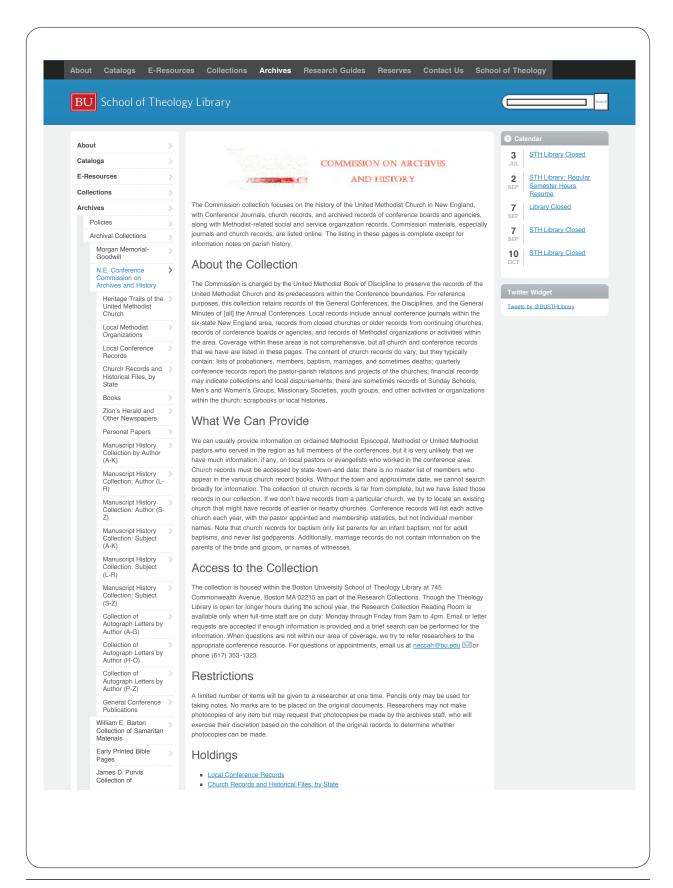
Collection Descriptions and Policies

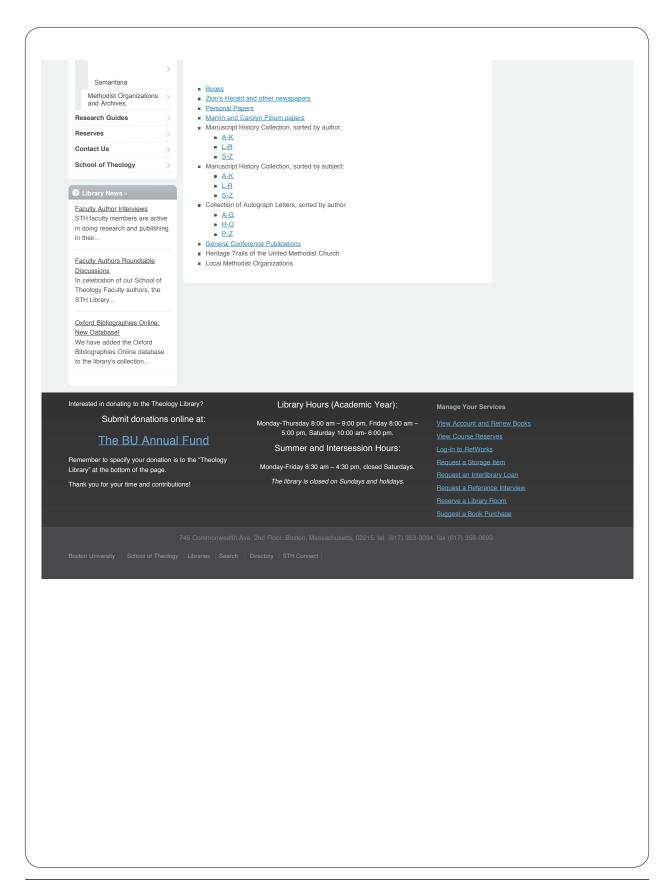
# **BOSTON UNIVERSITY**

New England Conference of the United Methodist Church http://www.bu.edu/sthlibrary/archives/collections/neccah/



# **BOSTON UNIVERSITY**

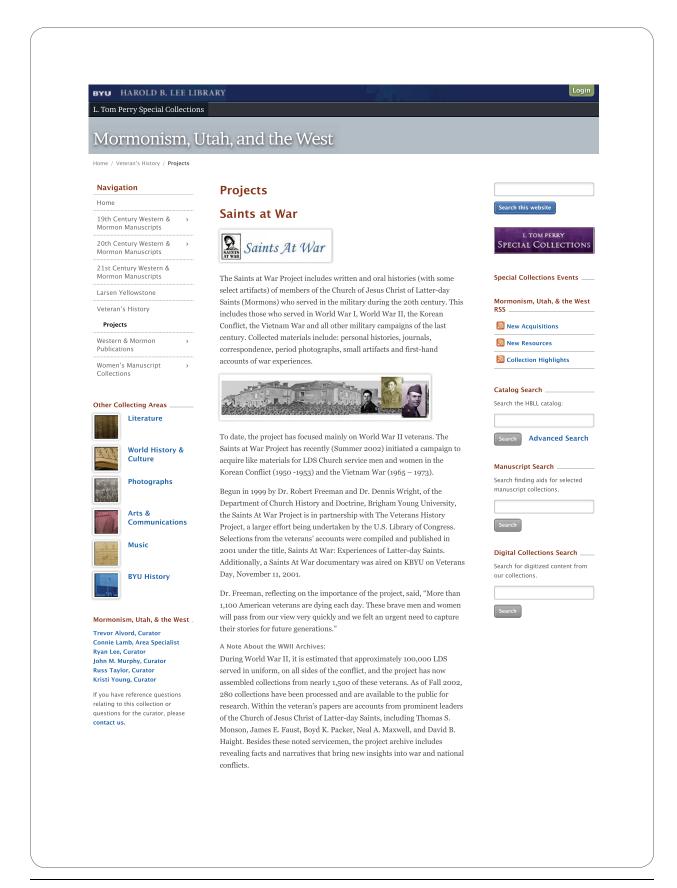
New England Conference of the United Methodist Church http://www.bu.edu/sthlibrary/archives/collections/neccah/



# **BRIGHAM YOUNG UNIVERSITY**

Saints at War

http://sites.lib.byu.edu/muw/veterans/projects/



# UNIVERSITY AT BUFFALO, SUNY

Jewish Buffalo Archives Project

http://library.buffalo.edu/archives/jbap/



UNIVERSITY AT BUFFALO LIBRARIES

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# Jewish Buffalo Archives Project

HOW TO DONATE

VISION & MISSION

ARCHIVAL COLLECTIONS

**ORAL HISTORIES** 

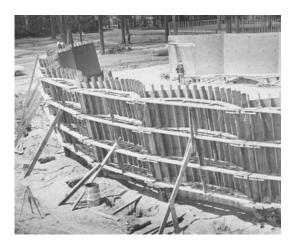
**OUR PARTNERS** 

IMAGE COLLECTION



Preserving Jewish History in Buffalo

The ultimate aim of the Jewish Buffalo Archives Project is to comprehensively document the Jewish Community of Buffalo and the Western New York region in its near entirety.



# CONTACT INFORMATION

Chana R. Kotzin, Ph.D. Community Archives Project Director Jewish Buffalo Archives Project

# Bureau of Jewish Education of Greater Buffalo

Getzville, NY 14068 ph: (716) 204-5388 fax: (716) 688-3572 (Attn: JBAP, Chana Kotzin) archivesproject@bjebuffalo.org

2640 North Forest Road

# About the Jewish Buffalo Archives Project

The Jewish Buffalo Archives Project was founded in 2007 under the auspices of the Bureau of Jewish Education of Greater Buffalo with a seed grant from the Foundation of Jewish Philanthropies.

The Jewish Buffalo Archives Project collects mainly twentieth century documentation relating to the diverse histories, religious traditions and cultures of Jewish communities within the Greater Buffalo area of Western New York, encompassing the geographic areas of Erie and Niagara Counties.

We pursue our mission by processing and preserving

# UNIVERSITY AT BUFFALO, SUNY Jewish Buffalo Archives Project http://library.buffalo.edu/archives/jbap/

the archival materials donated to us.

Currently we seek collections from both active and closed organizations and institutions including collections from synagogues, community based schools, community welfare and other agencies, Jewish cultural and social groups or initiatives, Jewish businesses as well as individual and family papers.

The Oral History Program augments archival materials by recording the unique recollections and stories of individuals who have played a part in creating and sustaining the wider Buffalo community that we have today. Individuals come from all backgrounds and parts of the community and together form a mosaic of Jewish life lived in a specific city, suburb and surrounds of Western New York.

This Jewish Buffalo Archives Project continues the legacy of collecting the history of the Jewish Communities of Buffalo and Western New York first compiled during the 1950s and 1980s. Those collections focused more exclusively on a core of central community agencies, and eventually culminated in the Jewish Archive of Greater Buffalo (Collection of Dr. Selig Adler), now open for public research at the University Archives, University at Buffalo.

The materials currently being collected and donated to the Jewish Buffalo Archives Project are being made available for public research at the University Archives, who as our partner institution, has agreed to be the repository for all our materials. The ultimate aim of the Jewish Buffalo Archives Project is to comprehensively document a mid-size American Jewish community in its near entirety, building a Jewish community archive for the 21st century, in order to draw scholars, researchers, journalists, educators, genealogists and others to explore this heritage, as well as to sustain and nourish the current Jewish community in Greater Buffalo. It will establish a comprehensive and unique resource of Jewish Americana for this region and

# **UNIVERSITY AT BUFFALO, SUNY**

Jewish Buffalo Archives Project http://library.buffalo.edu/archives/jbap/

> beyond and will serve as a model to other community programs seeking to document their own communities in the United States and beyond.

The Jewish Buffalo Archives Project was awarded the Debra E. Bernhardt Award for Excellence in Documenting New York's History in 2010 by the New York State Archives and received Documentary Heritage Grants from the New York State Archives in 2008 and 2011, with matching monies provided by the Foundation for Jewish Philanthropies. In 2012, in collaborative partnership with the University Archives, and with funding obtained from the Western New York Library Resources Council, a digital collection was launched on New York Heritage at:

http://nyheritage.org/collections/jewish-buffalo-image-collection

University Libraries > Libraries & Collections > Special Collections > University Archives > Jewish Buffalo Archives Project

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# **UNIVERSITY OF CALIFORNIA, LOS ANGELES**

Mazer Lesbian Archives

http://digital2.library.ucla.edu/mazer/



# UNIVERSITY OF COLORADO AT BOULDER

The US Navy Japanese/Oriental Language School Archival Project http://ucblibraries.colorado.edu/archives/collections/jlsp/index.htm

CU: Home | Search | A to Z | Map Ask Us: email | chat | phone Home Using the Libraries Research Assistance Libraries & Collections Libraries A-Z University Libraries > Libraries & Departments > Archives > Collections: The US Navy Japanese/Oriental Language School Archival Project (JSLP) The Archives maintains The US Navy Japanese/Oriental Language School Archival Project, preserving the legacy of the US Navy Japanese/Oriental Language School, located at CU Boulder from 1942-1946. Background Students/Staff Collections **Assistance** Research **Activities** Newsletter In April, 2000, the Archives launched a third attempt to gather the papers, correspondence, photographs, and records of graduates of the US Navy Japanese / Oriental Language School, University of Colorado at Boulder, 1942-1946. We assembled these papers in recognition of the contributions made by JLS/OLS graduates to the War effort in the Pacific, the successful occupation of Japan, and postwar diplomacy, intelligence, reconciliation, and academia regarding Asia and the Pacific. Of certain historical interest are the activities of graduates in World War II code breaking, translation, interpretation, and intelligence. But the work of combat interpreters and interrogators has also attracted research attention. Those graduates who served in various capacities during the Occupation of Japan and during the attempts to gain surrender of the bypassed territories also had experiences fascinating to historians. Our new areas of interest are the post war roles played by graduates: in the teaching of Japanese and Asian languages, civilization and culture in higher education, in the US Foreign Service, in the intelligence community, and in grass roots efforts to establish sister cities, exchange programs, and reconciliation projects with Japan. In many instances, the graduates' war-time experiences had only tangential effects on their careers, but even those influences are interesting to scholars. These papers have been collected for use by scholars in Japanese history, World War II history, diplomacy and foreign affairs, and East Asian language and culture. Captain Roger Pineau, USNR, began collecting information, and consulting with the Archives in the late 1970s, regarding the graduates of the school for the purpose of including their contribution to World War II naval history in the official record. In 1992, the Archives began to collect materials relating to the Japanese Language School, acquiring the papers of the Captain Roger Pineau and William Hudson. In addition, portions of the collections from Sidney DeVere Brown, Calvin Dunbar, Howard Boorman, Ross Ingersoll, Warren Johnston, Paul Sherman, Dean Towner, and Glenn Nelson were also acquired. The initial acquisitions were focused mainly on the Navy Japanese Language School and World War II. In 2000, in response to research interest, we initiated a broad, intensive effort to document the US Navy Japanese Language School, located at the University of Colorado (1942-1946), the Chinese, Russian and Malay language programs that were added in 1944, and the careers and contributions of the sensei, instructors and the 1650 entrants to the language programs.

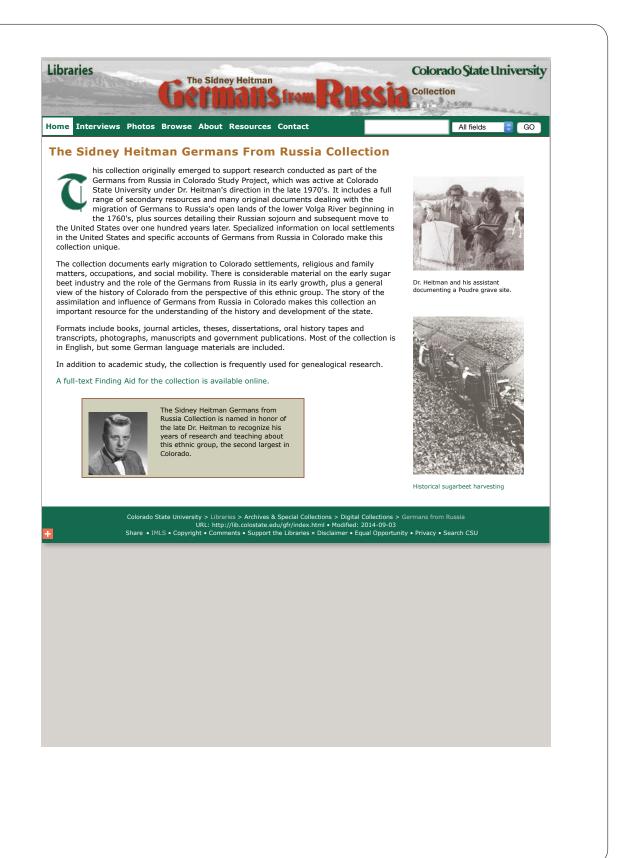
# **UNIVERSITY OF COLORADO AT BOULDER**

The US Navy Japanese/Oriental Language School Archival Project http://ucblibraries.colorado.edu/archives/collections/jlsp/index.htm



# **COLORADO STATE UNIVERSITY**

The Sydney Heitman Germans from Russia Collection http://lib.colostate.edu/gfr/



# **Cornell Hip Hop Collection**

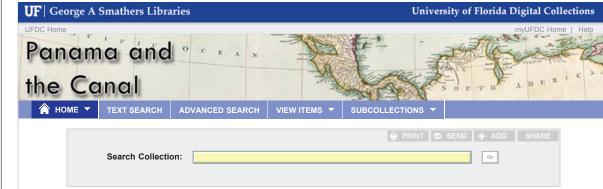
# http://rmc.library.cornell.edu/hiphop/



# **UNIVERSITY OF FLORIDA**

Panama Canal Museum Collection: Panama and the Canal

http://ufdc.ufl.edu/pcm



Panama and the Canal is a joint project from the University of Florida George A. Smathers Libraries and the Panama Canal Museum. Panama and the Canal builds from the Panama Canal Museum's rich collection of Panama and Canal Zone materials and the extensive holdings on Panama and the whole of Latin America from the University of Florida George A. Smathers Libraries' Latin American & Caribbean Collection, Government Documents Collection, and the Map & Imagery Library. The Government Documents Department of University of Florida Libraries is the Center of Excellence for the U.S. Panama Canal Commission and its predecessor agencies.

## Additional Resources

- Panama Canal Centennial Online Exhibit
- The Panama Canal Museum Collection Blog
- Frequently Asked Questions (FAQ)
- How to use Panama Canal Personnel Records at the National Archives (finding Ancestors)
- Contacts
- Centennial Celebration Website
- More, from the Panama Canal Museum

Specialized collections within Panama and the Canal include:

# Panama Canal Museum Collection

The Panama Canal Museum, formerly located in Seminole, FL, closed in 2012 and transferred its collection to the Smathers Libraries, greatly enhancing UF's holdings on Panama and the Canal. The museum's mission was to document, interpret, preserve, and articulate the leadership role played by the United States in the history of Panama, with emphasis on the construction, operation, maintenance, and defense of the Panama Canal and the contributions to its success by people of all nationalities. This mission will continue to guide the preservation of the Panama Canal Museum Collection.

- See the Canal Record by the Isthmian Canal Commission online.
- See the Canal Record by the Panama Canal Society online.
- See all yearbooks online.
- · See all oral histories online.
- See all materials, which include objects, photographs, artwork from indigenous peoples, newspapers, and ephemera.

# • The Leonard Carpenter Panama Canal Collection

Photographs, publications, artifacts, notes, correspondence. The collection primarily consists of photographs of Panama and the Panama Canal Zone during construction, beginning in 1914. The photographs show dredging and construction operations, workers, military personnel and camps, ships such as the U.S.S. Ohio, the dam at Pedro Miguel, an hydroelectric plant, locks, the Steamship Cristobal, Paraiso Yard, and a U.S. Navy dirigible. Most of the collection, particularly the photographs and items dated 1914 to 1929, originally were created or collected by Walter E. Boyd. He appears in a small number of the photographs, and two of the publications in the collection were mailed to him. The publications include guides, magazines, and brochures that provide historical and travel information about the Canal. Included among a small number of artifacts is a metal spike from the Pacific Coast railroad, which Boyd evidently brought to the U.S. in 1919. The collection also includes an 1887 letter, in French, regarding a proposal for a scheme to transport dredged rubble from the Canal.

# • Documents of the Panama Canal Commission and Its Predecessor Agencies

As a Federal Depository Library, the Government Documents Department holds approximately 1,500 items published by the Federal Government relating to the planning for, building of and ongoing operation of the Panama Canal.

HANDBOOK

PANAMA

CANAL

# UNIVERSITY OF FLORIDA

# Panama Canal Museum Collection: Panama and the Canal http://ufdc.ufl.edu/pcm

These holdings include 33 linear feet of publications produced by the U.S. Panama Canal Commission and its predecessor agencies, the Panama Canal Company/Canal Zone Government, the Panama Canal, and the Isthmian Canal Commission. Congressional hearings, committee reports, maps, and general documents concerning the Canal are included in this collection.

See the LibGuide for additional information on the Panama Canal Center of Excellence.>>

## · Newspapers from Panama

- o Star & Herald, 1919-1922
- o Panama Workman, 1919-1930
- Panama American, 1950-1959 Spillway, 1957-1963 and 1963-1999
- o Tropic Times, 1988-1999 (incomplete)

# • Panama Canal Authority / Autoridad del Canal de Panamá (ACP) Panama Canal Expansion Project

The program for expansion consists of the construction of two new sets of locks, one on the Pacific and one on the Atlantic side of the Canal. Each lock will have three chambers and each chamber will have three water reutilization basins. The project entails the widening and deepening of existing navigational channels in Gatun Lake and the deepening of Culebra Cut. Proposed completion dates are 2014-2015. See a live webcam of the project progress.

The collection is founded largely from the source document collections of the Panama Canal Museum, the University of Florida George A. Smathers Libraries' Latin American & Caribbean Collection, Government Documents Collection, and the Map & Imagery Library.

## SUBCOLLECTIONS



Oral Histories of Panama and the Canal



Panama Canal Stereographs



Documents of the Panama Canal

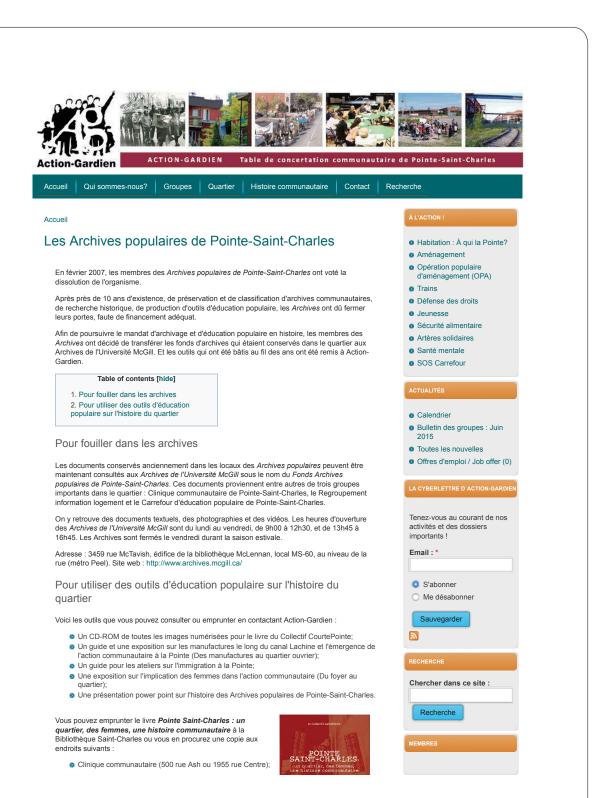
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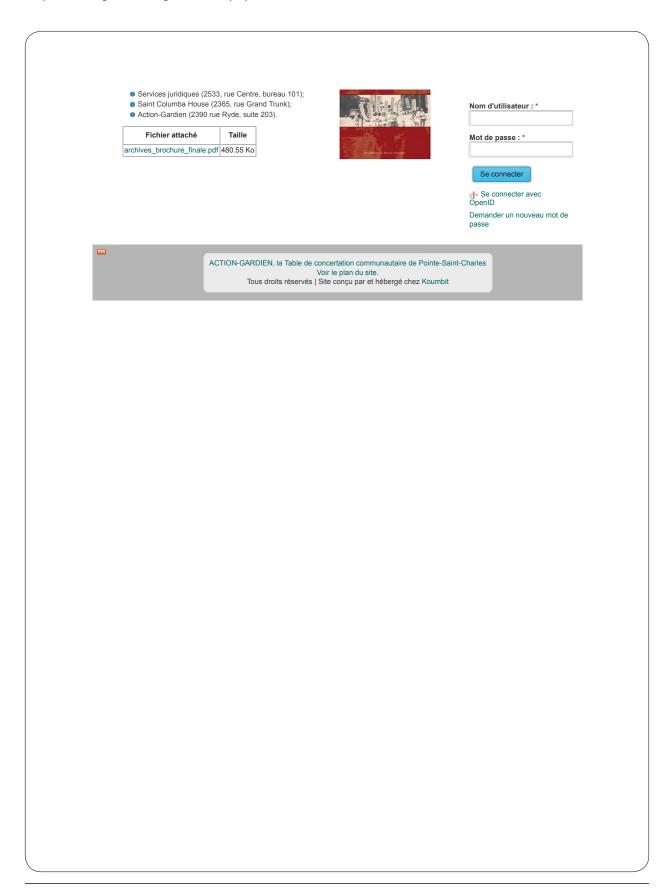
# MCGILL UNIVERSITY

# Les Archives populaires de Pointe-Saint-Charles http://actiongardien.org/archives-populaires



# **MCGILL UNIVERSITY**

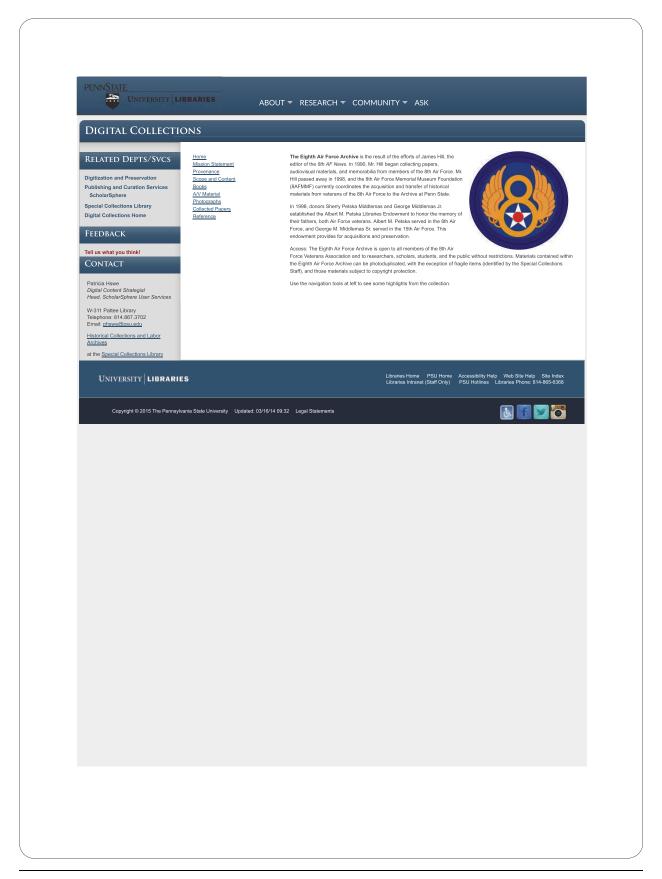
Les Archives populaires de Pointe-Saint-Charles http://actiongardien.org/archives-populaires



# PENNSYLVANIA STATE UNIVERSITY

The Eighth Air Force Archive

http://www.libraries.psu.edu/psul/digital/eightairforce.html



# PENNSYLVANIA STATE UNIVERSITY

The Eighth Air Force Archive. Scope and Content http://www.libraries.psu.edu/psul/digital/eightairforce/8afscopecont.html



# PENNSYLVANIA STATE UNIVERSITY

# The Eighth Air Force Archive. Scope and Content

# http://www.libraries.psu.edu/psul/digital/eightairforce/8afscopecont.html

Bomb Squadrons, 1981-1997 There are three titles from three bomb squadrons.

Bomb Groups, 1977-2001 There are forty-four titles from forty-one bomb groups. Many of the newsletters ran from the mild 1980's to the mid 1990's, when the many of the original 8th Air Force members were too old to continue participating in the nationwide groups. Some newsletters have continued to the twenty first century as the next generation and interested World War Il historians have taken over the publications.

Il historians have taken over the publications. State Groups, 1986-2001 There are thirty-eight titles from thirty-six state historical chapters. As the original 8th Air Force members grew older and could not travel great distances for nationwide reunions, state chapters began to grow, enabling those members to still gradicipate in some kind of 8th Air Force veterains organization. Related groups, 1981-2001 There are fifty four titles from 8th Air Force and World War II related organizations, such as the Air Force Entitled Midwas Home Foundation, the Air Forces Ecage and tevsion Society, the B-17 Comball Certow. Wingmen, the Confiderate Air Force, Bombardiers Inc., the Imperial War Museum and Dunford Aviation Society, the Sally B organization, and the Yankee Air Force.
The 8AF News, all issues beginning in 1975 to the present, are located in the 8AF reading room

The papers in the Eighth Air Force Archive, about fifty cubic feet, include originals and photocopies of World War II orders and reports, individual's logbooks and diaries, and papers from the 8AFHS and diaries, and papers from the 8AFHS and 8AFMMF, and the 8AF News editors There are also newspaper clippings from the war period, as well as clippings from the 1970s to the 1990s on articles about 8th Air Force members and World War II aircraft. There are training manuals dealing with navigation, oxygen dealing with navigation, oxygen equipment for fighter pilots, a handbook for compass use, and training air base booklets. Also contained within the collection are typed manuscripts of several books written about the 8th Air Force, and short stories sent to the 8AF News for publication.



Men of the 390th Bomb Group check a map in the weather station at ther 8th Air Force base in England. 15 September 1943.

There is correspondence from officers of the 8AFHS and letters received by Ed Kueppers (the Information Officer), requesting research and reference information on 8th Air Force personnel, aircraft, and missions. Among the subjects covered are: D-Day and fiftight anniversary celebrations of the invasion; the Memphis Belle; cartoons; and songs and poems celebrating combat an wartime aviation exploits.

Two groups donated materials relating to time in the 8th Air Force. The 95th Bomb Group gave materials related to the anthology written by Ian Hawkins, along with veterans' group papers. The 355th Flighter Group also donated materials related to their veterans group from the 1970's to the 1990's.

There are papers on reunions to England from the 1970's to the 1990's, and yearly reunions of the 8AFHS from the mid 1980's to the mid 1990's.

There are materials from the first two editors of the 8AF News, John Woolnough and James Hill, about the production and publication of the magazine and the correspondence relating to each issue. There is material relating to general events of World War II and their relevance in the 1990's, such as the Glenn Miller Band, the Atomic Bomb Stamp, museums in the United States and England, and the GSC Documentary 'The Valor and the Horror.' The John Woolnough papers relate locipies on reunions, financial matters, the board of directors, bomb and fighter group unit contacts, membership and general activities of the 8AFHS.

The Dennis Scanlan papers relate to the board of directors, general correspondence, and membership, of the 8AFHS and the 8AFMMF. Lastly, there are membership lists of some of the Bomber and Fighter Groups from the veteran's associations from t 1970's to the 1990's.



Ground crews making repairs on engines of a Boeing B-17 at Manston Air Base, England.

The Archive includes a rich photograph The Archive includes a rich photograp collection organized under three main subject headings: bomber and fighter groups, general World War II, and post-World War III, along with the bomber and fighter groups, such supporting groups as the photo reconstructive in such parts of the process of the process of the process of the photor for the process of the photor process of the process of the photor process of the pho group, strategic air depots, and base air depots are represented. There is air depois are represented. I here is also a separate folder devoted to the famed Memphis Belle of the 91st Bombing Group. Many of the general World War II photos were aerial shots taken from different heights. They show the coastline, villages and the countryside, targets before a strike, smoking targets and even a low level photo of a V-1 rocket taken from

Ground crews making repairs on engines of a Boeing B-17 at Manston Air Base, England.

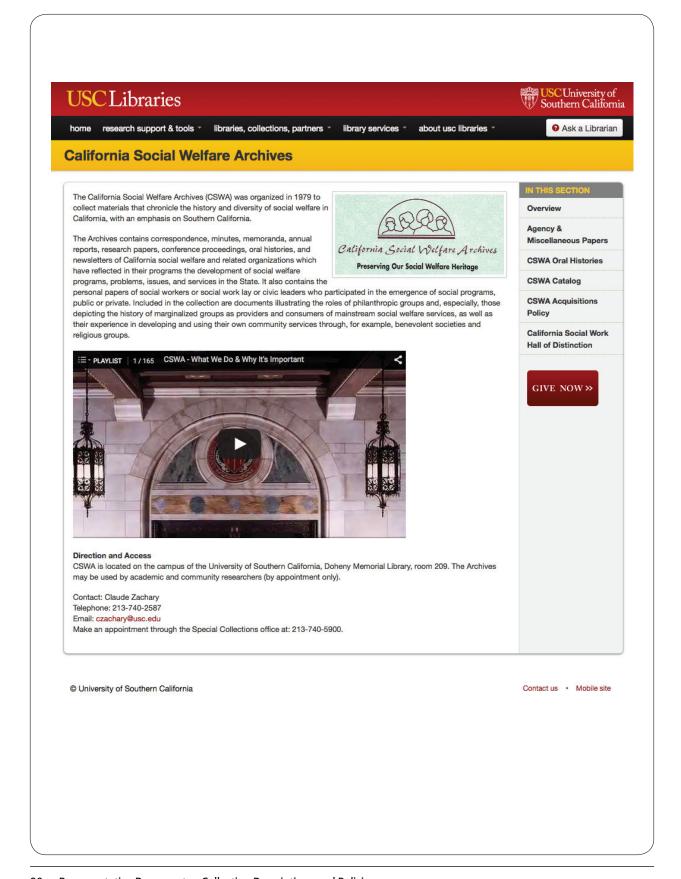
Wanston Air Base, England.

London and the English countryside, led and axis aircraft, WACs, base life, and nose art. Most of the post World War II photos document bombing group reunions. both in the United States and England. Other photos highlight air shows and muse Air Force photos

# **UNIVERSITY OF SOUTHERN CALIFORNIA**

California Social Welfare Archives

http://www.usc.edu/libraries/archives/arc/libraries/cswa/index.php



# UNIVERSITY OF SOUTHERN CALIFORNIA

ONE National Gay & Lesbian Archives http://one.usc.edu/

# ONE Archives at the USC Libraries







# ONE National Gay & Lesbian Archives at the USC Libraries is the largest repository of Lesbian, Gay, Bisexual, Transgender, Queer (LGBTQ) materials in the world. Founded in 1952, ONE Archives currently houses over two million archival items including periodicals, books, film, video and audio recordings, photographs, artworks, organizational records, and personal papers. ONE Archives has been a

part of the University of Southern California Libraries since 2010.

Find information on the ONE Archives Foundation, the independent, community-partner of ONE Archives at the USC Libraries, here.

# ON VIEW

# **NEWS**

On View





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On View





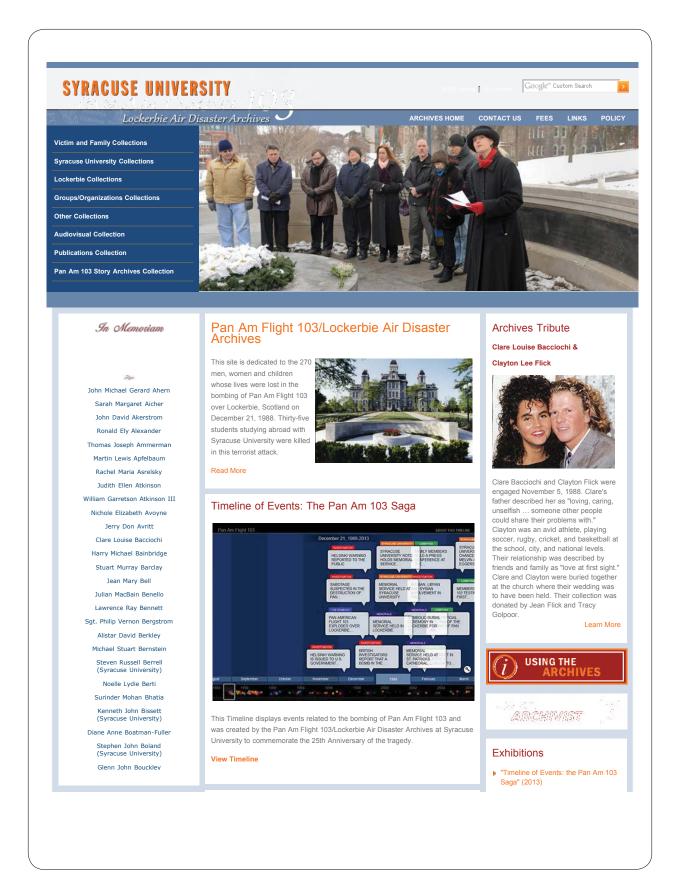
# LIKE US ON FACEBOOK

# **NEWS**

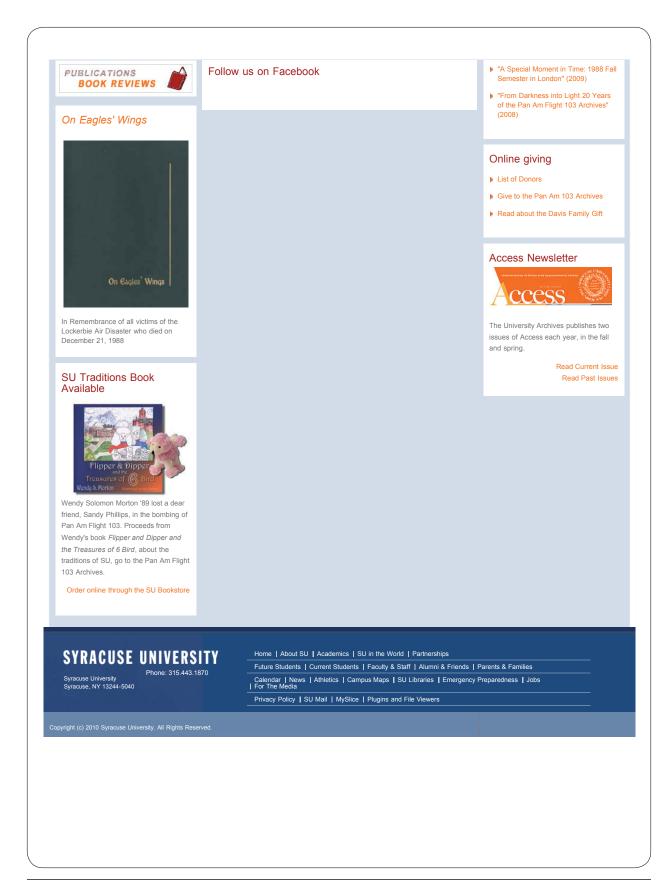


ONE Completes CLIR-Supported Project with GLBT Historical Society

# Pan Am Flight 103/Lockerbie Air Disaster Archives http://archives.syr.edu/panam/



Pan Am Flight 103/Lockerbie Air Disaster Archives http://archives.syr.edu/panam/



Pan Am Flight 103/Lockerbie Air Disaster Archives Collection Policy http://archives.syr.edu/panam/policy\_pa103\_collection.pdf



# Pan Am Flight 103/Lockerbie Air Disaster Archives at Syracuse University Collection Policy

### Scope:

The Pan Am Flight 103/Lockerbie Air Disaster Archives at Syracuse University (the Archives) is open to collections relating to all 270 victims of the terrorist bombing of Pan Am Flight 103 over Lockerbie, Scotland on December 21, 1988.

The Archives also collects materials relating to the aftermath of the bombing. This may include materials from investigators, legislators, lawyers, authors, reporters, producers, directors, composers, artists, government bodies, institutions or organizations, and families and friends of victims.

## Policy

The Syracuse University Archives established this archives in 1990 to:

- bring together in one place materials generated regarding the disaster and make those materials available for research, and
- provide a place to personalize our students whose lives were lost; where their families can donate
  materials by or about them to let the world know in some way what has been lost by their deaths.

In 2006 the scope of the Archives was expanded to include all 270 victims.

Materials donated to and kept by the archives must have enduring or historical value. Records of enduring value are those that document the history of Pan Am Flight 103; the operations, activities and procedures of various groups and organizations; the lives of the 270 victims and their families and friends as they relate to Pan Am 103; and the tireless efforts of the individuals who have been involved in the aftermath of the bombing.

Records may be in any physical format including but not limited to paper, microforms, photographs, drawings, maps, and electronic records such as, e-mail, voicemail, CDs and DVDs, videotapes and audio tapes, computer tapes and discs, and other electronic documents.

Categories of materials with enduring value include, but are not limited to:

# Records as a memorial to the victims - A Legacy

- o tributes, memorial services, scholarships
- o news clippings and news footage
- o condolence letters / sympathy cards
- o death certificate / personal effects
- o correspondence / postcards
- o photographs
- o audio / video tapes
- o writings / poetry / artwork
- o scrapbooks
- o awards and recognitions
- o personal items

Pan Am Flight 103/Lockerbie Air Disaster Archives Collection Policy http://archives.syr.edu/panam/policy\_pa103\_collection.pdf

# Records documenting what the families have accomplished

- o correspondence
- o film footage
- o trial information
- o committee work
- o clippings, news articles
- o writings, articles, letters to editor, opinion pieces
- reports

## Records documenting victims' groups such as VPAF103

- o articles of incorporation, charters
- o constitutions and by-laws
- o meeting information such as announcements, meeting minutes and agendas
- o newsletters and other publications
- o clippings
- o correspondence
- photographs
- o reports (annual, committee, etc.)
- o audio and video recordings
- membership lists and directories
- o financial statements, budgets and treasurer's reports
- o brochures and pamphlets
- o press releases
- speeches
- subject files
- o memorabilia

# Records relating to the aftermath of the bombing

- o legislation
- government reports
- o court rulings and judicial opinions
- books
- o musical compositions
- o poetry
- o theatrical productions
- o dissertations and thesis
- o hoaxes and conspiracies (wantonly inaccurate materials or blatantly false information are not collected)

Finding aids will be created for all processed collections and will make clear the collection's place in the story of Pan Am Flight 103. This will include the role of the individual who created or donated the materials and their relationship to the bombing.

There is no required cash gift associated with the donation of materials, but conserving and indexing collections, rehousing them in acid-free folders and boxes, storing them in an environmentally controlled facility, and providing worldwide access via the web are costly tasks. Support from individuals and organizations who donate records is always appreciated.

ARM - PA103 Collection Policy 9/12

# **VIRGINIA TECH**

# International Archives on Women in Architecture http://spec.lib.vt.edu/IAWA/



The International Archive of Women in Architecture (IAWA) was established in 1985 as a joint program of the College of Architecture and Urban Studies and the University Libraries at Virginia Tech. The purpose of the Archive is to document the history of women's contributions to the built environment by collecting, preserving, and providing access to the records of women's architectural organizations and the professional papers of women architects, landscape architects, designers, architectural historians and critics, and urban planners.

The IAWA began with a collecting focus on the papers of pioneering women in architecture, individuals who practiced at a time when there were few women in the field. However, the IAWA welcomes materials documenting all generations of women in architecture in order to fill serious gaps in the availability of primary source materials for architectural, women's, and social history research. Women who are interested in enhancing the historic record of architecture and related design professions should visit our donations page or contact the IAWA Archivist about donating materials to the IAWA.

The IAWA also collects books, biographical information, and published materials as part of its mission to act as a clearinghouse of information about the global history of women in architecture.

# **Explore the IAWA**

# **IAWA Collections**

Learn more about the IAWA collections, find materials, and plan a research trip.

# IAWA Biographical Database

Browse the IAWA Biographical Database to learn more about women in architecture around the world.

# Three Decades of the IAWA

Visit the IAWA timeline to learn more about the history of the IAWA collections.

# **Blog Posts About the IAWA**

Read about selected collections in the IAWA on the Virginia Tech Special Collections blog.

# **Bliznakov Research Prize**

Learn more about Dr. Milka Bliznakov, founder of the IAWA, and the annual research prize awarded in her honor.

Send questions or comments to: IAWA Archivist, University Libraries Virginia Tech, P.O. Box 90001, Blacksburg, VA 24062-9001





View the Collection

Contribute Media

Contribute Web Content

Additional Resources



**Documenting Ferguson** is a digital repository that seeks to preserve and make accessible community- and media-generated, original content that was captured and created following the killing of 18-year-old, Michael Brown by police officer Darren Wilson in Ferguson, Missouri on August 9, 2014. A freely available resource for students, scholars, teachers, and the greater community, Documenting Ferguson has the ultimate goal of providing diverse perspectives of the events surrounding the conflicts in Ferguson.

Community participants and media representatives are invited to contribute original digital content, such as images, video, audio, and stories related to memorials, community meetings, rallies, and protests occurring in Ferguson and the surrounding St. Louis County and City.

A partnership between Washington University and

St. Louis-area universities and organizations, contributed content is publicly available and is subject to an evaluation process. Materials containing unrelated or incriminating content will not be accepted.

A report containing the project's statement of purpose and detailing processes for technical and content development, collaborating with community organizations, and long term outcomes of the project, including asessment, is available here.

The Documenting Ferguson project team includes

- LaTanya Buck (consultant), Director of Center for Diversity & Inclusion
- Rudolph Clay, Head of Library Diversity Initiatives and Outreach Services and African & African American Studies Librarian
- Shannon Davis, Digital Projects Librarian
- Meredith Evans, Associate University Librarian
- Makiba J. Foster, Subject Librarian for American History, American Culture Studies, and Women, Gender, & Sexuality Studies
- Chris Freeland, Associate University Librarian
- Nadia Ghasedi, Head of the Visual Media Research Lab
- Jennifer Kirmer, Digital Archivist
- Sonya Rooney, University Archivist
- Andrew Rouner, Director of Scholarly Publishing

Documenting Ferguson http://digital.wustl.edu/ferguson/

Rebecca Wanzo (faculty advisor), Associate Director for The Center of the Humanities  Micah Zeller, Copyright Librarian		
Contact Us	Terms & Approval Criteria	Image Use Conditions
(		

Documenting Ferguson. Project Explanation and Purpose http://digital.wustl.edu/ferguson/DFP-Plan.pdf



# **Project Explanation and Purpose**

# **Documenting Ferguson Statement of Purpose**

Documenting Ferguson is a project of Washington University Libraries which seeks collaborative partnerships with local universities, cultural heritage institutions, and community organizations to preserve both local and national history surrounding the police killing of Ferguson, Missouri teenager Michael Brown on August 9, 2014. As an institution with a strong regional presence, the Libraries feel an obligation to the people of the St. Louis, Missouri region and to future research and scholarship of cultural events in our area. The project will document and create a permanent record of experiences related to this tragic event, including citizen protests and rallies; community reactions, meetings, and memorials; and capturing cultural events via social media.

As we solicit content from the community, we are committed to building better relationships with our partners and with surrounding communities. As entrusted stewards of the shared content, our goal is to ensure that the community's voices and perspectives are accessible and not forgotten. Through this partnered effort to create a community sourced repository of primary documents, we strive to facilitate dialog and encourage educational outreach and community reconciliation within greater St. Louis.

# **Specific Components of Documenting Ferguson Project**

# **Technical Development**

# **Collecting Digital Content**

Omeka - The Documenting Ferguson collection is currently delivered via Omeka digital exhibition software. Omeka provides basic functionality for creating items with basic Dublin Core metadata and associated media files. Items can then be organized in a thematic collection or a curated exhibit. Omeka also provides many plugins to expand on its fundamental functionality. Using Omeka's Contribution plugin, we have provided a form for contributors to fill out, which allows them to select an item type for contribution, including story, image, video, audio and upload their media. Users fill out very basic metadata (title, creator, data, description, and geographic location) and provide their name and email address. Contributors must agree to the Terms & Conditions of the collection, written by Micah Zeller, Copyright Librarian and approved by WUSTL's Office of General Counsel. The Terms & Conditions ensure that contributions do not violate any person's copyright and gives WUSTL the right to archive, preserve, and use the material for this collection and for other purposes, barring profitable use.

Should a contributor wish to share a large number of media files, they may send files to Digital Library Services via dropbox (http://www.dropbox.com) with a corresponding file containing metadata for each item. Thus far, contributors have expressed satisfaction with the process, and when suggestions arise, modifications have been

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made. For example, one of the first contributors shared over forty images and found completing a form for each item to be tedious. Responding to this concern, we put the dropbox work around in place. We will continue to respond to feedback from contributors to make this process as welcoming as possible.

As the site continues to reach more users and more content is contributed, using a standard such as Dublin Core and having minimal metadata facilitates interoperability and sustainability.

Archive-It - Archive-It is a service, built by the Internet Archive, that allows users to capture and archive born-digital content that is hosted on the web. All captured content is served through the Archive-It webpage under the capturing organization. You can see the Washington University page at https://archive-it.org/organizations/786. The service crawls websites and digs into the site to capture content that is linked from the main webpage. This method provides an archived website that is as true to the original in feel and functionality as is currently available.

The DFP is utilizing the Archive-It service in two specific ways. The Washington University Archives is capturing websites that are directly related to the campus and Wash U community. We are recording those sites and they are publicly available on the Washington University in St. Louis Archive-It webpage. In addition to this internal capture, DFP has coordinated with Archive-It to help supplement and strengthen their collection of web content. Archive-It developed a Google form that allows the public to submit websites that relate to the events that occurred and continue to occur in Ferguson, MO surrounding the August 9th, 2014 shooting of Michael Brown. The DFP webpage includes the link to the Archive-It form, encouraging continuing submissions to their collection of web content. WUA has also been collaborating with Archive-It, by submitting links directly. Both of these methods have helped to provide a significant amount of material to assist Archive-It in documenting the Ferguson events.

# **Approving Content**

Once items are contributed, media files are stored on WUSTL hosted Omeka servers and an item is created in the Omeka system with metadata entered by the contributor. An email is automatically generated and sent to digital@wumail.wustl.edu so that an administrator in Digital Library Services (currently Shannon Davis) may review the contributed item. Items are by default put into the Documenting Ferguson Omeka collection, but are only viewable to those logged in to Omeka. After reviewing the contributed item file and metadata, the administrator makes the item public, so that anyone may view it. The project team has created a list of approval criteria for contributed items, which are as follows:

- Content is related to the events surrounding the fatal shooting of Michael Brown in Ferguson, MO on August 9, 2014
- 2. File size of contributed content does not exceed 30 MB
- 3. Metadata submitted is deemed to be accurate by the administrator
- 4. Users have the right to submit content and submission does not infringe any existing copyright
- Content does not provide personal information of the contributor or any other individual, including addresses, phone numbers, etc.
- 6. Content does not endorse any commercial product
- Content does not pose a risk of damage to the network, computers, or servers of Washington University

Documenting Ferguson. Project Explanation and Purpose http://digital.wustl.edu/ferguson/DFP-Plan.pdf

# **Preserving Content**

To ensure long term sustainability of content in Documenting Ferguson, contributed items will be ingested in WUSTL's Fedora Repository for preservation. An administrator will copy files from the Omeka server to Digital Library Services servers and rename them with the contributor's last name, first initial, and descriptive information (for example, regesterm-manincrown-ggchurch.jpg). The metadata for the contributed item will be exported from Omeka using dcmes-xml (Dublin Core) output format and the new filename will be entered in the item's exported metadata. Ingesting items in Fedora also facilitates eventually moving the Documenting Ferguson collection from Omeka to Hydra.

# **Content Development**

The promise of the Documenting Ferguson project is in successfully securing a diverse collection of content for the project. The initial stages of content development will focus on obtaining and selecting content. As the repository grows and our partnerships develop, we plan to implement content programming focused on user education and community engagement.

# **Obtaining Content**

Our suggested plan for securing content is a two-prong approach using a marketing strategy and collaborative partnerships. The marketing strategy will build awareness about the project through promotional literature and advertising. Building an awareness of DFP will spark interests and encourage participation through contributing content. Efforts to obtain content will require the DFP to create presence at local community events. This will also require assistance from our collaborative partners that might be sponsoring.

# **Targeted Opportunities to Obtain Content:**

- Promotional literature
- Advertising in local media
- · Recruit Wash U employees that are Ferguson residents to share promo materials
- Attend local events
- Contact with people directly involved in events (this may need to wait until we have more partnerships and trust established)
- Collaborate with Divided Cities outreach
- · Create opportunities for current contributors to talk about their work to create awareness
- Create a component/infrastructure of DFP which will acquire physical content of the Ferguson Movement

# **Selecting Content**

All content will adhere to guidelines set out in the Terms and Approval section. The review process for selecting i.e. accepting submitted materials will be an open policy. Our aim is not to limit perspectives on the aftermath of Ferguson. Some materials might seem tangentially related but because of the lens with which contributors view the issues they might see their content as wholly relevant.

Documenting Ferguson. Project Explanation and Purpose http://digital.wustl.edu/ferguson/DFP-Plan.pdf

# **User Education and Community Engagement with Content**

To ensure that the content of DFP is easily accessible to the community, we will create educational resources and programs that will allow for various forms and levels of engagement. Listed are ideas to engage in teaching and outreach:

- Research guide and workshops on Information, Media, and Visual Literacies.
- Start to develop a library research collection dealing with policing, activism, and other themes related to Ferguson unrest.
- Traveling book/reading list poster
- Recommended reading section on the issues

# **Partnership Development**

We have started a list of individuals and organizations that we think will be valuable to reach out to regarding this project. Please see the separate list. This area will take more time to flesh out, but we are continuing to work on this.

WUSTL Community Ferguson Community Greater St. Louis Area

# **Long-term Outcomes**

# **End product**

Because we are in the early stages of this project some of these ideas may change, but the DFP team envision these results related to sustainability of the project, user education, and community engagement:

- Funding in support of community engagement events in the form of talks, symposia, screenings, and research
- Creating a collection to support advanced research of policing and community protest
- Training of librarians and the community on capturing oral histories
- A celebration and recognition of the contributors
- · Student prizes/awards for use of DFP
- Equip a library team to be ready to mobilize when historic events happen within the community to document and preserve information

# **Assesment**

# Website and Omeka collection usage

To assess usage of the DFP website, Shannon Davis has set up Google Analytics for both the project website and the Omeka collection. Reviewing Analytics data will demonstrate increases in usage for the sites, particularly in

4

Documenting Ferguson. Project Explanation and Purpose http://digital.wustl.edu/ferguson/DFP-Plan.pdf

regards to when press releases were published and more attention was brought to the project. Already within the past month, pages within the Ferguson collection in Omeka are displaying as the top four page hits within Google Analytics. The Ferguson project at digital.wustl.edu/ferguson has also received the highest page hits of all collections on the digital web server within the past month. Additionally, more qualitatively, it is evident that the project is getting wide exposure, with contributed content increasing steadily.

# Process/user contribution

Initial contributors were asked their opinions on the process of submitting content. Their suggestions were implemented, with DLS accepting large quantities of contributed content via dropbox.com. While no further feedback on the contribution process has been received, the project team can survey random contributors to review their experience contributing to the project and how the process could be improved. While we hope that contributions to this collection will be ongoing for some time, the project team can perform periodic assessment of the success of work as a group on a shared project and how to improve such group work in the future. It is also expected that this collection will serve as a model for other community generated collections, so the workflow of receiving contributed content, making it available, and archiving digital content will be assessed (by Digital Library Services) for its efficiency and possible need for improvement. Similarly, the methods used to publicize this collection can be used as a model for projects in the future. A field has been added to the contribution form to capture data on how contributors heard about the project to determine the most successful PR methods. Once the content starts to grow we will revisit the open contribution policy to assess feasibility and relevance.

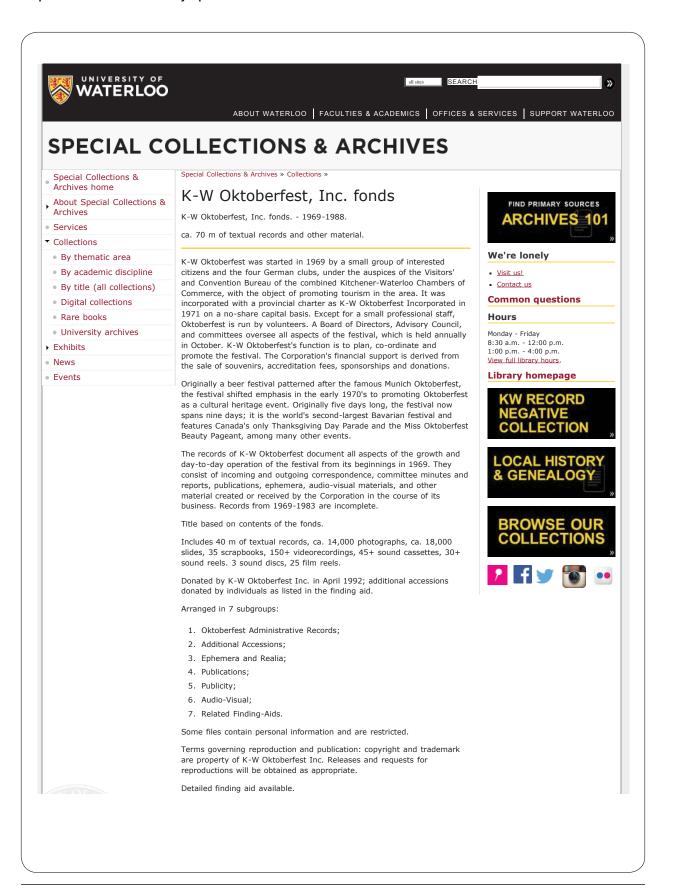
Written by Documenting Ferguson Committee September 2014:

- LaTanya Buck (consultant), Director of Center for Diversity & Inclusion
- Rudolph Clay, Head of Library Diversity Initiatives and Outreach Services and African & African American
   Studies Librarian
- Shannon Davis, Digital Projects Librarian
- Meredith Evans, Associate University Librarian (joined committee in Nov. 2014)
- Makiba J. Foster, Subject Librarian for American History, American Culture Studies, and Women, Gender, & Sexuality Studies
- Chris Freeland, Associate University Librarian
- Nadia Ghasedi, Head of the Visual Media Research Lab
- Jennifer Kirmer, Digital Archivist
- Sonya Rooney, University Archivist
- Andrew Rouner, Director of Scholarly Publishing
- Rebecca Wanzo (faculty advisor), Associate Director for The Center of the Humanities
- Micah Zeller, Copyright Librarian

# **UNIVERSITY OF WATERLOO**

K-W Oktoberfest, Inc. fonds

https://uwaterloo.ca/library/special-collections-archives/collections/k-w-oktoberfest-inc-fonds



# UNIVERSITY OF WISCONSIN-MADISON

Madison's LGBT Community, 1960-Present

http://archives.library.wisc.edu/oral-history/CampusVoices/LGBT/index.html

