
- PhD student
- Master's student
- Other

Department *

Title of article to be published open access *

Title of open access journal/publication outlet *

Names/affiliations of co-authors

Total charges required by the publisher for open access publication *

Total amount available for publication fees from grants or other sources *
Please list grant funds and Open Access funds available to co-authors if applicable.

Total amount requested from the Open Access Fund *

Statement or invoice for the publication fee *

[Submit]

[University Libraries]
184 UCB
1773 Pleasant Street
University of Colorado
Boulder, CO 80309-184

[Be Boulder]
University of Colorado Boulder
© Regents of the University of Colorado
Eligibility
Please read the following information and click on the link at the bottom to apply for OARS funding.

- Applicant must be a CSU tenure-track faculty member or a full-time research scientist.
- Applicant must be listed as an author, and the article must indicate CSU affiliation.
- This round of funding is targeted at authors who have not received OARS funding in the past. Authors who received OARS funding in 2014 or 2015 are not eligible to receive funding in this cycle.
- Applicant intends to publish article in a qualifying open access journal
- CSU Libraries' support for the publication must be acknowledged in the article whenever possible.
- Authors must apply for reimbursement via the Open Access Research & Scholarship (OARS) form.
- Application for funding can be made at any time, although reimbursement cannot be processed unless an article is accepted for publication and the author has been invoiced.
- All reimbursements are on a first come, first served basis until the funding is exhausted. CSU faculty members who have not received OARS funding in the past may receive 50% of open access processing fees up to $1,500 for one article, subject to the funding guidelines.
- Authors are encouraged to apply early to reserve funding.

Funding Guidelines and Process
- CSU faculty members who have not received OARS funding in the past may receive: 50% of open access processing fees up to $1,500 for one article, subject to the funding guidelines. For example, if an article has an open access fee of $1,500, an author would receive $750 towards the open access publication charges. If an article has an open access fee of $5,000, an author would receive $2,500.
- This round of funding is targeted at authors who have not received OARS funding in the past. Authors who received OARS funding in 2014 or 2015 are not eligible to receive funding in this cycle.
- Applications will be accepted for forthcoming articles, and authors may also apply for reimbursement for articles published after October 1, 2015. Applications will be accepted until the allocated OARS funds are committed.
- Journals must be fully open access and should be listed in the OAJU Directory of Open Access Journals. Titles should NOT be listed on Beall's List of Predatory Open Access Publishers. In cases where a journal does not meet these criteria, authors will be asked to briefly explain why the journal is an appropriate venue, given one's discipline.
Articles published in commercial journals will not be eligible for funding, even if the journal has an option to make individual articles openly available. Articles from commercial journals that will be made open access 6-12 months after the initial publication date to fulfill federal mandates will not be considered for funding.

Reimbursement will not cover the cost of reprints, color illustrations, non-OA page charges, etc.

Articles that are supported by a gift or grant from a foundation, institution or agency that allows granted funds to be used for article processing fees are not eligible for reimbursement.

Applications will be reviewed by CSU Libraries and a decision for funding support will be communicated to the author within 5 working days of submission.

Reimbursement will be made once the article has been accepted for publication and the author has provided a copy of the publisher's invoice to the Libraries. Reimbursement could take up to 3 weeks after invoice submission.

The author must deposit the article into CSU's digital repository within 6 months of publication. Authors should review journal criteria to ensure they are complying with copyright.

Authors may apply to reserve funds before an article is submitted to an OA journal to ensure that money is available when the article is accepted. Reserved funds will be held for 6 months, at which time unused money will be returned to the pool. If an article has been accepted, the acceptance letter may be used to extend the 6-month reservation period.

Funding applications may be submitted at any time when the OARS Fund is open, although reimbursement cannot be processed until an article is accepted and the author has been invoiced. To ensure that funds are available to subsidize an article, authors are encouraged to apply for OARS funds when they submit an article that will incur open access fees.
You must be able to answer "yes" to all the questions below to be eligible to apply for reimbursement from the COAP Fund.

1. Are you a Columbia faculty or staff member, postdoc, or currently enrolled graduate or undergraduate student?
2. Are you applying for funds to help underwrite article-processing charges related to publishing your peer-reviewed scholarly article in an open-access journal?
3. Are you publishing in an open-access journal that provides unfettered access to all peer-reviewed articles; has publicly available a standard article fee schedule; is a member of the Open Access Publishers Association OR adheres to its Code of Conduct; and has a policy to waive fees in cases of economic hardship?
4. Can you confirm that you do not have any other source of funding to cover article-processing fees?
5. Was your article accepted for publication after January 1, 2010?

See the fund guidelines or frequently asked questions for more information.

Apply for Approval

Please apply to the COAP Fund upon your article's acceptance for publication.

1. Fill out the application form and submit it online.
2. Pay the article processing charge using your credit card or personal check.
3. If your application is approved, submit a request for reimbursement.

Reimbursement Instructions

The COAP Fund will only reimburse individuals who can provide an invoice from the publisher and proof of payment. [Please note: COAP Fund policy has changed and we can no longer reimburse departmental accounts.]

To request reimbursement, please submit the following.

1. Invoice from the publisher. Acceptable formats include emails and PDFs.
2. Proof of payment. Acceptable proofs of payment from individual's accounts are:
   - Canceled check (or copy of both the front and back of a canceled check)
   - Credit card receipt (original required)
   - Credit card statement
3. Reimbursement forms. These are:
   - W-9 form [Please note that this is not needed if you are currently employed by CU.]
   - Travel and Business Expense form

You may email the filled-out and signed documents to coapfund@columbia.edu. You can also fax documents to 212-854-9099, attn: Nicole or mail them to:

COAP Fund
CDRS
Mail Code 3301
201 Lehman Library
Application for COAP Funding

Please fill out this form and click the "Submit Application" button at the bottom of the page.

Date: 
Your Name: (required)
Your UNI: (required)
Status at Columbia: select...
Campus Department: (required)
Campus Address: (required)
Department Contact Person: (required)
Department Contact Telephone: (required)
Department Contact E-mail: (valid e-mail required)
Title of Paper: (required)
Does the paper have additional authors?
- No
- Yes

Title of Journal: (required)
Publisher: (required)
Expected Date of Publication (if known): 
Upload copy of paper: 
Link to Open Access Policies on Journal Website: 

Learn More
- Live Webcast
- Open Access Policies at Columbia
- Public Access Mandates for Federally Funded Research: Implementation Plans
- How do you know a journal is legitimate?
- NIH Public Access Policy
- COAP Fund
- Data Management Plan Templates
- Campus Publishing Partnerships
- Publishing Best Practices

Upcoming Events

Past Events
- Videos of past events
- Event highlights
- Podcasts
Application for COAP Funding

http://scholcomm.columbia.edu/services/coap-fund/application-for-coap-funding/

Total article-processing fees: 

I request funding in the amount of: 

Additional info for the reviewer (if applicable):

Please check the boxes below to confirm that you do not have other sources of funding to underwrite article-processing fees for this paper:

- I do not have a grant that supports publication funding.
- I do not have any other funds, e.g. department funds, that I can use to pay for this paper.

Submit Application
## COAP Application for Funding

The Provost and Cornell University Library have agreed to underwrite on an experimental basis reasonable article processing fees for open-access scholarly journals for which funds are not otherwise available.

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Submitting Author

Author *

Author Department *

Author current Cornell status * - Select -

Co-Author +

Co-Author +

Co-Author +

Non-Cornell Co-Authors +
By checking the boxes below, I attest to the following:

- I do not have either grant or department funds to pay these charges. If the research underlying the publication was supported by gifts or grants, the granting agency, foundation, or other institution supporting the research (including Cornell University itself) does not allow granted funds to be used for publication or processing fees.
- The work has been accepted for publication following peer review.
- The journal named in the application form is an established "pure" open access publication, i.e., every article in the journal is freely available.
- The funds I am requesting will be used for publication fees (including page charges) and submission fees.
- In my estimation, the fees charged by the publisher are reasonable. They are based on a standard fee schedule (please provide URL).

URL for fee schedule

Books only
- I have consulted with the COAP administrator, prior to submitting this application, about the eligibility of my open access book project.

Journal articles only
- The journal is listed in the Directory of Open Access Journals (https://doaj.org/) and the publisher is a member of the Open Access Scholarly Publishers Association or adheres to its Code of Conduct. Please provide URL for DOAJ listing.

URL for DOAJ listing

- The journal named above has a policy to substantially waive fees in case of economic hardship.

By submitting this form, you accept the Mollom privacy policy.

Submit
Open Access Fund Proposal

Journal or Book Title *

Article Title (if book, enter N/A) *

Funding Status *
Not yet submitted

Author Information

First Name *

Last Name *

Email *

Phone *

Department *

School or Division *

Co-Authors *

NOTE: A comma separated list of co-authors if applicable

Status *

Faculty

Publisher *

Expected Pub Date *

Publication Fees *

Are you seeking funds for data archiving? *

Archiving Fees *

Data Repository *

Submit
UNIVERSITY OF IOWA LIBRARIES
Open Access Funding
http://www.lib.uiowa.edu/forms/openaccess/
<table>
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<tr>
<th>Journal Name or Book Title *</th>
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<td>Publisher URL *</td>
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<tr>
<td>Article, Chapter or Monograph Title *</td>
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<tr>
<td>Co-Authors and Affiliations</td>
</tr>
<tr>
<td>Anticipated Publication Date (if known)</td>
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<tr>
<td>Where is the Article, Chapter, or Book in the Publication Process? *</td>
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<tr>
<td>Submitted for Review</td>
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<tr>
<td>In Revision</td>
</tr>
<tr>
<td>Accepted for Publication</td>
</tr>
<tr>
<td>Other</td>
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<tr>
<td>Article Processing Fee *</td>
</tr>
<tr>
<td>Amount Requested from OA Fund *</td>
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<tr>
<td>When does the Publisher Require Payment?</td>
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<tr>
<td>Please attach the invoice if you have received one: Browse... No file selected. Accepted file types: doc, docx, pdf.</td>
</tr>
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</table>

The University of Iowa Libraries will submit a copy of your publication to [Iowa Research Online](http://www.lib.uiowa.edu/forms/openaccess/).

Do you agree to this? *

Yes

I confirm that adequate alternate funding, including grants or department funds, is not available. *

Yes

Comments or Additional Information

---

Representative Documents: Fund Application Procedures
UNIVERSITY OF KANSAS LIBRARIES
One University Open Access Author Fund Request Form
http://library.kumc.edu/oa-funding-request-form.xml
UNIVERSITY OF KANSAS LIBRARIES
One University Open Access Author Fund Request Form
http://library.kumc.edu/oa-funding-request-form.xml
SOAR Fund Application
UMass Amherst, University Libraries, Supporting Open Access Research Fund
* Required

**CONTACT INFORMATION**

**Name of Applicant** *
Must be an author, and must be a UMass Amherst eligible faculty, research staff, or grad student

Your answer

**Department and Title** *

Your answer

**Email address** *

Your answer

**Best way to contact me if not email**

Your answer
Contact information for departmental bookkeeper / financial manager *

The Libraries' SOAR Fund will transfer payment to your department, permitting you to follow any reimbursement procedures your department sets. Please provide contact information for your department's bookkeeper / financial manager, and we will take it from there.

Your answer

Department ID and Fund Name / ID

Optional; if you know it, this will expedite transfers

Your answer

PUBLICATION INFORMATION

Full citation for your work. Include (1) title of your work; (2) all co-authors & institutional affiliations; (3) full name of journal or full name of book and its publisher; (4) anticipated date of publication. *

Your answer

NEXT

Page 1 of 3

Never submit passwords through Google Forms.
Northwestern Open Access Fund Request

Your Name *

First Name    Last Name

Your Email *

Your Northwestern Department, School or Unit Affiliation *

Does the article or paper for which you are requesting funds have additional authors? *

- Yes
- No

Title of your Article *

Title of the Journal that has Accepted Your Article for Publication *

Name of the Journal Publisher

Amount of Money Being Requested *

Expected Publication Date for Article

- [ ] MM / DD / YYYY

Do you have a Grant or Access to Other Funds that can be used for Publishing Costs? *

- Yes
- No

Is the Research on Which you are Publishing Supported by a Grant? If so, Please Supply the name of the Funder:

Please Verify that you are Willing to Deposit a copy of your Article with the Library *

- Yes, I will email the final copy of my article to the library.

Back to top (#top)
Request for Open Access Funding

http://guides.library.upenn.edu/RequestOAFunding
The Penn State Libraries Open Access Fund Grant Application

Fields marked with an asterisk (*) are required.

The Penn State Libraries Author Open Access Fund is a pilot project sponsored by the University Libraries and designed to support open access to peer reviewed articles in cases where publication fees are not covered by grants or other funding sources. Any Penn State faculty member, researcher, post-doc, graduate student, or staff member may apply for a grant to pay toward article processing fees.

Undergraduate authors may also be considered for grant awards with the endorsement of a faculty advisor directly involved in the research project.

Authors are limited to one award per academic year and the award itself is limited to a maximum of $2000 per article. Funds will be allocated on a first-come, first-served basis in the order of applications received which meet the criteria for acceptance. Please complete as much of the requested information as possible.

If you have questions about this form, contact Publishing and Curation Services at 814-865-2486.

Applicant Name *

Penn State Access ID *
Example: abc9876

Applicant Email *

Article Title *

Where are you submitting your article? *
Please include title of journal and web address (URL).

All Authors
Please list all authors and their affiliation for the article
Publication Status
- Submitted to journal
- Not yet submitted to journal
- Accepted for publication by journal
- Other (please specify):

Open Access Fee Amount *

Have you obtained open access publication funding from any other funding source? *
- Yes
- No

Please upload a draft of the article *
All articles submitted for funding will be confidential during the selection process. Files must be less than 20 MB.
Allowed file types: .pdf, .doc, .docx.
Browse... No file selected.

Upload

Faculty Advisor
If the applicant is an undergraduate student, please provide the name and Penn State Access ID of the student’s faculty advisor directly involved in the research project.

Written Endorsement
If the applicant is an undergraduate student, please upload a written endorsement from a faculty advisor directly involved in the research project. Files must be less than 10 MB.
Allowed file types: .rtf, .pdf, .doc, .docx.
Browse... No file selected.

Upload

Publicity *
We plan to publicize grant recipients’ names and article information on a Libraries web page as an additional way of providing visibility for your work. Please indicate if you agree to being listed. (Your answer to this question will not be considered in the decision whether or not to provide funding.)
- Yes
- No

Comments
Brief additional comments to the selection committee.

Submit
Thank you for your interest in the SIU Carbondale Open-Access Publishing Equity (SIU COPE) Fund. Please read the Guidelines to verify the eligibility of your article before applying.

Name: *

Email Address: *

Phone Number: *

Status: *
- Tenured / Tenure-track Faculty
- Non-tenure-track Faculty
- Full-time Graduate Student

Department: *

Co-authors’ Names (if Applicable):

Title of Article: *

Title of Journal: *
Scholars’ Collaborative
Open Publishing Support Fund Application

Application Instructions

Follow these instructions to request funding for publishing charges for articles in journals listed in the DOAJ and that provide free, immediate access to the contents and unrestricted non-commercial use with no embargo periods. Hybrid journals that make only selected articles open access are not eligible.

Partial list of publishers who provide open access.

Please send general questions to AVOPF@utk.edu. Questions about publishing parameters should be sent to Rachel Cattell, Scholarly Communication Librarian.

1. Ask the journal publisher about the possibility of a waiver or reduction of publishing charges. Report the results of your request in the appropriate box on the application form.
2. Complete and submit the online application form. Requests for funding can be made at the point of acceptance.
3. You will receive an email from the LT Office of Research and Engagement regarding the decision.
4. Please have your college/dwartment pay the invoice up front.
5. Submit the paid invoice with iRIS document number and a copy of the email confirmation to Melanie Murphy, mitylo10@utk.edu, 1534 White Avenue, Knoxville, TN, 37996-1529 (email preferred).

Application Form

SERVICES
Education & Training
Copyright Information
Data Management
Digital Humanities
Geographic Information
Systems (GIS)
Media Literacy
Open Publishing Support Fund
Scholarly Communication & Publishing

LET’S COLLABORATE
Featured Projects
Software & Equipment
Contact Us
Scholar's Collaborative OPSF Application Form
https://www.lib.utk.edu/scholar/services/form/
Open Access Fund Application

If you have any questions regarding this form, please contact Ellen Ramsey (er3c@virginia.edu).

Applicant Information

Name *

U.Va. computing ID, e.g. mst3k *

Department *

College/School/Center *

Architecture

Email *

Status *

Faculty

Contact Person (if different):

Contact Person Title

Contact Person Phone Number

Contact Person Email

Publication Information

Type of Peer-Reviewed Publication *

- Journal
- Monograph

Publication Title *

http://copyright.library.virginia.edu/open-access-fund-application/
Open access subvention fund request form

https://aqua.lib.vt.edu/oa-subvention.php
### Open Access Author Fund Request Form

York University Libraries have directed a small portion of their collections budget in support of an open access author fund to cover Author Processing Charges for York researchers who wish to publish their work in open access journals. Please note that when the annual allocation has been expended, no further requests can be considered until the following fiscal year.

Fields marked with * are required.

**Please select one**:  
- Full-time Faculty/Librarian  
- Part-time Faculty/Librarian  
- Graduate Student  
- Staff  
- Other

**Author Information**

- Email Address *
- Name of York author *
- Department *
- Phone Number *

**Publication Information**

- Article Title *
- Journal Title *

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[http://www.library.yorku.ca/web/collections/publishing-support/oafundrequest/](http://www.library.yorku.ca/web/collections/publishing-support/oafundrequest/)
Open Access Author Fund Request Form

http://www.library.yorku.ca/web/collections/publishing-support/oafundrequest/

Please see the Open Access Publishing Toolkit for more information.