Innovation Grants/Awards
Freedman Fellows Program 2013

The Freedman Center for Digital Scholarship is pleased to announce the 2013 Freedman Fellows Program for full-time faculty. The Freedman Fellows Program is supported by the College of Arts & Sciences, the Kelvin Smith Library, and the Freedman Fellows endowment established by Samuel B. and Marian K. Freedman.

In 2013, the Freedman Fellows Program will identify and support scholarly projects that meet all of the following conditions, i.e., the projects are: (1) currently underway, (2) involve some corpus of data that is of scholarly or instructional interest (e.g., data sets, digital texts, digital images, databases), (3) involve the use of digital tools and processes, and (4) have clearly articulated project outcomes.

The Freedman Fellows Program supports and facilities a variety of digital scholarship activities, such as:

- Scholarly endeavors using emerging digital tools and processes such as the use of data-mining, text-analytic techniques, GIS (geospatial information systems), and data visualization;
- Digital Humanities scholarship by encouraging the use of new technologies in faculty research through assistance with research design, visualization and presentation strategies;
- Digital Case in experimenting with digital tools for storing, preserving, analyzing and making accessible digital resources;
- The use of emerging technologies for dissemination and publication of scholarship; and for use of digital scholarship resources in teaching and learning.

Freedman Fellows will receive an award of $3,000 to support the expenses related to innovative scholarly or creative projects that meet the Freedman Fellows 2013 criteria. Fellows will also receive planning and project support. Proposals are due Monday, April 1st, 2013.

Award Criteria

Freedman Fellows serve as a model for campus faculty for how to successfully integrate new digital processes and tools in their scholarship and teaching. These new approaches to scholarship create bold visions of what is possible for scholarly outcomes, enhance understanding, create opportunities for formulating original questions, and fundamentally re-define how scholars work. Fellows must be full-time faculty who are motivated by excellence and the desire to be leaders in their disciplinary programs. To be successful, applications must describe a corpus of data (digital texts, digital images, processed data, databases, etc.), include discussion of the project's impact with regard to scholarly or
teaching goals, identify potential users or uses, describe the intended use of digital tools and processes, demonstrate current project planning, and articulate a project outcome (including a statement regarding the intended use of the award). In addition, the proposal must include a statement that addresses copyright concerns. Proposed projects must be compelling in their application of current and emerging digital tools and resources for scholarship, research and/or teaching. Some preference will be given to humanities-based projects.

Application Process
Proposals shall not exceed three (3) pages and must include a 100-word abstract at the outset describing the project. If the project has a budget, that can be appended to the proposal and will not count against the three (3) page maximum. Proposals are due before midnight on Monday, April 1st, 2013.

A committee of faculty and staff will review all proposals and make final selections. Freedman Fellows will be announced on April 9th, 2013 at the colloquium on digital scholarship.

Format of Proposal
Proposals may take any form, including direct answers to the questions as outlined, or take narrative form.

Questions to Address/Criteria:
In addition to the four (4) conditions outlined above; to be successful, Freedman Fellows proposals should answer the questions below.

1. Please describe your project.
2. What is the relevance/impact of the project?
3. Describe potential users and usage. How do you envision people interacting with the project outcome?
4. Describe existing data for the project. In what form does this data exist? (On paper, in a Word document, in an Excel file, in some standard format, etc.)
5. Describe the work that has already been done, if any.
6. Are there existing digital projects (at CWRU or elsewhere) that this proposed project would complement?
7. Other general comments, issues or concerns, such as project timeframe, and potential for sustainability into the future.
8. Copyright / Intellectual Property: We require a statement to be included with each proposal regarding the status of materials used. Please refer to the copyright section of the FAQs.

Submission Guidelines
1. Proposals are due Monday, April 1st, 2013
2. Proposals should be PDF documents
3. Submit a completed Proposal & Copyright Permission Form
4. Proposals should be submitted to roger.zender@case.edu
5. Proposal submissions should include in the subject line: Freedman Fellows Proposal
6. Awards will be announced on April 9th, 2013

Expectations of Fellows
Freedman Fellows are expected to participate in periodic meetings with not only their project groups (which will be created to meet project needs) but with Freedman Fellow colleagues to provide updates on their projects and to contribute as a group to the development of models, services and practices for support of scholarship, research and teaching at CWRU. Freedman Fellows are expected to participate in scheduled meetings and events over the course of the year. Freedman Fellows will be expected to participate in a colloquium to be scheduled during the 2013-14 academic year that will address digital scholarship and future directions for digital scholarship at CWRU. Details are available on the Freedman Fellows Program website.

Freedman Fellows are expected to confer with Departmental Chairs or Departmental Assistants in setting up accounts for their $3,000 award. Guidance as to the manner in which the award may be used, as well as additional information is available in the FAQ section of the Freedman Fellows Program site.

Questions regarding the Freedman Fellows Program and application process are welcome. Please contact Roger Zender rez7@case.edu or by phone at 216-368-5637 for further information.
Frequently Asked Questions

- What is the Freedman Center?
- What is the Freedman Fellows Program?
- When is the Freedman Fellows Program?
- Who can apply?
- Can I meet with someone to discuss this?
- What is the Freedman Fellows award amount?
- How many Fellows will there be?
- What is Digital Scholarship?
- What do you mean by corpus of data?
- What do you mean by copyright concerns?
- How may the award be spent?
- Should I include a budget?
- How do I set up an account for my award?

What is the Freedman Center?
The Freedman Center is a partnership between the College of Arts and Sciences and the Kelvin Smith Library. Established in 2005, with over 2,700 square feet of highly functional workspace and state-of-the-art equipment, the Freedman Center harnesses the power of modern technology and combines it with the driver of academic creativity.

The Freedman Center consists primarily of three service areas, but also offers special programs:

- Digital Library Services
- Language Learning Services
- Multimedia Services
- Special Programs

For the College of Arts and Sciences the Freedman Center is evidence of the College's commitment to the evolution of education and the integration of information technologies in its curriculum and research practices. For the Kelvin Smith Library, the Freedman Center is the culmination of a ten-year vision for a center that provides faculty, students, and staff with the ability to utilize both analog and hardcopy information sources in digital works, presentations, and research.

Helpful staff is on hand to guide you through your project and teach you how to use the latest technology whether you are creating a...
What is the Freedman Fellows Program?
As originally conceived, the Freedman Fellows Program exists to assist faculty in developing curricula and assignments that combine both multimedia and information competencies and research skills; that involve the Freedman Center in the production activities, and the outcomes of the newly developed curricula (with specific objectives that encourage students to use the Freedman Center); that promote experimentation with new teaching and learning strategies; that demonstrate innovation and creativity; that focus on enhancing student engagement in learning; and that indicate careful planning and feasibility. Additionally, in 2007 the Freedman family provided the Freedman Center and Case Western Reserve University and endowed fund of $250,000 to support future Freedman Fellows Programs. Included with the initial phase of this gift was support specifically for a combined effort with the Baker Nord Center for the Humanities to explore how the Freedman Fellows Program can also encourage the use of new technologies in the research that the faculty does on campus—specifically, providing immersive instruction in the tools that would benefit their scholarly pursuits. This emphasis slightly expands the focus of the Freedman Fellows Program from active participation in the instruction that occurs on campus to active participation in the research and discovery that happens on campus.

When is the Freedman Fellows Program?
The awards will be announced no later than Tuesday, April 9th. The program continues through the year with several events to be scheduled throughout the year. Details will be posted on this site.

Who can apply?
Full time faculty at Case Western Reserve University. If a research group is interested, a faculty member who is leading the group may apply. Former Freedman Fellows can apply, though special consideration is given to first-time applicants to engage as many new faculty as possible.

Can I meet with someone to discuss this?
Yes. If you have questions or concerns, please email roger.zander@case.edu or telephone Roger at 216-368-5637. It is strongly encouraged that all applicants schedule a meeting to discuss potential proposals.

What is the Freedman Fellows award amount?
$3,000.

How many Fellows will there be?
There will be up to four (4) awards in 2013. However, there is no guarantee that four awards will be given if four proposals do not meet the criteria established for this program.

What is Digital Scholarship?
To quote Christine L. Borgman, "Scholars in all fields are taking advantage of the wealth of online information, tools, and services to ask new questions, create new kinds of scholarly products, and reach new audiences." (from Scholarship in the Digital Age: AZ 195 .B67 2007). Or, perhaps, from a Digital Humanities perspective: "Digital humanities is not a unified field but an array of convergent practices that explore a universe in which print is no longer the exclusive or the normative medium in which knowledge is produced and/or disseminated." (Digital Humanities Manifesto)

For instance, a scholar who is interested in the works of Gertrude Stein might use several software applications to analyze Stein texts for word choice, word recurrence, patterns of sentence structures, patterns of phrases, patterns of word relationships, and so on. This sort of analysis has the potential for providing important insights into the meaning of Stein texts, as well as exciting artistic approaches to the creation of the texts that might change understanding of certain texts. This exact process was used by Tanya Clement at the University of Maryland in her work with Stein's novel, "The Making of Americans," a work largely dismissed as a failed experiment. This example, however, is only one of many possible examples. Astronomers model the movement of objects in space, dental faculty model the physiology and three-dimensionality of the human face, engineering faculty model the flow of wind and water, geology faculty model planetary geodynamics, epidemiologists look at the occurrence of lead-base paint on houses across geographic areas, and religion faculty model the interior of temples and the process of religious iconography and systems.

In short, digital scholarship is the practice of pursuing scholarly activities whose outcome is transformed by the very nature of the method by which it is carried out (using digital tools); or scholarly activities that utilize digital tools or technologies to change the methods by which a corpus of data can be engaged by other researchers or a general audience. Digital scholarship also includes the use of tools and environments that support digital scholarly activities, supporting and advocating for research uses or experimental development of tools and projects, and support the digital dissemination of outputs.

A suggestion is to also review previous Fellows work.

What do you mean by corpus of data?
A grouping of data on which you propose to perform your scholarly research or teaching activities. This ideally will be an intellectual grouping or arrangement of materials by some criteria relevant to the project you intend to carry out. A corpus of data can include actual data sets (spss, survey results, gos and arc gis files), digital texts, digital images, databases, and more.
What do you mean by copyright concerns?

Project proposals must directly address copyright concerns and articulate a plan to identify and secure the appropriate right to use the materials in your corpus of data in the ways necessary to fulfill the proposed project outcomes. More information on Copyright can be found at http://library.case.edu/copyright.

How may the award be spent?

Awards should be spent to support the expenses related to innovative scholarly or creative projects that meet the Freedman Fellows 2013 criteria. While we are not requiring that a budget accompany your project proposal, a budget will be illustrative of several things: the extent of planning you have dedicated to your proposed project and the level of thought that has the project has been given; a sense that the award money will be used to carry out the goals of the project and will contribute to its outcome. While no effort will be made on the part of the Freedman Fellows Program to oversee the award once it has been disbursed, award recipients should be aware that awards taken as salary will suffer a substantial overhead encumbrance, and any use of the funds toward non-project related activities will undermine the likelihood of success.

Should I include a budget?

While we are not requiring that a budget accompany your project proposal, a budget will be illustrative of several things: the extent of planning you have dedicated to your proposed project and the level of thought that has the project has been given; a sense that the award money will be used to carry out the goals of the project and will contribute to its outcome. Budgets can be appended to the project proposal and will not count against the 3 page length requirement; as well, if you are not sure how money will be spent, but have an idea, some statement in the proposal to that effect will suffice.

How do I set up an account for my award?

If the award recipient does not have an account to receive funds, or wishes to create a specific account into which funds can be placed, the recipient will need to speak to a Departmental Assistant or Departmental Accountant for instructions on how to create an account. An award letter will be provided for this purpose. If the recipient would like the monies to be available for more than one fiscal year, he/she should notify the person responsible for creating the account in his/her department to ensure that the created account does not expire within one fiscal year. The recipient may need to fill out a University Review Form.
The Library Research and Publication Committee is a standing committee of the Library Faculty established to encourage research and publication among Library Faculty by:

- providing monetary support
- bringing alternate sources of funding to the attention of the Library Faculty
- stimulating interest in and discussion of research ideas and methodologies among librarians
- providing practical criticism of and support for research projects
- advancing Library research and publications within the University community.

The Committee reviews and approves or disapproves funding requests for student wages, graduate assistants, travel to other research collections, photocopying, manuscript preparation, data analysis, the creation of illustrations, editing for non-native English speakers, etc. The Committee sponsors occasional brown-bag series that focus on library research.

**Composition**

The Committee of five is appointed for two-year terms by the University Librarian, with the advice of the Executive Committee. The chair is appointed by the University Librarian. Committee members serve two-year staggered terms, and may be appointed to one successive term.

**Membership**

Jennifer Hain Teper, chair (08/15/14)
Atoma Batoma (08/15/15)
Kirstin Dougan (08/15/15)
Lisa Hinchliffe (08/15/14)
Qiang Jin (08/15/15)

Beth Sandore, ex officio
Dan Tracy, ex officio
Beth Woodard, ex officio
RPC Application Process

RPC welcomes inquiries and applications for funding. The Application Form and Guidelines for the Narrative Proposal and Policies for Award Approval are available through this site. You can also find upcoming application deadlines.

The application process is simple and straightforward: after you have completed filling in the Application form and have prepared your Narrative Proposal, send these to the RPC Chair by email attachment. If there are multiple principal investigators involved, please modify the application form so the pertinent contact information is given for each PI. Please also submit a CV for each PI.

Generally the RPC acts on requests at a monthly meeting, though complex requests may take longer. Applications may be submitted at any time; there are no final deadlines for submission, and any proposal that does not make one of the monthly deadlines will simply be taken as a submission for the next deadline.

Applicants are urged to seek the assistance of committee members in preparing their proposals.

When preparing applications, please review the RPC's Policies for Award Approval and the Guidelines for the Proposal Narrative (which is attached to the Application Form), carefully! Also consider whether your proposal might be eligible for full / partial funding by other campus resources.

The Office of the Vice Chancellor for Research has created a new fact sheet, which provides investigators summarized information about the various ethical and regulatory requirements for the responsible conduct of research. Please read Responsible Conduct of Research.
Policies for Award Approval

These policies will be used by the Research & Publications Committee when considering your application for research support.

Grant Periods and Award Money

Awards must be used within one year. If the entire grant is not used within a year the unused funds will revert to the RPC unless an extension request is received by the Chair before the end of the original grant period. Awards can not be made retroactively, for work already accomplished, or for expenses already incurred.

Funding Priorities

Awards are made on the basis of anticipated scholarly contribution of the proposed project. First preference is given to tenure-track permanent full-time faculty, followed by tenured faculty. Emeritus, visiting faculty, and post-doctoral fellows are eligible to compete for funding in the spring semester, if funds permit. Academic professional and staff are not eligible for RPC grants.

Use Of Human Subjects

A proposal for research that involves human subjects must be reviewed by the UIUC Institutional Review Board (IRB). Such projects include research that uses surveys, questionnaires, focus groups, interviews, etc. While most projects will be exempt from a full review by the IRB, all projects involving human subjects will need to be sent to the IRB for that determination. Please refer to the IRB website for more information such as deadlines, special considerations for survey research, and for the IRB submission form. Be sure to allow enough time for this mandatory review.

Categories Typically Funded by RPC Funds

Travel:

RPC supports travel costs directly related to research and publication. In determining the amount of awards for domestic and foreign travel, RPC attempts to follow the guidelines set forth in the Scholars’ Travel Fund Policies. RPC also funds travel to destinations less than 200 miles.

Photocopying:

Photocopy cards for research purposes are available to faculty in 300- and 500-copy amounts from the RPC Chair. Requests for cards can be made by sending a simple email to the RPC Chair, with a very brief description or title of your research. Only one card will be issued at a time but faculty may request up to $75 worth of cards / year. Requests for more than 500 copies at a time, or for funds to photocopy at other
institutions, should be submitted to the Committee on a regular RPC Application Form.

**Hiring Student Assistants:**

**Undergraduate students:** Undergraduate student hourly help is recommended for filing, photocopying, typing, collating, mailing, and data entry.

**Graduate students:** Graduate students may be hired on an hourly basis. Graduate student assistance is appropriate for handling research-oriented tasks, including foreign language translation, bibliographic searching, statistical analysis, and interviewing. If you need a graduate assistantship, we suggest you draft a justification proposal and send it to the Library Budget Committee.

**Suggestions for hiring graduate student assistants:** The burden of finding a suitable assistant rests with the person receiving RPC funds. If requested, the Library Personnel Office will post the research assistant position with the appropriate office. The assistant chosen should report to the Library Personnel Office to complete employment forms. If the student is already the recipient of an assistantship or fellowship, he or she may be restricted from other employment by the terms of the award. Be certain that the student checks this with their college.

**Salaries and wages:** Please check with the Library Personnel Office to obtain the most recent minimum rates.

The following information is current as of December 2011:

- **Graduate Student Hourly Rates:**
  - Grad hourly rates are generally $19 /hr, but may also be $8.25 /hr or $14 /hr depending on job duties.
- **Undergraduate Student Hourly Rates:**
  - RPC recommends paying the current minimum wage of $8.25 /hr.

**Other Research Expenditures That Have Received Funding:**

For other examples of research areas that have received funding in the past, review the lists of previous awards. Please contact the RPC Chair before requesting RPC funding for a publication subvention.

**Items Not Normally Funded by the RPC**

RPC does not normally provide research funds for the following:

- **Non-research travel**, including travel to meetings, conferences, or for paper presentation. The traveler should apply elsewhere, for example to the Scholar’s Travel Fund. Requests for training will only be considered in exceptional circumstances, if there is a clear relationship to a discrete research project.
- **Graduate assistantships.** Due to the high cost of supporting GAships, the RPC can only fund hourly student wage requests.
- **Prolonged research spanning years of investigation.** RPC’s policy is to provide initial funding for research inquiry. RPC’s support for preliminary study should improve the candidate’s potential for attracting external research support. The RPC may encourage applicants to apply to the Campus Research Board and/or to national foundations to pursue their long term projects.
- **Postage, telephone costs, and ordinary office supplies.**
- **Additions to the collection**, including research material. RPC will lend support to your requests for this material from the University Librarian.
- **Retroactive expenses.** The RPC can not retroactively award funds for expenses already incurred (e.g., for travel) or for
services already performed.

- **Library administrative work.** The RPC does not have the funds to support work that falls in the category of “running the library”. On the other hand, application could be made to the RPC for funds to develop new methodology for accomplishing a work project such as to fund a prototype project or to analyze data from a work-related project. In all cases the “research” component should be stressed in the application. If you’re not sure whether your project is library work or research, please inquire.

**Acknowledgement of RPC Funds**

Any public presentation of the results of your work funded by the RPC, whether a conference paper, journal article, or book should acknowledge RPC support by use of the following statement:

The author wishes to acknowledge the Research and Publication Committee of the University of Illinois at Urbana-Champaign Library, which provided support for the completion of this research.

**SUBMIT A REPORT FOLLOWING COMPLETION OF EXPENDITURE OF THE RPC FUNDS**

The Committee requires that you submit a brief narrative report and an accounting of the funds expended one year after the grant is awarded. If the project is completed early, with funds still remaining, please report this to the RPC Chair, so the encumbered funds can be returned to the RPC pool and awarded to someone else. The Committee may ask you to offer the Library faculty a short presentation on your project.

**BACK to the Research and Publication Committee Homepage.**
Guidelines for the Distribution of ICR Grant Seed Money

To encourage ongoing UIUC Library institutional research, the Library will commit a portion of its ICR funds received from grants to create opportunities for new institutional research possibilities. These seed money Library grants are a commitment to seek new ways to enhance the Library’s services to its users.

Seed monies will be awarded for institutional research leading to future grants or for new or improved Library programs and services. Monies will be available to Library faculty and academic professionals who wish to do development and pilot or mini-projects to test design prior to preparing formal applications for external funding of full-scale projects.

Applications should include a narrative of the proposed pilot project, including objective and design, and a budget. Applicants should indicate likely funding sources for the resultant project after the pilot has been completed. The application should be no more than two to three pages. Applications are to be submitted to the University Librarian’s Office. Funding will be made on a semi-annual basis. Proposals submitted after the designated deadline will be considered in the next semi-annual evaluation.

The Executive Committee will serve as the review committee for all applications. It will make its recommendations to the University Librarian based upon all applications submitted against the particular deadline. As part of its evaluation and recommendation the Executive Committee will provide a brief critique of each application based within the context of the Library’s over-arching goals. This evaluation will be made available to the applicant.

Examples of possible projects for seed money:

The development of innovative Library Services and programs to support the campus’ instruction and research mission.

The development of innovative access and preservation approaches and methods to Library collections.

The testing and development of national/international information standards and best practices for access to information.

Approved by the Executive Committee, February 10, 2003.
<table>
<thead>
<tr>
<th>PI</th>
<th>Fund Title</th>
<th>Final Report</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lynn Wiley, Michael Norman, and Mary Laskowski</td>
<td>Building a collaborative cooperative cataloging tracking system (CCTS)</td>
<td></td>
</tr>
<tr>
<td>Jennifer Teper, Cherie' Weible, William Schlaack, Annette Morris</td>
<td>Last &quot;test&quot; phase of a proposed change in the way that preservation and conservation select and prioritize materials for treatment within the units</td>
<td></td>
</tr>
<tr>
<td>Kirstin Dougan</td>
<td>MPAL iPad Loans</td>
<td></td>
</tr>
<tr>
<td>Jennifer Teper, Cherie Schneider, Rohit Bhargava</td>
<td>Pilot research on the use of cutting edge spectroscopic imaging and other current analytical testing approaches to anticipate appropriate conservation treatments based on their interactions with materials and long-term effects</td>
<td></td>
</tr>
<tr>
<td>Valerie Hotchkiss</td>
<td>ShE-books Pilot/Head Start Project</td>
<td></td>
</tr>
</tbody>
</table>

### 2012-2013 Innovation Fund

<table>
<thead>
<tr>
<th>PI</th>
<th>Fund Title</th>
<th>Final Report</th>
</tr>
</thead>
<tbody>
<tr>
<td>Joanne Kaczmarek, Tracy Popp, Chris Prom, Kyle Remkus, Sarah Shreeves, Ellen Swain</td>
<td>Charlotte: Building a Web Harvesting Service</td>
<td>Available</td>
</tr>
<tr>
<td>Tom Habing, MJ Han, Betsy Kruger, Kyle Rimkus</td>
<td>Increasing Library Contributions to the HathiTrust</td>
<td>Available</td>
</tr>
</tbody>
</table>

### 2011-2012 Innovation Fund

<table>
<thead>
<tr>
<th>PI</th>
<th>Fund Title</th>
<th>Final Report</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sarah Christensen, Merinda Mensley, Sarah Shreeves</td>
<td>Curatescape Chambana</td>
<td>Available</td>
</tr>
<tr>
<td>Jim Hahn</td>
<td>Applied Research in Institutionalizing and Sustaining Diversity Recruitment in Library Settings</td>
<td>Available</td>
</tr>
<tr>
<td>Kirk Hess</td>
<td>Transcribing Serialized Fiction</td>
<td>Available</td>
</tr>
<tr>
<td>Chris Prom</td>
<td>iKive-A Trusted Personal Archives Service</td>
<td>Available</td>
</tr>
</tbody>
</table>
Dean’s Innovation Fund

The Dean’s Innovation Fund has been created by Dean Fox to encourage University Libraries faculty and staff to pursue innovative new projects related to the libraries strategic goals. Any full or part-time faculty or staff member may apply for small grants, generally to a maximum of $500, to pilot a new ideas, for example: to try a new service or product; to host an event; to attend or sponsor a professional development program; or, to initiate any other work-related project that requires seed money to get started. The purpose is to incubate and support new ideas for improving library services or to strengthen the knowledge and skills of libraries employees.

To apply for funding, send a brief memo to Dean Fox explaining the purpose of the project, the anticipated time-frame, the expected impact on services or professional development, and a budget indicating how the funds will be used. The request must be sent to the Dean at least one month before the funds are needed. Projects or professional development cannot be funded retroactively through the fund. Within sixty days of the funded project or event completion, the grantee must submit a brief report to the Dean describing the project, how well it achieved intended goals and the implications for future libraries planning.

The Dean will chair a small committee of faculty and staff members who will assist the Dean with reviewing proposals.

10/28/2011
### Dean’s Innovation Fund Proposal Evaluation Form

**Proposal Name:** _____________________________________________________________

Please evaluate the proposal on how well you believe it meets the criteria using the following scale:

1 = Strongly Disagree  2 = Disagree  3 = Neutral  4 = Agree  5 = Strongly Agree

<table>
<thead>
<tr>
<th>CRITERION</th>
<th>RATING</th>
<th>COMMENTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Service impact - Will others besides the fund recipient benefit? Will it have a positive effect on user services or constituency relationship-building?</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Resources impact – Will the libraries have the financial and human resources to continue the project after the pilot period?</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Innovation – does the proposal represent a new approach to an issue or help to build a new skill set?</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Accountability - Does the proposal contain a clear approach for understanding and measuring success?</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Other factors: (describe)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Recommendation:**

_________Fund  _______Do not fund  _______Fund with the following improvements:
MISSION
The Program for Information Science seeks to solve emerging problems in information management that are essential to support new and innovative services, and to amplify the impact that MIT can have on the development of information science, information policy, and scholarly communication through participation the development of standards, policy, and methods related to information science and information management.

RECENT PUBLICATIONS
- Public Participation GIS: The Case of Redistricting
- Out of Cite, Out of Mind: The Current State of Practice, Policy, and Technology for Data Citation
- National Agenda for Digital Stewardship
- NDSA Storage Report: Reflections on National Digital Stewardship Alliance Member Approaches to Preservation Storage Technologies
- A Half-Century of Virginia Redistricting Battles: Shifting from Rural Malapportionment to Voting Rights to Public Participation
- Redistricting Principles for the Twenty-First Century

UPCOMING EVENTS
- Information Privacy Across the Research Lifecycle (Brown Bag Talk)
- Dissemination Information Packages for Information Reuse (Brown Bag Talk)
- Crowd Source Mapping for Open Government (Brown Bag Talk)
- An Overview of “3-D Printing” Technology (Brown Bag Talk)

LATEST NEWS
- Comprehensive report on data citation published in Data Science
- DSpace version 3.2 Released
- National Digital Stewardship Alliance releases inaugural agenda for digital stewardship

SafeArchive is a solution for archival storage and replication management. Designed by the Data-PASS partners, it is a storage platform for policy-driven, distributed replication of digital holdings. The current version of SafeArchive is a self-contained system that can be installed, used and maintained by institutional staff without technical expertise. The set of open source tools can easily be used by libraries, museums and archives that wish to replicate their own content.

News from the Community
- drmaltman Ann Wolpert has died away. She was both leader and mentor - wise, visionary, and humane. I will deeply miss her. t.co/LtJf56GxJ1
- drmaltman For those who asked for slides from the RDA talk, a preview of the citation principles synthesis work t.co/DccC1gJRhK
- drmaltman Illuminating Scholarly Dark Matter t.co/RXTK4au9ft
- drmaltman Bizarro, Acxiom knows a lot about you, much of it wrong, and will now let you correct ... some: t.co/6eTmVvx7vc
- drmaltman Some Lessons from Crowd-sourced Mapping for Open Government t.co/WyjL9NPa8

Follow Us
The University Libraries (UL) Microgrant Program is designed to support small projects that foster innovation in support of the University Libraries strategic initiatives. Proposals will be competitively selected by the UL Innovation Microgrant Program Review Committee. This program is open to all faculty and staff. Collaboration among colleagues is highly encouraged.

Criteria

1. All staff and faculty of the University Libraries and Penn State University Press are eligible to submit a proposal.
2. The grant proposals must support the mission, vision, values and goals articulated in the University Libraries Strategic Plan.
3. Each proposal must have a principal investigator (PI) but may have one or more co-PIs.
4. All funds are awarded for duration of one fiscal year and must be fully expended by June 15 of the current fiscal year.
5. Approval from your supervisor and department head must be obtained. When faculty and staff from more than one department collaborate, all department heads must approve.
6. Proposals including a technology component must be reviewed by the Head of I-Tech, or designate, one week prior to submission.

Judging Criteria

The University Libraries Innovation Microgrant Program Review Committee will consist of faculty and staff from across the University Libraries and the Penn State Press to be appointed annually. Each proposal will be evaluated according to the same criteria:

1. Innovation.
2. The degree to which the project supports the mission, vision, values and goals in the University Libraries Strategic plan.
3. The justification or statement of the need for the project, including sustainability or impact.
4. The presentation and comprehensiveness of the proposal.
5. The appropriateness of the budgetary request.
**Representative Documents: Innovation Grants/Awards**

**Innovation Grants/Awards**

**Penn State University Libraries Innovation Microgrant Program**

http://www.libraries.psu.edu/psul/admin/microgrant-program.html

---

**Funding Amount:**

Funds will be awarded up to $3000.00 for not more than four grants.

If the total budget for the project exceeds $3,000, other sources of funding must be identified on the application form. Commitment from the other sources must be secured before submitting the proposal.

**Use of Funds:**

Microgrant funds may be used for, but use is not limited to, speakers, facilitators, trainers, consultants, part-time assistance or other personnel, services, equipment or software. Submit questions regarding purchasing, reimbursement, etc. to the Business Office.

Grant funds must be used for the purpose(s) described in the grant proposal. Any changes to the original proposal or funding purpose must be discussed with the Innovation Microgrants Review Committee.

**Application Form**

To apply, complete the **PSUL Innovation Microgrant Application form**. You must obtain all signatures, then the original, signed copy should be scanned or sent via campus mail to Sandy Confer, 510 Paterno Library.

**Timeline**

2013-2014 Microgrant Program Timeline Chart

<table>
<thead>
<tr>
<th>Event</th>
<th>Deadline</th>
</tr>
</thead>
<tbody>
<tr>
<td>Application Deadline</td>
<td>Final applications are due by 5 p.m. on Friday, June 21, 2013.</td>
</tr>
<tr>
<td>Award Notification</td>
<td>Applicants will be notified of award status by Monday, July 8, 2013.</td>
</tr>
<tr>
<td>Mid-year reports</td>
<td>Progress reports are due on Wednesday, January 15, 2014. Submit reports electronically to the UL Innovation Microgrant Program Review Committee.</td>
</tr>
<tr>
<td>Award Period</td>
<td>All microgrant funds must be expended by Monday, June 16, 2014.</td>
</tr>
<tr>
<td>Final Report</td>
<td>Final grant reports are due on Friday, June 30, 2014.</td>
</tr>
</tbody>
</table>

**Committee Membership**

Submit questions regarding the development of your proposal to the members of the **Review Committee**. Members of the 2013 - 2014 Review Committee are:

- Jaimie Jamison, Co-Chair
- Sandy Confer, Co-Chair
- Linda Klimczyk
- Valerie Lynn
- Glenn Masuchika
- Andrea Pritt
- Amy Rustic

**Awards / Reports**

Click [here](#) for a complete list of award recipients, as well as mid-year and year-end reports.
Shapiro Award Staff Innovation Award

1. The Shapiro Library Staff Innovation Award is an annual award that shall be presented to a library staff member or project group/committee who has "developed an innovative program to provide library services at Rice University or who has shown exemplary service to the University community."

2. Nominations for the award may be made by any library employee, or other member of the Rice community. Self-nominations will also be accepted. The Nomination form can be submitted online, and should detail the innovative service program created or the involvement of the nominee(s) in the service of Fondren Library and the greater University community.

3. The Award Selection Committee shall be comprised of one faculty member, one student worker employed by the library, and three members of the library staff. The staff members on the committee will be the chair or co-chair of the Staff Travel and Development Committee and two other staff members, one being a member of the professional library staff and the other a member of the paraprofessional library staff. The two staff members will be selected by the chair or co-chair of the Staff Travel and Development Committee from a pool of volunteers. The chair or co-chair of the Staff Travel and Development Committee will act as the chairperson of the Award Selection Committee. Staff members serving on the Award Selection Committee will not be eligible for the individual award in years they are members of the committee. In the event of possible conflict of interest, an alternate will be chosen for voting purposes.

4. The chairperson of the Award Selection Committee will determine the specific calendar for the award each year. Nominations for the award will be called for during the month of January with submission of nominations to end no later than March 10. (Nominations for 2013 are due Tuesday, February 19.) Nominations will be submitted to the chairperson of the Award Selection Committee. Nomination forms will be distributed to the members of the Award Selection Committee by the chairperson of the committee. The Award Selection Committee will make its selection of the recipient of the award by April 10 of the year. The Vice Provost and University Librarian will present the award in a public ceremony in April or May.

5. The award may not be presented every year. The funds will remain in the endowment fund and be made available for use in a subsequent year.

Online Nomination Form

Nomination Form (MS - Word Format)

Previous Shapiro Award Winners and links to Rice News articles about the winners:

2012 - Diane Butler - http://news.rice.edu/2012/04/18/butler-chosen-for-fondrens-2012-shapiro-award/
The Alternate Textbook Project

About the Project

In 2011 the Temple University Teaching, Learning & Technology Roundtable created The Alternate Textbook Project. Since then 20 faculty have participated in the project, and in 2013 we are offering 10 more faculty the opportunity to join The Alternate Textbook Project.

The goal of the Project is to encourage faculty experimentation and innovation in finding new, better and less costly ways to deliver learning materials to their students. Through the Project faculty can receive a funding award to develop an alternate to the traditional textbook. That could be anything from a customized set of instructional content to an existing open textbook. There is no expectation that faculty will author complete open textbooks, but that would certainly qualify as an acceptable project proposal.

In its first round eleven faculty received awards to develop alternate textbooks.

In the second round nine faculty received awards to develop alternate textbooks. See below for a list of faculty who received grants for the second (2012-2013) round of the project.

Funding for The Alternate Textbook Project is provided by the Temple University Libraries. You can read summaries of several projects.

For more information on the first round of the project, read this article published in Temple Today. The project was also mentioned in this Chronicle of Higher Education news item.

Project Awardees for 2012-2013

Kristen Murray – Law
Dawn Reid – Psychology
Tamara Sniad – CITE
Owen Ware – Philosophy
Amy Friedman – English (First Year Writing)
Whitney Cooke – English (First Year Writing)
Nathan Fong – Marketing and Supply Chain Management
Pamela Detrixhe – Religion and Asian Studies
Gabriella Kecskes – English
Hana Hasson – Dentistry