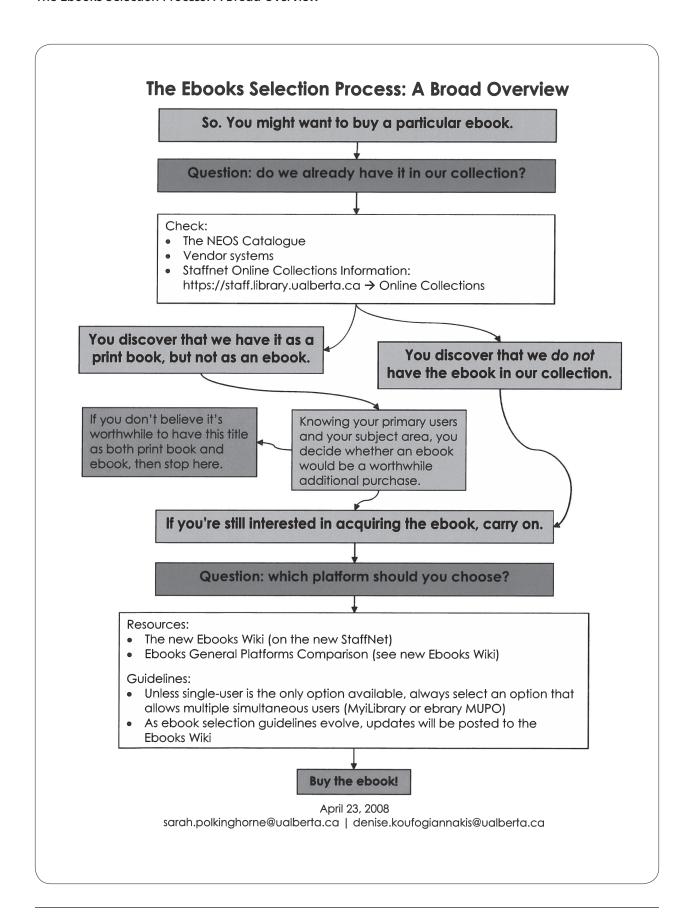


REPRESENTATIVE DOCUMENTS

Collection Development Policies



UNIVERSITY OF ALBERTA

Guidelines for the Selection of Electronic Books

Guidelines for the Selection of Electronic Books

Preamble

Electronic books for the purposes of this document are defined as non-serial publications in electronic format regardless of price or publisher. These may be purchased individually, purchased as a package, or subscribed to as a package.

The electronic books environment is too unstable and unpredictable for us to apply an all encompassing policy on their acquisition. However, we do recommend the following guidelines recognizing that the decision to choose to acquire monographs in electronic or print format or both is at the selector's discretion, guided by the needs of our users and budgetary constraints.

Books for which both formats would be preferred:

- Books for which there is a demonstrable preference for e-format within the University of Alberta, but also are a part of the canon, which we must make available permanently (may include reference works)
- Books which have mutually exclusive utilities in both formats e.g.: literary texts that are read cover-to-cover in print, but analyzed electronically
- · Books published in Alberta, the Canadian West and the Canadian North
- · Books available from temporary or unstable websites
- Books which have been selected in print, but arrive later in electronic format as part of a package
- Books which we choose in one format, for which the alternative format is available to us without extra cost
- Essential books for which the electronic version is preferable, but is published much later than the print version

Books for which electronic format would be preferred:

- · Reference books
- · Books with added utility in the electronic format
- Undergraduate books for which there is one print copy but which will be used by multiple students
- · Texts which frequently undergo revisions
- Books which are available from a stable website and cover a narrow subject area and are used like journals
- · Books for which the disciplinary preference is clearly for electronic format
- Books for which we would like to duplicate, but don't have the funds to do so and are highly likely to arrive in the future as print donations

Books for which print format would be preferred:

- Books which are used primarily as objects
 - o (art books, touch books, etc)
- Books which are not usable in the electronic format
 - o art books which cannot be accurately reproduced on a screen

UNIVERSITY OF ALBERTA

Guidelines for the Selection of Electronic Books

- o books which cannot be printed or downloaded easily
- Archival books
- · Legal materials which the courts require in print format

NOTE: examples are not definitive lists

Practical Considerations

Individual ebook purchases can be made via YBP's GOBI system (ebrary and NetLibrary) or Coutt's OASIS system (MyiLibrary). MARC records will be included as part of purchases made via these systems. We recommend purchasing at the multiple user option whenever possible.

When purchasing or subscribing to a package of ebooks, use the New Serial Order Request form on StaffNet, and send to BibHelp, who will liaise with the Electronic Access Coordinator to ensure licensing and access is feasible. When considering a collection or a sizeable number of titles from a single source, part of the selection process is to determine the availability, quality and cost of MARC records. If acceptable records are available, it is our policy to acquire them. BibServices staff will provide an assessment to determine if records are acceptable.

Please refer to the *Ebook Wiki* on StaffNet for further information on Ebook collections/packages and selector tools.

Use the *eCat form* for cataloguing requests when requesting an e-only free title or adding e-access for a print title.

Guidelines developed April 2005. Last revised, June 2008 Approved by CDC June 17, 2008

UNIVERSITY OF CONNECTICUT

Document on Electronic Book Acquisition at UConn

Document on Electronic Book Acquisition at UConn August 2004

Why acquire e-books?

- Ebooks are available to all our registered users 24x7 wherever they are.
- Limited circulation periods means greater accessibility.
- Titles don't get lost, stolen or misplaced.
- We can support similar course work at multiple sites without buying duplicate copies.

What kinds of titles make the best e-books?

- Titles that can be easily browsed to locate a subset of relevant content
 - o reference books
 - o handbooks, manuals, companions
 - o textbooks
 - o collections of articles or essays
- Titles that are regularly assigned or treat topics of widespread interest

What are the drawbacks of e-books?

- E-books are generally more expensive (sometimes 50% more than hardback editions).
- E-books generally have limitations on printing and downloading.
- E-books generally appear 4 months to 2 years after print editions.
- Only a relatively small subset of publishers offers significant content for monographic purchase
- The possibility of a subsequent electronic edition is extremely difficult to factor into new book review.

What kinds of e-book offerings are of greatest interest?

 Offerings that allow us to select the titles we want rather than accept a predetermined package. Cornell University Collection Development Policy (excerpt)

E-Book Selection Guidelines

How to Order e-books

- 1. In the exploratory stages of considering e-book packages or to find out whether a title is available as an e-book and it cannot be found in WorldCat, contact erlm-l@cornell.edu for further information.
- 2. Selectors should use the online Networked Electronic Resource Form (NERF) when submitting orders for e-books. Acquisitions staff will contact the selector if further decisions need to be made regarding the platform, license.

Things to Consider

- When e-books represent a duplicate copy of a title (whether in print or in another medium) that is already held by CUL, selectors should be cautious about paying high annual subscription fees or high purchase price for these duplicates.
- When considering the acquisition of e-books, selectors should determine the presence or absence of user-friendly features, such as: Flexibility in copying and printing.
- Whenever possible, patrons should be able to print out substantial sections of a resource (e.g., a chapter).
- · Solutions that allow users to print only one page at a time should be avoided.
- Multiple simultaneous users in the Cornell IP range.
- A purchase price that is substantially less than the price of the original (when we already own a print copy).
- The ability to either point to, or extract, chapters needed for course reserve (especially important if there cannot be simultaneous users).
- · Individual catalog records for aggregated resources.
- Federated searching across full-text resources.
- Usage reports for networked resources.
- Whenever practical, only e-books that come with cataloging records for the individual titles should be purchased.
- Selectors should consider acquiring e-only monographs only when the library maintains
 perpetual access rights and a copy of the e-book is available in a qualified archive.
- When possible, selectors should convey this set of priorities to vendors.

LIBRARY OF CONGRESS

Electronic Resources, Selection Guidelines (2004)

http://www.loc.gov/acq/devpol/electronicselectionguidelines.html

The Library of Congress > Cataloging, Acquisitions > Acquisitions > Collection Development, Policies

Electronic Resources, Selection Guidelines (2004)

Acquisitions Home | Frequently Asked Questions | Donations/Exchange of Books, Other Materials | Overseas Operations, Cooperative Acquisitions | Surplus Books Program | Transfers from Federal Agencies | Collection Development, Policies

© Collection Policy Statement Index

Note: This document updates and replaces the Collections Policy Statement on Electronic Resources dated 1999.

Preface: Given the rapid evolution of electronic resources, the Library will review the following guidelines annually to ensure that the Library's current and future research needs are met. This document is general by design and does not address questions of levels of cataloging (LCR 411) or cataloging priority (LCR 411-2).

I. Introduction

Electronic resources form one of many formats that the Library collects to support its universal collections. The Recommending Officer responsible for the appropriate subject, language, geographic area or format is responsible for recommending electronic resources. The increased production of and reliance on electronic resources demands sustained effort to identify and acquire them. It is the Library's policy with electronic resources, as with all others, to obtain them through copyright unless they are not subject to deposit under sections 407 or 408 of the copyright law.

The Library is committed to preserving its electronic resources just as it is to ensuring permanent access to its collections in other formats. When the Library collects both electronic and analog versions of a resource, both versions are retained as permanent holdings of the Library. For both direct and remote access resources, the Library will endeavor to archive these resources following standard practices, guidelines and legal requirements. Furthermore, the Library will negotiate permission to archive electronic resources either upon collecting or for future archiving should the content provider no longer be able to provide access to the resource. For remote access resources, when permission to archive them is unattainable, the Library will only provide a link to the resource.

Examples of electronic resources include, but are not limited to: web sites, online databases, e-journals, e-books, electronic integrating resources, CD-ROMs, and DVD-ROMs, whether free or fee-based, required to support research in the subject covered.

These guidelines are intentionally general in order not to restrict the collecting of needed materials and to allow the Library to make these resources available as technology changes.

II. Definitions

An "electronic resource" is defined as any work encoded and made available for access through the use of a computer. It includes electronic data available by (1) remote access and (2) direct access (fixed media). In other words: Remote access (electronic resources) refers to the use of electronic resources via computer networks. (AACR2, 2002 edition; glossary). Direct Access (electronic resources) refers to the use of electronic resources via carriers (e.g., discs/disks, cassettes, cartridges) designed to be inserted into a computerized device or its available veguinement.

"Acquire" refers to any electronic resource, remote or direct access, which (1), the Library provides access to through official contractual, licensed, or other agreements (any of these electronic resources may or may not be owned by or housed at the Library) or (2), the Library receives through its acquisitions processes (purchase, gift, exchange, copyright deposit and transfer).

"Collect" refers to electronic resources owned by the Library and selected for the permanent collections. It may also include resources stored elsewhere for which the Library has permanent ownership rights.

"Link" refers to pointers from the Library's web resources or bibliographic records to remote access data.

"Archive" refers to that process of maintenance in a secure and permanent digital repository managed by the Library or for the benefit of the Library.

(NOTE: This terminology is currently under review and subject to change.)

III. General Guidelines

The criteria used to evaluate the research value of electronic resources do not greatly differ from those used for other formats. As with traditional formats, the cost of the work and the requirements of cataloging, storing, serving and preserving must be considered in the evaluation process. However, particular emphasis should be placed on materials of contemporary interest which provide unique testimony of the social, cultural, and political issues underrepresented in mainstream publishing.

LIBRARY OF CONGRESS

Electronic Resources, Selection Guidelines (2004)

http://www.loc.gov/acq/devpol/electronicselectionguidelines.html

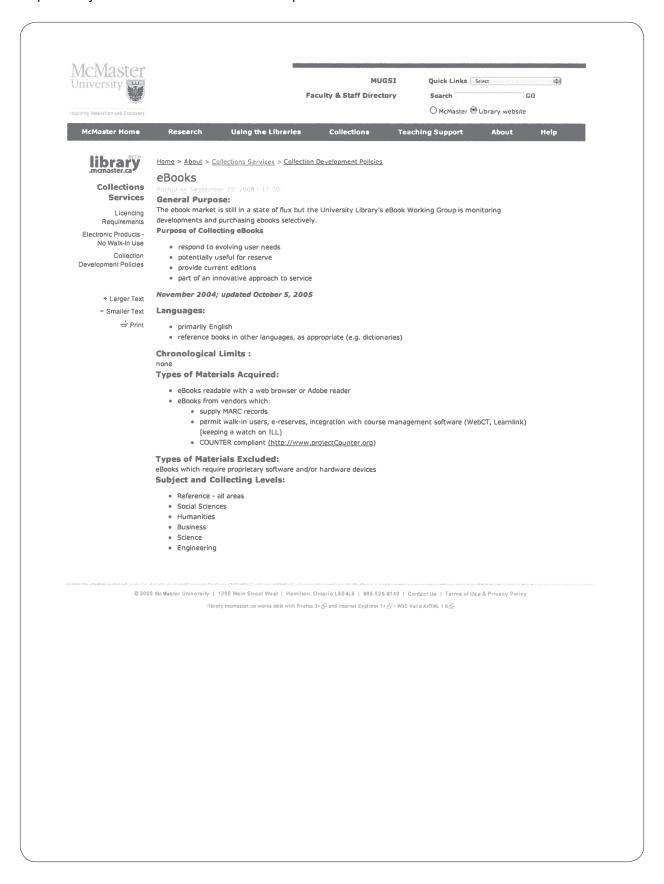
The Library acquires electronic resources which rank high on the following list of criteria: usefulness in serving the current or future informational needs of Congress and researchers reputation of the information provider amount of unique information provided scholarly content content is available only in digital form at risk (possible accidental or deliberate removal of resource) fugitive resource (e.g., grey or underground literature) IV. Specific Guidelines Consider the following when making the decision to recommend or select electronic resources. Content. The resource should meet its stated goals and present a platform of robust coverage of apparent research value. Added Value. The ability to make the resource available campus wide and accessible for the Library's teleworking staff is a high priority Accessibility. Consider the following: server reliability adherence to copyright and fair use guidelines if registration is required, it should be judged appropriate and be accompanied by a privacy provision of links to sources for the plug-in software should be provided, if needed Design, User Interface and Navigability. Consider the following: organization and ease of navigation presence of search and help features, and site maps fully functioning design elements interactive features that facilitate use Standards. Fee-based resources should conform to prevailing technical standards and computing Permanent Retention. Electronic resources are part of the Library of Congress collections and subject to the same criteria for retention decisions as other media, based on the mission of the Library to satisfy the research needs of Congress and the research community. The commitment to provide permanent access to electronic resources of long term research value is made, when possible, at the time resources are acquired or created by the Library. This commitment extends to the retention of associated bibliographic, administrative and preservation metadata. Assured access will be achieved by the development of the Library children and the property of the proper by the development of the Library's digital repository and through contractual arrangements with other trusted digital repositories Of high priority for retention: Electronic resources created by the Library for which no other versions exist, Examples: American Memory, web archives, Portals to the World, etc. Digital reproductions of resources reformatted by the Library Unique electronic resources acquired by the Library Electronic equivalents with added value Resources existing only in electronic form Computer programs. The Library will select a representative sample of software for its permanent collection to document the history and development of computing technology. In addition, the Library will obtain copies and permissions to archive software needed to utilize remote and direct resources. December 2004 Back to Top

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MCMASTER UNIVERSITY

Collection Development Policies: Ebooks

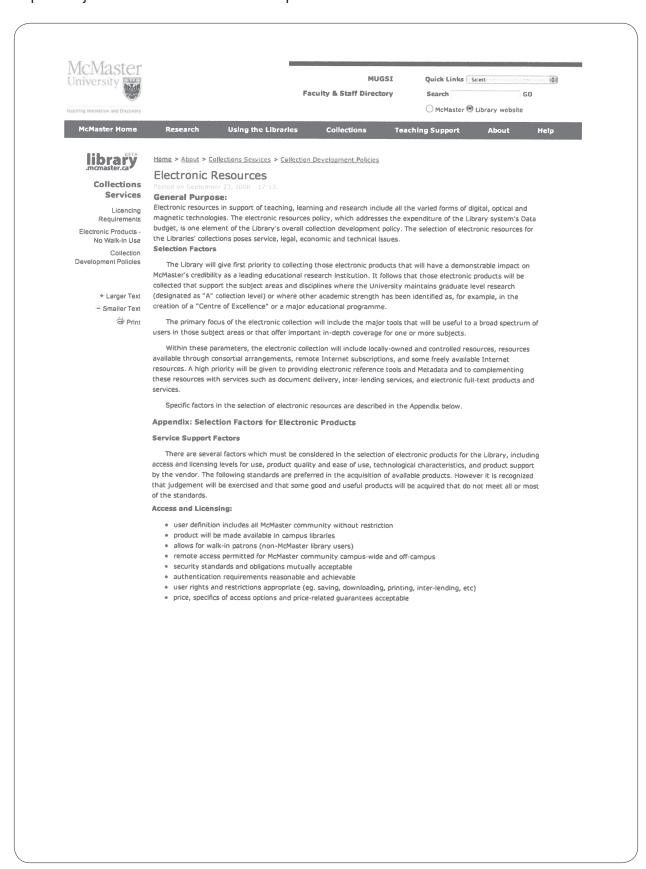
http://library.mcmaster.ca/collections-services/policies/ebooks



MCMASTER UNIVERSITY

Collection Development Policies: Electronic Resources

http://library.mcmaster.ca/collections-services/policies/electronic-resources



MCMASTER UNIVERSITY

Collection Development Policies: Electronic Resources

http://library.mcmaster.ca/collections-services/policies/electronic-resources

- access warranties from supplier included if applicable (eg, Internet access)
- data ownership, software ownership and rights acceptable
- credit toward updated technological format (eg. CD to WEB)
- provision for reasonable replacement of data damaged in use

Product Quality:

- · positive external review and/or internal assessment
- service is reliable and current
- product functions as expected
- product testable through trial or demo access
- · mature interface appropriate to the application
- adequate customer aids (manuals, online, user guides, templates)
- · reasonable response times to system queries

Technological Characteristics:

- portable and standards-based data formats (Z39.50, HTML, MARC, SGML, ASCII ...)
- usage levels can be routinely monitored
- campus compatibility of access platform and network environment requirements
- ability to secure data, public search software and station operating system
- access not limited to proprietary client(s)
- distributable client, or browser access possible
- can be used with campus fee-charging mechanisms where so licensed
- storage requirements known and projectable

Service Support from Vendor:

- ease of loading and maintenance
- · ability to prepare access, orientation, patron supports
- vendor training or training site available
- required ancillary services feasible (printing, downloading, ftp, manipulation software...)
- no requirement for service-specific account management
- no requirement for stand-alone installation
- good troubleshooting support from vendor

Additional Factors

The following additional factors will be evaluated in the consideration of the acquisition of electronic products:

- an effort will be made to start online subscription services in January or July if possible
- electronic resources are subject to a regular review cycle and assessment
- in cases where only electronic format will be retained, subscription overlap with print will not normally exceed twelve months
- electronic products which replace discontinued print products get priority consideration
- to displace print, electronic tools must be cost-effective or result in a significant improvement to service
- faculty-requested tradeoffs against other formats are always considered
- electronic resources are normally added to the Library Catalogue in the same way as print

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| Illiviary.mcmaster.os warks bost with Firefox 3+ t/2 and Internet Explorer 7+ t/2 + WIC Valid XHTML 1.0 t/2

Electronic Selection Criteria : Guiding Principles

From MSU Libraries Training Wiki

Electronic Selection Criteria: Guiding Principles

As with all library formats, electronic resources should meet the same subject, chronological, geographical, language, and other guidelines as outlined in the Libraries' various subject collection development policies [1]. They should possess the same standards of excellence, comprehensiveness, and authority that the Libraries expects from all of its acquisitions. The Libraries recognizes that different disciplines utilize different formats and different types of information in different ways, and that no one solution is appropriate for every subject or area of study. The ultimate goal of the Libraries, however, is to provide seamless cross-linkages between all electronic resources, whether commercially licensed or locally created, whether locally or remotely mounted, and whether free or purchased. See the specific policy statement for electronic materials.

Priorities:

Priority should be given to those electronic resources that offer significant added value over similar materials in traditional formats (such as print or microfilm) for the support of teaching and research; that offer significant opportunities for cost containment; and that include license agreements reflecting current library and academic values. Measures of added value might include: additional content, greater functionality, greater accessibility, improved resource sharing ability, improved linkages with other information tools, ease of archiving, and the enabling of more efficient uses of limited faculty and student time and resources. Licenses should allow the Libraries the flexibility to develop collections that match the University's needs without contractually forcing entangling ties to unwanted products, and without restricting the rights of fair use (e.g. interlibrary loan), or the values of academic inquiry. License terms should also be financially sustainable and address archival rights to the resources in question.

Selection Responsibilities:

Primary responsibility for the selection of all electronic materials (including trial offers) rests with the assigned subject selector. For electronic resources that are intended primarily for reference use, i.e., indexes, directories, the subject selector coordinates selection with the Head of Main Library Reference and/or relevant branch library supervisors. If the resource is multidisciplinary, the initiating selector may also want to consult with other bibliographers and/or subject coordinators to reach consensus on the need for the product, particularly if funding is being sought from multiple sources, i.e. shared funds.

The subject selector contacts the Electronic Resources Coordinator for help in discovering pricing,

http://msulibtrain.lib.msu.edu/index.php/Electronic_Selection_Criteria%C2%A0:_Guiding... 4/13/2009

Electronic Selection Criteria: Guiding Principles

contractual rights, for arranging for trials of products, and/or for determining minimum software and hardware specifications for networking. The Electronic Resources Coordinator (in concert with the AD for Collections Management) can help verify licensing requirements and any license or maintenance fees with the vendor. In any discussions with vendors, selectors need to communicate that they are only requesting information and that final purchase authority rests with the AD for Collections Management with the advice or the Subject/Area Coordinators. If the item is approved for purchase, the Electronic Resources Coordinator arranges for the subscription or purchase.

Selectors desirous of purchasing/licensing an electronic product are expected to fill out an electronic resources request form ([n]), and submit it to their subject coordinator. If the form is incomplete, it may be returned to the selector for completion. The subject coordinator will signoff (or not) on the order and forward it to the Electronic Resources Coordinator for review. The Electronic Resources Coordinator will advise the AD for Collections Management on the request and it will be brought up for review at the biweekly Subject Coordinators meetings.

Exceptions: CD-ROM or software purchases under \$100 may be purchased directly by subject selectors, unless there are networking/licensing issues.

Selectors are responsible for reviewing products coming up for renewal to reassess the product's relevance to the collections, currency, ease of use, and cost. When a product no longer has value as part of the collections, it should deselected. Selectors have the same responsibility for ongoing evaluation and deselection of electronic resources as appropriate, just as for print subscriptions. Deselection of serial titles (most journals and databases are treated as serials) should be done on a blue Serials Cancellation Form (currently there is no electronic form for this procedure) or, for single-purchase item, the Monograph Transfer/Withdrawal Form (electronic form does not yet exist).

Once a new electronic resource has been cataloged and is available to the public, the selector will assist in promoting the resource to relevant faculty, students, and library staff. If staff training is needed, the subject selector should coordinate with the Head of Main Library Reference and/or First Hour Coordinators.

Although the Electronic Resources Coordinator often adds initial entries to the Electronic Resources pages, each selector should review all entries in their area on a regular basis to make sure that descriptions are up-to-date and that links work. This should be done for all areas of responsibility at least once a year.

Collection Development Policies: [http://www.lib.msu.edu/coll_man/policy/]

ERASMUS Guidelines: [http://intranet.lib.msu.edu/collmgt/ERASMUSGuidelines03.htm]

Order Forms for Electronic Resources: [http://www.lib.msu.edu/warnerd/staff/ordering/orderforms.htm]

http://msulibtrain.lib.msu.edu/index.php/Electronic Selection Criteria%C2%A0: Guiding... 4/13/2009

Collection Development Policy for electronic resources and statement of best practices

Collection Development Policy for electronic resources and statement of best practices

From MSU Libraries Training Wiki

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- 2 Overall Statement of MSU Policy
 - 2.1 Factors in favor of electronic collections:
 - 2.2 Factors requiring scrutiny (for which see also succeeding sections)
 - 2.3 Selection factors that remain valid:
- 2.4 General preferences for MSU electronic collections:
- 3 Summary of Needs for Electronic Content
- 4 Technical Issues
- 5 License Issues
- 6 Payment and Cost Issues
- 7 Post Acquisition Issues
- 8 De-Selection
- 9 Larger Issues Related To Electronic Collections
- 10 Appendix: Additional Resources

Introduction

This document is intended primarily for staff involved in the selection, purchase and management of "electronic" resources, especially resources that are networked and used under license.

Those resources include indexing and abstracting tools, periodicals in electronic format, databases (numeric, directories, etc.), e-books, online newspapers, digitized manuscripts, and a growing list of full text, sound and image products.

Staff involved in these decisions include bibliographers, collection coordinators, the head of collections, the electronic resources officer, and (in consultative roles) staff from Tech Services and IT/Systems. Unlike most Collection Development Policies, this one emphasizes format rather than subject content. At this time, typical electronic resources come to us via Web sites (licensed or free, and including images as well as print text) and CD-ROMs (networked or stand-alone), with streaming media as a likely future addition. These guidelines are not meant to apply to music CD-ROMs and feature film DVDs, for which networking and licensing are not factors.

Electronic collections are a recent innovation. Library staff used the OCLC database for internal purposes since 1974, and used Innovacq software in technical services since 1983. The first significant digital tool for library users was the online MAGIC catalog, launched in Notis format in 1989 and migrated to a Web-based InnoPAC version in 1999. Since the mid-1990s, electronic resources have expanded from Integrated Library Systems to patron-oriented products, beginning with a few tape-loaded files attached to the Notis system (ERIC, Agricola and ACAD), and CD-ROM indexes and databases from Infotrac (replacing microfilm) and Wilson, and a few hypertext products. Indexing and abstracting tools made up the first wave of products aimed at library patrons, followed by full text in aggregated databases, then full text journals (alone or in packages, with the 2002 electronic-only contract for Elsevier journals as a landmark), with e-books as the current growth area of vendor activity. Significant (often expensive) resources are now available in virtually every discipline area, with the Google Library Project pointing to vast new options. After a decade, almost half of the library materials budget is now spent on content in electronic form.

Overall Statement of MSU Policy

There are strong arguments in favor of electronic formats, often heightened by the nature of MSU with its 44,000 students, large campus, and significant overseas study/virtual university curriculum. At the same time, significant questions must be answered before purchase of any one electronic resource can be justified. At base, electronic resources should be "as good as paper" if not better.

Factors in favor of electronic collections:

- Available on a 24/7 basis
- Available to multiple simultaneous users (usually)
- Text is not lost, mutilated, defaced or otherwise missing
- Available remotely across campus, the state and the globe (international study)
- Supports virtual university participants who never come to East Lansing

http://msulibtrain.lib.msu.edu/index.php/Collection_Development_Policy_for_electronic_r... 4/13/2009

Collection Development Policy for electronic resources and statement of best practices

- Greater capabilities to search, find, capture, export, manipulate content
- Meets current trends in student preferences and faculty research style
- Potential savings in processing and shelving

Factors requiring scrutiny (for which see also succeeding sections):

- Increased cost to subscribe to, maintain, deliver content
- Licensing, copyright and Fair Use
- Questions about permanency and archiving
- Ability to manage images and illustrations
- Ease of use, including connecting, searching and printing

Selection factors that remain valid:

- Relevance to university curriculum and library mission
- Reliability, accuracy, recency, authoritativeness of content
- Favorable cost/value (priority-setting)

General preferences for MSU electronic collections:

- Electronic versions of indexes and periodicals are preferred (but exceptions are valid when justified by costs, licensing terms, and user acceptance)
- Electronic versions of primary sources are often the only available format
- Electronic versions of books are not yet widely indicated, but serve certain user needs: for reference books, technical manuals, virtual university classes, and collections or texts that are otherwise difficult to acquire
- Ownership is preferred to rent/lease (but exceptions are valid in the case of convenient aggregated content for undergraduate/introductory coverage or reference purposes, or as a result of price/license)
- Balance in the collection across disciplines is a goal, subject to what is on the market
- Balance in suitability across classes of users (from introductory to advanced) is a goal
- Permanency and archiving of electronic materials in the collection matters to us as a research library: to be addressed flexibly
 through contracts, print repositories, dark archives, third parties (Portico and LOCKSS), Open Access, and local efforts
- OpenURL compliance for interaction with WebBridge
- Compliance with COUNTER and SUSHI for usage statistics

Selection responsibility for digital resources remains principally in the hands of the bibliographers – who are acquainted with campus needs, trends and products in their assigned disciplines, and competing products – but is subject to review. Coordinators will bring proposals to the attention of the head of collections and the electronic resources officer. The review process allows consideration of other factors such as consortial offers and discounts, ongoing parallel negotiations, technical/systems issues, and license terms. These factors – especially license and technical issues – sometimes outweigh traditional factors. Because of the critical importance of these factors, bibliographers should bring the electronic resources officer into the loop at the time of any vendor discussion that involves terms, prices or trials. The head of collections signs off on electronic selection decisions, in part due to price. In many cases, especially for very expensive products, purchase will involve additional funds (such as ERE, contingency reserves, or TLE money).

Summary of Needs for Electronic Content

To be "as good as print," electronic content should meet these tests:

- Cover to cover content
- · Corrections and retractions are identified
- No delay or embargo on content, compared to print issues
- PDF as well as HTML versions of text
- Ease of use to search, print, download, manipulate content
- Legible to read or print, including symbols, illustrations and photographs
- Reliable access to content and to support
- Archiving assurances and arrangements via LOCKSS, Portico or other third parties
- Video and audio functionality if appropriate
- OpenURL compatible
- Proxy server compatible for remote access

http://msulibtrain.lib.msu.edu/index.php/Collection Development Policy for electronic r... 4/13/2009

Collection Development Policy for electronic resources and statement of best practices

Failure to meet any of these tests requires serious consideration as an exceptional case. See also the sections on technical and license issues, below. See the Appendix for related resources, statements and standards.

Technical Issues

Electronic resources should meet normal standards and function on common platforms. Tests of a technical nature revolve around local systems needs, and include:

- Compatible with MSU systems and resources, including delivery options such as Web delivery, networked or stand-alone CD-ROM, Citrix server
- Functional with both PC or Apple computers
- IP address authentication or other secure mechanism provided by the vendor (individual passwords generally are unsatisfactory)
- Local administrative rights
- Ease of use with OpenURL products

Failure to meet any of these tests requires serious consideration as an exceptional case.

License Issues

Most significant electronic content is distributed under licensed terms of use. Because of the importance of these terms, negotiation of licenses is handled centrally by the head of collections and the electronic resources officer, except when we are participating in a consortial deal (when negotiation is delegated to someone at the consortium).

The following factors are critical, and need to be examined in each negotiated license or renewal. While no single factor is a dealbreaker, problems with more than one or two factors generally will lead us to refuse the offer. The most important factors (or those that are most likely to be the subject of negotiation) appear first.

- Acceptable pricing, including future costs (may include multi-year options with reduced caps on annual price increases) relative
- Right to use content to fill ILL requests, with electronic means preferred (ILL rights come very close to being deal-breakers but there are still exceptions)
- Access rights for all campus users
- Access rights for "walk-ins" as Authorized Users
- Right to use content for reserves, course packs, ANGEL
- Right for remote use, such as via proxy server Privacy and confidentiality of user information
- Perpetual access rights (including continued access to owned years after any cancellation of future subcriptions)
- Third party archival storage options such as LOCKSS or Portico
- Fair Use rights for campus users to save and use content
- Provision of usage statistics (COUNTER and SUSHI compliant)
- Ability to modify journal packages to cancel or swap underused journals
- Purchase options as well as lease options
- Our right to negotiate and manage content through a consortium
- Our right to use agents to manage titles and payment
- No nondisclosure clause in contract (not valid under FOIA)
- Titles available individually or in a bundled packages
 Acquisition options either with or without print subscriptions (optional print copies should be available at a deep discount)
- Mutual indemnification clauses (indemnification rights for the vendor only is unacceptable) Provision for pro-rated refunds if the product is inaccessible for extended periods
- Acceptable handling of takeover titles, or titles that leave a package
- OpenURL compliance with content that is both analyzed in an available indexing tool and available easily as a target
- Ease of use of native search capability within the product
- Co-branding to highlight MSU Libraries as content provider to our users

In rare instances, other campus units consult with the library about licensed purchases of highly specialized content that cannot be made generally available on campus (examples include commercial marketing databases). The library is willing to offer suggestions and to point to such resources using Web guides, but does not pay for materials with limited users, sign such contracts, or enter item records in the library catalog.

Payment and Cost Issues

http://msulibtrain.lib.msu.edu/index.php/Collection_Development_Policy_for_electronic r... 4/13/2009

Collection Development Policy for electronic resources and statement of best practices

The true cost of an electronic resource is harder to estimate than the cost of a book, because of standing order costs (either for subscriptions year by year, or for smaller annual fees even in the case of purchase options), and costs for staff time in IT/Systems for maintenance and technical support, in Tech Services to manage titles (and/or payments to an agent), and in Electronic Resources to monitor access to the server, troubleshoot problems and work with usage statistics. When we arrange access through a consortium, time typically is required to take part in consortial decision making, and a fee may be involved.

Payment for a one-time purchase of an electronic resource may be drawn from a single discipline-based fund, or may be covered by contributions from multiple funds (sometimes after fund transfers to a single fund for simpler bookkeeping), or paid from ERE, or paid from a contingency fund or TLE money.

Annual continuing payments for an electronic resource (including smaller annual fees after a purchase) may be assigned to a single fund by discipline, or may be covered by commitments from multiple funds (noted in the OPAC record to show recurring annual costs to each fund, or transfer to a single fund for simpler bookkeeping), or may be paid from ERE.

In general, electronic resources of multi-disciplinary interest tend to paid for out of the ERE account (part of the Main Library Reference account). Especially in the case of the branch libraries, specific funds by discipline may contain the funds for payment when an electronic resource is of interest to a single discipline or related set of disciplines on campus (or is the descendant of an earlier printed index that was located in a branch).

The provost's TLE money has been available annually for one-time expenditures toward electronic resources. Suggested titles are evaluated at the collection coordinators meeting on technical, cost/value and licensing grounds. The decision to spend TLE money rests with the head of collections. An effort is made to achieve a consensus and to balance expenditure across the curriculum in line with the overall materials budget.

Post Acquisition Issues

The following factors are not usually deal-killers, but bear watching for any electronic materials. In some cases, these are factors that need to be considered every year until resolved, or indefinitely.

Without bibliographic control to inform users about availability, our "ownership" of text is incomplete:

- Are MARC records available to describe the material completely (title by title if possible) in the OPAC?
- Does Serials Solutions provide coverage data in the OPAC for content, especially for titles in aggregated databases?
- Content needs to be adequately described in local Web pages as well: Erasmus, pathfinders and subject/course guides are options
- Are proper subject headings assigned, in the OPAC and/or Erasmus?
- Is content for a journal analyzed in one or more indexes, and if so, are there OpenURL links direct to content, preferably at the article level?
- Will users understand the relationship between records for print and online versions?

Users of course will rely on other search methods too:

- If the product has a native search option, is it adequate? Does it need to be taught to campus users?
- Can users find MSU-licensed content through Google or Google Scholar, and (if accessing from a valid IP) can they reach the content?
- For free unlicensed Web site material of high interest, is bibliographic control and user education appropriate through Erasmus, research guide Web pages, or OPAC records?

De-Selection

Bibliographers also will be involved in de-selection of electronic materials, often in circumstances coordinated by the head of collections:

- Electronic material may drop out of an aggregator's available content or be transferred from one journal publisher bundle to another.
- Annual review of usage statistics for a title may indicate that it should be dropped, or exchanged ("swapped") for another title
 within a package, when use is compared to cost
- When we are still receiving print copies as well as online access, this choice should be reviewed annually to watch for increased costs
- For free Web sites, URL maintenance may demonstrate that the material is no longer available
- When permanent access to an online version is assured by contract, it may be decided to withdraw hard copy versions of some

http://msulibtrain.lib.msu.edu/index.php/Collection Development Policy for electronic r... 4/13/2009

Collection Development Policy for electronic resources and statement of best practices

journals or other materials, provided that the online version meets certain tests (including presentation and printing of visual material)

Larger Issues Related To Electronic Collections

The trend to electronic library collections involves consensus-building and education of user groups across the campus. Library staff should make good use of opportunities to engage in listening and discussion of these issues.

- Faculty as researchers have special interests in the areas of author rights, Open Access publication models, scholarly communication, pricing models set by editorial boards and publishers, and self-archiving of articles
- Faculty as instructors have special interests in the issue of copyright when it comes to linking to licensed content, ANGEL, course packs, reserves, and Fair Use for classroom situations
- Students have special interests in having easy access to materials licensed and paid on their behalf, in information literacy, and in learning to find, evaluate and use online information, and in consumer issues of copyright, plagiarism and piracy

Appendix: Additional Resources

This document is based in part on observations from the following useful texts:

- Association of Research Libraries, et al. "Principles for Licensing Electronic Resources" (July 15, 1997): [1]
- American Society for Engineering Education, Engineering Library Division, "Punch List of Best Practices for Electronic Resources" (Revised May 2005): [2]
- California Digital Library, "Acquiring Digital Resources: The Licensing Process" (2006): [3]
- Campbell, Sandy. "Converting to e-journals? When do we need to keep print?" Charleston Conference Proceedings 2003 (Westport, Conn.: Libraries Unlimited, 2003) pp. 88-92
- Committee on Institutional Cooperation (CIC), Center for Library Initiatives, Best Practices, "Preferred Practices for CIC Licensing of Electronic Journals" (July 1, 1998): [4]
- Committee on Institutional Cooperation (CIC), Center for Library Initiatives, Best Practices, "Standardized Agreement Language (Most recent revision: December 2002): [5]
- Dartmouth College Library, Collection Management & Development Program, Collection Development Policy, "Information in Electronic Format" (1999): [6]
- International Coalition of Library Consortia (ICOLC), "Statement of Current Perspective and Preferred Practices for Selection and Purchase of Electronic Information" (Update No. 2, Pricing and Economics, October, 2004): [7]
- Massachusetts Institute of Technology Libraries, Guidelines posted on the NERD (Networked Electronic Resources Decision) Group Web site: [8]
- Michigan Library Consortium, "Principles for Electronic Journal Licenses" (March 30, 2005): not available online.
- Michigan State University Libraries, "Draft collection development policy for electronic materials" (September 1998): not available online.
- University of California Libraries, Collection Development Committee, "Principles for Acquiring and Licensing Information in Digital Formats" (July 2006): [9]
- Yale University Library, "Guidelines for Shifting Journals from Print to Electronic-only Access" (December 18, 2002): [10]

revised 2/16/07

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"http://msulibtrain.lib.msu.edu/index.php/Collection_Development_Policy_for_electronic resources_and_statement_of_best_practices"

http://msulibtrain.lib.msu.edu/index.php/Collection Development_Policy for electronic r... 4/13/2009

Types of Electronic Resources: Online Books/Collections (Purchased)

From MSU Libraries Training Wiki

(5) Online Books/Collections (Purchased):

Goals: To contract with vendors for online digital rights to selected current academic and trade books.

Observations: Online books are a relatively new development and the verdict on their utility is still open for debate. University libraries purchase online books to serve as reserves, backups for high circulating items, and convenient substitutes for reference books that are frequently consulted, but not pondered at length nor read in depth.

Qualifications:

- NetLibrary: The MSU Libraries contributed both to the Michigan Library Consortium (MLC) purchase of a shared e-book collection for various (academic) libraries within the state, and the Library of Michigan purchase of a collection of NetLibrary e-books for the Michigan Electronic Library or MeL. These e-books are now available to public and academic libraries in the state.
- The Michigan Health Sciences Library Association obtained a grant to provide access to a number of additional NetLibrary ebooks.
- The MSU Engineering Library has purchased a rotating collection of computer software books (Safari).
- The MSU Gast Business Library also purchased a rotating collection of Safari books in 2008.
- The Engineering, Chemistry, and Physics-Astronomy bibliographers cooperate to acquire a few online reference books, the *Chemical Properties Handbook*, *Lange's Chemical Engineers' Handbook*, and the *CRC Handbook of Chemistry and Physics*.
- The Health Sciences team recommended MDConsultand StatRef: The Electronic Medical Library, both of which contain numerous medical textbooks.
- Main Library Reference has subscribed to Oxford Reference Online, which provides access to a number of online reference books, and has also initiated a trial of Xrefer.
- The ACLS History E-Book Project (now called ACLS Humanities E-Book Project)[1] "On September 1, 2002, the ACLS History E-Book (HEB) Project launched on its website over 500 books of high quality in the field of history. Currently the total number of titles stands at nearly 800. These are works of major importance to historical studies—books that remain vital to both scholars and advanced students, and are frequently cited in the literature. Over the next few years, the History E-Book Project plans to add approximately 250 books annually to the collection, as well as the balance of 85 new electronic titles that have the potential to use web-based technologies to communicate the results of scholarship in new ways." These history e-books are accessible to students and scholars through subscribing libraries (The MSU Libraries subscribes through the "Big Ten" consortium, the Committee for Institutional Cooperation [CIC]) and learned societies.
- In 2008, the MSU Libraries purchased through a CIC consortium agreement a Springer eBook package including (1) Architecture, Design, and Arts; (2) Behavioral Sciences; (3) Biomedical and Life Sciences; (4) Business and Economics; (5) Chemistry and Materials Science; (6) Computer Science; (7) Earth and Environmental Science; (8) Engineering; (9) Humanities, Social Sciences, and Law; (10) Mathematics; (11) Medicine; and (12) Physics and Astronomy collections -- with

http://msulibtrain.lib.msu.edu/index.php/Types_of_Electronic_Resources_:_Online_Books... 4/13/2009

Types of Electronic Resources: Online Books/Collections (Purchased)

unlimited access and perpetual rights. Marc records will be added to the online catalog for individual titles.

 Bibliographers can help identify other collections for possible addition to the MSU online catalog.

Problems:

- Because of limited staff resources in technical services, the MSU Libraries may not be able to catalog all individual titles in sets on an ongoing basis. Vendors sometimes provide MARC records for the online publications for free, or for a fee. A bibliographer contemplating purchase of a set should always inquire about the availability of such records. Examples: ProQuest, ECCO, LION, CIAO. Sample MARC record collections available for purchase from WorldCat are posted at [2].
- Some online book collections do not allow for linking to individual titles within the collection. For cataloging purposes, if it is impossible to create a stable link to a book within a collection, consider creating a link to an intermediate page providing information on how to access the book within the collection.
- Some collections are also not static; updated editions replace older editions, and some titles are dropped while others added (StatRef and MDConsult are examples). Tracking such online books is problematic and, therefore, keeping users aware of the available titles is now and will continue to be challenging. Serials Solutions may soon offer a solution for tracking books in subscription e-book packages

Return to the MSU Bibliographer's Manual table of contents.

JJH Jan. 17, 2005; Revised August 25, 2008

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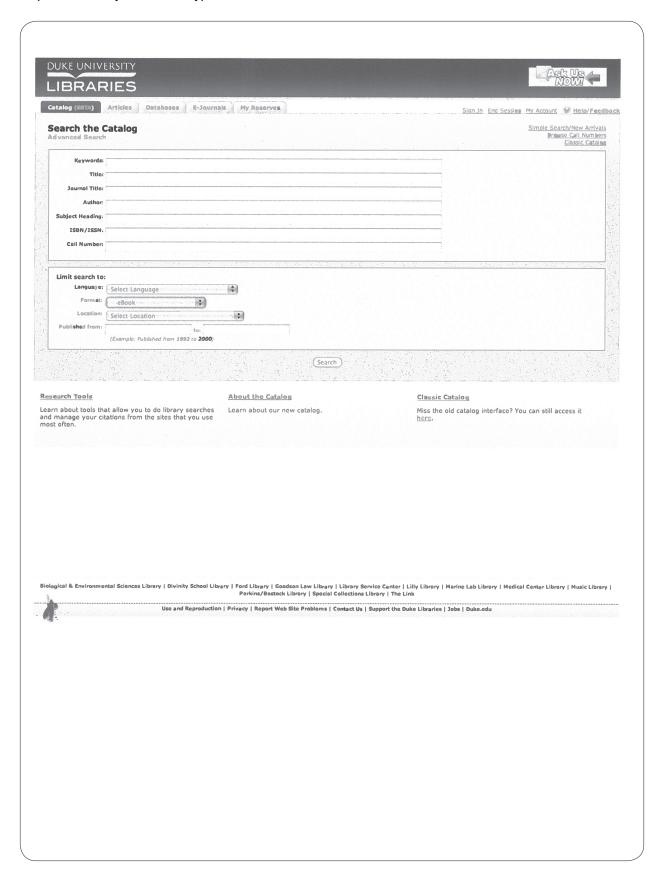
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Search the Catalog

http://find.library.duke.edu/?type=books&mode=advanced



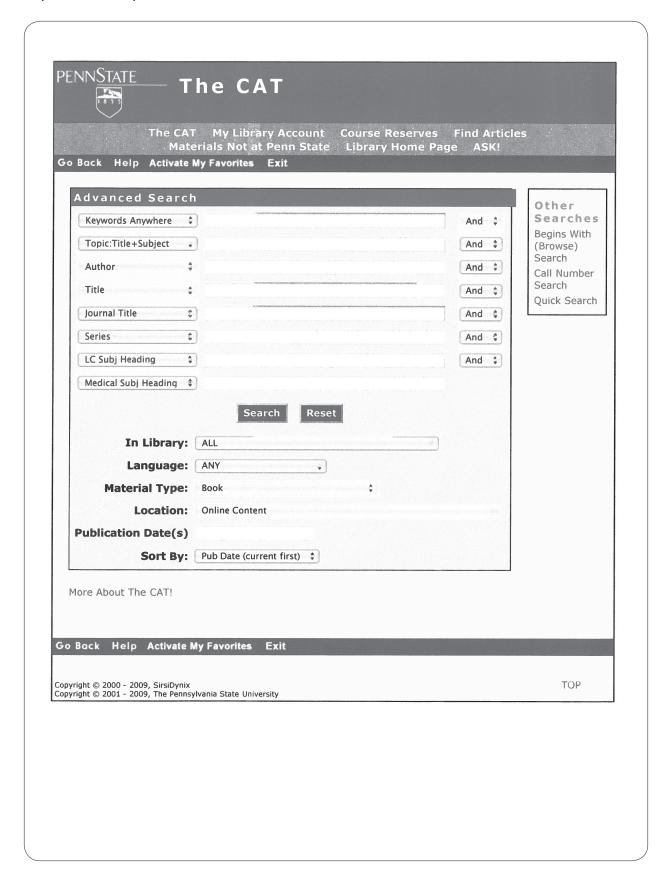
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Libraries Catalog Advanced Search http://search.lib.unc.edu/search.jsp?tab=advanced

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Words in Journal Title	Location All Libraries & Collections
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OCLC Number	Example: Published from 1962 to 1970
Call Number	
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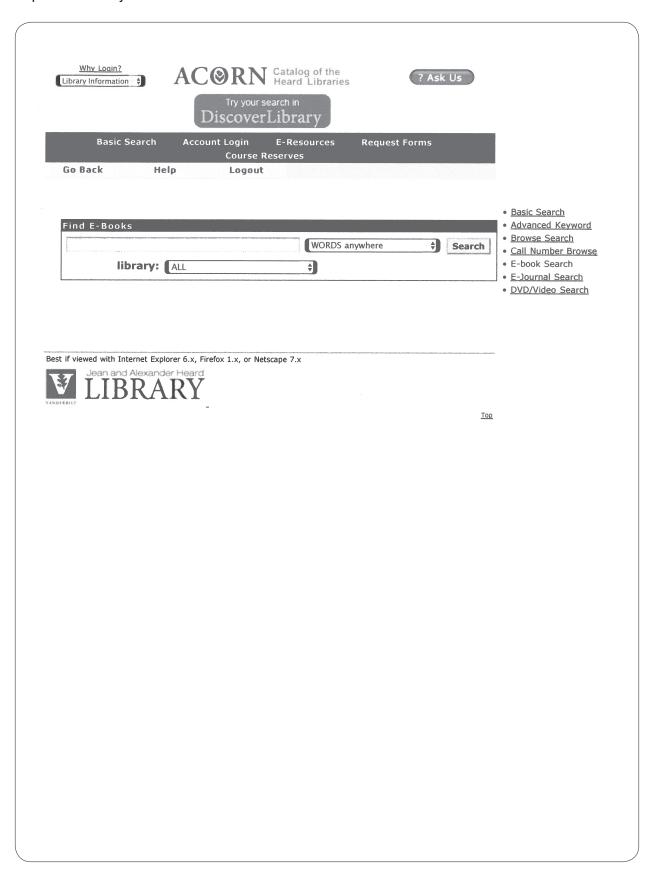
The CAT: Advanced Search http://cat.libraries.psu.edu/

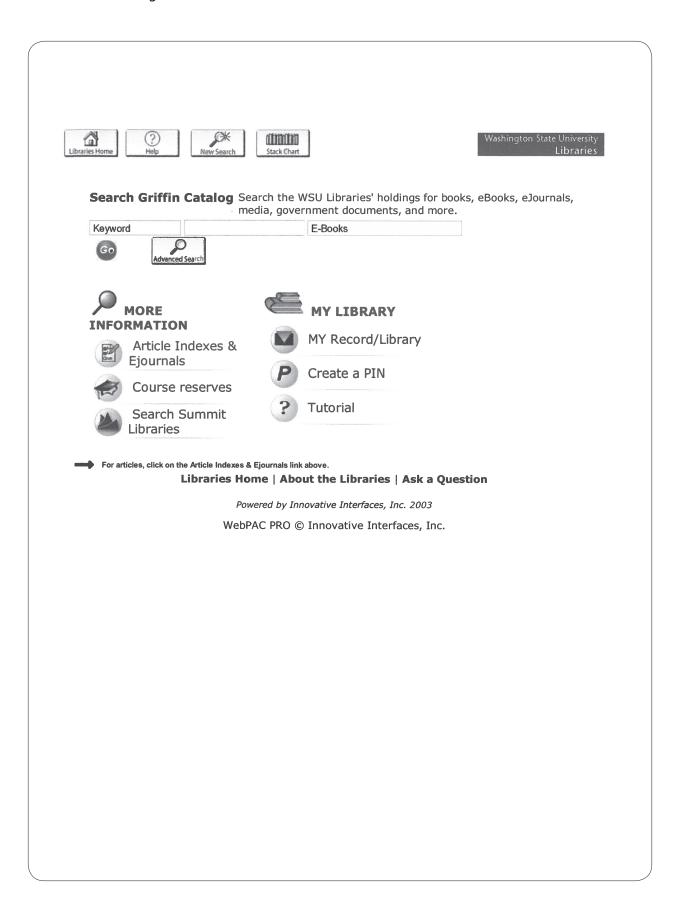


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ACORN Basic Search

http://acorn.library.vanderbilt.edu

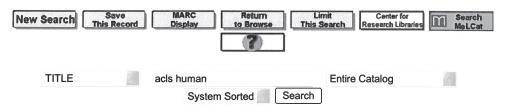




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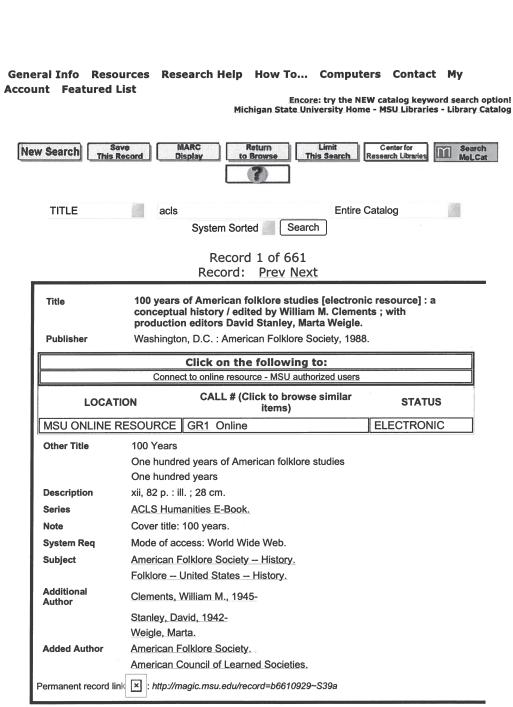
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· Primary Sources	•			
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E-Journal Titles	Subjects:	Western European Studies and Languages Classics		
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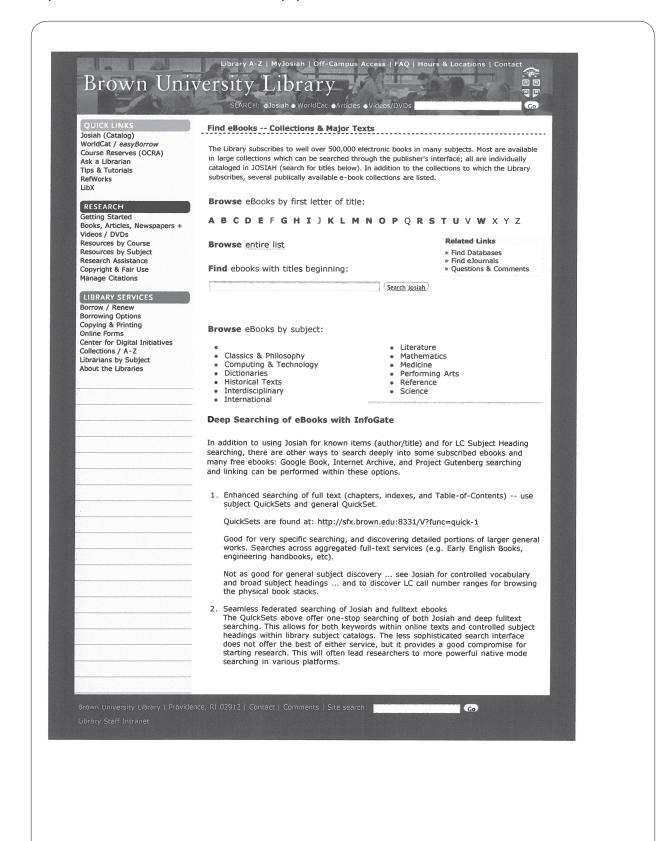


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Find eBooks – Collections & Major Texts http://dl.lib.brown.edu/eresources/ebooks.php



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National Academies Press

NetLibrary

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An extensive list of freely available online books. List can be browsed by author, title, and subject; can be searched by author and title.

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BIOLOGICAL SCIENCES

Current Protocols

Laboratory procedure manuals for the following disciplines: Molecular Biology, Immunology, Human Genetics, Protein Science, Cytometry, Neuroscience, Pharmacology, Cell Biology, Toxicology, and Nucleic Acid Chemistry, Bioinformatics, Cell Biology, Field Analytical Chemistry, Food Analytical Chemistry, Magnetic Resonance Imaging, Neuroscience, and Pharmacology. Protocols may be searched individually or in combination, or they may be browsed

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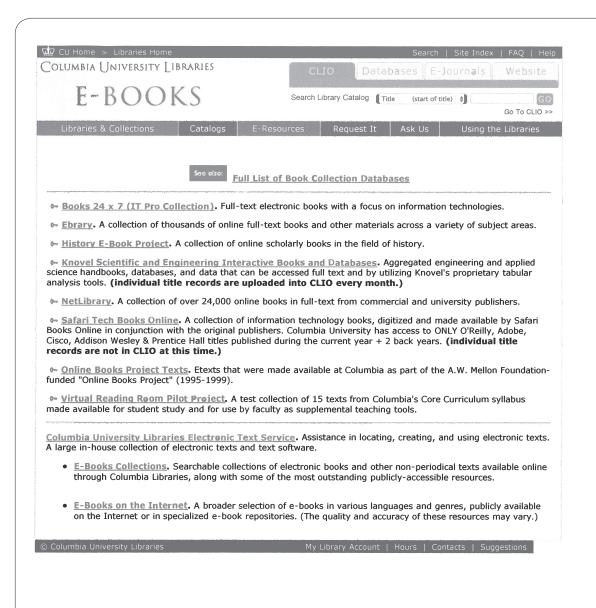
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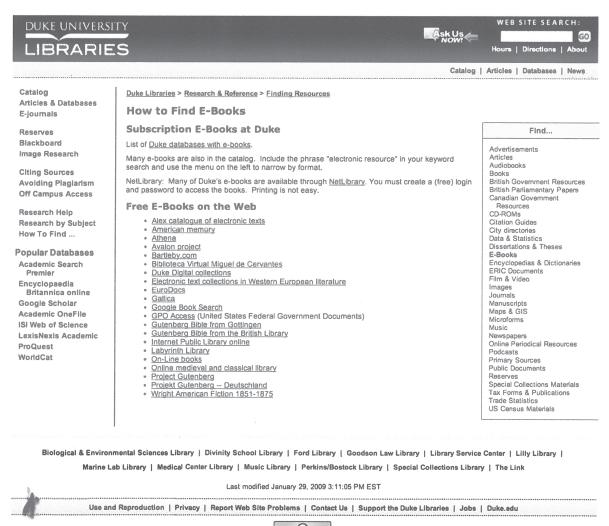
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- Women and Social Movements in the United States, 1600-2000
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 Provided by UF Libraries (restricted to current UF students, staff, and faculty). The daily lives of over a thousand public figures and everyday women are expressed in these published and archival sources, providing a detailed record to what women wore, the conditions under which they worked, what they ate, what they read, and how they amused themselves.

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- Alex Catalogue of Electronic Texts http://www.infomotions.com/alex/
- American Memory: Historical Collections for the National Digital Library http://memory.loc.gov/ammem/ammemhome.html
- . Bartleby http://www.bartleby.com/
- Berkeley Digital Library http://sunsite.berkeley.edu/Literature/
- eScholarship Editions, Univ. of California Press http://eScholarship.cdlib.org/ucpress/
- · EServer http://eserver.org/default.html
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- VIVA E-Books http://www.vivalib.org/collect/books.html
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PALMM: Digital Sites of the State Universities of Florida

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- Florida Historical Legal Documents http://susdl.fcla.edu/law
- Linking Florida's Natural Heritage http://susdl.fcla.edu/lfnh/
- . Literature for Children http://susdl.fcla.edu/iuv
- Psychological Study of the Arts http://palmm.fcla.edu/psa
- . Reclaiming the Everglades http://everglades.fiu.edu/reclaim
- Southwest Florida Environmental Documents http://library.fgcu.edu/PALMM/SWFEDC/index.htm
- USF Libraries Digital Collections http://www.lib.usf.edu/public/index.cfm?Pg=DigitalCollections

SPECIALIZED COLLECTIONS

- Antologia della Letteratura Italiana http://www.crs4.it/HTML/Literature.html
- CETH: Center for Electronic Texts in the Humanities http://www.ceth.rutgers.edu/
- Digital Scriptorium http://www.scriptorium.columbia.edu/
- Early English Books Online http://eebo.chadwyck.com/home
- Humanities Text Initiative http://www.hti.umich.edu/
- . Internet Classics Archive http://classics.mit.edu/
- Library of Southern Literature http://docsouth.unc.edu/southlit/
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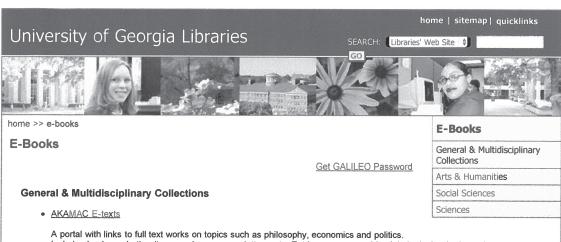
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Eighteenth Century Collections Online is a searchable full-text database of 138,000 digitized titles and editions published between 1701 and 1800, based on the English Short Title Catalogue (ESTC) and drawn from the holdings of the British Library, as well as those from more than 1,500 university, private, and public libraries worldwide. The collection includes virtually every significant English-language and foreign-language title printed in the United Kingdom, along with thousands of important works from the Americas.

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The digital library of the Bibliothèque Nationale de France. Gallica currently offers approximately 90,000 volumes in image format (digital photographs of pages), 1,200 volumes in searchable text format, 500 sound recordings, and 80,000 still images. In French.

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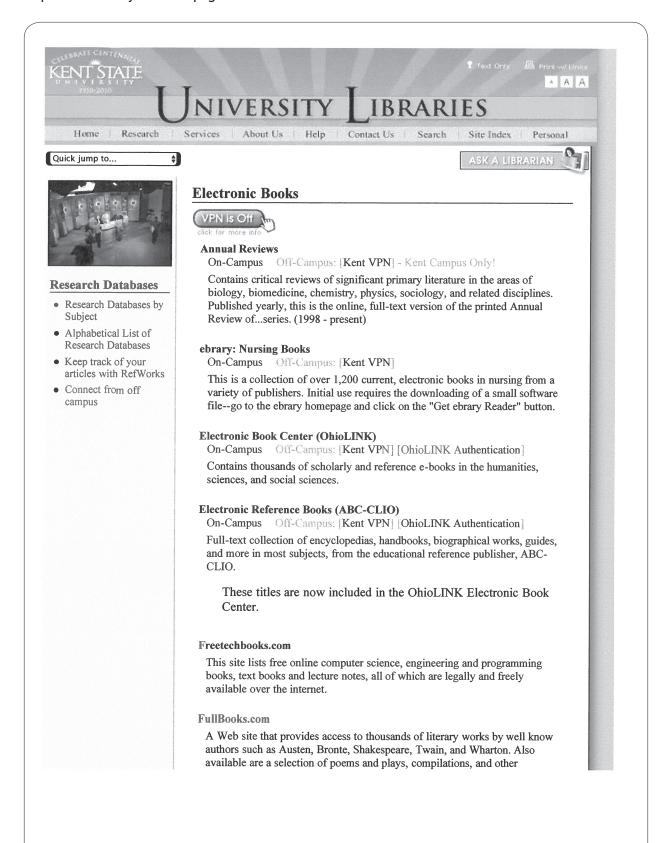


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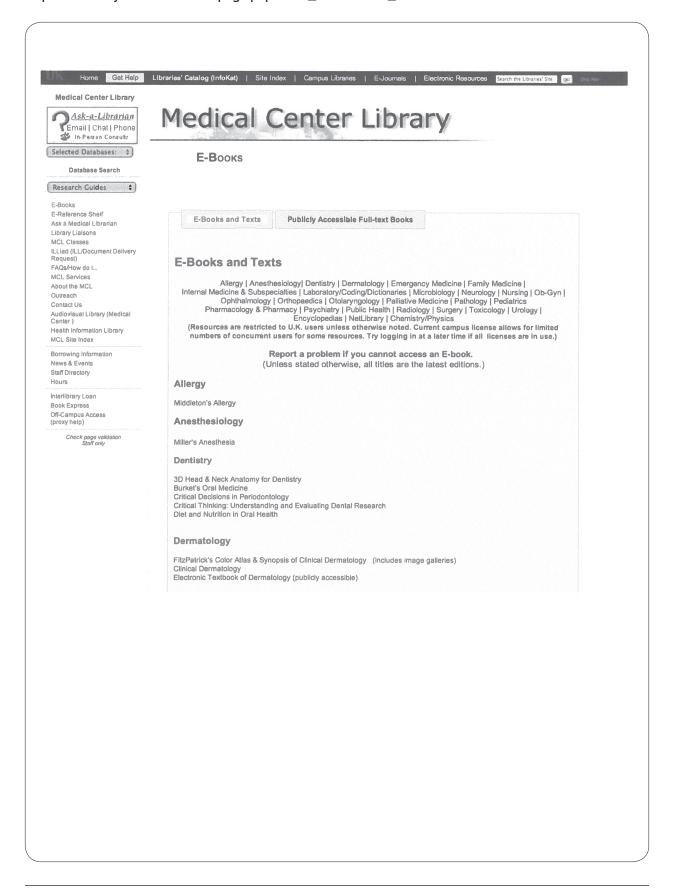
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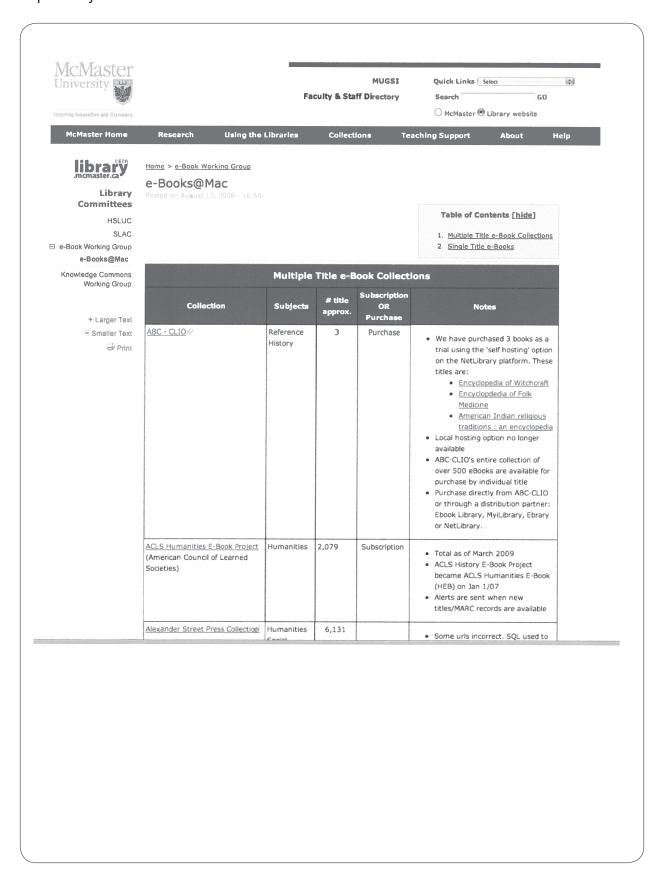
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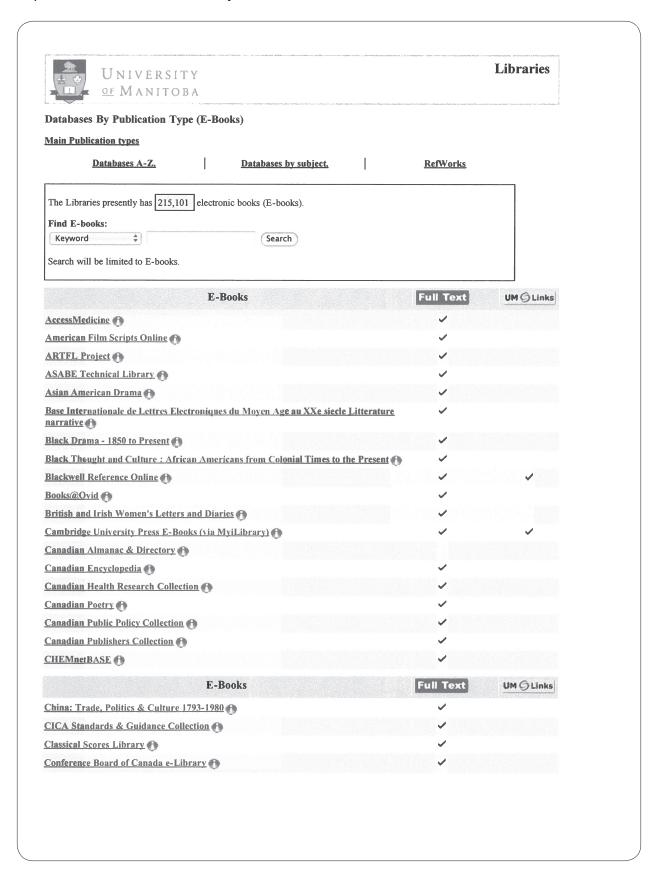
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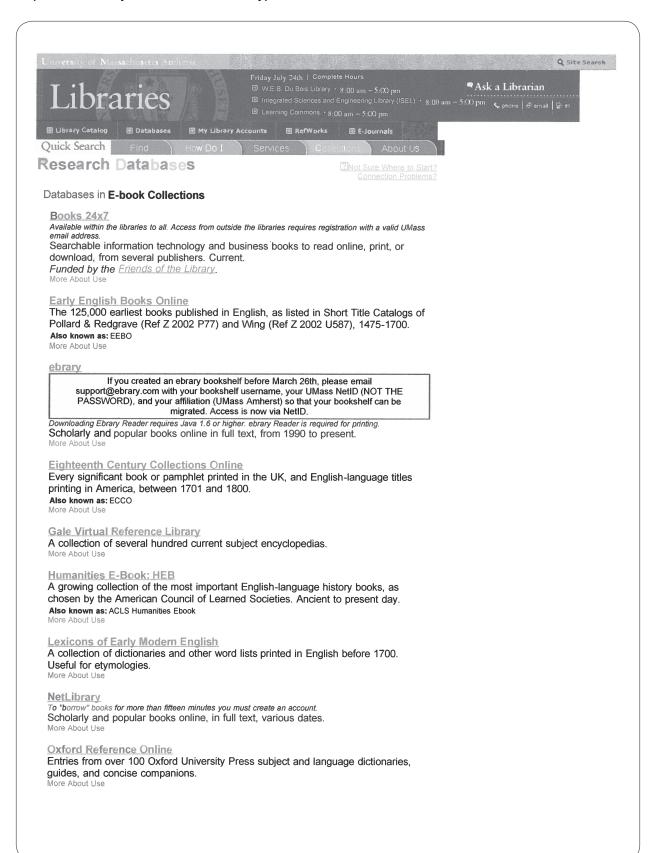
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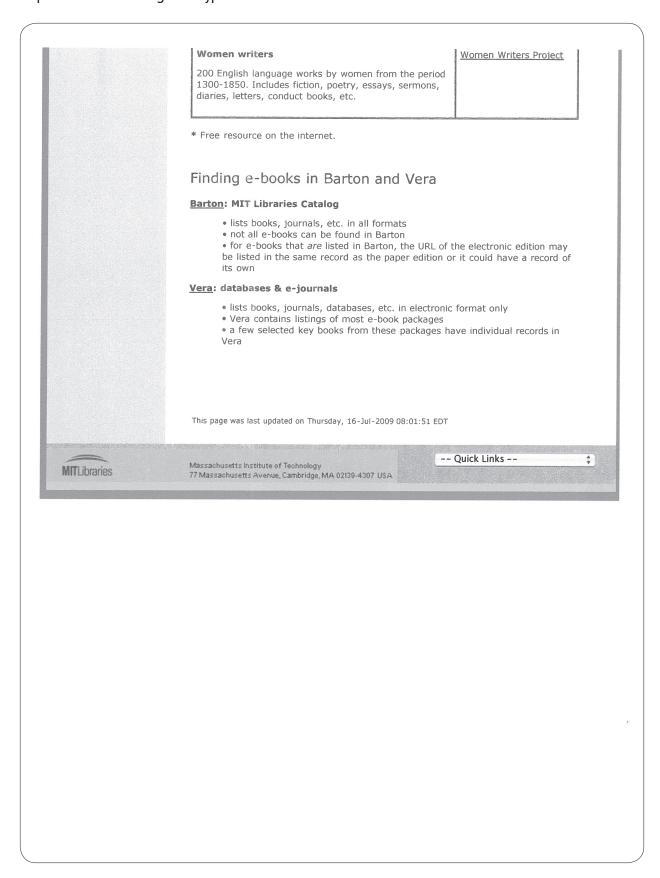
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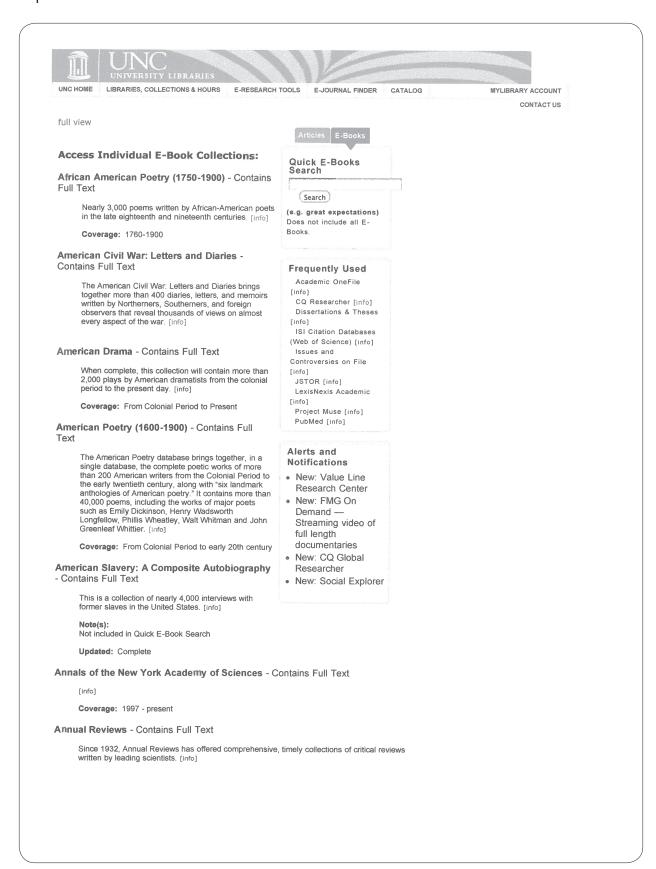
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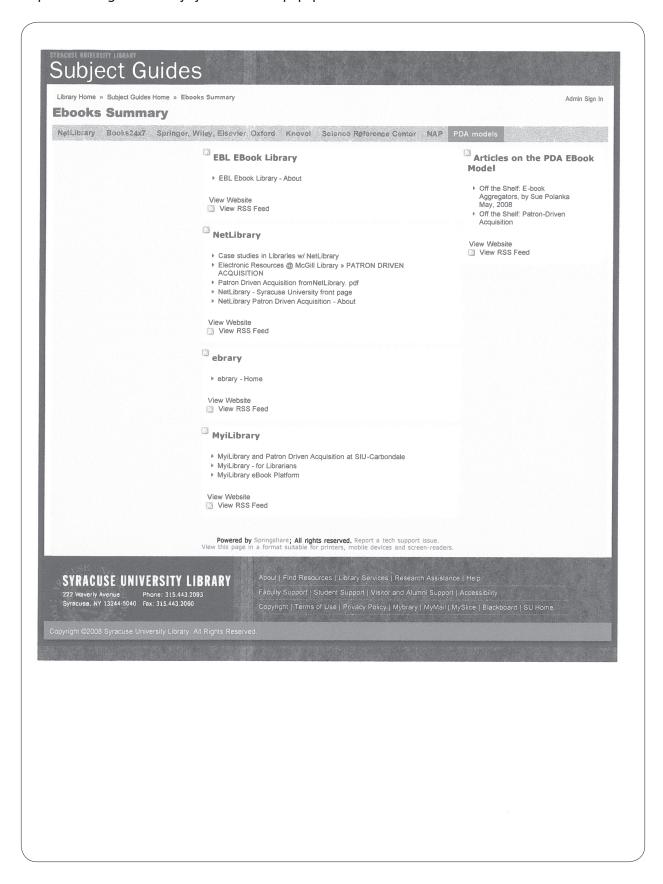
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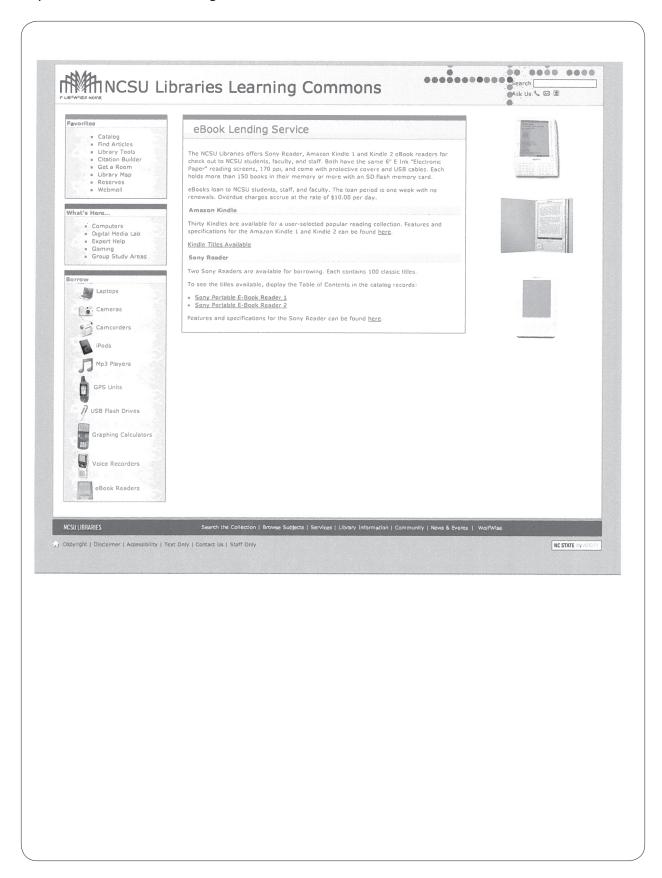


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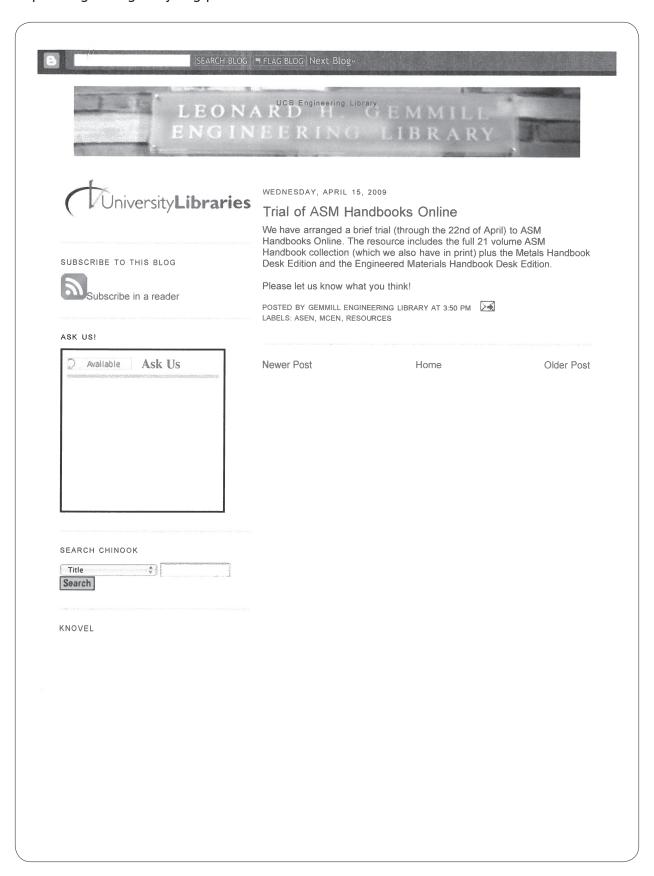
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Ebooks Archives

JULY 20, 2009

Books in the Ebrary Database Added to BISON

Fourteen (14) new titles in the Ebrary database have been added to BISON.

Posted by Electronic Resources on July 20, 2009 8:46 AM | Permalink | TrackBacks (0)

D JULY 17, 2009

LLMC Digital Collection Added to BISON

One thousand seven hundred and forty-six (1746) new LLMC Digital (Law Library Microform Consortium) titles have been added to BISON.

Posted by Electronic Resources on July 17, 2009 2:45 PM | Permalink | TrackBacks (0)

Ebooks in the Ebook Library (EBL) Added to BISON

Three (3) new titles in the Ebook Library (EBL) collection have been added to BISON.

Posted by Electronic Resources on July 17, 2009 8:29 AM | Permalink | TrackBacks (0)

D JULY 16, 2009

Coutts/MyiLibrary Ebook Records added to BISON

Four (4) new records for Coutts ebooks (available on the MyiLibrary platform) have been added to BISON.

Posted by Electronic Resources on July 16, 2009 2:51 PM | Permalink | TrackBacks (0)

Books in the Ebrary Database Added to BISON

Ten (10) new titles in the Ebrary collection have been added to BISON.

Posted by Electronic Resources on July 16, 2009 2:01 PM | Permalink | TrackBacks (0)

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D JULY 10, 2009

Knovel Ebook Records added to BISON

Nine (9) new records for Knovel ebooks were added to BISON.

Posted by Electronic Resources on July 10, 2009 9:24 AM | Permalink | TrackBacks (0)

SpringerLink Ebook Records Added to BISON

<u>Fourteen thousand one hundred and eighty (14180) new records</u> for SpringerLink ebooks (no longer available on the MyiLibrary platform) were added to BISON.

Posted by Electronic Resources on July 10, 2009 9:19 AM | Permalink | TrackBacks (0)

D JULY 3, 2009

New Royal Society of Chemistry ebooks added to BISON

Forty-seven (47) new Royal Society of Chemistry (RSC) titles have been added to BISON.

Posted by Electronic Resources on July 3, 2009 11:16 AM | Permalink | TrackBacks (0)

JUNE 29, 2009

Changes to Springer E-book Access through BISON

In an effort to provide better access to Springer e-books, we have ordered new records from OCLC, rather than continuing access through the MyiLibrary platform. As a result, there will no longer be access to Springer E-books through a MyiLibrary

Over the next couple of weeks, the old Springer e-book records will be globally deleted from the catalogue and new records will be loaded.

Posted by Electronic Resources on June 29, 2009 1:50 PM | Permalink | TrackBacks (0)

Ebooks in the Ebrary Database added to BISON

One (1) new title in the Ebrary collection has been added to BISON.

Posted by Electronic Resources on June 29, 2009 9:48 AM | Permalink | TrackBacks (0)

D JUNE 26, 2009

New Canadian Electronic Library titles added to BISON

Two hundred and forty-nine (249) new CEL records have been added to BISON.

Posted by Electronic Resources on June 26, 2009 9:33 AM | Permalink | TrackBacks (0)

D JUNE 25, 2009

Adam Matthew E-books in Defining Gender Added to BISON

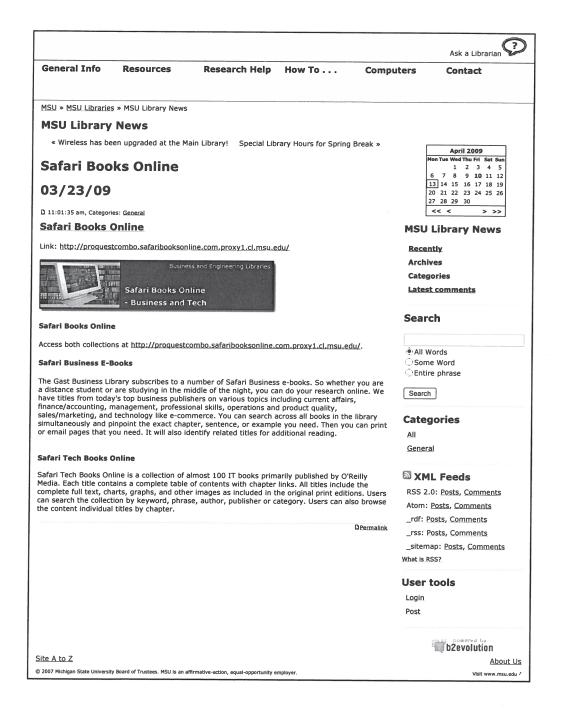
One hundred and fifty-five (155) new titles in Defining Gender, 1450-1910 have been added to BISON.

Posted by Electronic Resources on June 25, 2009 1:29 PM | Permalink | TrackBacks (0)

- Adam Matthew Publications
- Blackwell Book Services Blackwell Publishing

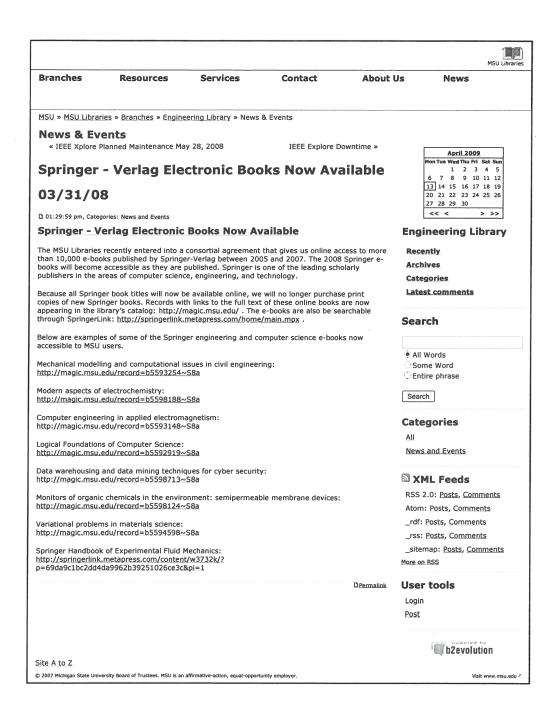
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http://blog.lib.umn.edu/jeffryes/mechanicalengineering/2008/09/knovel_university_challenge.html



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• Anatomy Study Guide (through Primal Pictures)

Primal Pictures provides a dynamic interactive multimedia overview of human anatomy from head to toe. It features three-dimensional animations that illustrate function, and biomechanics. It covers a detailed anatomy study guide and includes detailed notes and figures of the skeletal, muscular, cardiovascular, nervous, digestive, reproductive and endocrine system.

Books@Ovid (Health)

Description: Ovid delivers key medical, nursing, sports science and pharmacy texts from a variety of publishers to clinicians' desktops through the Books@Ovid database. YUL provides access to 71 full text online handbooks, drug guides, nursing care plans, diagnostic tests, clinical procedures and more

• Canadian Health Research Collection

This is a collection of monograph publications from Canadian research institutes, government agencies and university centres working in the area of health and medical research. The publications included are of a specialized clinical or technical nature.

Cognet

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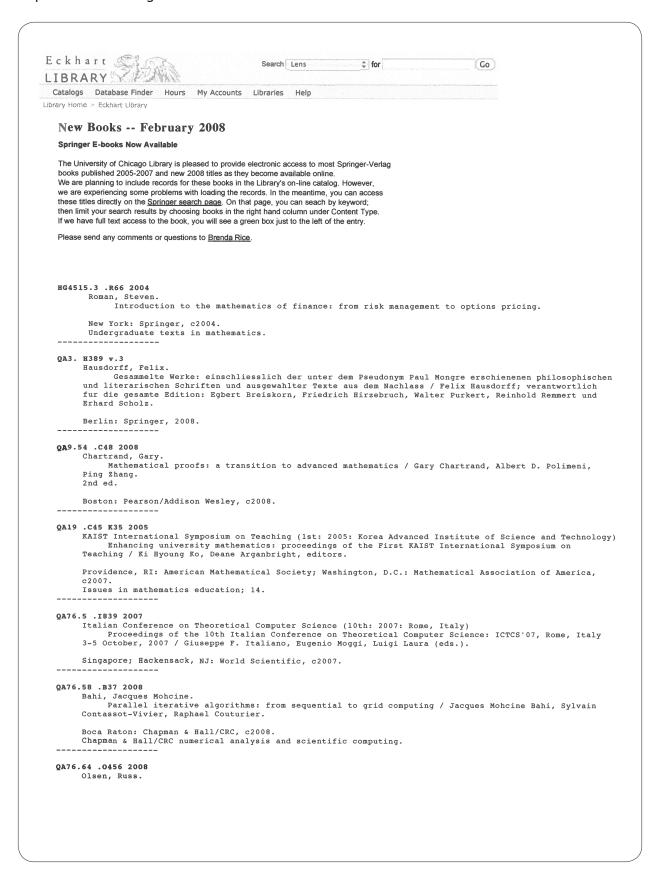
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		Vices		

E-book Promotion: Newsletter Articles

UNIVERSITY OF CALIFORNIA, IRVINE

Electronic Books Arrive at UCI

http://www.lib.uci.edu/libraries/update/fall08/fall08_2.html



Electronic Books Arrive at UCI

 Message from the University Librarian: SPIRIT Program Helps Faculty Meet NSF Funding Goals

- Electronic Books Arrive
- Fall Exhibit: Immigrant Lives in "The OC" and
- RSS Feeds Highlight **New Acquisitions**
- New Graduate Student Reception 2008
- Your Campus ID is Your Copy Card
- Laudati Gifts Support Libraries
- Langson Library Renovations a Success with Students
- Library Recruitments
- 19th Century U.S. Newspapers Online

Vol 27 No 1 Fall 08

Contributors Jackie Dooley, Kristine Ferry, Jim Galbraith, Katherine Gallardo, Rebecca Imamoto, Gerald Munoff, Melanie Sellar, Julie Sully, Deborah Stansbury Sunday, Daniel

Jackie Dooley

Design & Production Julia Crosara

Photography Paul R. Kennedy

The Libraries have purchased collections of electronic books that span numerous disciplines, adding more digital content to our continually expanding collections. collections, our goal is to

Conducting research in the UCI Libraries becomes more exciting continue offering the best all the time as we continue to expand the formats in which we resources we can to our acquire digital materials: the latest is electronic monographs, or patrons while respecting ebooks.

Ebooks have been published for several years. Initially, the emphasis was on historical collections such as the landmark Early English Books Online and the Eighteenth Century Collections Online databases. With the development of

sophisticated ebook software ("readers" for short), the focus has shifted to the publishing of current academic texts in electronic format.

This spring, the UCI Libraries launched a new ebook collecting initiative. The software behind our ebooks, MyiLibrary (www.myilibrary.com/browse/open.asp), allows users to search the full text of ebooks as we do with journals, provides for simultaneous multi-user access, allows users to create their own personal "libraries" and even bookmark individual pages or chapters in books.



The Libraries recently acquired Oxford Scholarship Online (www.oxfordscholarship.com), an ebook library from Oxford University Press containing hundreds of titles in diverse disciplines: Philosophy, Economics, Classics, History, Literature, Physics, Music and Mathematics. We also added valuable reference books by purchasing the Gale Virtual Reference Library, a collection of over 1,500 electronic reference titles and Sage eReference, a collection of reference books published by SAGE.

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As we build our digital

the diverse needs of

faculty.

As we build our digital collections, our goal is to continue offering the best resources we can to our patrons while respecting the diverse needs of faculty. Ebooks are not a replacement for our print collections; physical

and electronic books are read in very different ways. Ebooks are, however, rapidly becoming a vital part of every research collection as the power of searching thousand of books' full-text simultaneously is realized.

Each ebook title can be searched on Antpac via the usual author, title, and subject searches. The MyiLibrary platform and Oxford Scholarship Online are available via the Libraries' Online Resources (www.lib.uci.edu/online/resources/eresources.php) page.

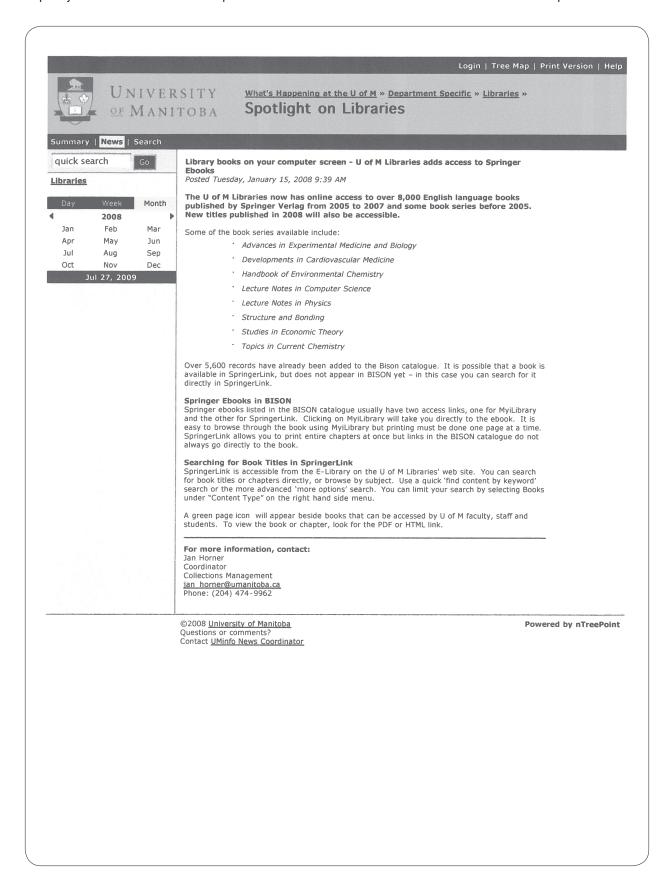
For more information contact Lorelei Tanji, Associate University Librarian for Collections (Itanji@uci.edu or x45612).

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Library books on your computer screen - U of M Libraries adds access to Springer Ebooks http://myuminfo.umanitoba.ca/index.asp?sec=658&too=100&dat=1/15/2008&sta=2&wee=3&eve=8&npa=14740





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York University Libraries

News U can use

Library Newsletter for York U Faculty, Spring 2006

What's News

Collections & Resources

Collections & Resources

- eBooks
- Black history, culture collection
- Archives additions; highlights
- Research resources

Teaching, Learning & Research

- · Point of view: library liaison
- Welcome Congress 2006
- RefWorks: new features
- Steacie grad student open house

Library Services

- New reference service model
- Library catalogue changes
- Disability Services improvements

People & Places

Transforming library collections

Printable version

Jumping On the eBook Bandwagon

As the University Librarian notes in her contribution to this newsletter, print books will always be dear to our hearts and will remain a crucial element of a research library collection. And we will continue to devote a significant proportion of our budget to developing and maintaining that collection. At the same time, it is undeniable that the users of our library collections are demanding that books be available to them electronically. More and more, the community wishes to have access to content at any time and any place. eBooks can respond to a multitude of needs: those of the distance user or a night-owl student (or prof!) providing more choices for library users with disabilities, and augmenting the e-reserve collection.

In fact, the Libraries jumped on the eBook bandwagon a number of years ago. At first, eBooks might have focussed on the usual suspects – computing science via Safari, recent academic books in a variety of disciplines offered via Netlibrary and of course, we mustn't forget about government publications. Steadily, the numbers of these eBook resources have grown such that now, if you were to search the York Libraries catalogue for the "electronic book" format, you'd get a results list of more than 150,000! Some of this large increase can be attributed to important acquisitions like Early English Books Online (reported in a previous issue of News You Can Use and Eighteenth Century Collections Online (described in depth in this issue).

But progress doesn't stop there! The eBook industry continues to gain momentum as publishers and vendors respond to growing demand from libraries – both public and academic. They experiment with different access and pricing models – some want to treat eBooks like ejournals and ask us to subscribe, while others are willing to permit perpetual access. Some have restrictions about printing and downloading; most offer some ability to annotate and highlight content. One thing they share, however, is the recognition that eBooks are here to stay. We know that too, as we observe more and more of you and your students jumping on that same bandwagon.

<< newsletter home

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1 Past issues

E-book Information for Staff

Ebooks Experience Assessment Questionnaire Results February 22 - March 14, 2008 University of Alberta Libraries

Total number of respondents: 45

Questions? Please contact Sarah Polkinghorne (sarah.polkinghorne@ualberta.ca)

Denise Koufogiannakis (denise.koufogiannakis@ualberta.ca) QUESTION ONE: Do you currently purchase ebooks as part of your regular selection work?

Answer Options	Response Percent	Response Count
Yes	63.6%	28
No	36.4%	16
	answered question	44
	skipped question	1

QUESTION I WO: IT you answered Tes above: What, In Your View, Is the primary reason or reasons that you purchase ebooks?	reason or reasons that you purcha	ise ebooks?
Answer Options	Response Percent	Response Count
I believe ebooks are convenient for users	20.0%	14
New and important content in my subject area is published in ebook format	32.1%	6
There is demand for ebooks among faculty	17.9%	Ŋ
There is demand for ebooks among students	39.3%	11
Other (please specify)	28.6%	∞
	answered question	
	skipped auestion	

	Other (please specify)
П	Many remote, off-site, distance and out-of-town users in this library : E-books are most convenient for them
7	on occassion I bought e-books to supplement demand for print
м	reference works and course reserves in e-format are more convenient to use; other books are preferred in print format
4	There is a belief among management that we should be offering something called "ebooks" despite not having a definition of what consitutes an ebook.
2	I believe some emails are convenient for users but many pose more limitations and, in some cases, paper is still preferable.
9	A fast way to spend money
7	good to have titles in more than one format
8	In some instances ebooks serve users and the library optimally. One example is conference proceedings.

The plan for this study has been reviewed for its adherence to ethical guidelines and approved by the Faculties of Education, Extension and Augustana Research Ethics Board (EEA REB) at the University of Alberta. For questions regarding participant rights and ethical conduct of research, contact the Chair of the EEA REB at (780) 492-3751.

Ebooks Experience Assessment Questionnaire Results

QUESTION THREE: If you answered NO above: What, In Your View, IS the primary reason or reasons that you do not purchase ebooks?	reason or reasons that you do no	t purchase ebooks?
Answer Options	Response Percent	Response Count
I believe ebooks are inconvenient for users	31.3%	5
There is little new or important content in my subject area in ebook format	31.3%	· CO
There is insufficient demand for ebooks among faculty members	12.5%	2
There is insufficient demand for ebooks among students	12.5%	2
The process of purchasing ebooks is not sufficiently straightforward or convenient	37.5%	9
Other (please specify)	31.3%	r.
	answered question	T
	skinned anestion	6

Section 2	
	Other (please specify)
Н	There is not enough ebook content in French available through the regular channels.
2	Temporarily no funding for individual subject librarians to purchase e-books. My area as a whole has purchased e-book packages, however.
m	I do purchase some reference works in e-book form, but so far our users seem to prefer that subject monographs be in paper format for this particular discipline.
4	Many of the relevant, university-level e-books in my area that are currently available are actually databases (i.e. online dictionaries, etc.) so these are purchased via
	subscriptions and our acquisitions assistant takes care of this in conjunction with Ernie Howe or Bibservices staff.
2	our dept. does not do purchases. We need to copy articles.

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Ebooks Experience Assessment Questionnaire Results

QUESTION FOUR: Below is a list of actions involved in purchasing an ebook.

Considering your own experiences, are there points in the process of purchasing an ebook when you frequently have questions, or wish for clarification?

Please place a check mark beside any of the following options where this is true for you.

Answer Options	Response Percent	Response Count
Determining whether or not the U of A Libraries already owns the ebook	55.3%	21
Determining, when we already own a print-format copy, whether to also purchase the ebook	63.2%	24
Determining whether or not we have purchased a large package that includes the ebook	76.3%	29
Determining which platform to choose (e.g., MyiLibrary versus ebrary)	65.8%	25
Determining which licensing options to choose (e.g., multiple versus single user)	47.4%	18
Determining what the total cost of the ebook will be	44.7%	17
Determining when the ebook will be available to patrons	42.1%	16
Determining when the ebook will appear in the NEOS catalogue	47.4%	18
Other (please specify)	13.2%	5
	answered question	38
	skipped question	7

Our main vendor does not include the e-book platforms listed above. We are just starting to order via Coutts so some of these platforms are new to us. Also, there has always been a limited selection of (good quality) e-books that are available in French to individual selectors. To date, many have been available as large packages or databases so again, the purchasing is not done at the selector level. determining how to get the book in other than ebrary or myilibrary; determining that the book can be multiple users--variations on your actual questions (ebrary and Determining most efficient way to be alerted about new e-titles if it is in a format / platform convienient for use

determining if it will work in e-format

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Ebooks Experience Assessment Questionnaire Results

uering the options above, and any other options that come to mind, at what point in the ebook selection process of frequently have questions or wish for clarification?
Response Count
23
23
22
o o

	Response Text
1	Technical processing
7	When I notice a title is in e-book format, I wonder of course if the Library already owns a copy. I also look at the price, because often ebooks bear a higher cost. If the
	ebook is higher in price than its print counterpart, I discard it almost immediately. I might wonder if the format justifies paying more and often it doesn't, because my
	faculty still accepts traditional books quite readily. A reference title might be worth having in ebook format, however. If the price is identical to the print, I will ask
	myself if patrons will prefer using the title in e format or print. This is a difficult question to answer. I like the robustness of the print, but I like the flexibility and,
	perhaps, the accessibility of the e format. The answer, it seems, is often a toss-up. I still am uncertain about the permanency of books selected in e format; will access
	to them outlast or, at least, equal the lifetime of the print version?
е	When I first encounter the title in YBP or at a publisher website.
4	Determining whether or not we have purchased a large package that includes the ebook
2	If U of A already owns the title
9	determining the platform to choose
7	at point of selection
8	Determining whether or not we have purchased a large package that includes the ebook
6	which platform to choose
10	determining whether we already have the ebook either because it is in a package that we don't catalog the titles, or its in a package with considerable lan getting cat
	record. Would really prefer for Profiles to know which ebks we already have and either note that we already have title, or, not show title at all in slip notifications
11	All of these points need clarification.
12	With the issue of packages or consortial purchases and keeping up with platform pros/cons.
13	Determining whether or not the title is included in a package
14	Do we already own this book (no matter what the format is)?
15	At the point of purchase.
16	Determining whether or not we have purchased a large package that includes the ebook.
17	whether or not the UAL will get the book as part of an e-package deal
18	when e-book slips are sent through YBP, what is the platform?
19	All of the above
20	determining whether or not we have purchases a large package that includes the book
21	determining whether or not it is already in a package and what type of platform to choose
22	what the copyright laws are? is each individual book a question.
23	I need to know the moment I decide to buy the book. If I'm in an online vendor, I need to be able to click out to see where else that book might be and I need to know the purchase options (automatic multiple copies, platform for usability, etc.)
	the state of the s

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Ebooks Experience Assessment Questionnaire Results

Please share any other comments about any of the points listed in Question Three [Note: this was a typo: it should have read "Question Response Count skipped question Five, "not "Question Three."]

E-books are a fantastic resource if they are available too multiple users and if they are not restrictive in the number of pages that can be printed (the move the 20 pages in ebrary was a step in the right direction, albeit a small step). Having a book in e-format should never preclude having it in paper--it all depends on the book and the use Our unit library has just begun to purchase these titles therefore we are still unclear about the most effective procedures regarding e-books.

Selectors fail to ask the relevant question: is the ebook available for local load, and can it be purchased in an inperpetuity mode.

As we being to order in more areas via Coutts, we will likely have a better idea of where we need clarification.

I need all this info to be in one place - which packages do we own/lease? What years are covered? Is it a rental or owned? Are we likely to buy the next year's package eg: Spriner 2009? Anything that feeds into "should I buy this book"? ideal is to purchase both formats of the book when available, with exceptions such as reference books that can be most easily used in e-format think the ideal is to purchase both formats of the book when available, with exceptions such as reference books that can think ebooks are inconvenient for users. A lot of our patrons still prefer to read from a book rather than from the monitor to which it will be put. 3 2 1 4 2 9 7

QUESTION SEVEN: When you have questions or need clarification during the process of selecting an ebook, which resource or person would you say you consult most often?

Response Count 9 0 Response Percent 20.6% 20.6% 0.0% the Collections and Acquisitions Coordinator (Denise Koufogiannakis) colleagues at the U of A Libraries (other selectors) a consultant with one of our vendors my library's Collection Manager Other (please specify

Other (please specify)

I don't usually ask questions about ebooks, because I don't have time and the ebook format doesn't warrant the time I would spend asking and waiting for the answer. i would ask my colleagues first and then the collections manager - or whomever is available at that moment is probably most accurate as a collection manager, I don't have info on individual titles. My info is limited to "packages we have purchased" I basically wing it. E-book cataloguing assistant, Lil Tychkowsky, in Bibliographic Services, i.e. BITS

Don't have time to sweat over

check the existing e-book collections

individual purchases

4

I would also prefer to ask clients who regularly use e-books 2

none of the above because as mentionned I rarely select ebooks because they are rarely available

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Ebooks Experience Assessment Questionnaire Results

QUESTION EIGHT: Considering your experiences with ebooks, which of the following would be most helpful in making your ebook purchasing go more smoothly? Please rank in order of usefulness to you, with 1 being the most useful option. You may assign each ranking

only once, for one resource.	•			•			n
Answer Options	н	7	m	4	IU	Rating	Response Count
a refresher session giving an overview of the main general-interest platforms, pricing models, and purchasing procedures	13	4	2	9	3	2.357143	28
an overview (e.g., in a spreadsheet or chart) of ebook platform features	7	10	9	9	0	2.37931	29
an overview (e.g., in a flowchart or map) of the steps involved in purchasing an ebook	4	11	10	4	2	2.645161	31
a central ebook selection policy to consult	9	5	8	10	1	2.833333	30
other	4	0	1	1	7	3.538461	13
					Other	Other (please specify)	6
					answ	answered question	35
					ckii	skinned anestion	-
					ALL VALUE	Harana and a Maria Colonia	STATE OF THE PERSON NAMED IN COLUMN TWO IS NOT THE PERSON NAMED IN COL

	Other (please specify)
н	2 others:
	1. Having all e-books catalogued as soon as they become available in packages or individually (same model as with e-journals)
	2. Having a central inventory of all individually ordered titles, which can be the vendor's online ordering system - this requires one vendor to be used accross the Library system, not two
7	1. current catalog record of all ebk holdings
	2.comprehensive list of packages and/or standing orders
т	A place on the staff net that can be trusted is kept up to date. Training is good but one can never remember all the nuances, current documentation of expected current
	practice is required.
4	I marked the last one the highest but they all come with the burden on someone and the hope from me that someone centrally maintain this information.
2	knowing if a title which has been published in print will also be published online, either at the same time as the print publication, or shortly thereafter, or not at all
9	include pricing models in the spreadsheet on platform features
7	My personal experience using the platforms and knowing how much the ebook cost would help a lot - having a 24hour trial period to sample the platform ourselves.
∞	Developing an alert system
6	This is probably beyond the scope of this survey but I am very interested in having the same type of information available for Audio books.

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Ebooks Experience Assessment Questionnaire Results

QUESTION NINE: You have reached the end of the questionnaire.	
Is there anything else you'd like to say about ebooks?	
Answer Options	Response Count
	13
answered question	13
skipped auestion	32

	Barranta Tavi
	Disciplination of the control of the
٦	Prefer purchase to subscription: one or two major platforms: multiple access: ability to search to chapter level: ability to print part of text, bookmark, annotate: need
	statistics on usage, length of user visits, turnaways
7	I would like to see a survey of staff, grad students and undergrad students across all unit libraries to collect their perspectives on e-books. There appears to be many
	assumptions being made (both pro and con) regarding e-books. Some see the e-book format as complex and a barrier to access while others view the print honk as a
	barrier because it is not available online. Considering the large amount of money being spent on these resources we should really have some solid evidence thasen on
	local responses) that our users want and do/would value e-books.
m	help needs to be available at point of need, I shouldn't have to wait and ask someone
4	would like to see time spent on selection process minimized as we have currently done with print books; package deals and profiles with automatic purchase (according
	to parameters) for publishers not picked up as packages.
2	I know there have been improvements, but I think the e-book vendors still have some strides to make. My experience at the reference desk is that stridents want to be
	able to treat an e-book the same way they treat online articles with options for downloading, emailing, printing, sharing, etc. that most vendors do not allow. Any
	requirement to create a personal account, "sign out", "but on bookshelf", download a plugin, or restrictions on printing to only a few pages at a time are harriers to
	access. I also think access will improve when we have better version-control in our catalogue, so that patrons can easily identify all versions that are available and select
	accordingly. I recently had the experience of a young patron who wanted to do a catalogue search and exclude all e-books from her catalogue search because she
	preferred print, and another patron who wanted to read a significant portion of an e-book and was frustrated by the format and printing restrictions.
9	I love using them.
7	In talking with students and faculty, I have determined that in the health sciences, where e-books are in searchable sets and generally are used for reference and with
	no silly page printing restrictions or single-user limits, e-books are realy appreciated. In humanities and social sciences and other monograph-based disciplines. e-books
	are roundly hatedprobably because of the ebrary and myilibrary restrictions. I sympathize with these usersthese are not user-friendly resources!
∞	I love Safari. Books 24/7 is a pain to log into
6	We are primarily interested in French electronic materials and they seem to be very few available and mostly government documents.
10	Great survey! I look forward to seeing the results.
11	I think they are a wonderful resource and I know the English 100 students get really excited about them when I show them in classes.
12	Your first two questions are not mutually exclusive situations, so the data should not be represented in that way. My answer is "Yes" and "No". Like eventhing else with
	e-books, it isn't a neat package. Sometimes I choose to buy the e-book, sometimes I don't. You didn't give me the opportunity to tell you why I don't buy when I don't
	buy. It is usually because I really think we need the print copy - for a variety of reasons, but adding the price of the e-format isn't worth the money.
	An Althoritative of properties and entire to the believe of the be
	table. Selectors shouldn't have to know what the initrase processes are. They should be able to kind may be docisions, I can't remember it. I need a comprehensive look-up table. Selectors shouldn't have to know what the numbers processes are. They should be able to kind may be that identications and the numbers are also the processes are.
	and do the job without them knowing how it works. Otherwise it's too complicated and people will make mistakes - or just not know what they're supposed to do.
13	In consulting with our long term users faculty and graduate students there are times when an ebook is an acceptable format and times when it isn't. There are also categories where it would be useful to have one electronic and one print conv. There districtions continued to have one electronic and one print conv. There districtions continued to the continu
	and a supplied that a supplied of the controlled and one plant copy. These distilled is equite Niowiedge of the circle of the literature.

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UNIVERSITY OF FLORIDA

Update on the E-Book Summit

http://blogs.uflib.ufl.edu/acql/2009/04/01/update-on-the-e-book-summit/



VANDERBILT UNIVERSITY

Library Staff News

http://staffnews.library.vanderbilt.edu/?s=e-books



E-book Information for Users

UNIVERSITY OF FLORIDA

Getting Started With NetLibrary

http://www.uflib.ufl.edu/netlibrary.html

University of Florida

Hours | Ask a Librarian | Online Requests | Remote Logon

George A. Smathers Libraries

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Library >> Quick Links >> Getting Started With NetLibrary

Getting Started With NetLibrary

The UF Libraries subscribe to a collection of over 40,000+ e-books from NetLibrary. Following is basic information for accessing the collection and setting up an account.

Setting up a NetLibrary Account

In order to check out NetLibrary ebooks, or easily access them from non-UF workstations (at home, etc.), go to the **NetLibrary** Web site to set up a FREE personal account. You must create your account by being connected from UF in one of the following ways:

- 1. From a UF workstation (in the library or elsewhere at UF).
- When connecting from off campus, you must be using one of the remote access methods provided by the UF Libraries

In other words, the workstation from which you create your account must appear to NetLibrary as though it is on the UF campus.

The link to create an account should be located on the right side of the NetLibrary screen.

Your NetLibrary account is NOT related to any UF or UF Libraries' account. You may establish any NetLibrary username/password you want to use for accessing this collection.

Once you have created an account, you will have the option of connecting to the UF NetLibrary collection in the future from anywhere using only that username/password. You will not have to be connected using the UF Libraries' Primary Proxy, etc. as is the case with other UF Libraries' licensed database services.

If you only want to browse the UF ebook collection (no more than 15 minutes per ebook title at a time) while connected from UF in one of the ways listed above, you do NOT need to set up a NetLibrary account.

Reading NetLibrary ebooks

To read a NetLibrary ebook (most for 15 minutes at a time), you do not need to create a NetLibrary account. Click on View this eBook instead of the Checkout link.

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Connect to NetLibrary Now

You may connect to the **NetLibrary** site and search for ebooks by keyword, etc. You will also find links to specific ebooks when searching in the **UF Libraries' Catalog.** NOTE: If you wish to search the UF Libraries' Catalog ONLY for online resources (e-books, e-journals, etc.), you may connect to search the subset UF Online Resources Catalog.

When you are properly connected to access to the UF Libraries' NetLibrary ebooks, you will see "University of Florida eBook Collection" indicated near the top of the screen.

Once connected, look for *Help* (top menu tab) to see other guides for effectively using NetLibrary ebooks.

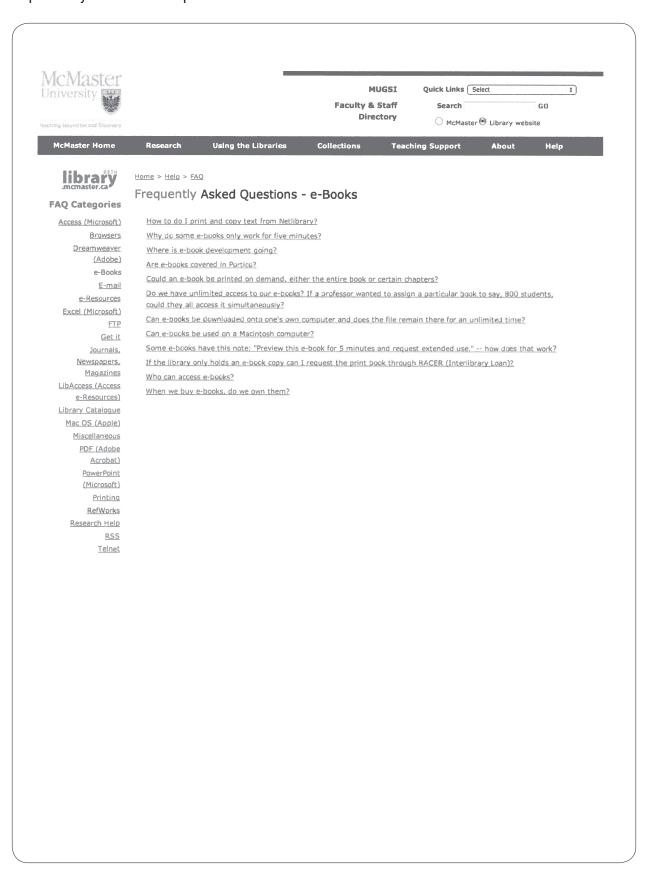
Staff Web | Staff Directory | Departments | Privacy Policy

Send suggestions and comments to the library web manager

- www.HINTVERSITY of

MCMASTER UNIVERSITY

Frequently Asked Questions — e-Books http://library.mcmaster.ca/faq/40



UNIVERSITY OF MINNESOTA

Knovel Tutorials

http://blog.lib.umn.edu/jeffryes/mechanicalengineering/2008/09/knovel_tutorials.html

Mechanical Engineering Library News

What's new for Mechanical Engineers at UMN's Libraries. Authored by the Mechanical Engineering Librarian, Jon Jeffryes. Questions or comments? Email: jeffryes@umn.edu. Chat: umjonlib

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Knovel Tutorials

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You can either follow this <u>link</u> or look for the video camera icon in Knovel.



the next time you're

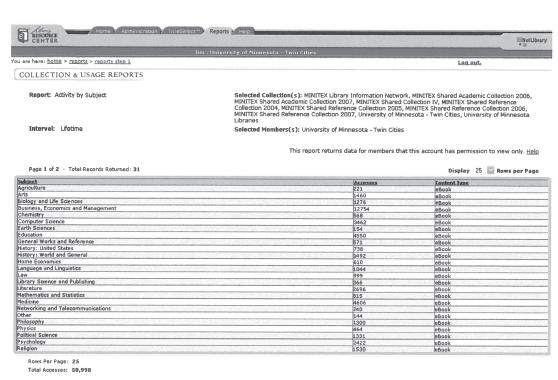
Posted by jeffryes on September 11, 2008 2:31 PM | Permalink

Post a comment

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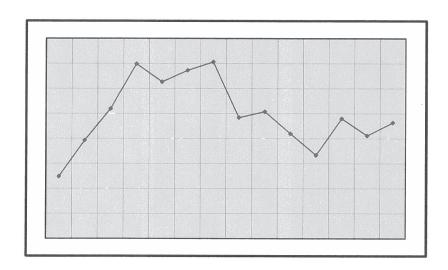
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University of Virginia Library Statistics Report 2007/2008



Prepared by
Management Information Services
December 2008

James Self, Director Lynda S. White, Associate Director David Griles, Programmer Megan Swanson, Intern

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Use and Cost of Electronic Resources

Electronic Books

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	Titles	Retrievals at		Per Retrieval
Provider	Provided	UVa	FY08 Cost	Cost
Manadan A	4.400	4202	<u></u>	
Vendor A	1,408	1392	\$2,000	\$2.33
Vendor B	221	3,285	\$3,250	\$0.99
Vendor C	398	349	\$2,575	\$7.38
Vendor D	207	3,892	\$460	\$0.12
Vendor E	70,925	2,235	\$2,893	\$1.29
Vendor F	36,003	14,865	\$33,880	\$2.28
Vendor G	125,283	12,999	\$5,000	\$0.38
Vendor H	14,482	691	\$0	
Vendor I	148	9,959	\$895	\$0.09
Vendor J	1,963	4,629	\$7,160	\$1.55
Vendor K	1,000,000	12,419	\$26,025	\$2.10
Vendor L	627	33,298	\$33,760	\$1.01
Total	1,251,665	100,013	\$115,898	\$1.16

¹ Purchased previously; there are no ongoing costs.

² Electronic theses and dissertations are not included in ARL's count of ebooks.