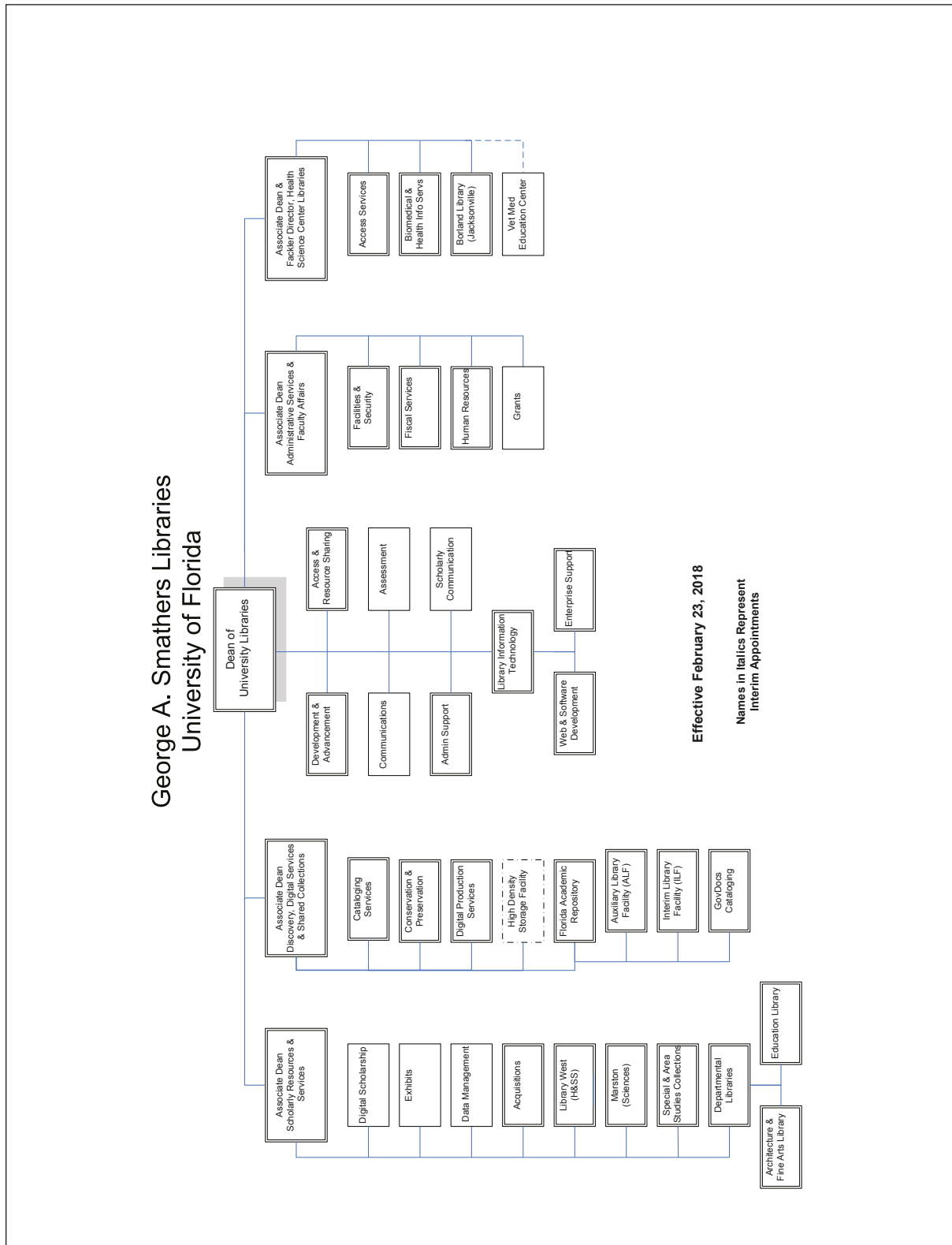


Representative Documents

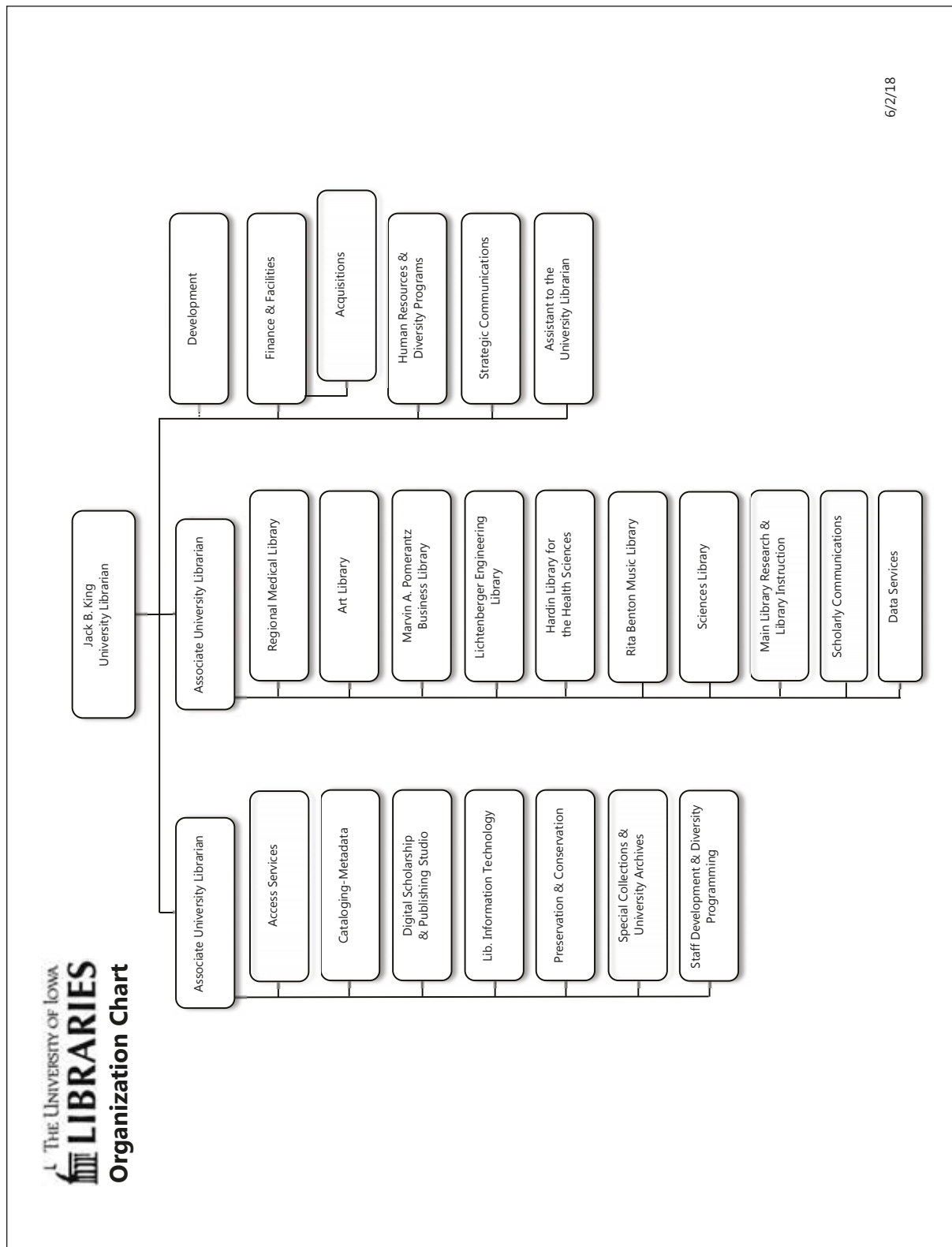
Organization Charts



UNIVERSITY OF IOWA LIBRARIES

Organization Chart

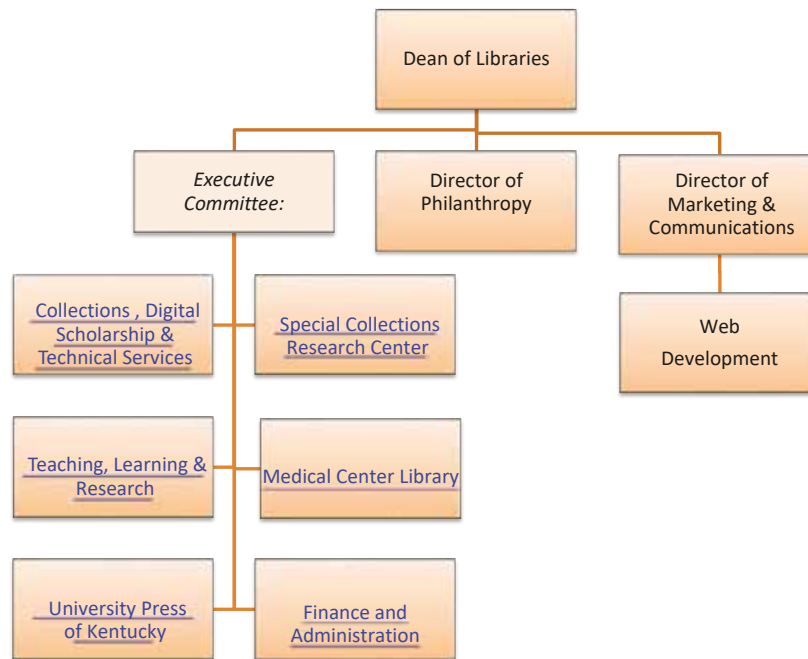
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6/2/18



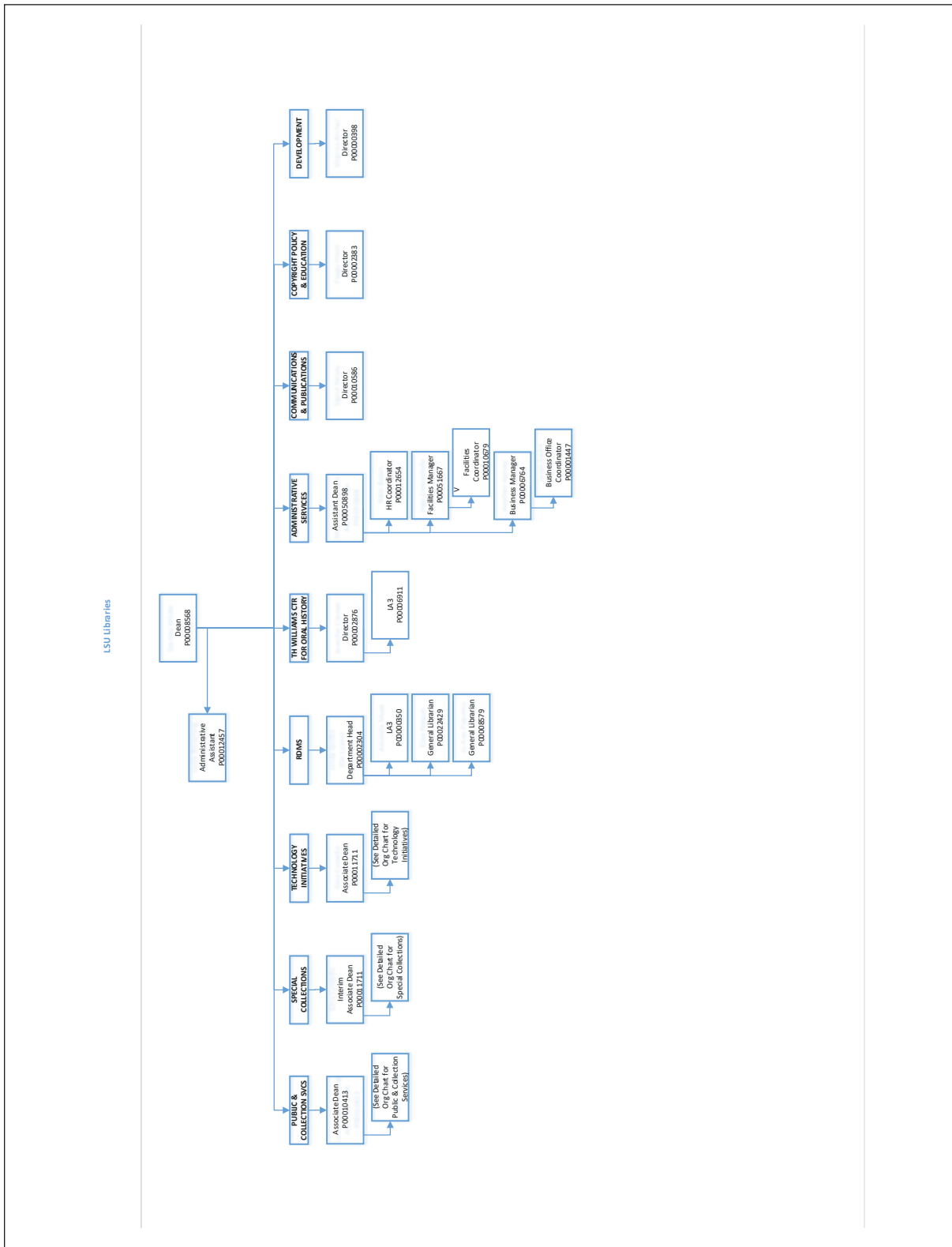
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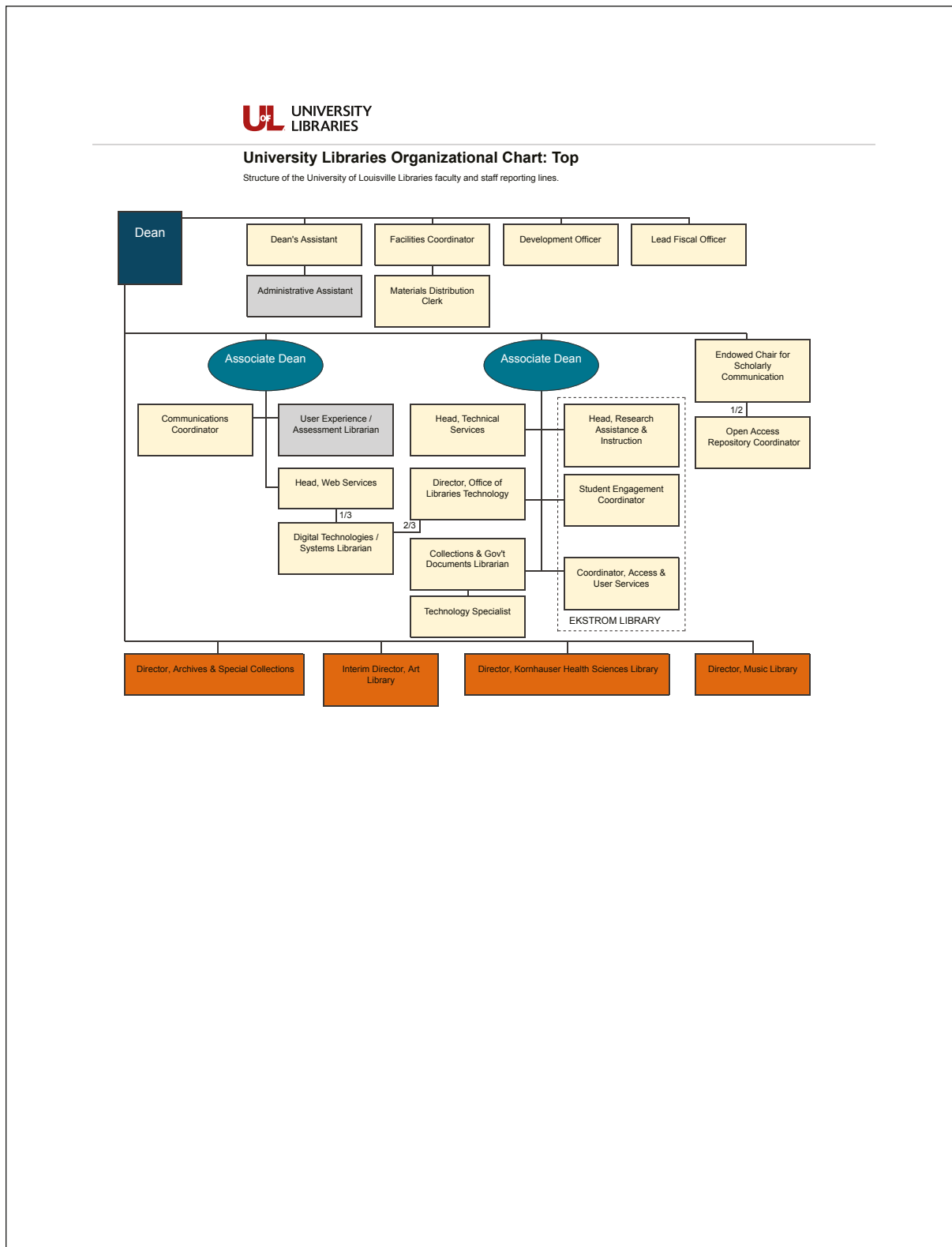


Last Update: 4/5/2018

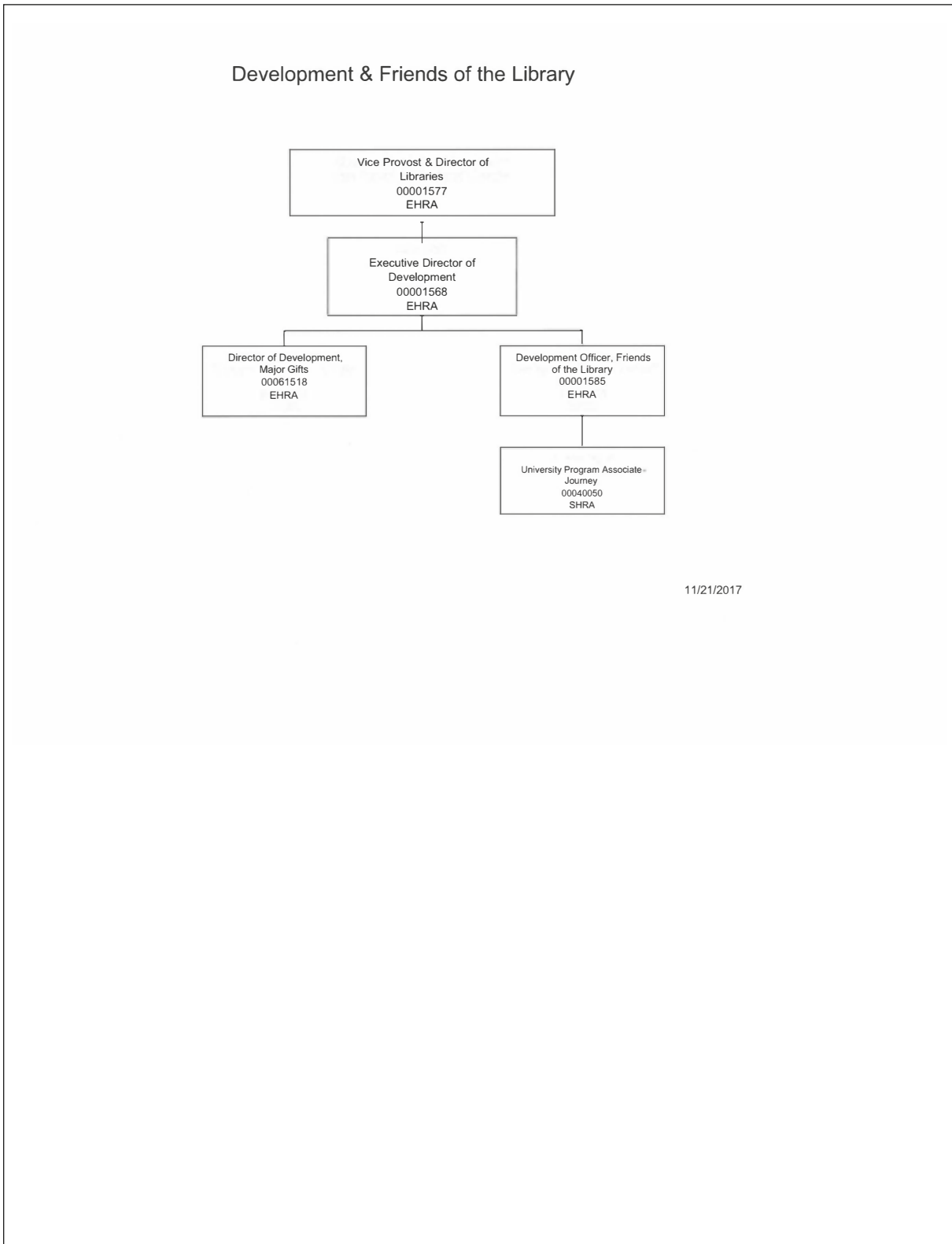
Page 1

LOUISIANA STATE UNIVERSITY LIBRARIES
 LSU Libraries org chart

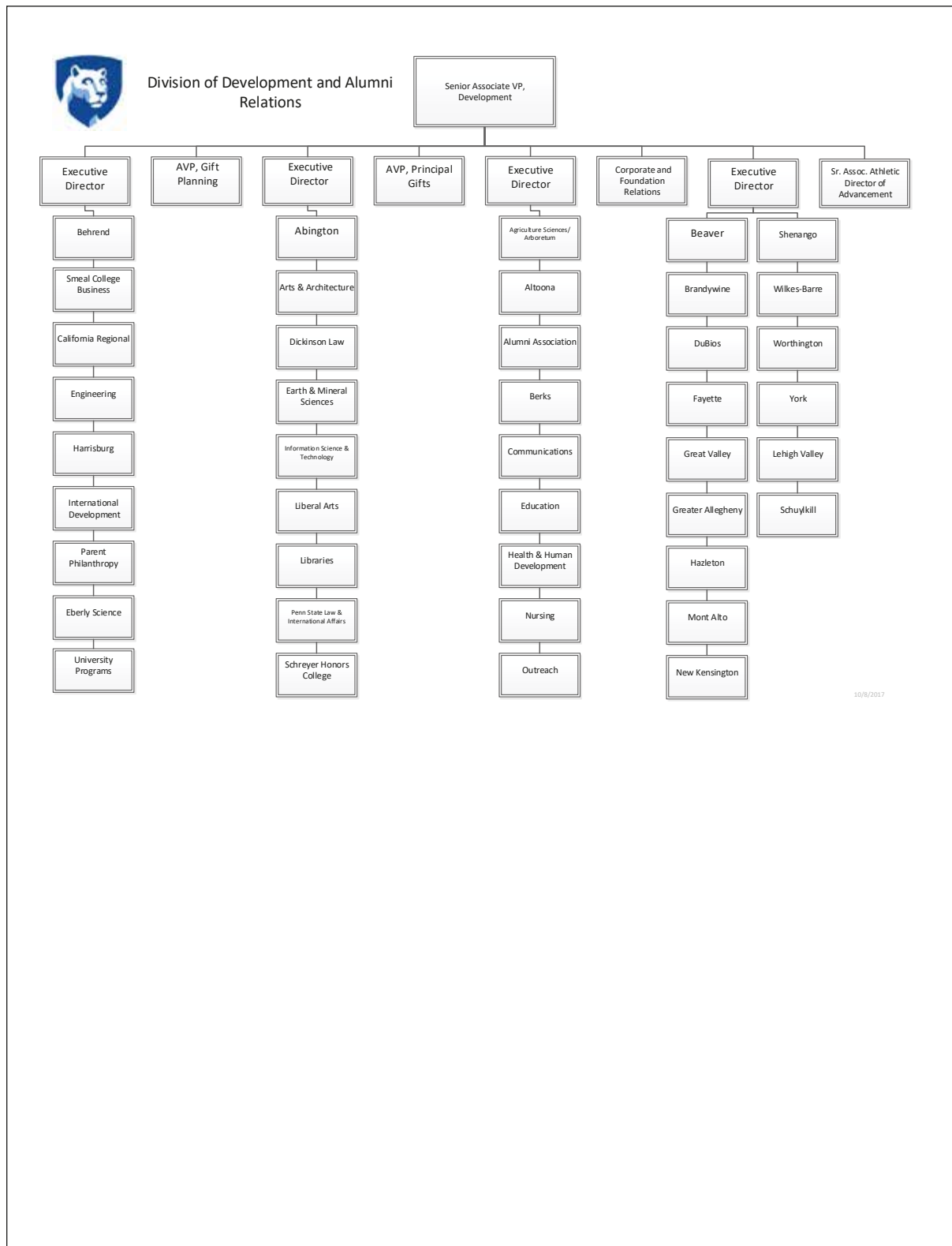




NORTH CAROLINA STATE UNIVERSITY LIBRARIES
Development & Friends of the Library



11/21/2017

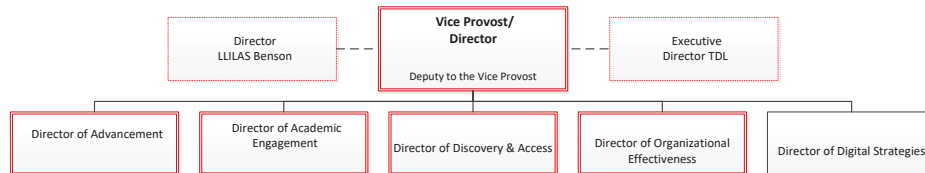


10/8/2017

UNIVERSITY OF TEXAS AT AUSTIN LIBRARIES

UT Libraries Vice Provost's Cabinet

<https://legacy.lib.utexas.edu/d7/sites/default/files/ut-libraries-org-structure.pdf>

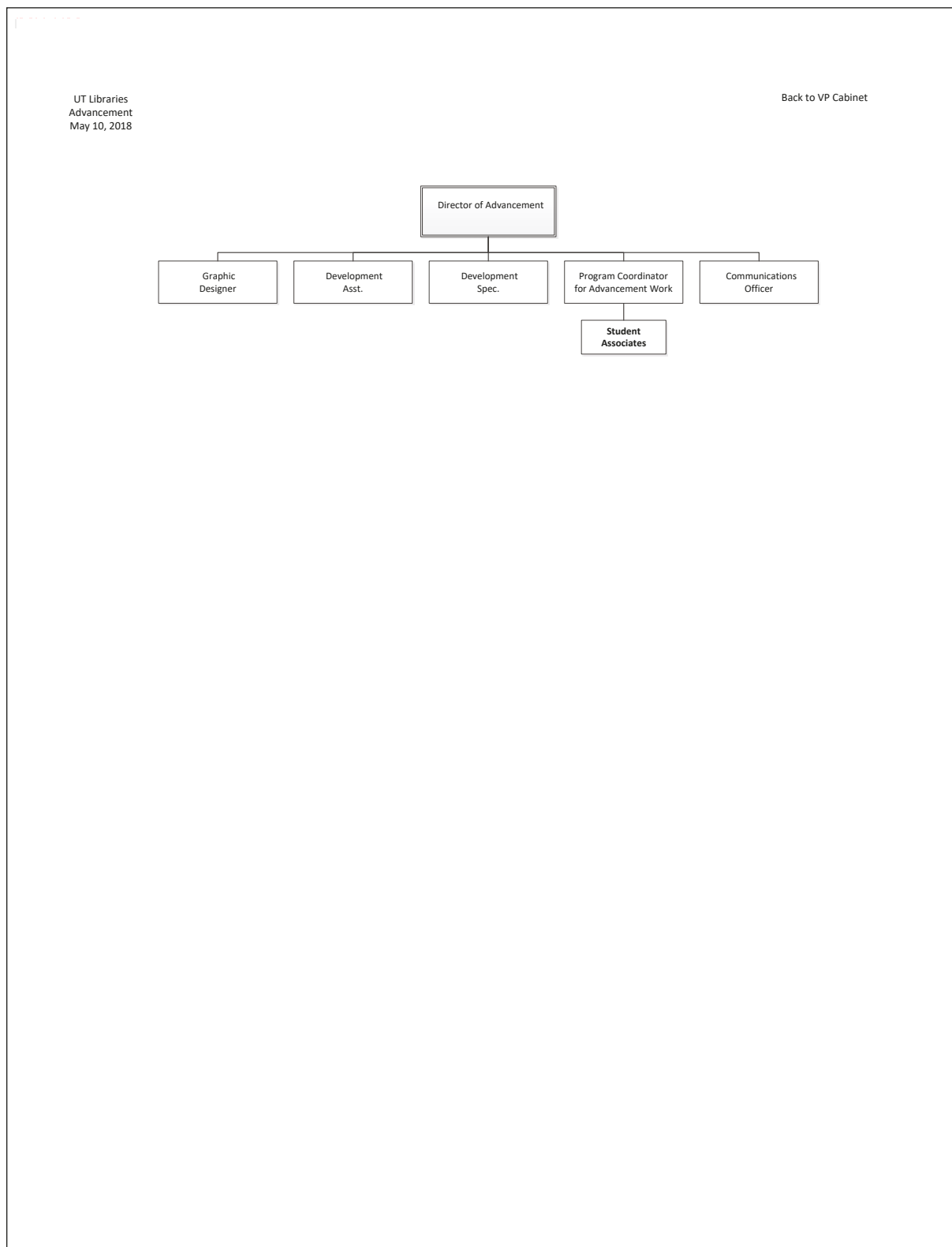


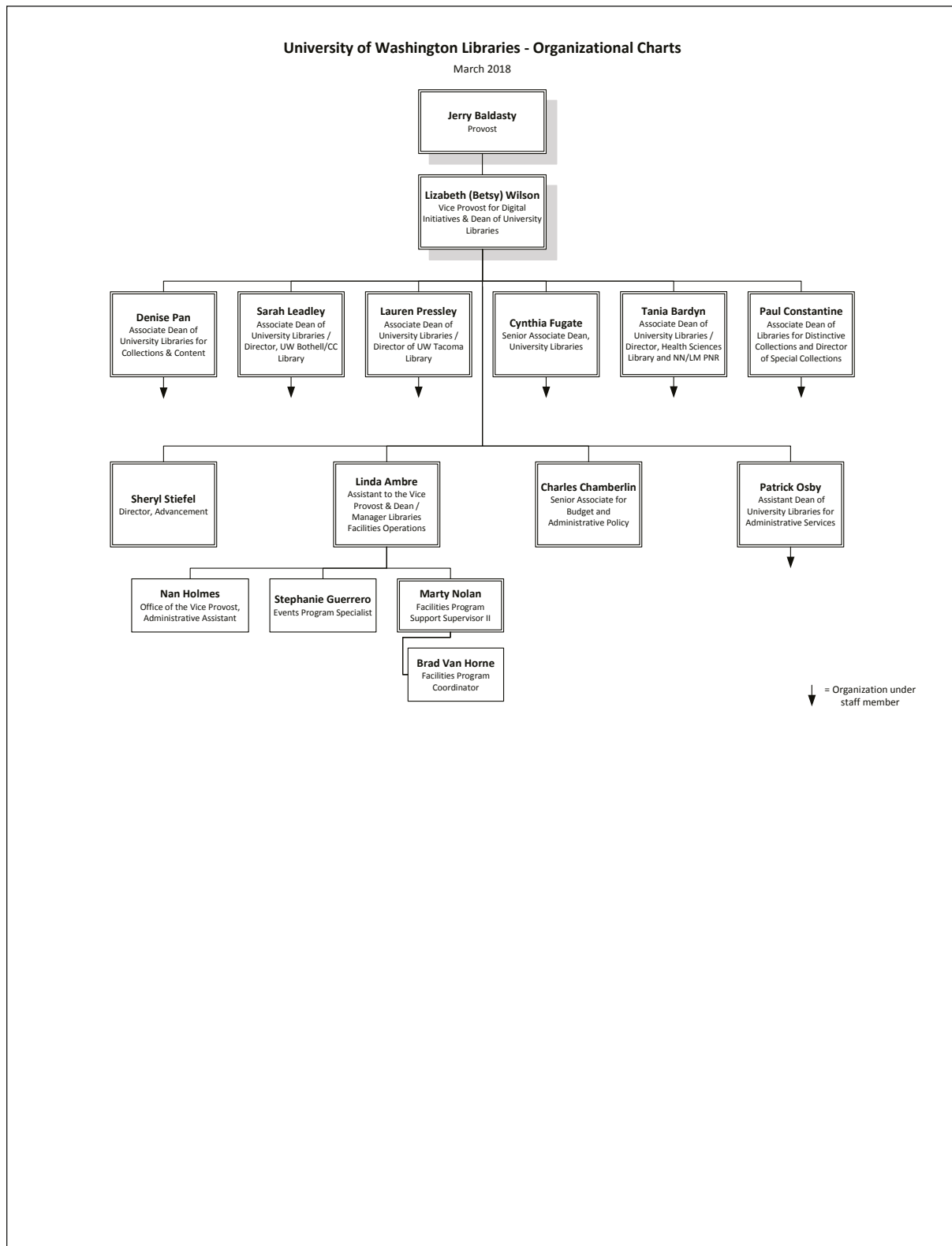
UT Libraries
Vice Provost's Cabinet
February 22, 2018

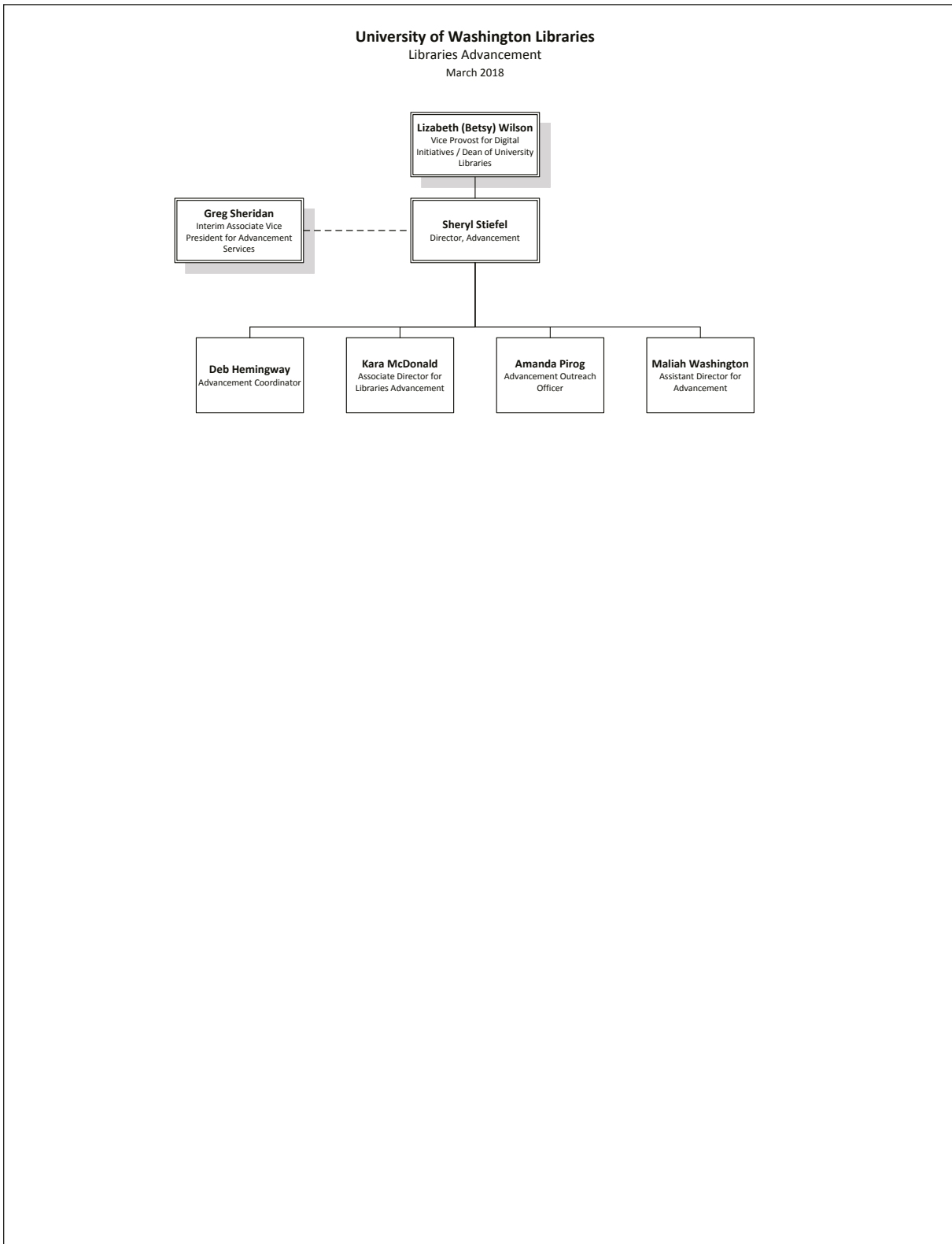
UNIVERSITY OF TEXAS AT AUSTIN LIBRARIES

UT Libraries Advancement

<https://legacy.lib.utexas.edu/d7/sites/default/files/ut-libraries-org-structure.pdf>







Position Descriptions

NORTH CAROLINA STATE UNIVERSITY LIBRARIES

Executive Director of Development

NORTH CAROLINA STATE UNIVERSITY LIBRARIES

VACANCY ANNOUNCEMENT

Executive Director of Development, NCSU Libraries

The NCSU Libraries has a well-earned reputation for creating adventurous library spaces and innovative services that delight today's students and researchers. The award-winning [James B. Hunt Jr. Library](#), opened in 2013 on NC State's [Centennial Campus](#), offers faculty and students access to advanced technologies such as large-scale visualization, simulated environments, 3D imagery, and interactive computing that are enabling revolutionary ways to see and use information. An iconic building that captures NC State's spirit of innovation in education and research, the Hunt Library is recognized as one of the world's most creative learning and collaborative spaces and a model for "the library of the future". The D. H. Hill Library combines the best of tradition and innovation, housing special collections and a beautiful gallery alongside vibrant, experiential spaces such as the Learning Commons, Technology Sandbox, Visualization Studio, and Makerspace. If you are a person who would like to provide a new generation of library users with everything they can imagine and more, consider applying for this position.

The NCSU Libraries invites applications and nominations for the position of **Executive Director of Development**. The Executive Director leads the complete range of development activities related to the NCSU Libraries, including planning, managing, and implementing an annual operating plan and budget designed to attain the development goals and objectives of the Libraries within available resources. Preparation and implementation of a comprehensive major gift program that generates individual and corporate donors and other philanthropic support on a continuing basis to achieve goals of the Libraries is an essential part of this responsibility.

The Executive Director will propose and lead strategic initiatives to identify, qualify, prioritize, cultivate, solicit, recognize, and steward donors and prospects, as well as collaborate with and support volunteers and other leaders in their related fundraising efforts. A major responsibility is to provide innovative leadership, oversight, and strategic direction to the Assistant Director of Development, who implements the major gifts program for the Libraries, to the Director of the Friends of the Library, who carries out the annual fund drive, and a half-time Fellow assigned to Foundation and Corporate fundraising.

The Executive Director reports to the Vice Provost and Director of Libraries with a dotted line reporting relationship to the Associate Vice Chancellor for University Advancement

Responsibilities also include:

- Collaborating with the Director and other library administrators to develop annual fundraising goals and plans, monitoring progress against goals, and producing reports on progress
- Directs all fundraising campaigns and initiatives
- Partnering with library and university marketing and communication staff to ensure that publications and websites inform and motivate the Libraries' constituents
- Managing fundraising efforts using best practices and with accountability and transparency
- Representing the NCSU Libraries in its membership in DORAL

Key Skills and Characteristics

The successful candidate will be a seasoned development professional with significant leadership experience in a complex university or not-for-profit environment. Successful candidates must have the following experience and/or capabilities:

- A proven record of successful fundraising from individuals, corporations, and foundations for restricted and unrestricted gifts; personal involvement in financial resource development; and capability to develop relationships that will benefit the college and the foundation

NORTH CAROLINA STATE UNIVERSITY LIBRARIES

Executive Director of Development

- Comprehensive knowledge of the fundraising profession including an understanding of the legal instruments and plans used to enhance the benefits for the donors and the institution, the fundraising process from identification to stewardship, and models to engage alumni
- The ability to work effectively with the Vice Provost, the University Development Office, the Board of the Friends of the Library, and internal and external constituencies of the Libraries
- A reputation as a collaborative team player and respectful of the mission, history, traditions, and goals of the NCSU Libraries
- A proven leader at an executive level with the ability to recruit, train, and motivate colleagues, volunteers, and staff
- A clear understanding of financial matters, systems, and processes employed by a best practices institutionally related foundation and an appreciation of the growing role of information technology in these processes
- An appropriate level of self-assuredness and good judgment with excellent communication and organizational skills and the ability to prioritize and manage in a multi-task environment
- Demonstrated leadership ability including team motivation in a fast-paced environment through mentoring, goal-setting, and strategic planning

Required qualifications:

- Bachelor's degree required, advanced degree preferred
- A minimum of 7 years of successful fundraising experience, preferably in higher education or an institutionally-related foundation
- Relevant success in a leadership role; significant managerial accomplishments with visionary and administrative components
- Expert knowledge of the principles, practices, and ethics of successful fundraising
- Demonstrated success in securing major gifts from individuals, foundations, and corporations
- Ability to take academic priorities and translate them into development opportunities
- Successful track record in promoting fundraising priorities through the development of effective working relationships with faculty, senior academic leaders, trustees, volunteers, donors, and the central development team
- Demonstrated interest in the mission and objectives of a university library
- Excellent listening, oral and written communication, interpersonal, and relationship-building skills
- Ability to multi-task and prioritize to achieve goals
- Computer literacy and competency with electronic donor information systems
- Willingness to travel and work evenings and weekends as needed

The Libraries, the University, and the Area

The NCSU Libraries has been recognized with numerous national and international awards, including the first Association of College and Research Libraries **Excellence in Academic Libraries Award**; the **Stanford Prize for Innovation in Research Libraries** and the **American Institute of Architects/American Library Association Building Award** for the Hunt Library; two **John Cotton Dana Library Public Relations Awards**; and *Library Journal's Librarian of the Year, Paraprofessional of the Year, and six Movers and Shakers awards. The library system consists of the D. H. Hill Library, the James B. Hunt Jr. Library, and branch libraries for design, natural resources, and veterinary medicine. With a staff of almost 300 FTE, the Libraries has more than 4.6 million volumes in its collection and has a total annual budget of over \$30 million. The Libraries is the host site for NC LIVE, a multi-type library initiative making digital resources accessible to North Carolina residents.*

The NCSU Libraries is a member of the Association of Research Libraries, the Digital Library Federation, the Coalition for Networked Information, the Scholarly Publishing and Academic Resources Coalition, the Council for Library and Information Resources, and the Center for Research Libraries. Duke University, the University of North Carolina at Chapel Hill, North Carolina Central University, and North Carolina State University form the Triangle Research Libraries Network (TRLN), with combined resources exceeding 17 million volumes and collections budgets totaling more than \$40 million.

North Carolina State University is dedicated to excellent teaching, the creation and application of knowledge, and engagement with public and private partners. By uniting its strength in science and technology with a commitment to

NORTH CAROLINA STATE UNIVERSITY LIBRARIES

Executive Director of Development

excellence in a comprehensive range of disciplines, NC State promotes an integrated approach to problem solving that transforms lives and provides leadership for social, economic, and technological development. NC State offers degrees through the Colleges of Agriculture and Life Sciences, Design, Education, Engineering, Humanities and Social Sciences, Management, Natural Resources, Sciences, Textiles, and Veterinary Medicine. As the largest academic institution in the state, NC State enrolls more than 34,000 students, offering bachelor's and master's degrees in more than 110 fields of study and doctoral degrees in 61 disciplines. The university is ranked third among all public universities (without medical schools) in industry-sponsored research expenditures and has more than 660 active patents. NC State's burgeoning [Centennial Campus](#) aims to be the premier destination for innovative collaboration between business, research, and education.

North Carolina's Research Triangle of Raleigh, Durham, and Chapel Hill lies between the mountains of the Blue Ridge and the shores of the Outer Banks. One of the nation's premier concentrations of academic, corporate, and public research, the area combines moderate year-round temperatures, rolling hills, championship college athletics, and a rich diversity of cultural events. The Triangle consistently ranks high on lists of desirable American communities. *BusinessWeek* rated Raleigh as "the best American city" in 2011, and recent rankings by *Forbes* name the Triangle as the number-one place for business and careers and as the number-two spot for young professionals.

Salary and Benefits

The Libraries offers a highly competitive salary in recognition of applicable education and experience for this position. Librarians have non-tenure track faculty status (without levels of rank). Benefits include: 24 days vacation, 12 days sick leave; State of NC preferred provider medical insurance, and state, TIAA/CREF, or other retirement options. Additional and optional dental, life, disability, deferred compensation, and legal plans are offered. Tuition waiver program for all campuses of The University of North Carolina is available. More benefits information is available at http://www.ncsu.edu/human_resources/benefits/

Application process and schedule

Applications will be reviewed upon receipt; applications will be accepted until finalist candidates are selected. Candidates are encouraged to apply as soon as possible to receive full consideration. The nomination committee may invite candidates for confidential, pre-interview screenings. Appointment requires successful completion of background check. This position is available immediately; start date is negotiable.

Applicants must apply through the NC State University online employment website at <http://jobs.ncsu.edu/postings/41702>. Complete application, attach cover letter and résumé, and provide contact information for four current, professional references. For assistance with this process contact NCSU Libraries Personnel Services Office (919) 515-3522.

Affirmative Action/Equal Opportunity Employer

*NC State welcomes all persons without regard to sexual orientation or genetic information
Persons with disabilities requiring accommodations in the application and interview process please call (919) 515-3148.*

9/14

NORTH CAROLINA STATE UNIVERSITY LIBRARIES

**VACANCY ANNOUNCEMENT
DIRECTOR OF DEVELOPMENT, MAJOR GIFTS**

The NCSU Libraries has a well-earned reputation for creating adventurous library spaces and innovative services that delight today's students and researchers. The award-winning [James B. Hunt Jr. Library](#), opened in 2013 on NC State's [Centennial Campus](#), offers faculty and students access to advanced technologies such as large-scale visualization, simulated environments, 3D imagery, and interactive computing that are enabling revolutionary ways to see and use information. An iconic building that captures NC State's spirit of innovation in education and research, the Hunt Library is recognized as one of the world's most creative learning and collaborative spaces and a model for "the library of the future". The D. H. Hill Library, serving the main campus, combines the best of tradition and innovation, housing special collections and a beautiful gallery alongside vibrant, experiential spaces such as the Learning Commons, Technology Sandbox, Visualization Studio, and Makerspace. If you would like to work with a dynamic staff to provide a new generation of library users with everything they can imagine and more, please consider applying for this position.

The NCSU Libraries invites applications and nominations for the position of **Director of Development, Major Gifts**. The Libraries' development staff works to build relationships with individuals, foundations, and corporations in order to build private support for the mission and strategic priorities of the NCSU Libraries.

Responsibilities

Reporting to the Executive Director of Development, the Director of Development, Major Gifts will work to establish and develop a broad fundraising program aimed at securing private support for the NCSU Libraries. The individual in this position will serve as a frontline fundraiser, building relationships with individuals including alumni, faculty, and friends. The Director of Development will manage both major gift and discovery portfolios, and will develop and execute long- and short-term strategies to cultivate, solicit, close, and steward major gifts (\$25,000+) in support of the Libraries' mission and strategic priorities.

The Director of Development will work closely with other development staff in the Libraries and across the University and will provide direction for the Libraries' comprehensive fundraising programs in support of a University-wide capital campaign. All functions will require enthusiasm for the Libraries' mission and close collaboration with Libraries' and University personnel.

Required qualifications:

Bachelor's degree. Relevant professional experience in fundraising or a closely related field. Knowledge and understanding of the nature and purpose of public higher education. Understanding of the mission of a research university and ability to articulate the role of the academic library to an external audience. Strong interpersonal skills; ability to communicate with a wide range of people; exceptional written and oral communication skills. Evidence of independent initiative and sound judgment. A valid driver license; an ability to travel (locally and nationally); ability to work evenings and weekends on occasion.

Preferred qualifications:

Master's degree. Knowledge of and experience with all aspects of major gift solicitation, including various planned giving opportunities; demonstrated success in professional fundraising and development. Knowledge of North Carolina and the UNC system; demonstrated understanding of the mission and role of an academic research library. Experience working in a University-wide campaign.

NORTH CAROLINA STATE UNIVERSITY LIBRARIES

Director of Development, Major Gifts

The Libraries, the University, and the Area

The NCSU Libraries has been recognized with numerous national and international awards, including the first Association of College and Research Libraries **Excellence in Academic Libraries Award**; the **Stanford Prize for Innovation in Research Libraries** and the **American Institute of Architects/American Library Association Building Award** for the Hunt Library; two **John Cotton Dana Library Public Relations Awards**; and *Library Journal's Librarian of the Year, Paraprofessional of the Year, and eight Movers and Shakers* awards. The library system consists of the D. H. Hill Library, the James B. Hunt Jr. Library, and branch libraries for design, natural resources, and veterinary medicine. With a staff of almost 300 FTE, the Libraries has more than 4.6 million volumes in its collection and has a total annual budget of over \$30 million. The Libraries is the host site for NC LIVE, a multi-type library initiative making digital resources accessible to North Carolina residents.

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Salary and Benefits

The Libraries offers a highly competitive salary in recognition of applicable education and experience for this position. Benefits include: 24 days vacation, 12 days sick leave; State of NC preferred provider medical insurance, and state, TIAA/CREF, or other retirement options. Additional and optional dental, life, disability, deferred compensation, and legal plans are offered. Tuition waiver program for all campuses of The University of North Carolina is available. More benefits information is available at http://www.ncsu.edu/human_resources/benefits/

Application process and schedule

Applications will be reviewed upon receipt; applications will be accepted until finalist candidates are selected. Candidates are encouraged to apply as soon as possible to receive full consideration. The nomination committee may invite candidates for confidential, pre-interview screenings. Appointment requires successful completion of background check. This position is available immediately; start date is negotiable.

Applicants must apply through the NC State University online employment website at <https://jobs.ncsu.edu/>. Search in the keyword box by position number 00061518. Complete application, attach cover letter and résumé, and provide contact information for four current, professional references. For assistance with this process, contact NCSU Libraries Personnel Services Office (919) 515-3522.

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04/2015

NORTH CAROLINA STATE UNIVERSITY LIBRARIES
VACANCY ANNOUNCEMENT
DEVELOPMENT OFFICER, FRIENDS OF THE LIBRARY

The NCSU Libraries has a well-earned reputation for creating adventurous library spaces and innovative services that delight today's students and researchers. The award-winning [James B. Hunt Jr. Library](#), opened in 2013 on NC State's [Centennial Campus](#), offers faculty and students access to advanced technologies such as large-scale visualization, simulated environments, 3D imagery, and interactive computing that are enabling revolutionary ways to see and use information. An iconic building that captures NC State's spirit of innovation in education and research, the Hunt Library is recognized as one of the world's most creative learning and collaborative spaces and a model for "the library of the future". The D. H. Hill Library, serving the main campus, combines the best of tradition and innovation, housing special collections and a beautiful gallery alongside vibrant, experiential spaces such as the Learning Commons, Technology Sandbox, Visualization Studio, and Makerspace. If you would like to work with a dynamic staff to provide a new generation of library users with everything they can imagine and more, please consider applying for this position.

The NCSU Libraries invites applications and nominations for the position of Development Officer to serve as **Development Officer, Friends of the Library (FOL)**. The Libraries' development staff works to build relationships with individuals, foundations, and corporations in order to build private support for the mission and strategic priorities of the NCSU Libraries. With over 1600 members, and led by a board of directors, FOL advocates and raises funds for the improvement of the NCSU Libraries.

Responsibilities

Reporting to the Executive Director of Development, the Development Officer will work to build the Friends of the Library (FOL) constituency and extend the Libraries' outreach and promotional activities. The Development Officer will work as part of the Libraries' development team, with primary responsibilities for administering FOL membership programs, planning fundraising events, and managing annual giving efforts, including membership drives and end-of-year mailings. The Development Officer will work to strengthen outreach to young alumni and new prospects in order to build the Libraries' major gift pipeline for the NC State University's capital campaign. The Development Officer will also, under the guidance of the Executive Director, staff and manage meetings and activities for the FOL Board of Directors.

The Development Officer will manage the day-to-day operations of the FOL office and supervise a University Program Associate, overseeing gift processing, donor relations, and stewardship. The Development Officer will work closely with the Director of Program Planning and Outreach to leverage public programming opportunities in order to build FOL membership and the donor pipeline. The Development Officer will also work closely with the Libraries' communications team to design and update membership and events brochures, coordinate e-communications to members and donors, and promote FOL and development activities in *Focus*, the Libraries' quarterly magazine.

Required qualifications:

Bachelors degree. Relevant professional experience in fundraising, annual giving, donor relations, membership management and/or event management. Knowledge and understanding of the nature and purpose of public higher education. Understanding of the mission of a research university and ability to articulate the role of the academic library to an external audience. Strong interpersonal skills; ability to communicate with a wide range of people; exceptional written and oral communication skills. A valid driver license; ability to travel; ability to work evenings and weekends on occasion.

Preferred qualifications:

Master's degree. Demonstrated success in development, particularly in annual giving and program building; experience in planning and coordinating constituent-focused events; experience with relevant technologies for donor and gift management, web editing, e-communications, etc. Knowledge of North Carolina and the UNC system; demonstrated understanding of the mission and role of an academic research library. Experience working in a University-wide campaign. Experience directing staff and other resources.

NORTH CAROLINA STATE UNIVERSITY LIBRARIES

Development Officer, Friends of the Library

The Libraries, the University, and the Area

The NCSU Libraries and its staff have won numerous awards, including the first Association of College and Research Libraries' **Excellence in Academic Libraries Award**, *Library Journal's* **Librarian of the Year**, **Paraprofessional of the Year**, and eight **Movers and Shakers** awards. The library system currently consists of the D. H. Hill Library and branch libraries for design, natural resources, textiles, and veterinary medicine, with the James B. Hunt Jr. Library opening soon. With a staff of 260+ FTE, the Libraries has more than 4.4 million volumes in its collection, acquires more than 62,000 print and electronic serials, and has a total annual budget of over \$25 million, with approximately \$9.5 million allocated to collections. The Libraries is the host site for NC LIVE, a multi-type library initiative making digital resources accessible to North Carolina residents.

The NCSU Libraries is a member of the Association of Research Libraries, the Digital Library Federation, the Coalition for Networked Information, the Scholarly Publishing and Academic Resources Coalition, the Council for Library and Information Resources, and the Center for Research Libraries. Duke University, the University of North Carolina at Chapel Hill, North Carolina Central University, and North Carolina State University form the Triangle Research Libraries Network (TRLN), with combined resources exceeding 17 million volumes and collections budgets totaling more than \$30 million.

Recognized as one of the nation's leading universities in science and technology, with strong programs in the humanities and social sciences, NC State offers degrees through the Colleges of Agriculture and Life Sciences, Design, Education, Engineering, Humanities and Social Sciences, Management, Natural Resources, Physical and Mathematical Sciences, Textiles, and Veterinary Medicine. As the largest academic institution in the state, NC State enrolls more than 34,000 students and offers doctoral degrees in 61 fields of study. The university is ranked third among all public universities (without medical schools) in industry-sponsored research expenditures and has more than 660 active patents. NC State is a national leader in networking technologies and a charter member of the North Carolina Networking Initiative (NCNI), an Internet2 initiative with the most advanced operational networking system infrastructure in the nation.

North Carolina's Research Triangle of Raleigh, Durham, and Chapel Hill lies between the mountains of the Blue Ridge and the shores of the Outer Banks lies. One of the nation's premier concentrations of academic, corporate, and public research, the area combines moderate year-round temperatures, rolling hills, championship college athletics, and a rich diversity of cultural events. The Triangle consistently ranks high on lists of desirable American communities. *Businessweek* rated Raleigh as "the best American city" in 2011, recent rankings by *Forbes* name the Triangle as the number-one place for business and careers and as the number-two spot for young professionals.

Salary and Benefits

The Libraries offers a highly competitive salary in recognition of applicable education and experience for this position. Benefits include: 24 days vacation, 12 days sick leave; State of NC preferred provider medical insurance, and state, TIAA/CREF, or other retirement options. Additional and optional dental, life, disability, deferred compensation, and legal plans are offered. Tuition waiver program for all campuses of The University of North Carolina is available. More benefits information is available at <http://www7.acs.ncsu.edu/hr/benefits/>

Application process and schedule

Applications will be reviewed upon receipt; applications will be accepted until finalist candidates are selected. Candidates are encouraged to apply as soon as possible to receive full consideration. The nomination committee may invite candidates for confidential, pre-interview screenings. Appointment requires successful completion of background check. This position is available immediately; start date is negotiable.

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NC State welcomes all persons without regard to sexual orientation
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04/2015

NORTHWESTERN UNIVERSITY LIBRARY

Director of Development, Libraries, Press, and University Archives



NORTHWESTERN UNIVERSITY

Alumni Relations and Development

Position Title: [Director of Development, Libraries, Press, and University Archives](#)

Salary Grade: EXS-12

Posted: May 7, 2015

Job ID: 25534

Reports To: Executive Director, Schools and Programs

[APPLY NOW!](#)

[Alumni Relations and Development](#) at Northwestern University is dedicated to advancing the mission of Northwestern University as a premier research and teaching institution. Guided by the University's strategic priorities, we nurture lifelong, mutually beneficial relationships with alumni, parents, friends, and organizations that result in volunteer engagement and philanthropic support. We seek to employ a diverse range of people who understand the importance of our mission and vision. When you consider a career at Northwestern University, you know that you are joining an institution with a deep history of academic, professional and personal excellence.

Job Summary:

The Director of Development is a senior fundraising position with management responsibilities. The Director designs and implements innovative programs to identify prospective major and/or principal gift donors. This position devises and executes plans for a specific region to qualify, cultivate, steward and solicit donors. This role oversees the tracking and management of staff to ensure an emerging prospect pool. The Director builds and adapts programs to a point of sustainability. This individual collaborates with various teams (e.g. NULC, Reunions, Schools/Units) as well as deans and/or faculty and interfaces with campus leadership to develop philanthropic and fundraising strategies and prepares for prospect meetings and solicitations.

The Director of Development (DoD) will manage the overall fundraising efforts for Northwestern's Libraries, Press, and University Archives. Of critical importance, the DoD will need to partner with the dean to develop philanthropic and fundraising strategies and preparing them for prospect meetings and solicitation.

Frequent travel is required.

Specific Responsibilities:

- Strategic Planning
 - Creates and leads a coordinated program of fundraising activities designed to increase the number and level of major and/or principal gifts donors.
 - Develops and executes strategies to involve campus leaders, alumni, friends, and volunteers to identify and cultivate new individual, corporate, institutional and/or foundation prospects.
 - Fully comprehends the unit's overall academic programs and strategies to ensure effective strategy
- Collaboration
 - Reviews and proposes strategic alliances, joint ventures and key collaborations with department and other University partners to identify opportunities to integrate University strategic plan goals.
 - Oversees and coaches team members regarding department collaborations.
- Prospects and Gifts
 - Manages staff, provides leadership, determines and evaluates individual goals, develops and implements training and mentoring, and assigns and monitors coverage of primary areas of focus ensuring that goals and objectives are attained.

NORTHWESTERN UNIVERSITY LIBRARY

Director of Development, Libraries, Press, and University Archives

- Identifies and personally solicits high-profile, and/or extremely complex major gifts of \$100,000+ prospects annually.
 - Oversees continuous research, development and up-to-date knowledge on prospects and works with other areas to coordinate contacts.
 - Requires travel throughout the region or country.
- Annual Giving
 - Oversees the annual giving process for the Libraries, Press, and University Archives
 - Supervises direct appeals process
 - Develops and executes strategies for all annual giving communication; including setting goals, crafting messages, determining scope, etc.
- Volunteer Management
 - Collaborates with the Library's donor board and campaign committee
 - Plans and executes board/committee meetings, maintains up-to-date information regarding membership, advisory board mission and terms
 - Ensures effective stewardship of volunteer and committee members
- Events
 - Oversees development and management of events and programs designed to expand constituent and participation.
 - Reviews and approves event plans and summaries ensuring that overall goals and objectives are attained.
 - Works directly with high-level volunteers and donors to ensure that event objectives are met.
- Administration
 - Oversees administration of school development operations.
 - Ensures compliance with prospect management guidelines for tracking and maintenance of contact and progress reporting.
 - Coordinates appointments and prepares materials used by senior management, Board and volunteers for meetings, visits, events or phone calls made to high-profile prospects.
 - Oversees administrative support management to ensure effective team success and daily operations.
- Budget
 - Strategically manages a department budget ensuring to minimize expenses while maximizing return.
- Supervisory
 - Supervises 2 or more staff.
 - Provides training to staff within or outside of immediate dept or division in regard to function.
 - Leads, coaches and evaluates performance of direct reports.
- Performs other duties as assigned.

Minimum Qualifications:

- Successful completion of a full 4-year course of study in an accredited college or university leading to a bachelor's or higher degree; OR appropriate combination of education and experience.
- 8 years development, marketing, sales or the equivalent experience is required.
- Team leadership; analytical thinking, complex problem solving and planning; global/organizational perspective; ability to work in fast-paced environment; comfortable with change and associated ambiguity.

Working at Northwestern University:

Northwestern offers many benefit options to employees including: competitive compensation; excellent retirement plans; comprehensive medical, dental and vision coverage; dependent care match; vacation, sick and holiday pay; professional development opportunities and tuition reimbursement.

Northwestern University is an Equal Opportunity, Affirmative Action Employer of all protected classes including veterans and individuals with disabilities.

As per Northwestern University policy, this position requires a criminal background check. Successful applicants will need to submit to a criminal background check prior to employment.

PENNSYLVANIA STATE UNIVERSITY LIBRARIES

Major Gifts Officer

<https://hr.psu.edu/recruitment-and-compensation/job-profiles/development-alumni-relations/major-gifts-officer>

MAJOR GIFTS OFFICER

SUMMARY

THIS IS A RESTRICTED USE PROFILE. CONTACT CLASSIFICATION PRIOR TO USE.

Job Category:

Development and Alumni Relations

Job Title:

Major Gifts Officer

Job Category Definition:

This specialty is a support unit working in institutional advancement to support Penn State's goals and mission. The unit consists of various offices working synergistically in two major functional areas, the Office of University Development and the Penn State Alumni Association. In concert with the colleges, campuses, and other units of the University, the Division of Development and Alumni Relations has responsibility for advancing the University's overall mission of teaching, research, and outreach to alumni, parents, friends, corporations and foundations. This is done by informing alumni and other constituents about Penn State and involving them in the life of the University through effective communications, quality programs and services. In doing so, we strive to gain their support and encourage them to join in shaping Penn State's future through fundraising campaigns, enhancing honors education, enriching the student experience, fostering discovery and creativity, sustaining a tradition of quality, and building faculty strength and capacity. The division's mandate is to generate among key constituencies the attitudinal, financial, and behavioral support needed to realize the University's goals and objectives.

Job Title Definition:

The Major Gifts Officer manages the fundraising efforts for donors and prospects in their assigned college or unit including annual receipt and commitment goals, provides professional guidance and leadership in identifying and executing strategies that are most likely to be achieved through private philanthropy, develops annual goal setting and fundraising plans and direct related activities in support of these goals and objectives; manages a portfolio of major gift prospects and lead the staff to identify, cultivate and solicit donors and prospects in support of the College or Unit fundraising goals; works collaboratively with the head of the academic unit, development, trained committee volunteers and central University Development staff to maximize fundraising success for the University; works to engage department heads, faculty, and staff in the fundraising enterprise. *Duties are performed at various levels within the defined title.*

Working Conditions:

Specific physical requirements and effort are outlined in Job Responsibilities Worksheet (list of essential job duties and responsibilities specific to a particular job at the unit level) in accordance with the Americans with Disabilities Act of 1990 (ADA).

Other Requirements:

LEVELS

- Level 1
- Level 2
- Level 3
- Level 4
- Level 5

ALUMNI RELATIONS AND STEWARDSHIP OFFICER

SUMMARY

Job Category:

Development and Alumni Relations

Job Title:

Alumni Relations and Stewardship Officer

Job Category Definition:

This specialty is a support unit working in institutional advancement to support Penn State's goals and mission. The unit consists of various offices working synergistically in two major functional areas, the Office of University Development and the Penn State Alumni Association. In concert with the colleges, campuses, and other units of the University, the Division of Development and Alumni Relations has responsibility for advancing the University's overall mission of teaching, research, and outreach to alumni, parents, friends, corporations and foundations. This is done by informing alumni and other constituents about Penn State and involving them in the life of the University through effective communications, quality programs and services. In doing so, we strive to gain their support and encourage them to join in shaping Penn State's future through fundraising campaigns, enhancing honors education, enriching the student experience, fostering discovery and creativity, sustaining a tradition of quality, and building faculty strength and capacity. The division's mandate is to generate among key constituencies the attitudinal, financial, and behavioral support needed to realize the University's goals and objectives.

Job Title Definition:

The Alumni Relations and Stewardship Officer works closely with the Development Office within an assigned college or campus and is responsible for the oversight and management of the alumni relations and/or stewardship program for that assigned college or unit; provides oversight and management for marketing and communications efforts and special events and programming related to alumni relations and/or stewardship program; identifies, recruits and manages alumni volunteers to serve on Boards and Committees; provides professional guidance and leadership to volunteers and other advancement staff in order to develop and execute strategies and programs to deliver high quality alumni relations programming; works collaboratively with the head of the academic unit, development, trained committee volunteers, the Alumni Association and/or central University Development staff to maximize stewardship and alumni relations success for the University; works to engage department heads, faculty, staff, and volunteers in alumni relations and stewardship activities. *Duties are performed at the various levels within the defined category.*

Working Conditions:

Specific physical requirements and effort are outlined in Job Responsibilities Worksheet (list of essential job duties and responsibilities specific to a particular job at the unit level) in accordance with the Americans with Disabilities Act of 1990 (ADA).

Other Requirements:

LEVELS

- Level 1
- Level 2
- Level 3
- Level 4
- Level 5

**HUMAN RESOURCES
 SIMON FRASER UNIVERSITY
 ADMINISTRATIVE & PROFESSIONAL
 JOB DESCRIPTION**

A. IDENTIFICATION Position Number: 109413
 Position Title: Director, Advancement, Library, grade 13
 Department: University Advancement
 Position Reports To (Title): Executive Director, Advancement
 Date: September 22, 2014

B. POSITION SUMMARY
Briefly describe the primary function and purpose of the position in one or two sentences.

The incumbent leads a Faculty or departmental team comprised of professional and academic staff in the development and implementation of strategies that facilitate and generate maximum support for a Faculty and/or the University. The incumbent is responsible for managing relationships with donor prospects determined to have the ability to make major gifts at the \$100K or higher level and also manages a portfolio of major individual, corporate and foundation donors by developing and implementing strategies for securing financial support from existing and new donor prospects including identifying, qualifying, cultivating, soliciting, and stewarding these relationships.

C. DUTIES AND RESPONSIBILITIES
Starting with those you consider the most important, list and describe the main duties and responsibilities of the position. For each item start with an action verb and briefly describe WHAT is done, HOW it is done and WHY it is done.

Indicate in the right hand column the percentage of time spent on each particular task.

Description	% of Time
Provides leadership to a Faculty or departmental team comprised of professional and academic staff in the development and implementation of strategies that facilitate and generate maximum support for a Faculty and/or the University.	
Manages relationships and devises appropriate strategies in consultation with the supervisor and Dean to bring current and prospective donors to solicitation and closure that are determined to have the ability to make major gifts at the \$100K or higher level to the Faculty and/or the University.	
Develops, manages and nurtures a pool of approximately 100 - 150 active individual gift prospects including alumni and community leaders, foundations, and corporations capable of donating annual gifts of \$10K or greater and major gifts of \$100K or greater through the donor cycle of qualifying, cultivating, soliciting, and stewarding gifts for the University.	
Manages major corporate sponsorship relationships and devises appropriate strategies in consultation with the supervisor to bring these relationships to solicitation and closure that are determined to have the ability to sponsor the University at the \$20K plus level annually.	
Manages fundraising goals of new and upgraded commitments (approximately \$1.5M - \$2M annually) with a range of prospects.	
Tracks and monitors the progress of solicitations and prepares reports.	
Attends and contributes to strategy and development meetings, staff meetings and target meetings.	

Administrative/Professional Position #109413

Page 2

D. DECISION MAKING

i) Give some typical examples of the most important decisions the incumbent is expected to make in carrying out the duties and responsibilities of the position. To what extent can the incumbent rely on established policies or advice from others in making these decisions?

Develops and recommends strategic and management plans, including priorities and budget requirements. Determines staff and volunteer requirements for Faculty or departmental level fundraising events and activities and hires, directs, trains, and evaluates staff and volunteer performance.

ii) Give some examples of the types of decisions the incumbent would refer to his/her supervisor.

Final approval for fundraising strategies, budgets, goals, policies, and recommendations for new programs. Serious staff performance issues and recommendations for termination of employment.

E. SUPERVISION EXERCISED

Indicate the number of continuing employees for whom the position is responsible.

Number of continuing employees reporting directly to the position: 1 or more
Total number of continuing employees for whom the position has direct responsibility: 1 or more

Note: Normally hires, trains and supervises continuing and temporary support and administrative staff and volunteers.

F. SUPERVISION RECEIVED

Describe the extent to which the supervisor determines the day to day work load of the position and assists in the completion of duties. Explain the nature of guidance received and how often work is checked or reviewed.

Works under broad administrative supervision.

G. UNUSUAL WORKING CONDITIONS

Requires some early morning, evening and week-end work.

H. ENTRANCE QUALIFICATIONS

What combination of experience, training and/or formal education do you believe is the minimum required to perform the duties of this position?

Undergraduate degree in a relevant discipline and six years of related fundraising experience or an equivalent combination of education, training and experience.

Excellent interpersonal, communication (oral and written), and relationship management skills.
Proficient in the use of word, database, spreadsheet, and presentation applications and prospect management systems.

Excellent supervisory skills.

Excellent research, solicitation, and cultivation skills.

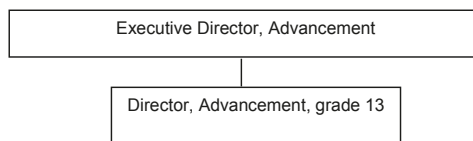
Excellent organizational, problem-solving, and analytical reasoning skills.

Excellent human resource management and teamwork skills.

Excellent strategic planning skill.

I. ORGANIZATIONAL RELATIONSHIPS

Indicate in the appropriate blocks the title of the position to which this position reports and the titles of positions reporting directly to it. If more detail is required, add additional blocks.



VCU Libraries

V i r g i n i a C o m m o n w e a l t h U n i v e r s i t y

Director of Development and Major Giving
VIRGINIA COMMONWEALTH UNIVERSITY

The Virginia Commonwealth University Libraries invites applications and nominations for the position of Director of Development and Major Giving. The Director provides leadership and professional management for the fund-raising program of the VCU Libraries, directs a staff of 1.5 FTE for donor stewardship and annual giving, and is responsible for major and capital giving from individuals, corporations, and foundations. The successful candidate will join a culturally and academically diverse faculty of the highest caliber.

Located in culturally diverse, historic, and dynamic Richmond, Virginia, convenient to the beauty of the Blue Ridge Mountains and the recreation destinations of the Atlantic Ocean and the Chesapeake Bay, Virginia Commonwealth University is one of Virginia's largest universities and among the nation's leading research institutions. The VCU Libraries, one of Virginia's outstanding research library systems, advances the University's teaching, research, service, and patient care mission with innovative services that complement nationally prominent collections in the health and biological sciences, social work, the arts, the history of medicine, and comic and book arts.

Responsibilities

The Director for Development and Major Giving reports to the University Librarian, with assessment and evaluation managed jointly by the University Librarian and the Vice President for Development and Alumni Relations or her/his designee. The Director designs, oversees, coordinates, and implements all aspects of the administrative and operational functions for fund-raising within the VCU Libraries. The Director supervises 1.5 FTE staff assigned primarily to management of two volunteer boards; donor stewardship for annual giving; program engagement with annual donors; and support for major giving. The Director holds major and capital gift responsibility targeting individuals, organizations, and foundations for gifts at \$25,000 or above; manages a portfolio of 125 to 150 top prospects; stewards top prospects and major giving opportunities; discovers and cultivates new prospects with significant giving capacity; and initiates and maintains contact with major and capital giving prospects, including travel as required. The Director must be focused on pipeline development and moves management of donors in coordination with development operations across the university. Immediate priorities include:

- Design and carry out successful actions in a capital campaign for a new library building now under construction, including proposals to corporate and foundation sources and major gift prospects as well as cultivation of capital and major gift prospects;

VIRGINIA COMMONWEALTH UNIVERSITY LIBRARIES

Director of Development and Major Giving

Virginia Commonwealth
University

Director of Development and Major Giving

- Work closely with the University Librarian to develop and extend the University Librarian's role in fund-raising, including an increase in cultivation activities and visits;
- Develop relationships with volunteer boards;
- Create and implement plans to increase annual giving.

Annual operating plans and evaluation metrics are developed in partnership with the Office of the Vice President for Development and Alumni Relations and the University Librarian, who are jointly responsible for evaluation. The Director works closely with the Director of Communications and Public Relations for promotional and stewardship communications to donors and donor prospects, including communications designed for prospect discovery. The Director is expected to be active professionally and to contribute to developments in the field.

Qualifications

Required: Graduate degree in an appropriate discipline or training and work experience at a level equivalent to an advanced degree. Progressively responsible experience, as well as demonstrated success, in non-profit fundraising. Ability to travel extensively. Demonstrated experience working in and fostering a diverse faculty, staff, and student environment or commitment to do so as a faculty member at VCU. **Preferred:** Experience with fund-raising in a non-profit higher education environment, including demonstrated ability to plan for, cultivate, and close significant major and capital gifts. Proven track record in developing strong relationships and collaborations with a diverse range of donors, foundations, corporations, and other contributors, as well as with other staff. Broad awareness of contemporary best practice in non-profit fundraising, and alertness to beneficial emerging practice elsewhere. Excellent interpersonal, verbal, and written communication skills.

Virginia Commonwealth University and the VCU Libraries

Virginia Commonwealth University is Virginia's largest research university, enrolling nearly 32,000 students. Located in Richmond, Virginia (<http://www.vcu.edu/richmond/>), VCU offers 41 doctoral, 74 masters, 3 professional, and 64 baccalaureate degree programs. Thirty-two of VCU's graduate, professional programs are ranked by U.S. News & World Report as among the best in the nation, with 19 programs ranking in the top 25 and two programs — sculpture and nurse anesthesia — ranked number one. Over 3,200 faculty comprise the University's teaching force. Research strengths at the University include health and life sciences, education, engineering, social work, behavioral sciences, public affairs, advertising and design, and the fine arts. Sponsored research funding totals over \$260 million, placing VCU among the top 100 research institutions in the United States. VCU's strategic plan embraces an acceleration in the growth of VCU's library system and includes a new Master Site Plan that envisions additions to both library facilities operated by the VCU Libraries. Construction has begun on a new library building connecting to the existing James Branch Cabell Library, along with major renovations of Cabell Library. The new and renovated spaces will open in late 2015.

VCU Libraries Development Coordinator

Responsibilities

VCU Libraries Development Coordinator will provide board support to the Friends of VCU Libraries and Cabell Associates by assembling meeting materials, scheduling meeting spaces, taking minutes and providing other support as needed. This position will coordinate library development special events (working collaboratively with the Library Special Events Coordinator), perform basic administrative support to the development office and assist the Library Budget Office in tracking the development office budget. The Development Coordinator provides basic research as requested, creates and administers Thank You letters to all donors, customizing letters where needed, manages the Library Book Donation program and is heavily involved in the annual Friends of the Library Book Sale. This position performs Records Management by uploading TY Letters to the development database, imports attendance at events, etc., and assists Director of Annual Giving and Director of Development and Major Gifts as needed.

Qualifications

Candidates for this position should demonstrate outstanding organizational and time management skills in addition to excellent writing and communications skills. Good interpersonal skills are important as is the ability to interact with executive level administrators at all levels of internal and external constituencies. The successful candidate will have a proven record of team work and collaboration, including the ability to establish strong networks within a complex organization. Applicants must have strong project management skills, mastery of Microsoft Office, and database applications. The ability to work occasional evenings and weekends is required.

VIRGINIA COMMONWEALTH UNIVERSITY LIBRARIES

Director of Annual Giving and Donor Relations



The Director of Annual Giving and Donor Relations for VCU Libraries holds chief responsibility for and provides oversight to annual giving efforts. It also extends and amplifies general annual giving efforts by cultivating relationships with strong prospects and consistent donors and building regular base support for the VCU Libraries through their efforts. The Director applies knowledge of the Libraries to the annual giving process, equipping units in VCU Development and Alumni Relations to more broadly ask for gifts to the Libraries and create a pipeline of prospects for future leadership annual giving. As part of annual giving and donor stewardship efforts, the Director holds chief responsibility for both Friends of the Library Board and Cabell Associates management and staffing needs.

Leadership-level annual giving is an indispensable and immensely important aspect in developing an overall major gifts program for VCU Libraries. Annual giving for the Libraries is an important factor in having the resources necessary to provide all students with high-quality learning/living experiences to aid in inquiry, discovery and innovation in a global environment. It helps to support research, scholarship, creative expression and clinical practice to advance knowledge and enhance the quality of life, and will aid VCU in achieving national recognition as a fully-integrated research university with a commitment to human health. A strong, supported Library will help VCU become a national model for community engagement and regional impact.

Position Description information:

Position Responsibilities: Reporting to the Director of Development and Major Gifts for VCU Libraries, the Director of Annual Giving and Donor Relations focuses on cultivating, acquiring, and retaining annual donors in support of the VCU Libraries. The Director of Annual Giving and Donor Relations will assist the Office of Annual Giving in the university's Development and Alumni Relations division to develop annual giving efforts, including face-to-face solicitations, as well as serve as the point person for direct mail and telefund provided by DAR. The Director will manage a portfolio of approximately 50-100 leadership annual fund prospects and solicit membership in the Friends of the Library via gifts at the leadership annual fund level through personal appointments, calls and correspondence in order to obtain and/or increase donor contributions for VCU Libraries. The Director of Annual Giving and Donor Relations will oversee Libraries donor recognition events and societies in coordination with the University's Office of Donor Relations. The Director provides staffing and administrative support for the work of the Friends of the Library Board and the Cabell Associates, both of which are key sources for annual giving revenue. The position will conduct research to identify individual donors in order to increase donor response and develop; track metrics for accountability and evaluation; and participate in the University's Annual Giving and VCU Alumni strategic leadership teams. The Director of Annual Giving and Donor Relations is expected to be active professionally and to contribute to developments in the field. Faculty with the VCU Libraries are evaluated, and promoted, on the basis of job performance, scholarship, and professional development and service.

Required Qualifications: Bachelor's degree in Library Science, Public Administration, Mass Communications, Public Relations, Art, Business, Education, English or related field or equivalent work experience preferred. Minimum of 5 years professional experience in fundraising, public relations, marketing or a related field.

Preferred: Graduate degree in relevant discipline. Experience in higher education or library development preferred. Demonstrated experience in facilitating leadership annual fund, working knowledge of tax laws affecting charitable giving. Must be willing to travel via automobile as part of duties. Demonstrated experience working in and fostering a diverse faculty, staff, and student environment or commitment to do so as a faculty member at VCU.

"Virginia Commonwealth University is an equal opportunity, affirmative action university providing access to education and employment without regard to age, race, color, national origin, gender, religion, sexual orientation, veteran's status, political affiliation or disability."

Goal Setting

From the Dean



It is impossible to imagine a great university without a great library to support it.

I am proud to present *The Next LSU Libraries: Strategic Plan, 2017 to 2022*, our collective vision as to what a great research library should be and do. You are sure to find that this vision describes a decidedly different Libraries: the repository of days gone by now replaced by a dynamic, catalytic organization that leverages expert staff and technologies to expand its impact on teaching and research in ways that simply weren't possible before.

We have grouped this vision into six strategic goals: collections, learning, diversity, facilities, service excellence, and philanthropy. Each goal is accompanied by a list of strategies that we will pursue, together with the expected outcomes for each.

These goals and their attendant strategies are ambitious, even aspirational, but given the commitment of our staff and the support of our campus, every one is attainable. It is impossible to overstate

the sense of urgency we bring to these tasks: nearly every page of *LSU's Strategic Plan 2025* contains initiatives that require exceptional library collections, services, and facilities, and we are aware that some of these currently exist only in embryonic form. Make no mistake though: the thought of meeting such challenges is energizing, not daunting: there has never been a better time to do the work of a 21st century research library.

A great library is always the result of a culture of shared stewardship: smart, hard working people throughout the university and beyond, passing their love for the library on to the next generation. We hope that in reading *The Next LSU Libraries*, you'll come to see yourself in the brilliant future it describes. Our philanthropic goals, outlined in some detail at the end of this document, are only one point of entry. At LSU, the sanctity of the scholarly record and our collective responsibility to learn and contribute to it will require all of our best efforts.

Sincerely,

Stanley Wilder

Strategic Goal 6: Philanthropy

The LSU Libraries has a proud history of support from those who have benefited from its services and wished to pass that experience forward to future generations. It is due to decades of such support that LSU Libraries Special Collections now ranks among the world's most important repositories of natural history, Southern historical, and cultural material. Key to these efforts has been the Friends of the LSU Libraries group, which has contributed more than \$2.5 million over the 40 years of their existence. These important accomplishments happened in the absence of staffing or systematic organizational support for fundraising. All that has now changed decisively, resulting in strong prospects for unprecedented donor support.



PHILANTHROPY: STRATEGIES

- Pursue major gifts in support of 3 main giving tracks at the Libraries: 1. Digital Scholarship Initiative 2. Libraries facilities and 3. Libraries programming;
- Launch annual giving campaign to support Libraries Excellence Fund;
- Continue to engage Dean’s Advisory Council and nurture its culture of philanthropy;
- Host annual fundraiser in celebration of Libraries collections and programming;
- Continue positive momentum created by revitalization of Friends of the Libraries by hosting FOLL board meetings, quarterly socials, annual Lecture Series and other opportunities for engagement;
- Pursue grants from national foundations and federal funding agencies in support of educational programming and the digital scholarship initiative;
- Launch major gifts campaign in support of the Global Information Commons.

PHILANTHROPY: EXPECTED OUTCOMES BY 2022

- Successfully connect LSU donors with at least 10 inspiring naming opportunities in the Global Information Commons on the major gifts level;
- Double number of donors to Libraries Excellence Fund;
- Increase Libraries philanthropy by 25%;
- Increase Friends of the Libraries membership by 25%;
- With grant support and partnership with Department of History, host Summer Seminar for school teachers in Special Collections in 2019, 2020 and 2021;
- Increase grant application submission rate by 10%;
- Grow Libraries development portfolio to include at least 25-50 qualified major gift prospects.

2025: LSU will be a global leader in the creation, cultivation, and promotion of the arts, humanities, and of Louisiana’s extraordinary cultural heritage.

VIRGINIA COMMONWEALTH UNIVERSITY LIBRARIES

Director of Development and Major Gifts goals

Talent at VCU

Director of Development and Major Gifts VCUL

Set up donor plans, visit donors, solicit gifts

Due Date: 6/30/2018

Weight: 50%

Description: Accomplish donor solicitation metrics as outlined in annual operating plan.

Start Date: 12/1/2017

Alignment:

Quest Theme II: Attain distinction as a fully integrated urban,...

Advance research and educational enterprise at VCU...

Set up donor plans, visit donors, solicit gifts

Tasks

Description: Set up plans for 10 major gifts for FY18.

Progress: 100

Weight: 25 %

Due Date:

6/30/2018

Description: Make 100 significant contacts with prospects and donors.

Progress: 79

Weight: 25 %

Due Date:

6/30/2018

Fund key projects in VCU Libraries

Due Date: 6/30/2018

Weight: 20%

Description: Raise \$800,000 in a combination of gifts to meet the needs of VCU Libraries

Start Date: 12/1/2017

Alignment: Quest Theme II: Attain distinction as a fully integrated urban,...

Advance research and educational enterprise at VCU...

Fund key projects in VCU Libraries

Tasks

Description: Solicitation of appraised in-kind materials as fits with the needs of VCU Libraries

Collections.

Progress: 0

Weight: 25 %

Due Date:

6/30/2018

Description: Secure funds for construction of interfaith meditation space.

Grow alumni and community support of VCU Libraries

Due Date: 6/30/2018

Weight: 20%

Description: Increase participation and giving at major gifts levels from alumni and friends of VCU.

Start Date: 12/1/2017

VIRGINIA COMMONWEALTH UNIVERSITY LIBRARIES

Director of Development and Major Gifts goals

Alignment:

Quest Theme II: Attain distinction as a fully integrated urban,...
Advance research and educational enterprise at VCU...

Grow alumni and community support of VCU Libraries

Tasks

Description: Identify and engage potential donors to VCU Libraries.

Progress: 65

Weight: 50%

Due Date:

6/30/2018

Description: Move potential donors through the cultivation, solicitation and stewardship cycle.

Progress: 65

Weight: 50 %

Due Date: 6/30/2018

Annual Faculty Planning and Assessment Report

Name:
 Plan Date: Proposed FY 2018
 Self-Assessment Date:

A) Statement of Responsibilities

Annual giving and donor relations

B) Annual Work Plan, Report and Assessment

Job Responsibilities: 95% of time

Plan/Goal 1:

- Increase the number of personal visits, with 25 significant contacts and 12 face to face contacts. Out of these contacts, make 10 solicitations, closing 7 gifts. Raise \$50,000, including proceeds from the Friends of the Library Booksale. Increase participation rates for faculty/staff/retiree campaign, develop staff FOL levels. Hold fac/staff thank you event. Continue cultivation of RPI/MCV reunion groups. Increase phonathon participation, continue CLUAC thankathon. Develop Inside the Library mini-lecture series. Send out birthday cards to significant donors once a month. Take the lead on stewardship initiatives and donor recognition projects.

Report:

Self-Assessment:

Plan/Goal 2:

- Continue raising Board participation while working on strategies to minimize staff time spent on Board activities. FOL Board: 4 meetings a year, with committee meetings as needed. Cabell Associates: 1 meeting a year. Schedule and prepare volunteers for donor calls with key staff members as appropriate. Supports the volunteer recruitment process for board recruitment, special events and other initiatives of the VCU Libraries. Institute FOL Board thankathon. Achieve 100% FOL Board giving. Hold FOL Board retreat. Encourage more participation from Cabell Associates, in both events attendance and giving.

Report:

VIRGINIA COMMONWEALTH UNIVERSITY LIBRARIES
Director of Development Annual Faculty Planning and Assessment Report

<i>Report and Self-Assessment of Additional Accomplishments:</i>
Service & Professional Development: 5% of time
Plan/Goal 1: <ul style="list-style-type: none">▪ Serve on Central DAR and VCUL committees as appropriate
<i>Report:</i>
<i>Self-Assessment:</i>
Plan/Goal 2: <ul style="list-style-type: none">▪ Attend ALADN or other annual giving conference
<i>Report:</i>
<i>Self-Assessment:</i>
Plan/Goal 3: <ul style="list-style-type: none">▪ Attend central DAR training and workshops as appropriate
<i>Report:</i>
<i>Self-Assessment:</i>
Plan/Goal 4: <ul style="list-style-type: none">▪
<i>Report:</i>
<i>Self-Assessment:</i>
Plan/Goal 5: <ul style="list-style-type: none">▪

Development Boards & “Friends”

**UNIVERSITY OF KENTUCKY LIBRARIES
NATIONAL ADVISORY BOARD
CONSTITUTION**

ARTICLE I

Name

The name of this organization is the University of Kentucky Libraries National Advisory Board.

ARTICLE II

Purpose

The University of Kentucky Libraries National Advisory Board serves as an external advisory body to the Dean of Libraries. Members of the Advisory Board have attained prominence in their respective careers and are chosen for their value in providing sound counsel to the Dean. Membership includes alumni. The Advisory Board also welcomes non-alumni members, with an active interest in the University of Kentucky Libraries (UK Libraries).

The purpose of the Advisory Board is to: (a) promote the best interest and welfare of UK Libraries; (b) acquaint fully all alumni and friends with the progress and needs of UK Libraries; (c) develop closer bonds of fellowship among alumni and friends; (d) provide opportunities for alumni and friends of UK Libraries to network; and (e) exchange information about academic activities and interests.

The primary responsibilities of members of the University of Kentucky Libraries National Advisory Board are as follows:

- A. Recognize distinguished friends of UK Libraries for their contribution to the community, to the Commonwealth of Kentucky, to the nation, and to the world, including the selection of the Library Award for Intellectual Achievement.
- B. Increase private philanthropic support by assisting in major gift fundraising efforts by identifying potential major gift donors and assisting with the recognition of major donors to UK Libraries.
- C. Assist UK Libraries in its mission by making philanthropic gifts commensurate with their capability.
- D. Increase awareness of UK Libraries throughout the commonwealth, the nation, and the world.
- E. Advise UK Libraries on matters relating to fundraising, service to the community, and external relations.

ARTICLE III

Governing Body

A. Advisory Board

The Dean of Libraries shall identify eligible individuals to serve as members of the Advisory Board to plan, direct, and carry out the purposes of the organization.

B. Standards for Selection

1. Board membership should: (a) represent a broad selection of alumni and friends; (b) include professions which play a role in the economy of Kentucky and the nation; and (c) include wide representation of academic disciplines and interests. Membership should also represent cultural, ethnic, gender, and age diversity.
2. Candidates should bring to the Advisory Board a combination of commitment and personal influence, special skills, contacts, and the willingness to work for the promotion of UK Libraries.

ARTICLE IV

Amendments

The Constitution and the Bylaws can be amended at any semi-annual meeting of the organization or electronically by email between those meetings with a simple majority of the members voting in favor of the amendments with these provisions:

The notice of the amendment must be circulated at least fifteen days prior to the meeting or the email vote.

Proposed amendments circulated prior to semi-annual meetings will be voted on only by those members present at the meeting with no votes by email.

**UNIVERSITY OF KENTUCKY LIBRARIES
NATIONAL ADVISORY BOARD
BYLAWS**

ARTICLE I

Members

A. Advisory Board Members

Candidates for membership must be interested in the University of Kentucky Libraries (UK Libraries). Candidates need not be an alumnus of the University. Every effort will be made to ensure representation of all segments of society. Each Advisory Board member shall have full and equal voting rights.

B. Number and Term

The number of members of the Advisory Board shall be set by the Advisory Board and the Dean, achieving and maintaining a membership of at least 30 members. Individuals serving on the Advisory Board shall normally serve a term of four years at the end of which time their service may be extended for an additional four-year term. Individuals serving on the Advisory Board at the time of the adoption of these amended and restated Bylaws shall be considered in their first term, with an option to renew their service for an additional term.

C. Emeriti Members

Following completion of two full terms in service on the UK Libraries National Advisory Board, members deemed by the Advisory Board and the Dean of Libraries as having made a significant impact during their tenure may qualify for emeriti status. These members will be encouraged to attend future meetings of the Advisory Board and will receive all mailings and materials sent to other Board members. They will not be voting members.

ARTICLE II

Officers and Their Election

A. The officers of the Advisory Board shall be a President, a Vice President, and an Executive Secretary. The Director of Philanthropy for UK Libraries shall serve as Executive Secretary.

B. The term of office of the President and Vice President shall be for two years. Terms for any other offices including committee chairs shall be for one year and will be chosen by the officers of the Advisory Board. Terms shall begin on the date of election and shall continue until a successor is selected.

- C. The Advisory Board shall elect from among its membership by a simple majority vote a President and Vice President. The Vice President succeeds the President when the President's term ends.
- D. In the event of the death, resignation, or removal of the President or Vice President, the Advisory Board shall elect another person to fill the unexpired term.
- E. The duties of officers shall be those customary to each office.

ARTICLE III

Meetings

There shall be two meetings per year of the Advisory Board. The times and places for said meetings shall be set by the Advisory Board and/or the Dean of Libraries.

ARTICLE IV

Attendance

- A. Advisory Board members are expected to attend at least one regular Advisory Board meeting per year. Any member not complying with this provision of the Bylaws or by not attending two consecutive Advisory Board meetings will be interviewed by the Dean and/or President to determine the member's continued interest and ability to serve.
- B. In the event the President and Vice President of the Advisory Board cannot attend a regularly scheduled Board meeting, the person designated as his or her substitute by the President and the Dean shall preside at the meeting with full voting rights.

ARTICLE V

Fiscal Year and Support

- A. The fiscal year of the organization shall be the academic fiscal year of the University of Kentucky, July 1 to June 30.
- B. UK Libraries will provide financial support to cover correspondence, reports, and other materials, conference meeting rooms, refreshments, and programming during Board meetings.

ARTICLE VI


Committees

Each member is encouraged to select and commit to no less than one of the following committees for involvement:

- A. Nominating and Membership Committee: Recruits, nominates, and advises new members. The Nominating and Membership Committee shall be responsible for the Advisory Board achieving and maintaining a membership of at least 30 members. The committee shall consist of the President, Vice President, Dean, and two at-large members selected by the President and the Dean. The Director of Development shall serve as a non-voting member of the committee.
- B. Development Committee: Assists the Dean of Libraries and Director of Development in the formulation of major gift fundraising efforts by facilitating, increasing, and securing private support for UK Libraries through annual giving and planned gifts in order to assist UK Libraries and the University of Kentucky to fulfill their mission of teaching, research, service, and healthcare. The committee shall consist of the President, Director of Development, and at least three at-large members to be determined by the President and Dean with advice from the entire Board.
- C. Stewardship Committee: Ensures the recognition of donors to UK Libraries and assists UK Libraries' advancement staff with stewardship initiatives. The committee shall consist of the President, Director of Development, and at least three at-large members to be determined by the President and Dean with advice from the entire Board.
- D. Executive Committee: Maintains communication between full Board meetings with each other and as needed with all members of the Board and conducts such business as is necessary. Its members shall be the President, Vice President, the Dean, the Executive Secretary, and two at-large members to be chosen by the Advisory Board.

Drafted 3.30.10
Revised 4.20.10
Revised 7.24.2014
Revised 7.28.2014
Revised 8.1.2014

FRIENDS OF THE OSU LIBRARY



COBB SERIES NEEDS ABOUT CONTACT

About the Friends

For more than twenty years, the Friends have encouraged and provided support for the OSU Library and its mission to serve as the "intellectual commons" of the University. Your help is vital to the Library in achieving and maintaining its reputation for quality resources, services and gateways to information to meet the needs of OSU's diverse instructional, research and outreach program. Your generosity will help us achieve our goals into the next decade and beyond.

More about the organization

- [Board of Directors](#)
- [Named Endowments, Collections and Chairs](#)
- [Join](#)

Selected accomplishments

- **2011:** Friends launched Pre-Finals and Finals Week give-aways for students.
- **2010:** Continued to build the Golden Circle of Friends Endowment with an allocation of \$50,000.
- **2008:** Supported the necessary travel expenses of the OCHRP to secure additional interviews for the Library's collections.
- **2008:** Designated \$30,000 toward the purchase of 25 laptops.
- **2004:** "That Was Then, This Is Now, 50 Years of Building Pride," a Friends-supported anniversary campaign, won the prestigious John Cotton Dana Award for the best public relations program at a college or university library.
- **2002-present:** Provided necessary funds to allow the Edmon Low Library to offer 24-hour building access during finals week.
- **2001:** With Stillwater National Bank, purchased another year's subscription to the Dow Jones News Retrieval Service, an on-line database heavily used by students and faculty. OSU is the only university or college in the state to provide free Internet access to this important database to its students and faculty.
- **1999 to 2002:** Supported the Library's involvement in "Celebrate Students," a campus wide student appreciation program.
- **1999:** Partnered with the OSU President's Office and the Student Government Association Speakers Board to underwrite the cost of the campus-wide celebration marking the acquisition of the Library's two millionth volume. Special guests at the event were Pulitzer prize-winning novelist N. Scott Momaday and Cherokee actor Wes Studi.
- **1999:** Spear-headed the Library's "Two Million and Counting" campaign, a special bookplate program to commemorate the acquisition of the Library's two millionth volume.
- **1997:** "Plug into the World," a Friends-supported computer-training program, won the prestigious John Cotton Dana Award for the best public relations program at a college or university library.
- **1997:** Led by the Friends Executive Board members Peggy Helmerich and the late Ed Cobb, the Library was the first of the six campaign priority areas in OSU's enormously successful "Bringing Dreams to Life" comprehensive campaign to reach its fund-raising goal.
- **1995 to 2007:** Provided anniversary gifts for 100 full-time Library employees.
- **1993:** The Friends helped the Library secure and then successfully meet a \$500,000 challenge grant from the Kerr Foundation of Oklahoma City.
- **1992 to 2007:** Funded the Outstanding Library Employee Award.
- **1992 to 2008:** Sponsored or co-sponsored special **events**, including lectures, poetry readings and concerts, all of which are open to the public.
- **1991-present:** **The H. Louise and H.E. "Ed" Cobb Speaker Series** brings nationally-known writers to campus including S.E. Hinton, Oliver Sacks, Doris Kearns Goodwin, Judith Viorst, William Buckley, Kurt Vonnegut, Jr., Tony Hillerman.
- Have continued funding the purchase of USA Today, Stillwater NewsPress and the Daily Oklahoman.
- Successfully met a 1:1 challenge grant for the Women's Archives at the OSU Library.
- **The Edmon Low Library Endowment**, an unrestricted endowment for library materials, has grown from an extremely modest fund to one with a balance of almost \$1.1 million thanks to many gifts from the Friends organization and individual members of the Friends.

Libraries Development Board – Commitment to Penn State's World Class Library

At the center of a great university, there must stand a great library. The Penn State University Libraries mission is to inspire intellectual discovery and learning, offer robust information resources and academic collaborations in teaching and research, and connect the Penn State community and residents of Pennsylvania to the world of knowledge and new ideas. Nurturing a great library takes the efforts of committed and capable volunteers. Penn State is no exception, and has established the Libraries Development Board for volunteer members to help support Penn State's Libraries. Libraries Development Board membership brings with it the commitment to be actively involved, including attending board meetings, leveraging member skills and interests to support development and recruitment activities, and making a meaningful personal financial commitment.

Commitment of Libraries Development Board Members

Development support can take many forms, and no single list of activities captures how every board member will assist the Libraries. In consultation with the dean, board chair, and development director, board members will provide needed support that complements their individual skills and interests, such as:

- Assisting development officers as they cultivate and solicit major-gift prospects;
- Sharing their experience and expertise to support the fundraising mission of the Libraries (in marketing, communications, financial planning, stewardships, etc.);
- Encouraging alumni to become more deeply involved with the Libraries;
- Serving as ambassadors for the University Libraries during functions and in dealings with alumni and friends;
- Participating in board activities beyond the annual meetings, such as task forces and member-sponsored events;
- Hosting events, planned in concert with Libraries development staff, to further the "friendraising" and fundraising missions of the Libraries;
- Mentoring new board members as they begin their involvement with the Libraries.

The dean and board chair understand that Library Development Board membership is voluntary and that most members have other full-time responsibilities away from the Libraries; thus, most members will not participate in all of these activities, but will be asked to find ways to help that are consistent with the Libraries' needs and their own individual interests and availability.

PENNSYLVANIA STATE UNIVERSITY LIBRARIES

Libraries Development Board - Commitment to Penn State's World Class Library

University Libraries
Libraries Development Board Mission and Vision Statement

In each case and collectively, the board will work in concert with the dean and development director to propel the University Libraries to higher levels. By acting in concert with the libraries' staff and by appropriately employing the skills of each member, great things can, and will, be accomplished.

Membership

Board members will be friends-at-large and/or Penn State alumni who have a commitment to and a potential for supporting the Libraries, understanding that a great university cannot exist without a great library and that private giving is an important component in funding Library programs and collections. Members typically commit to pledging \$100,000 or more towards a major gift to the Libraries during their initial term and may make additional commitments in subsequent years.

Members of the board will be appointed by the Dean of University Libraries and Scholarly Communications, in consultation with the Director of Development and the Board Executive Committee (see below). On behalf of the dean, Library Development Board meetings and activities will be coordinated and staffed by the director of development.

Term of Appointment

The term of appointment is normally three years. A board member may be asked to serve additional terms, with the mutual agreement of the member, Executive Committee, director of development, and dean.

Roles and Responsibilities

The Executive Committee is a standing committee to provide leadership for the board. It will be compiled of the board chair, vice chair, the dean, the director of development, libraries faculty liaison, the past chair, and one at-large member. The volunteer leadership will be appointed by the dean, in consultation with the director of development and Executive Committee. This committee will meet at least quarterly.

Chair and Vice Chair will serve as chief volunteer spokesperson for the goals, themes, objectives of the libraries, assist with cultivation and solicitation of prospective donors. The chair will represent the libraries through attendance and participation at semiannual campaign executive committee meetings. The vice chair will assume the responsibilities of the chair, should the chair be unavailable.

The Pennsylvania State University | April 2016

PENNSYLVANIA STATE UNIVERSITY LIBRARIES

Libraries Development Board - Commitment to Penn State's World Class Library

University Libraries
Libraries Development Board Mission and Vision Statement

Emeritus Board Members who have served for six years or more but are no longer active board members and who are considered allies and friends of the University Libraries may be designated as Emeritus status by the board's Executive Committee. As friends and allies of the Libraries, emeriti function as advocates for Library programs without the responsibilities required of active board members.

Committees and Task Forces

The Executive Committee is the primary standing committee of the board. Additional committees, such as Stewardship, Events, and Membership may also be created at the discretion of the dean, and participation is expected by existing board members but other supporters, depending on their interest, may also be asked to join. These committee members will select a committee chair, and members may be asked to meet outside of regular board meetings as necessary. Committees will be asked to provide progress updates at Library Development Board meetings. Ad hoc task forces with specific short-term tasks may be created by the dean, in consultation with appropriate committee chair(s), and may include participation by staff members, board members and/or outside resources.

Meetings

Typically, there will be two meetings a year, in the fall and spring, supplemented by conference calls and email updates. There may be special events scheduled as part of the program activities of the board, such as the annual donor reception.

The Pennsylvania State University | April 2016

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Library Associates

Library Associates help to strengthen the SU Libraries by going above and beyond their annual library gifts to raise funds for the Libraries' special collections, rare books, and manuscripts. Alumni, faculty, staff, and friends of the SU Libraries have joined together for nearly 60 years to promote the libraries and our Special Collections.

Become a Library Associate

A minimum \$50 annual gift to the SU Libraries' Gift Fund or the Dean's Discretionary Fund automatically confirms you as a Library Associate for one year.


- [Give online](#) and become a Library Associate by directing your gift to the SU Libraries.
- Give \$100 or more annually to access borrowing privileges at SU Libraries.
- You may also fill out and mail our [donation form \[PDF\]](#)  with your gift payment to:

Syracuse University Libraries
222 Waverly Avenue
Syracuse NY 13244

Contact us at libassoc@syr.edu or 315.413.9600 with any questions.

Learn More

- View our [full calendar](#) of upcoming SU Libraries events, including exclusive Library Associates events.
- Be in the know! [Join our email list](#) to receive periodic updates from the SU Libraries.



Library Associates Activities

- [Mary Hatch Marshall Award](#)
- [Lecture Series Archive](#)



Friends of VCU Libraries Board Bylaws

ARTICLE I – PURPOSE

- Section 1. The purpose of this Board shall be to plan, develop, initiate, promote, sponsor and coordinate activities by the Friends of the VCU Libraries to support and enhance the collections and services of the VCU Libraries for instruction and research.

ARTICLE II – MEMBERSHIP

- Section 1. The Board shall comprise between 11 to 21 voting members, with diverse backgrounds and skills highly desirable.
- Section 2. The university librarian and the director of development shall be ex-officio members of the Board, and the director of development also shall serve as secretary to the Board.
- Section 3. Nominations to fill the Board vacancies may be made by the Governance Committee or by any Board member or ex-officio Board member, and any nominee must receive two-thirds consent of the full Board and be approved by the university librarian to be elected.
- Section 4. Upon election, a Board member shall serve a three-year term and subsequently may be re-elected for no more than one consecutive three-year term.
- Section 5. A Board member who resigns prior to completing a three-year term shall be considered as having served the full term as far as eligibility for re-election is concerned.
- Section 6. Board terms shall begin on July 1st. If a Board member begins to serve on the Board prior to July, the three-year term of that Board member officially will begin on July 1st.
- Section 7. Friends of the Library Board members shall on an annual basis throughout their service on the Board join and maintain membership in the Friends of the Library. Additional gifts of support are encouraged.

ARTICE III – GOVERNMENT

- Section 1. A majority of the full Board shall constitute a quorum, which shall be required for the purpose of voting. Voting may be conducted electronically as needed.
- Section 2. The Board normally shall meet quarterly, with one quarterly meeting being in May and at other times as necessary.
- Section 3. The officers of the Board shall be a president and president elect, each elected by a majority vote of the Board. The president and president elect shall serve for a period up to two years.
- Section 4. At the May meeting, the Governance Committee shall bring nominations for president and president elect to the Board for action at that meeting. Additional nominations may be made from the floor, with the consent of the person(s) being nominated. The newly-elected officers shall take office July 1.
- Section 5. Should a vacancy occur in the office of the president, the president elect shall immediately assume that position. Should a vacancy occur in the office of the president elect, the Board, by a majority vote, shall elect a Board member to assume that position.
- Section 6. The immediate past president shall remain on the Board until replaced by the next succeeding immediate past president or until his or her prescribed number and length of Board terms have been completed, whichever occurs last.

ARTICLE IV – COMMITTEES

- Section 1. Standing committees of the Board shall be the Executive, Governance, Fundraising, Book Sale, Collections, and Programming Committees. Other ad hoc committees may be convened as needed by the president or the Board. With the exception of the Executive Committee, (See Section 2, below), Standing Committee membership is drawn voluntarily from among the Board and the chairs of these standing committees are chosen by their respective members.
- Section 2. The Executive Committee shall (1) provide administrative support and leadership for the Board; (2) plan Board meetings and other events; (3) develop goals, objectives and long-range plans for the Board; and (4) meet quarterly and at other times as designated by the president. The Executive Committee shall consist of the president,

VIRGINIA COMMONWEALTH UNIVERSITY LIBRARIES

Friends of the VCU Libraries Board Bylaws

president elect, immediate past president, committee chairs, university librarian and director of development.

- Section 3.** In cooperation with the university librarian and director of development, the Fundraising Committee shall (1) seek and cultivate private sources of support for the VCU Libraries through monetary and in-kind donations and endowments and (2) plan and implement events and projects which raise money for the VCU Libraries.
- Section 4.** In cooperation with the Fundraising Committee, university librarian and director of development, all Board members shall encourage support for the VCU Libraries and the Friends of the Library.
- Section 5.** In cooperation with the university librarian and director of development, the Programming Committee shall develop and bring to the Board recommendations for Friends of the Library events and activities, including, but not limited to, lectures, exhibits and receptions. Upon approval by the Board, this Committee shall provide support in planning, organizing and implementing such events and activities.
- Section 6.** In cooperation with the university librarian and director of development, the Governance Committee shall review the organizational structure and bylaws of the Board, facilitate the nomination process, welcome new Board members into the organization and support Board performance. The Committee works with the full Board to (1) develop and maintain a list of viable candidates for Board membership; (2) submit to the Board nominations to fill Board vacancies; (3) develop and conduct an orientation program for new Board members, which includes membership expectations; and (4) develop and maintain a process by which the Board annually can assess its own performance.
- Section 7.** The president or the Board shall appoint other ad hoc committees as may be necessary to carry out the purpose of the Board and the activities of the Friends of the Library. Committee membership should be extended to Friends who are not Board members to the extent practical.
- Section 8.** The president shall be an ex-officio member of all Board committees.
- Section 9.** In cooperation with the university librarian, director of development and the heads of Special Collections and Archives, the Collections Committee shall assist in community outreach by encouraging the use of Special Collections holdings by the VCU community, diverse individuals and other groups and organizations. The committee will support staff in stewarding existing library donors and suggesting the names of

individuals and groups that would be interested in making collection donations or financial and other contributions.

Section 10 In cooperation with the university librarian and the director of development, the Book Sale Committee shall support the annual book sale by assisting library staff in soliciting material donations, sorting donated materials, organizing and stocking the book sale room, promoting the event and providing volunteer support to the sale.

ARTICLE V – AMENDMENTS

Section 1. These operating procedures may be amended at any time by affirmative vote of two-thirds of the full Board, provided, however, that written notice of the proposed amendment(s) is given to all Board members at least 30 days prior to the meeting at which action thereon is to be taken. Voting may be conducted electronically as needed.

Adopted: March 17, 1992

Revised: September 19, 1995

Revised Names and Position Titles: August 16, 2001, February 13, 2007

Revised: April 23, 2007

Revised: November 13, 2008

Revised: January 22, 2009

Suggested Revisions: March 26, 2014

Revised by Majority Board Vote: May 8, 2014

Revised by Majority Board Vote: September 9, 2014

Suggested Revisions: November 11, 2015 (added Article II, Section 7)

Revised by Majority Board Vote: February 11, 2016

Suggested revisions: Article IV, Section 6

Revised by Majority Board Vote: December 6, 2016



**Friends of VCU Libraries Board Standing Committees
2017–2018**

Book Sale Committee:

The Book Sale Committee supports the annual book sale by assisting library staff in soliciting material donations, sorting donated materials, organizing and stocking the book sale room, event promotion and providing volunteer support during the annual book sale.

The Committee meets several times a month to process materials as they are received by the library. All Board members may attend as many work sessions as they like. Members usually volunteer for one or more two-hour shifts during the annual sale in October.

Co-Chairs: Nick Cooke, Scott Tilley

Executive Committee:

The Executive Committee provides administrative support and leadership for the Board; plans Board meetings and other events, and develops goals, objectives and long-range plans for the Board. The Committee consists of the president, president elect, immediate past president, committee chairs, university librarian and the director of development.

The Committee meets quarterly and at other times as designated by the president of the Board.

Chair: Stephanie Holt

Fundraising Committee:

The Fundraising Committee serves as a team of ambassadors for the Friends of the Library annual giving program. Monies raised through the Friends support the lectures, exhibits, collections and outreach of VCU Libraries. In cooperation with the Fundraising Committee, the university librarian and the director of development, all Board members shall encourage support for VCU Libraries and the Friends of the Library.

The Committee assists VCU Libraries in identifying and cultivating private sources of support through monetary and in-kind donations and supports projects which raise money for and awareness of the VCU Libraries.

The committee meets quarterly with the director of development.

Chair: Tehra James



Governance Committee:

The Governance Committee reviews the organizational structure and bylaws of the Board, facilitates the nomination process, and supports Board efficiencies. The Committee works with the full Board to solicit nominees for board membership, develops and maintains a list of viable candidates, and submits to the Board nominations to fill Board vacancies for elected officers of the Board. Additionally, the Committee develops and maintains a process by which the Board can assess its performance.

The Committee meets as necessary to meet the goals and objectives of the Board.

Chair: Julie Seward

Programming Committee:

The Programming Committee, in coordination with library staff, assists with the development and promotion of Friends of the Library sponsored events and exhibits. Committee members may suggest topics, help facilitate contacts with speakers, serve as board hosts at events and assist with the promotion of events.

The Friends sponsor both large and small events, including the annual VCU Cabell First Novelist event, the Black History Month Lecture and the Brown-Lyons Lecture. Additional events that showcase authors, exhibits or the collections of VCU Libraries are scheduled throughout the year. Attendance at Friends-sponsored programs continues to grow and attracts a diverse audience. Many events are planned a year in advance to accommodate event space rental and promotional needs. Additional events may be added if the schedule permits.

The Committee meets two to four times a year depending on programming schedule.

Co-Chairs: Thomas Beatty, Cynthia Messmer

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Friends of the Libraries

Established in 1991, the Friends of the Libraries provide support by

- Promoting awareness of the Libraries within the community
- Stimulating financial support
- Encouraging and advocating for lifelong learning
- Serving as advisors and spokespeople for the Libraries campaign

Friends of the Libraries Fund supports

- Library Research Awards for Undergraduates
- Student Employee Scholarships
- Events, such as Literary Voices
- Friends of the Libraries Awards

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2018

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Vice President

- David N. Stone

Secretary

- Susan Peskura

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- Christopher Barry, J.D.
- Bruce Borrus, Ph.D., J.D.
- Diana K. Carey, J.D.
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Gifts and Donations Policies

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Gifts Policy

The University of Colorado Libraries may accept non-monetary gifts-in-kind that significantly contribute to advancing the instructional, learning and research mission of the University. Such gifts-in-kind are often unique, rare or special collections and may include books, maps, media, archives/personal papers, artifacts, digital content and other scholarly material. Potential donations must comply with [University requirements and guidelines](#). Materials that duplicate current holdings in the general collections are generally not accepted. Once materials are accepted and received, they become the property of the University of Colorado Boulder. Subject to any agreements, the Libraries reserve the right to make all decisions as to their retention, location, cataloging treatment and other considerations regarding their use and disposition. Exceptions may apply if terms are mutually agreed upon in writing by both the donor and the University Libraries. (Approved 5/17/12, rev 8/24/16)

Process

The University Libraries are mindful of the significant resources required for handling, processing, accessioning, cataloging, preserving, storing and making donated materials available to users. Gifts-in-kind materials should meet the Libraries selection criteria and collection policies. Potential donors should supply a list of titles to be donated, which will be reviewed by appropriate subject libraries or Collection Development.

Factors to be considered for evaluating collections:

1. Do the materials support teaching and research programs on campus?
2. Does the donation include items that need special storage and handling?
3. What are the space requirements and where will the material be housed?
4. Does the library have the resources available to process the collection? This includes acquisitions processing, preservation review and cataloging.
5. Are there special technology requirements and support for hosting the collection? For delivering content? For providing access?
6. Are there other reasons to accept a donation, i.e. famous scholar on campus, potential relationship building for future monetary donations, etc.?
7. Are there special requirements for collection, i.e. named gifts, limits on use, etc.?
8. Is the donation attached to a written contract or agreement?

Materials not generally accepted:

- Titles the Library already owns (unless in high use or an otherwise special edition)
- Textbooks
- Popular trade paperbacks
- Popular magazines
- Back issues or single issues of periodicals
- Serials subscriptions
- Materials in poor condition

Mission, Values & Strategic Plan

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Gifts Policy

<https://www.colorado.edu/libraries/about/policies/gifts-policy>

Exceptional Gifts-in-Kind

Donations of collections that are exceptional in nature and outside of routine gifts-in-kind must undergo a wider review process. This includes content that may require special handling, non-routine technology support, added costs to acquire or catalog or other additional resources. Such donations must be evaluated in consultation with members from departments or units that will be affected by the potential acquisition, such as Libraries IT, Metadata Services, etc., and will require additional approval by the Libraries management. Some factors for consideration are listed below.

Exceptional gifts-in-kind may include:

- print collections of more than 1,000 volumes
- collections of mixed media, multi-formats or digital content
- content with specific technical requirements and hosting needs
- items or collections that have significant dollar value, over \$5,000
- collections of a foreign language outside of in-house expertise

After all parties have reviewed the potential donation, the subject specialist or department director must write a proposal to be forwarded to the Executive Committee. Final acceptance of an exceptional gift-in-kind must be approved by the Executive Committee.

Documentation

- Once an agreement has been reached with a donor to accept a gift, the Donation Review form must be completed and forwarded to Acquisitions. This form provides the information needed for receiving and processing and is needed for the donor thank you letter.
- A [University Gift in Kind \(GIK\) Acceptance form](#) **must** be filled out for gifts if the following apply.
Note: It is the responsibility of the donor to obtain an appraisal as applicable.
 - The gift is valued at \$5,000 or greater OR
 - The donor wishes to take a tax deduction for gifts under \$5,000 OR
 - The gift is an addition to an existing collection OR
 - The gift has a written contract or agreement attached
- The subject specialist or library official should fill out the form with information from the donor, then send it to the Director of Scholarly Resources Development and the Libraries Budget Officer, who will be responsible for getting the Dean's and Controller's signatures. A copy of the signed GIK form will be scanned into a central database and original documents kept on file in Scholarly Resources Development and/or the Dean's Office files. **The [University Gift in Kind Acceptance form](#) must be signed by the Controller BEFORE the gift is received on campus.**
- Scholarly Resource Development staff will prepare the thank you letter to the donor to be sent out from the Dean's Office. Subject Specialists may also want to send a less formal thank you.

Shipping

The faculty member or subject specialist works with Acquisitions and the donor to coordinate shipping and insurance. Donors are generally responsible for the cost of shipping and for providing an estimate of the value of the donation. In some cases Collection Development identifies funds to pay for these costs. Local shipping can often be coordinated with the University Distribution Center.

Preservation

Preservation reviews the condition of physical materials briefly upon receipt, especially if the material will be stored at the warehouse. A fuller review of individual items will be performed as the materials are processed by Acquisitions.

Cataloging

Faculty members sponsoring a donation must communicate with Metadata Services to coordinate cataloging, metadata needs or any assistance to be offered by students or staff outside of Metadata Services. Potential timelines for adding the collection to Chinook may require broader discussion.

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Donating Materials

Iowa State University Library Gift-in-Kind Acceptance Policy

Revised October 2017

This policy statement establishes uniformity in Library gift practices and criteria.

Thank you for thinking of the Iowa State University Library as a potential recipient for your books, journal issues, or other print materials.

The Library evaluates potential gifts-in-kind and then accepts and acknowledges them in compliance with University policies relating to such matters.

Several main policies govern collections gifts at Iowa State University Library including the [Collections and Services Statement](#), [Collection Development Policy](#), the [Special Collections Mission and Collections Policy](#) and the [Map Room Collections Policy](#).

Procedure for suggesting a donation to the general collection:

1. Contact the [liaison librarian](#) with a list of the items you propose to donate.
2. Fill out the [Library Gift Materials Form](#).
3. If the liaison librarian believes that the items may be of possible interest based on the current learning and research needs of the University, he or she will make arrangements for reviewing the condition of the items and accepting your gift.
4. Arrange delivery of those specific items to the liaison librarian.

To inquire about donating to the University Library's Special Collections and University Archives, please consult [Petrina Jackson](#) or call 515-294-8270.

Criteria for Acceptance and Retention of donations to the general collection:

University Policy states that only items that support the current teaching and research areas of the University will be accepted. Please note: the Iowa State University Library does not accept gifts of books and journals already held in the collection.

Conditions:

No conditions as to location, circulation, use, disposal, or marking may be attached to the donation. If you feel that exceptions apply to your donation, please discuss these with the liaison librarian.

Value of the Gifts:

You must establish the value of the gift for tax purposes. Any appraisals are your responsibility; the fee may be tax deductible. When claiming a tax deduction for donations valued at \$5000 or more, the donor must obtain a qualified, independent appraisal. For more information, please consult the website of the Internal Revenue service (www.irs.gov) or your attorney or tax expert.

Acknowledgement

The University Library will make an appropriate acknowledgement of all gifts. Additionally, as part of the receipt or acknowledgement, the library will provide a brief written description of the donation. However, the library does not provide listings of donated materials nor are library staff able to provide a precise reconstruction of the contents of a gift for tax purposes at a later date.

Contact Information

Additional questions on collections gifts should be directed to [Ed Goodeken](#), Collections Coordinator, 202 Parks Library, Iowa State University, Ames, IA 50011; telephone 515-294-3311; and for Special Collections and University Archives gifts, contact [Petrina Jackson](#), Head, Special Collections and University Archives, 403 Parks Library, Iowa State University, Ames, IA 50011; telephone 515-294-8270.

For information on making a monetary gift to the Iowa State University Library, please contact the ISU Foundation

[click to chat](#)

UNIVERSITY OF KENTUCKY LIBRARIES

Deed of Gift-in-Kind

UNIVERSITY OF KENTUCKY
Office of Development
Sturgill Development Building
Lexington, Kentucky 40506-0015
Phone: (859) 257-3911
Fax: (859)323-1015

DEED OF GIFT IN-KIND

UK Federal Tax ID # 61-6001218W

Date Received: _____ Donor's Name: _____

Company Name: _____

Address: _____

Received by: _____ UK Libraries SCRC
Name College/Department/Program

The University of Kentucky must maintain records of all in-kind donations. Please place a value on your donation and return this form to the University. If your gift is valued at \$5,000.00 or above, this form must be accompanied by an appraisal of the described item. Please be sure to retain a copy for your own purposes.

The University of Kentucky did not provide any goods or services to you in consideration for your contribution.

DESCRIPTION OF DONATED GIFT

Books, journals, and other materials.

I place a dollar value on this gift of \$ 0.01

I hereby donate to the University of Kentucky, as an outright, unconditional, unrestricted and irrevocable gift, all of my right, title and interest including but not limited to copyright, trademark and associated rights, in and to the items described above, which items I presently own and have clear title to. In doing so, I understand and agree that the University of Kentucky shall hereafter have full power and authority to manage, display, conserve, dispose of, and otherwise deal with such items in whatever manner it shall, in its sole and absolute discretion, see fit.

Signature of Donor: _____ Date: _____

The screenshot shows the SFU Library website. At the top, there is a search bar and navigation links for 'A-Z DIRECTORY', 'SIGN IN', 'This site', and 'SFU.ca'. Below the search bar is a navigation menu with 'FIND', 'HELP', 'BORROW', 'FACILITIES', and 'ABOUT'. The main content area is titled 'Library Search' and 'Gift policy and guidelines'. On the left, there is a 'Collections' sidebar with links for 'Home', 'Budgets', 'Course assessments', 'New books', 'Policies', and 'Serials'. Below the sidebar is a 'donate NOW' button. The main content area has a breadcrumb trail: 'Home / About / Overview / Collections management'. The title 'Gift policy and guidelines' is prominently displayed. Below the title, there are three main sections: 'Gifts of money', 'Gifts-in-kind policy', and a list of organizations for book donations. The 'Gifts of money' section states that financial support is always welcome and refers to the 'Give to the Library page'. The 'Gifts-in-kind policy' section states that the SFU Library is committed to enhancing its special collections and lists criteria for donations. The list of organizations includes SFU United Way Book Sale, Salvation Army Thrift Stores, Big Brothers, Developmental Disabilities Association, and a note that many public libraries take book donations.

Library Search

Collections

- Home
- Budgets
- Course assessments
- New books
- Policies
- Serials

donate NOW

Gift policy and guidelines

[Home](#) / [About](#) / [Overview](#) / [Collections management](#)

Gifts of money

Financial support is always welcome. Please refer to the [Give to the Library page](#) for further information on monetary gifts.

Gifts-in-kind policy

The SFU Library is committed to enhancing its special collections in a manner which supports the teaching, learning and research needs of the University. Donations of rare or unique materials suitable for the Library's Special Collections and Rare Books Division form an important addition to the Library's collections and contribute greatly to its richness and individuality. The Library welcomes inquiries from prospective donors wishing to donate materials that meet the following criteria.

Materials may include:

- Rare and unique items including manuscripts, photographs, moving images, sound recordings
- Rare books [and other less rare books supporting the collecting areas listed below]
- Personal and organizational archives or collections

Areas of special interest:

- Collections with British Columbia emphasis in the areas of history, literature, publishing, book arts, LGBTQ studies, politics, multiculturalism, environment, and social issues
- Editorial cartoons
- Twentieth century modern, post-modern and avant-garde writing [Contemporary Literature Collection]
- William Wordsworth and the Lake District

If you have books which you want to donate and which do not meet the criteria above, you may want to consider checking the organizations below for their current book acceptance policies:

- [SFU United Way Book Sale](#)
- [Salvation Army Thrift Stores](#)
- [Big Brothers](#)
- [Developmental Disabilities Association](#)
- Many public libraries take book donations

Acceptance guidelines

Gifts of materials for the Special Collections and Rare Books Division are considered by the [Head of Special Collections](#) in consultation with appropriate Librarians or Faculty members as needed. The Library reserves the right to accept or decline prospective donations. Among the criteria used to determine acceptability are:

- whether the prospective donations fall within the scope of the Library's collections
- whether the prospective donations support the current or emerging teaching, learning and research needs of the University
- their physical condition
- the processing and maintenance costs
- restrictions, if any, which prospective donors wish to place on the disposition and use of the material offered

Donation procedures

- A description of the material being offered for consideration is required. For example a list of rare books, moving images, etc., or, a descriptive narrative of an archival collection. Only the material wanted for the collection will be accepted.
- In some instances, a visit will be made to view the collection.
- If the material is accepted for consideration, arrangements will be made with the donor to physically transfer the material to the library.
- Upon receipt of the material, a deposit form will be completed.
- Terms and conditions of the donation will be negotiated and formalized in a Collection Terms and Conditions agreement. Monetary donations to help defray the costs associated with processing and preserving donated materials are gratefully accepted.
- All donations become the sole and exclusive property of the Library. As owner, the Library has the right to determine: how any gift is to be used, where it is to be located, if it is catalogued, whether it will be retained by the Library and how it will be treated if not retained, how long it will be kept in the collection, and any other matter related to the gift's use or disposition.

Tax receipts

Many donations to the Libraries are considered charitable donations and may be eligible for tax receipts subject to Canada Revenue Agency guidelines (CRA gifting and receipting). If a tax receipt is requested, the details (such as eligibility, appraisal, and additional documentation) will be discussed at the time of donation.

Donor recognition

The Library is pleased to consider requests for names to be added to electronic catalogue records and/or for bookplates to be inserted in donated books. These may bear the donor's name and/or the names of those in whose honour or memory the gift is made.

Donors of archival materials may consent to be recognized in various ways. For example, in the naming of the collection, in the finding aid, in exhibits, in promotional material, or in the description of a digitized collection.

Contact information

Melissa Salrin
Head, Special Collections and Rare Books
msalrin@sfu.ca

W UNIVERSITY LIBRARIES
UNIVERSITY of WASHINGTON

My UW | Calendar | Maps | Directories

HOME | START YOUR RESEARCH - | USE THE LIBRARIES - | HELP & SUPPORT - | ABOUT -

ask us! -


Gifts Program

HOME / GIFTS PROGRAM

GIFTS PROGRAM

- Tax Information & Appraisals
- Mailing Addresses for Gifts
- Gift Delivery Options

Gifts Program



When the University of Washington was founded in 1861,

its cornerstone was a gift of land from pioneers who valued the role that education plays in building a better world. Today, their optimism and belief in unlimited possibilities is manifested in a world-class public university with a world-class library. You can carry forward their bold vision by making a gift of materials to the UW Libraries.

For information on how to make a non-cash gift that will support our students and faculty, contact:

Carolyn H. Aamot
Head, Gifts Program / Content Manager

- 206-543-1859 voicemail
- Monday-Thursday, 9:00 a.m. - 5:00 p.m. PST by appointment.

Conditions, Use, Acknowledgment

Upon receipt, all gift materials become the property of the University of Washington Libraries. The Libraries reserves the right to determine retention, location, cataloging treatment, preservation, and other considerations relating to the use and disposition of gifts. Materials not selected for addition to our collection may be donated to other institutions, sold, recycled, discarded or otherwise disposed. Proceeds from the sale of unwanted materials are used to benefit the University Libraries.*

We endeavor to accept only those materials that are in good condition and that will enrich or refresh our collections in support of the needs of our academic and research community. Items may be added to our holdings as first, additional, or replacement copies. Be assured that your gift will be handled responsibly and with care. Each item will be evaluated for addition to our holdings by highly trained staff and subject specialist librarians. We regret that we are not able to notify donors of the final disposition of their gifts or return items not added to our collection.


The University Libraries is committed to providing socially and environmentally responsible disposition of gift materials not needed for our collection. Whenever possible, we share or trade useful surplus gift materials with other libraries. We also recycle materials that we are not able to redistribute. Although we are not able to accept gifts for the sole purpose of redistributing them, the Gifts Program staff will gladly suggest alternative opportunities for giving.

Each gift to the University Libraries is acknowledged. Acknowledgment letters typically include the date of receipt and a brief description of the gift. We recommend that our donors prepare a detailed inventory and include a copy with their donations to support their charitable tax deductions.

*The UW Libraries no longer holds book sales.

Help support processing costs

Capital Campaigns



University Library

**FOREVER
TRUE**
FOR IOWA STATE

ForeverTrueISU.com

IOWA STATE UNIVERSITY
FOUNDATION



TRULY VITAL

The Iowa State University Library is a happening place, in both its physical and virtual spaces. With approximately 2,500 seats in Parks Library, students come to study, do research, collaborate or relax. It's no wonder Parks recently recorded its highest use in one day: more than 16,000 visitors!

The University Library holds more than 2.9 million print titles, a collection that's growing every year. Yet the University Library is more than its physical space. The library also provides 24/7 access to information online – e-books and journals for our students and faculty, as well as worldwide access to the research and publications of Iowa State faculty through the Digital Repository.

Throughout Iowa State University's history, the University Library has always been central to the institution's land-grant mission of creating, sharing and applying knowledge to make Iowa and the world a better place for all.

Today, the University Library continues to serve Iowa State in carrying out this mission. As one of the nation's top research libraries, the University Library fulfills a vital role of providing access to extensive research collections, both physical and virtual. We honor a rich tradition of furnishing students and faculty with a beautiful place on central campus to study and conduct research.

Most importantly, the University Library provides students with the formal information literacy and interactions that equip them with the skills essential to becoming critical thinkers in their careers and lives, and the information-literate citizens needed in our increasingly complex society and world.

As such, the University Library is key to Iowa State achieving the ambitious aspirations it has set for itself during *Forever True, For Iowa State*, the university's historic \$1.1 billion fundraising campaign. Your support during the campaign will enable the University Library to revitalize Parks Library to better fulfill the needs of students, faculty and library staff, now and for the future. We will be able to make the prioritized collection decisions – from our physical and digital collections, to Special Collections and University Archives – needed to serve our users here on campus and around the world. We will expand the library's reach across campus, working with academic departments more seamlessly and effectively to support students' education, as well as faculty scholarship and research needs. In addition, we will better serve and be a valuable partner for citizens and libraries across the state.

Among the Iowa State University Library's greatest strengths is that students, faculty, alumni and Iowans believe in us as a trusted resource always able to meet their needs. We have never been more dedicated to this mission than we are today – and never more confident that we will continue to serve our users wherever they are, with your support through *Forever True, For Iowa State*.



– **Beth McNeil**
Dean of Library Services





UNIVERSITY LIBRARY POINTS OF PRIDE

- Our collections in the physical and biological sciences are nationally recognized. We continue to grow the collections because our institutional strengths in these areas benefit students, researchers and scholars at all levels.
- Our nationally recognized instruction program in information literacy is the longest-running in the nation – 125 years of teaching students a variety of relevant information literacy concepts and skills to facilitate their coursework during their time at Iowa State and throughout their lives and careers.
- Our Special Collections and University Archives department is “young” but growing in specialization, especially Iowa State’s history, agriculture and rural life, and science and technology.
- The University Library has spaces for nearly every student need: for studying, collaborating on course projects, networking and connecting to technology.
- The University Library also supports and assists Iowa State’s outreach mission by serving as a valuable partner for citizens and libraries across the state, especially with our collections related to Iowa history.



Iowa State University is strong today precisely because, generation after generation, we have revitalized our mission and rededicated ourselves to applying it to the challenges faced by our society and world. To ensure Iowa State is prepared to fulfill its indispensable role in meeting these challenges, the *Forever True, For Iowa State* campaign seeks to further these three strategic aspirations:

Aspiration 1:
Ensure access to an exceptional education offering practical, global and leadership experiences that shape the well-rounded citizens and informed critical thinkers needed in the 21st century

Aspiration 2:
Advance Iowa State as a world leader in addressing global challenges affecting our food, water, energy, health, security and environment

Aspiration 3:
Accelerate Iowa State’s contributions to the social good by extending its expertise, knowledge and values to improve quality of life within our state and the world.



During *Forever True, For Iowa State*, we have an enormous opportunity – and great responsibility – to ensure the University Library is equipped to serve students, faculty, staff and Iowans both now and well into the future. We have developed strategies to revitalize its spaces, increase opportunities for group collaboration and individual research, expand its prestigious collections and broaden the capabilities of the library faculty and staff.

UNIVERSITY LIBRARY CAMPAIGN PRIORITIES

Transforming University Library study, research and collection spaces

\$2 million

Generation after generation, Parks Library has been Iowa State students' "third space" on campus. Beyond home and classroom, Parks Library is where students at all levels and of all majors gather – to study and do research, collaborate on class projects, meet with tutors, get together in extracurricular groups and seek assistance with technology and with scholarly resources. As one of the only buildings on campus serving all 36,000-plus students – with an average 11,000 users per day – Parks has never been busier.

Faculty, as well, benefit from having spaces for scholarship in the library. As academic research becomes more interdisciplinary, the library is the perfect place to bring burgeoning conversations across fields and expertise.

Such collaboration and teamwork is becoming ever more central to education and research, and it is essential for the library to provide an invigorating environment that fully addresses these developments. For Parks Library to continue to be the place students gather to meet their curricular and information needs, we must revitalize the building to accommodate the new ways it will be used, and to be flexible within these spaces as needs evolve.

As users increasingly access publications such as books, magazines and journals digitally instead of in print, the University Library must plan now to reconfigure space for Special Collections and University Archives, where we anticipate the primary growth in print collections, to house unique collections and archives that are important historically and for scholarship.

Plans for Parks Library include:

- transforming spaces for study, research, learning and collaboration
- creating flexible user-defined and high-tech spaces throughout Parks
- creating visible value-added customer services, along with consolidated points of service, throughout the library
- providing additional space for Special Collections and University Archives

Other facilities projects involve renovating the Veterinary Medicine Library in conjunction with the College of Veterinary Medicine renovation, and re-envisioning the Design Reading Room along with the College of Design renovation.



UNIVERSITY LIBRARY CAMPAIGN PRIORITIES

Expanding University Library collections and resources

\$500,000

With its extensive collections, resources and services – both physical and virtual – the University Library is central to Iowa State’s standing as a premier public research university. A vibrant, leading-edge library can be an especially powerful tool in attracting faculty and graduate students to Iowa State, and in elevating the university’s reputation far beyond campus borders.



Much of the library’s work is related to scholarly communication, the means by which faculty and scholars make their work available and study the works of other scholars to advance their own research, often through journal literature. Many of the materials now obtained by the library are in electronic form, such as e-books and e-journals. The fact that journal costs continue to rise, whether paper or electronic, is part of the crisis in scholarly communication that libraries will continue to grapple with for the foreseeable future.

Through *Forever True, For Iowa State*, we seek to establish an endowment to grow our research collections and resources – including documenting and preserving Iowa State’s unique collections available electronically. By expanding our digital collections, more Iowa State University history can be shared with the world.

UNIVERSITY LIBRARY CAMPAIGN PRIORITIES

Extending University Library expertise

\$700,000

As many as 15,000 users visit Parks Library each day and rely upon the assistance of library employees, who have the expertise and skills necessary to facilitate learning, teaching, research and outreach. Library faculty and staff are a tremendous resource that, together with our physical facilities and collections, truly comprise Iowa State's scholarly commons. Accordingly, we must ensure that we have highly skilled professionals at all levels of the University Library so we are best prepared to support students, faculty and other users in their endeavors.

Critical to the library is its workforce of more than 120 student employees – Iowa State students from every major on campus – without whom the library could not open its doors. Students interact with and learn from librarians and staff, and are immersed in stimulating positions that support the enhancement of educational experiences at Iowa State. As one of the largest student employers on campus, the library not only facilitates improved knowledge

among student assistants, it also provides critical financial support for their educational expenses.

During *Forever True, For Iowa State*, we seek support for faculty, staff and student enrichment through:

- Endowed library faculty positions, including the dean, and the heads of Special Collections and University Archives, Preservation and Instructional Programs.
- Student assistant scholarships, and internships in departments such as preservation, special collections and university archives, for students who seek a challenging experience in an information-centered environment.
- Support for post-doctoral researchers, such as the Council on Library and Information Resources' Digital Preservation Research Fellows to provide expertise and coordinate efforts to develop a digital preservation program at Iowa State.



"When I first started at Iowa State, I thought the library was used only for research and studying. Then I began working at Parks Library, and I realized that the many services that the library provides can be crucial to the success of students like me."

- *Michaela Tintje*, senior, accounting,
Library Storage Building and Stacks Management



UNIVERSITY LIBRARY CAMPAIGN PRIORITIES

Enhancing University Library services

\$2 million

A fitting byword for describing the 21st century library is “ever-changing.” It is because the world in which we live – and in which the students educated at Iowa State will participate – is itself changing by leaps and bounds. Indeed, students’ ability to access information technology in its ever-expanding forms is especially important to their ability to contribute to society. On the faculty and graduate student side, new resources and tools in the research environment are also shifting the markers for leading-edge scholarship and breakthroughs.

The library is poised to support the ever-changing scholarly communication needs of our students and faculty. Through the *Forever True* campaign, the University Library envisions expanding several of our services to best anticipate these needs:

- Provide a technology “sandbox” where students can experiment with new software and hardware in a non-discipline-specific setting, led by other student experts
- Implement open access initiatives and assist faculty with their data storage needs
- Further faculty success in digital scholarship, an area of growing importance to the academy and to Iowa State faculty and scholars
- Re-envision the liaison librarian program, increasing librarians’ ability to devote more time to user engagement, such as:
 - Help students develop research skills over the course of their academic careers
 - Work with faculty and graduate students on information management such as citation management, productivity tools, managing alerts and feeds, and personal archiving
 - Collaborate with academic departments to integrate information literacy into courses

Advancing Discovery and Creativity Enriching the Student Experience Solving Global Problems Join Us Give

TOGETHER
THERE'S MORE WE CAN DO
JOIN US

RISING
TO THE CHALLENGE
THE CAMPAIGN FOR JOHNS HOPKINS

HOME / RISING: THE SHERIDAN LIBRARIES AND UNIVERSITY MUSEUMS

Rising: The Sheridan Libraries and University Museums

Dean Winston Tabb on Rising to the Challenge

Making Discovery Possible: Connecting Collections and People

The Johns Hopkins Sheridan Libraries and University Museums are vital to the scholarly pursuits of faculty and students. We seek to raise \$55 million so that the libraries and museums can have an even greater impact on the teaching and research inherent in rising to the challenges of our day.

Rise With Us
STRENGTHEN OUR ROLE

as a unique part of the university's mission of teaching and research

SUPPORT THE LIBRARIES

Create Opportunities
FOR SCHOLARSHIP AND STUDY










Help us to cherish historic preservation, build unique exhibition programs, and bring technological advances.

SUPPORT THE MUSEUMS

Making
DISCOVERIES POSSIBLE

READ MORE

How the Sheridan Libraries and University

<p>Reimagining Libraries in the Information Age</p> <p>Help us reimagine the role of the libraries in this new and ever-evolving information age by supporting revitalization of infrastructure and leveraging of technology.</p>		<p>Museums are Solving Global Problems</p> <p>21st Century Cities Initiative Science of Learning Institute</p> <p>Related Links</p> <p>History's Printed Treasures</p>
<p>Center for Education Resources Directorship</p> <p>An endowed directorship will ensure the Center's continued impact on pedagogical excellence, instructional technology, and student outcomes assessment. Additional program support will fund student-faculty partnerships to develop digital resources.</p>		
<p>Milton S. Eisenhower Library Revitalization</p> <p>The Library's role and usage has changed since it opening in 1964. Help us to meet our user expectations and needs with a holistic approach to changes within the building.</p>		
<p>Our Cathedral of Books: The George Peabody Library</p> <p>The 300,000-volume collection offers a window into the scholarly interest of the 19th century. We seek to restore it to the active research library its founder and namesake imagined.</p>		
<p>Annual Giving: Friends of the Libraries</p> <p>Annual gifts are essential to our efforts to build and strengthen the Libraries' collections, both print and digital, while making technological enhancements that foster the research and teaching aims of the university.</p>		
<p>Advancing Book and Paper Conservation</p> <p>With more than a third of our Libraries' paper-based collections at risk, your support for active materials science research, education, and innovation is vital.</p>		
<p>Enhancing Digital Scholarship</p> <p>Your support will help faculty and students to discover and explore the past using digital technology.</p>		
<p>Strengthening Homewood Museum</p> <p>Help preserve the historic building and its collections through support for special preservation projects and public outreach programs.</p>		
<p>Preserving Evergreen</p> <p>To ensure the museum's long-term stability, your help is needed to support preservation initiatives, public programming, and general operations.</p>		
<p>TAKE THE NEXT STEP</p> <p>We welcome your interest in, and support for, our important work. Read our case statement or contact us to learn more:</p>		

The screenshot shows the top navigation bar of the University of New Mexico Foundation website. On the left is the logo "THE UNIVERSITY OF NEW MEXICO FOUNDATION, INC.". On the right are links for "WAYS TO GIVE", "ABOUT", and "BROWSE FUNDS" with a dropdown arrow. Below the navigation is a red banner with the text "Changing Worlds 2020: The Campaign for UNM". The main content area is white and contains the following text:

Changing Worlds 2020: The Campaign for UNM will provide unprecedented support for the students, faculty and programs of UNM. Each school, college and program has important funding opportunities, and this campaign includes all gifts, pledges and qualified estate plans made to any area of the university over the period of the campaign.


The focus of *The Campaign for UNM* is on our students and those who prepare our students to change their worlds. Addressing the challenges faced by students, faculty and patients is our concern, and private philanthropy can meet these challenges in profound ways. Through this campaign, it will be possible to assist both current philanthropists and new donors to link their passions with UNM's many gift opportunities.

The campaign, which is aligned with the [UNM 2020 goals](#), focuses on four themes: student success and opportunity, faculty support and research, campus programs, and capital projects and facilities. Each of these resource areas provides the critical means to support and elevate the UNM community. Funds are needed to:

- Provide tuition and support for talented and financially struggling students;
- Engage students in the full life of the university and increase student retention;
- Offer essential programs for students and faculty to conduct their research and provide professional service in communities around the state;
- Improve the physical common space in our buildings and throughout our unique campus grounds; and to
- Support the accomplishment of the UNM 2020 goals.

We are calling on all our alumni, friends, supporters and volunteers to join in and help answer the fundamental question of *Changing Worlds 2020: The Campaign for UNM* –

[Whose World Will You Change?](#)


CHANGING WORLDS
2020
the CAMPAIGN for UNM



The screenshot displays the website for the University of New Mexico Foundation, Inc., specifically the page for the College of University Libraries and Learning Sciences. The header includes the university's name and navigation links for 'WAYS TO GIVE', 'ABOUT', and 'BROWSE FUNDS'. The main content area lists several funds, each with a title and a brief description of its purpose.

College of University Libraries and Learning Sciences

Funds categorized by: College of University Libraries and Learning Sciences

- Centennial Science & Engineering Library**
The Centennial Science & Engineering Library fund support the acquisition of materials and equipment for the library.
- Deborah K. LaPointe OILS Endowed Scholarship Fund**
Endowment from the family of Deborah LaPointe to establish a scholarship to support the OILS (formerly OLIT) program to commemorate....
- Fine Arts Library Fund**
The UNM Fine Arts and Design Library (FADL) supports the teaching and research programs of the University in the fields...
- Howard L. Karno Endowment for Latin American Pictorial Collections**
The Howard L. Karno Endowment for Latin American Pictorial Collections was established in 2013 by Russ Davidson, PhD, in honor...
- OILS General Fund**
This fund provides program support to the Organization, Information & Learning Science Program (OILS, formerly OLIT).
- Tony Hillerman Collection Fund**
Anthony Grove Hillerman (1925-2008) was an award-winning author of southwestern literature. The Hillerman Portal is a comprehensive online resource for...
- University Libraries Dean's Fund for Excellence**
The University Libraries Dean's Fund for Excellence provides for unique opportunities under the discretion of the University Library Dean to...

University Libraries: Center for SW Research & Special Collections
The University Libraries Center for Southwest Research and Special Collections is a repository for diverse collections of original materials relating...


University Libraries: Improving Library Spaces Fund
The Improving Library Spaces Fund provides flexible facility adjustments to the four libraries at UNM: Fine Arts, Zimmerman, Parish Memorial...




University Libraries: Indigenous Nations Library Program
University Libraries Indigenous Nations Library Program provides funds to improve services to all UNM students within a culturally sensitive environment...

William J. Parish Memorial Library Endowment
The William J. Parish Memorial Library Endowment funds the acquisition of academic materials, and equipment for Parish Memorial Library.
The William...

Zimmerman Library Historic Preservation Fund
In celebrating the 75th anniversary of Zimmerman Library this fund will provide support to ensure that this iconic architectural treasure...

QUICK DONATE | **WAYS TO GIVE** | **ABOUT**



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Contact
UNM Foundation Two Woodward Ctr
700 Lomas NE, Ste 108
Albuquerque, NM 87102
505-313-7600
Fax: (505) 843-9035
Contact us: marcom@unmfund.org

NC STATE UNIVERSITY RESOURCES Search Campaign

THINK AND DO THE EXTRAORDINARY
The Campaign for NC State

About the Campaign Why Give Where to Give How to Give Connect **GIVE NOW →**

NCSU Libraries
Your support provides NC State students and faculty with a decisive competitive advantage.

PLAY VIDEO

"The library is at the pinnacle of success, and now our challenge is to continue that success — to continue to get better and meet the needs of faculty and students," says Vice Provost and Director of Libraries Susan K. Nutter.

Overview

The Libraries is more than just a place to study and find resources critical for learning and research; it is also a hub of innovation and collaboration. At any time of day or night, you can walk through our buildings and find students and faculty from every college immersed in our collections, working in our learning spaces, and discovering and developing new ideas.

Students have access to leading-edge technologies here and work with our staff to apply those technologies to explore new ways of experiencing and creating information, preparing themselves for their future careers. Faculty members partner with our staff to enhance their research and solve society's grand challenges; to create data visualizations that engage the public and to develop curriculum that responds to the evolving needs of their students.

SUPPORT THE LIBRARIES
A gift to the NCSU Libraries is a gift to every single student and faculty member at NC State.

GIVE NOW →

About the Campaign

Why Give

Where to Give

How to Give

Connect

GIVE NOW →

Our Priorities

Extraordinary Opportunity

Every semester, the Libraries reaches over 7,000 students through its instructional workshops as we introduce them to the tools that will make them more successful while at NC State, in applying to graduate school and on the job market.

The new Makerspace in D.H. Hill Library promotes and teaches making technologies like 3-D printing, 3-D scanning and laser cutting to students across campus. Since its opening in 2015, more than 1,000 students have benefited from this unique opportunity.

While the Makerspace is an example of the kind of opportunities we provide our users, the same can be said for our immersive visualization spaces, music rooms, digital media rooms and presentation practice rooms.

Extraordinary Purpose

Faculty use our immersive visualization spaces and digital media and maker technologies to promote broad understanding of their research and create new research and learning environments and materials for their students.

Our subject specialists and research librarians are essential partners for faculty. The Libraries' Alt-Textbook program is just one example of such a partnership. By helping faculty create customized, often digital materials instead of using traditional, overpriced textbooks, the Libraries has saved students over \$200,000 and developed innovative approaches to teaching.

Extraordinary Places

The Hunt Library has become a worldwide architectural icon, and — along with recent renovations in D.H. Hill, such as the opening of its new Makerspace and Faculty Research Commons — has transformed the NCSU Libraries into the face of NC State in the 21st century.

The Libraries' buildings are open at all hours and serve as an intellectual and social hub for students and faculty to gather and study, create and collaborate.

Extraordinary Experience

Our slate of diverse public programs — dozens and dozens each semester — celebrates the best of NC State and exposes students, faculty and the surrounding community to breakthroughs in fields ranging from science and engineering to the humanities.

About the Campaign

Why Give

Where to Give

How to Give

Connect

GIVE NOW →

Extraordinary Leadership

Under the bold leadership of Susan K. Nutter, NCSU Libraries has become a role model for academic libraries worldwide. Other institutions now look to us when imagining their libraries of the future.

The NCSU Libraries has never been more successful. The Hunt Library has won almost every award imaginable for its iconic architecture on the outside and its technologies and collaborative spaces on the inside.

Susan K. Nutter, vice provost and director of libraries, was named 2016 Academic Librarian of the Year by the Association of College and Research Libraries, and our librarians are recognized as some of the most forward-thinking librarians in the nation, with nine members of our staff named as "Movers and Shakers" in their field in the past 11 years — more than any other academic library.

In June 2016, the Libraries went to the White House to receive the 2016 IMLS National Medal for Museum and Library Service — the highest honor a library can earn — from first lady Michelle Obama.



PENNSYLVANIA STATE UNIVERSITY DEVELOPMENT
Greater Penn State for 21st Century Excellence



A Penn State education prepares students to be future leaders and problem solvers in an increasingly complex world—and the Penn State Libraries is proud to serve at the heart of that mission. Our thirty-seven libraries offer nearly five million resources—print volumes, periodicals, online services, films, maps, and archival materials—in support of the University’s academic excellence, cutting-edge research, and superior public service. As students’ needs have evolved, both in their current studies and future goals, we have evolved as well, integrating cutting-edge technology alongside our traditional collections. Through the Greater Penn State campaign, alumni and friends can partner with us in preserving our materials, encouraging our students, advancing our capacities, and ensuring Penn State remains a premier educational destination for generations to come.



OUR CAMPAIGN PRIORITIES

IMPACTING THE WORLD AT THE PENN STATE LIBRARIES

Early Career Librarianships: Early Career Librarianships offer promising junior faculty librarians the capacity to advance a program, invest in new equipment, and engage in travel that elevates our libraries. From now until June 30, 2021, new Early Career Librarianships (established at the \$400,000 level) will receive a University match of \$100,000, enhancing the impact on the lives of our librarians and academic community.

Dean's and Endowed Chairs: To attract and sustain top librarians who will take our institution to the next level, we must compete with other prestigious research libraries across the country and internationally. Endowed chairs for our accomplished faculty and deans help the Penn State Libraries stand out among our peers and provide our librarians with the resources to innovate their research, expand our library services, and engage in new collaborations across the globe.

CREATING TRANSFORMATIVE EXPERIENCES AT THE PENN STATE LIBRARIES

Collaboration Commons: As a final, unifying phase of Pattee Library's architectural transformation, the Collaboration Commons will create cohesion across the building and transform previously under-utilized space into beneficial areas for study, collaboration, and research. Philanthropic support is needed to finalize this new commons, and naming opportunities are still available.



Maker Commons: The Maker Commons allows Penn State students the opportunity to take their dreams from vision to reality. With access to 3-D printers and rapid prototyping devices, students at all campuses and in every discipline can pursue their own research, discoveries, and entrepreneurial accomplishments. Through private support, we will maintain and advance these revolutionary tools and respond to students' use and demand.

Digitization and Conservation: In the preservation and digitization processes, we harness traditional and innovative technologies to protect historical and educational resources. Gifts to this mission will help us counter the effects of age and use, increase accessibility through expanded digitization, and ensure our libraries' extensive collections are enjoyed by current and future learners.



PENNSYLVANIA STATE UNIVERSITY DEVELOPMENT
Greater Penn State for 21st Century Excellence

Eberly Family Special Collections Library: Home to more than 200,000 printed volumes and 25 million archival records and manuscripts, the Eberly Family Special Collections Library inspires novel avenues of study, contributes to new knowledge, and highlights the rich history of our University, Commonwealth, and international community. With the support of alumni and friends, we will continue to expand and cultivate our inventory, offering resources as unique and invaluable as the individuals we serve.

**OPENING DOORS AT THE
PENN STATE LIBRARIES**

Textbook and Educational Resources Endowment: The cost of textbooks has risen more than 1000 percent in the past four decades, and about one-third of students have reconsidered a course due to the cost of materials. Addressing this inequity, the Penn State Libraries has established the Textbook and Educational Resources Endowment to loan textbooks and course materials and provide free electronic resources. Support for the Textbook and Educational Resources Endowment will not only

provide access to vital academic resources, but also lessen significant financial burdens for students already struggling to afford costs associated with tuition.

Endowed Graduate Scholarships:

Graduate students contribute to the strength of the Penn State Libraries in countless ways—as role models for undergraduates, as partners for our faculty, and as ambassadors for the University. But as we compete with other elite schools for the best graduate student candidates, scholarships are critical in alleviating financial stress, encouraging



original research, and enriching the quality of our library services.

First-Time Endowed Scholarship Donor

Matching Program: Providing the gift of education is a life-changing experience for students and philanthropists. To encourage our supporters to establish their first scholarship—directed to students with financial need who benefit from services offered at the Penn State Libraries—the University is offering a permanent 1:1 match to the principal of the endowed funds until June 30, 2021, doubling the impact on students' lives for generations to come.

YOUR SUPPORT, OUR FUTURE

Through the *Greater Penn State* campaign, donors can partner with the Penn State Libraries in achieving our most ambitious goals. We will provide financial resources to encourage our aspiring stu-

dents and support our esteemed librarians throughout their careers. We will conserve our collections for life-long scholarly learning and enjoyment, while also expanding our Maker Commons and Collaboration Commons to provide students with cutting-edge resources and technology. We will develop our Textbook and Educational Resources Endowment, empowering students to meet their full potential during their years on campus and throughout their careers. **Together, we can create the resources and support to transform the Penn State Libraries and our students' lives.**

FOR MORE INFORMATION

Bob Darrah
Director of Development and Alumni Relations
University Libraries
814-863-5474
rjd18@psu.edu



1/18



PennState
University Development

The screenshot displays the Temple University Libraries website. At the top left is the Temple University logo and the text "University Libraries". To the right, there are links for "See hours for all locations" and "Today's Hours", with specific hours listed for Samuel L. Paley Library (8:00 am - 10:00 pm) and Ambler Campus Library (7:30 am - 8:00 pm). A red navigation bar contains links for Home, Find, Services, About, Collections, and Ask / Help. Below this is a green sidebar with a menu of links: HOME, DEAN'S WELCOME, ABOUT, SPACE DIVISIONS, GIVING, DDALS, FLOOR PLANS, GALLERY, and CONSTRUCTION SITE LIVESTREAM. The main content area features a large image of a modern library interior with a prominent staircase and the text "VIEW GALLERY" overlaid. Below the image is the "Dean's Welcome" section, which includes a photo of Joe Lucia, the Dean of University Libraries, and a letter of welcome. The letter expresses excitement about the new Charles Library building and its role as a 21st-century public square. At the bottom of the page, the text "THE 21ST-CENTURY PUBLIC SQUARE THE NEW CHARLES LIBRARY" is displayed in a large, bold font.

TEMPLE UNIVERSITY
University Libraries


See hours for all locations | Today's Hours
Samuel L. Paley Library 8:00 am - 10:00 pm
Ambler Campus Library 7:30 am - 8:00 pm

Home Find Services About Collections Ask / Help

HOME
DEAN'S WELCOME
ABOUT
SPACE DIVISIONS
GIVING
DDALS
FLOOR PLANS
GALLERY
CONSTRUCTION SITE LIVESTREAM

VIEW GALLERY

Dean's Welcome



Dear Friends,

It is my great pleasure to provide an in-depth look inside Temple University's Charles Library, a stunning and original structure designed by Grathetta, a world-renowned architectural firm, in collaboration with Stantec, a local leader in design and construction. The potential of this building—in support and engendering innovation, making, and scholarship at Temple—is as exciting as the architecture that guides it. Charles Library also serves as a center for community engagement, public programs, and a variety of activities that welcome in our neighbors, colleagues, and friends.

Through this building, we have an opportunity to transform conversations on libraries as they move from passive storehouses to active sites for discovery, knowledge creation, and creative engagement with ideas and culture. This library sets a new standard for how the 21st century research library looks, feels, operates, and serves its constituencies.

Please look through our image galleries, and see for yourself how design meets function at Temple's Charles Library. If you'd like to join me in a commitment to the boundless future of the Libraries by making a transformative gift, please call 215-204-9505 or email dean@temple.edu. With warm regards,

Joe Lucia
Dean of University Libraries

THE 21ST-CENTURY PUBLIC SQUARE
THE NEW CHARLES LIBRARY

TEMPLE UNIVERSITY

University Libraries

Home Find Services About Collections Ask / Help

Home - New Library -

HOME
DEAN'S WELCOME
ABOUT
SPACE DIVISIONS
GIVING
GOALS
FLOOR PLANS
GALLERY
CONSTRUCTION SITE
LIVESTREAM

VIEW GALLERY

Giving

This project provides a unique opportunity to exponentially grow the Library Endowment and provide dedicated, permanent funding for both this world-class building and the services, collections, staff, and programs it houses. Gifts made to name specific spaces will be applied, unless otherwise specified or requested, to the Library Endowment, which supports regularly scheduled operational needs and opportunities as they arise. A gift toward an endowment is truly an investment in the present and future of Charles Library, as it provides ongoing support that benefits current and future generations of students, scholars, faculty, staff, and community members. What is more, your named gift will be linked to this extraordinary building in perpetuity.

Endowment Spending and Investment

The monies in this endowment are invested for long-term stability and growth and are spent at a rate of 4.5% per year. This allows the Libraries to steadily maintain and enhance facilities, continue purchasing and preserving materials and collections, attract and retain high-quality faculty and staff, and support evolving technology and innovation. By naming a space or fund, your gift provides long-term value as a steady and growing source of income for the Libraries.

Planned Giving

You can secure your legacy and commitment to this project with cash gifts—made in a single contribution or over a period of up to five years—or through an array of planned giving vehicles. Wills, trusts, estate plans, annuities, retirement funds, and beneficiary designations are just a few of the ways to make a long-term, planned gift. Additionally, many planned giving options are income-bearing, benefiting you, your family, and the future of Temple University Libraries.

[Click here to view a full list of naming opportunities. \[PDF\]](#)

Additional Giving Opportunities

Endowment Giving

Technology Endowment, \$1,000,000

Though flexibility and futurecasting guide the building's technology planning, the extensive equipment, interfaces, and tools throughout require continued assessment, monitoring, and maintenance. The Technology Endowment supports upgrades and routine work on both transformative, large-scale, operational technologies, like the BookBot and Digital Display Wall, and the multitude of smaller-scale, user-facing materials such as work stations, graduate and faculty studios, and makerspaces.

Digital Preservation Endowment, \$500,000

Digital preservation greatly increases the discovery and use-value of the Libraries' unique special collections by making them available via the web. It also extends the life of physical and material resources by reducing the frequency with which they are handled. The Digital Preservation Endowment ensures the promise of Charles Library's onsite, state-of-the-art conservation and digitization labs, and enables the Libraries to continue to scan materials and catalog and mount digital objects to both the Libraries' website and the Digital Public Library of America.

Exhibition Endowment, \$500,000

This fund ensures the promise of both the special programs gallery and the dedicated Special Collections Research Center display area through the purchase of high-quality exhibition cases, mounts, and other specialized furnishings and equipment. This gift will help to build an in-house stock of materials to stage and prepare exhibitions of varying forms, formats, and mediums, and to schedule traveling exhibitions and expand the Libraries' interpretive program as the opportunity arises.

Library Innovation Endowment, \$500,000

This building is forward-looking and designed to foster innovation over the long term through highly flexible spaces and a technologically rich environment. It is not possible, however, to foresee every potential transformation in scholarly and creative output. This fund ensures that the Libraries can take advantage of exciting projects and new opportunities as they arise.

Public Program Endowment, \$500,000

Charles Library's event and gallery spaces are the first dedicated programming areas at the university's central library. The Public Program Endowment will supplement operational budget allocations, hence ensuring lively, timely, and high-quality events, exhibitions, lectures, workshops, screenings, and performances at the library.

One Time Gifts

Class Gifts, \$100,000

Reunion and class gifts of \$100,000 and over may be applied to any naming or funding opportunity available for Charles Library. Classes may make either endowed or one-time gifts. Visit alumni.temple.edu or giving.temple.edu for more information on how to organize a class gift.

Exhibition Cases, \$50,000 each

Furnishings, supplies, and specialized equipment are purchased during preparation and building phases of the library project. A variety of high quality, permanent exhibition cases are needed to outfit both the Special Collections Research Center and the First Floor Exhibition Space. A one-time, non-endowed, cash gift of \$50,000 will purchase and name an exhibition case. Donors may purchase and name more than one case.

THE 21ST-CENTURY PUBLIC SQUARE
THE NEW CHARLES LIBRARY

TEMPLE UNIVERSITY

University Libraries

Home Find Services About Collections Ask / Help

HOME
DEAN'S WELCOME
ABOUT
SPACE DIVISIONS
GIVING
GOALS
FLOOR PLANS
GALLERY
CONSTRUCTION SITE
LIVESTREAM

VIEW GALLERY

Goals

Sparking Scholarship and Research

TEMPLE'S NEW CHARLES LIBRARY will offer a series of forward-thinking, technologically sophisticated spaces—many that support scholarship and research and the like of which are entirely new to campus. Through embedded technologies like interactive screens and displays, 3-D printing, and novel ways to manipulate data, users will connect with the building and, more importantly, with one another.

- **Scholars' Center**
- **Immersive Visualization Studio**
- **Interactive Display Wall**

Doubling the Capacity for Study and Learning

THE NEW CHARLES LIBRARY will welcome students into a variety of spaces for quiet study and active learning. With seating for over 2,000 people—more than double the capacity of Paley Library—the new structure will feature five grand reading rooms, flexible classrooms and collaboration zones that, together, facilitate individual and group work.

- **24/7 Study Area**
- **Oculus Reading Area**
- **Quiet Reading Room**
- **Classroom**
- **North Reading Area**
- **Third Floor Reading Area**

Advancing Student Success

IN DIRECT SUPPORT OF TEMPLE'S VISION to provide students with the tools they need to graduate in four years and forge successful careers and lives, the new library will unite multiple services in a single hub where students can access comprehensive guidance on projects, from initial concept and research to polished writing and presentation. Charles Library will also provide space for tutoring and academic coaching across subjects.

- One Stop Desk
- Center for Learning and Student Success
- The Writing Center

Sharing the Collections

AT THE HEART OF CHARLES LIBRARY is a 3.5 million-item circulating collection as well as robust special and reference collections. Connecting our university community to these documents and artifacts—as well as developing ways to store and preserve them—is a critical part of the central library's mission to present the intellectual and cultural record in all of its forms.

- Special Collections Research Center
- BookBot Automated Storage and Retrieval System
- Open Stacks

Encouraging Conversation and Engagement

THE IDEA OF A LIBRARY AS SOCIAL SPACE—an incubator for conversation and ideas across diverse populations—dates back to ancient Greece. A first for Temple, Charles Library will host lectures, cultural events, exhibitions and other interactive programs in specialized spaces designed to promote discussion, engaging the entire Temple community and our neighbors.

- Multipurpose Auditorium
- Exhibit Space
- Innovation and Creativity Zone
- Graduate Scholars' Studio

Taking Learning Outdoors

OUTDOOR PLAZAS. Small groves. Balcony seating on a beautiful terrace. Landscaped plazas that step up to library entrances. Charles Library will put exterior spaces to work as classrooms, informal gathering places and event stages. Situated at the western edge of a proposed central quad, the library will anchor Temple academics at the core of campus and front a field of green open space. LEED Gold-certified with a green roof, the library will reinforce Temple's commitment to sustainability.

- Terrace
- Grand Entry Plaza
- The Grove
- Green Roof

THE 21ST-CENTURY PUBLIC SQUARE
THE NEW CHARLES LIBRARY

The screenshot shows the VCU Libraries website with a yellow header containing the VCU logo and the slogan "Make it real. CAMPAIGN FOR VCU". Below the header is a navigation bar with "VCU Libraries" and a "Hours" button. A secondary navigation bar includes links for "Research", "Services", "About Us", "Giving", "Reserve a room", "Ask Us", "My Account", and "Chat". The main content area features a breadcrumb trail: "Home > About > Giving > New Library Building".

Help build the new library on the Monroe Park Campus

The need for the **new library** is great and this building, at the geographic center and symbolic heart of the Monroe Park campus, offers a once-in-a-generation opportunity for donors. Your investment will touch every single student at VCU, whether you contribute to one of two endowment funds (The Library of the Future or Special Collections and Archives) or invest in the New Library Fund, via a named space or through the seat-a-student initiative.

- **New Library Fund** supports new spaces and new seating.
- **Library of the Future Fund** anticipates future physical and technology needs.
- **Special Collections and Archives Fund** supports the preservation, digitization and purchase of exemplary materials.

Checks should be made payable to "VCU Foundation" with the particular fund ("New Library Fund," "Library of the Future Fund," etc.) written on the memo line. Thank you.

To find out how to make a donation, please contact Kelly J. Gotschalk:

Kelly J. Gotschalk
Director of Development and Major Gifts
kgotschalk@vcu.edu
(804) 627-1163

Below the text is a horizontal menu with buttons for "Exterior", "Lower Level", "First Floor", "Second Floor", "Third Floor", "Fourth Floor", and "List All". The "Exterior" button is highlighted in yellow. Underneath the menu is a 3D architectural rendering of the new library building, shown in a semi-transparent red wireframe style.


VCU VIRGINIA COMMONWEALTH UNIVERSITY Make it real. CAMPAIGN FOR VCU

VCU Libraries Today: Cabell: 7:30 a.m. to 10 p.m. Tompkins-McCaw: 7:30 a.m. to 10 p.m. **Hours**

Research ▾ Services ▾ About Us ▾ Giving Reserve a room Ask Us My Account Chat

Home > About > Giving > New Library Building > New Building Fund

New Building Fund



The New Library Fund will support the needs of researchers and innovation in scholarship while also providing enhanced space for study and collaboration. [Named spaces](#) are available at every giving level. We gratefully accept unrestricted gifts and pledges in any amount and also invite you to consider our [Seat-a-Student option](#).

GIVE NOW

See [more about the need for a new library building](#) and see [details on new spaces and floor maps](#)

- The \$4-million investment in the New Library Fund supports areas of need that exceed the public funding for the building:
- \$2.25 million for enhanced-technology in areas such as The Workshop, which houses innovative media, the Lecture Hall, and the Vitrine display wall
- \$1.75 million for furnishings and finishes that provide harmony between the new space and existing portions of the building

Libraries

- Strategic framework, mission, values

News

- Events
- Staff

Giving

- How to support VCU Libraries
- New Library Building**
 - New Building Fund**
 - Seat-a-Student Fund
 - Library of the Future Fund
 - Named Spaces
- Friends of VCU Libraries
- VCU Libraries e-newsletter
- Alumni opportunities
- Endowment for Special Collections and Archives
- Donate books

VIRGINIA COMMONWEALTH UNIVERSITY LIBRARIES

New Building Fund

<https://www.library.vcu.edu/about/giving/new-library-building/new-building-fund/>

Enhanced Technology and Furnishings

- The glass-fronted, towering entrance faces Shafer Court. A dramatic and unique feature will be a large-scale (19 feet by 23 feet wide) display wall (Vitrine). VCU's vitrine is inspired by the common definition of the word: a glass display case or cabinet for works of art and curios. This vitrine will be seen clearly day or night from as far away as Broad Street and Monroe Park as people approach campus center via Shafer-Linden-Cathedral walkways.
- The 300-seat media-rich Lecture Hall serves the some 8,000 plus Central Virginians who attend events every year.
- The Workshop, home to the Innovative Media department, is now the university's center for the creative communication of ideas and experimentation in the digital environment. The Workshop supports media-enabled storytelling, scholarship, exploration and visualization of data and learning for all disciplines and at all levels across the VCU community. The space offers creation suites, expert instruction and services designed for making multimedia magic.
- Of the 155,000 new or redesigned square feet, 90 percent is dedicated to space for students and faculty.

To learn more about these giving opportunities, please contact:

Kelly J. Gotschalk
Director of Development and Major Gifts
kjgotschalk@vcu.edu (804) 827-1163

Please note: All checks should be made payable to "VCU Foundation" with the particular fund (ex. "Campaign for VCU Libraries," "Friends of VCU Libraries," etc.) written on the memo line.

Boards

Contact the Development Office

Jobs

Advisory committees

Guidelines

Welcome from the University Librarian

Year In Review

VCU Libraries

Ask Us

Statements on Intellectual Freedom, Inclusion and Diversity

The screenshot shows the top navigation bar with links for Hours, Ask A Librarian, and Off-Campus Access. The main header features the UF George A. Smathers Libraries logo, a OneSearch search bar, and social media icons for Facebook, Twitter, and YouTube. A 'GIVE TO THE LIBRARIES' button and an 'Ask Us!' button are also present. Below the header is a dark blue navigation menu with links: Home, Using the Libraries, Finding Help, My Accounts, Libraries & Collections, and About the Libraries. The main content area is titled 'Inclusion and Intellectual Freedom' and contains two sections: 'Inclusion Statement' and 'Intellectual Freedom Statement'. The 'Inclusion Statement' text reads: 'The George A. Smathers Libraries support intellectual freedom, freedom of speech and the open exchange of ideas and opinions that support the community building, learning and research efforts of the University of Florida. The Libraries welcome all members of our community, regardless of their race, sex, sexual orientation, gender identity, religion, disability, age, veteran status, ancestry, national or ethnic origin, or citizenship status.' The 'Intellectual Freedom Statement' text reads: 'The Libraries are committed to protecting and advancing intellectual freedom, as an important set of rights. Intellectual freedom includes the right to access the widest diversity of views and expressions, including those that are unorthodox, unpopular, or considered dangerous. When intellectual freedom exists, these views and expressions are accessible without the necessity of endorsement by other individuals, groups or institutions, and without the imposition of political, moral, or aesthetic views of another individual, group or institution. Intellectual freedom includes the right to free expression, where an individual or group may fully engage in the quality and diversity of thought and expression, and develop their own views and expressions without being coerced and/or inhibited. The right to privacy is essential for intellectual freedom.' The footer includes the UF logo, the University of Florida logo with the tagline 'The Foundation for The Gator Nation', and the FDLP logo. A list of links is provided: Staff web, Departments, Conduct in the library, Privacy policy, ADA/Accessibility, Employment, Site index, Contact Webmaster, and Staff login. Below the links is the text: 'Statement on Inclusion and Intellectual Freedom', '© Board of Trustees of the University of Florida. The content of this web site may not be used without permission.', and 'Terms of Use and Copyright Information'.

The screenshot shows the Penn State University Libraries website. At the top, there is a dark blue header with the Penn State logo and the text "PennState University Libraries". Below this is a navigation bar with links for "SERVICES", "RESEARCH", "ABOUT", and "ASK". A search bar is located on the right side of the header. Below the navigation bar, there is a breadcrumb trail: "Home / About / Departments / Collections Services / General Collection Guidelines and Strategies".

The main content area is titled "General Collection Guidelines and Strategies". It begins with an introductory paragraph: "The University Libraries attempts to build collections and provide access to information that is appropriate to the teaching, research, and outreach needs of the University community and to contribute more broadly to the shared information resources of the Commonwealth and the nation. This document describes some of the basic principles involved. Much greater detail is provided in the individual collection development statements, posted on this page, which focus on specific disciplines or programs supported by the Libraries."

The first section is "Intellectual Freedom and Diversity". It starts with the heading "Intellectual Freedom and Diversity" and a sub-heading "An important consideration in selecting or retaining materials for the Penn State University Libraries collections is the American Library Association's 'Library Bill of Rights', which states that:". The text continues: "Books and other library resources should be provided for the interest, information, and enlightenment of all people of the community the library serves. Materials should not be excluded because of the origin, background, or views of those contributing to their creation. Libraries should provide materials and information presenting all points of view on current and historical issues. Materials should not be proscribed or removed because of partisan or doctrinal disapproval." It then states: "In addition, the University Libraries is committed to its vision of providing information resources that strengthen the University's efforts to recruit and retain a diverse student and faculty population by acquiring an appropriately balanced collection of information resources. The collections reflect this commitment by supporting study that enhances knowledge of our pluralistic society. Therefore, diversity resources acquired for the Libraries' collections are those that provide a global view of human affairs. They reflect a broad and universal perspective in a subject or discipline, and reflect the various interests and needs of the University's many communities."

The second section is "Electronic Formats". It starts with the heading "Electronic Formats" and the text: "In general, electronic formats are preferred over paper formats because of their convenience and rapid delivery to the widespread Penn State community. However, this preference is one of many considerations including costs, permanence, rights restrictions, usability, overlap with existing resources, obligations to consortial institutions, and other factors, many of which are dictated by licensing terms. Sometimes these factors override the general preference for electronic formats."

The third section is "Duplication and Retention". It starts with the heading "Duplication and Retention" and the text: "In recent years, digital information, improvements in document delivery, and increases in inter-institutional library cooperation have dramatically improved everyone's access to information. At the same time, prices of both electronic and paper publications have increased and space at university campuses has become an increasingly precious resource. Because of these trends the University Libraries attempts to reduce duplication wherever feasible. While a wide variety of reasons for exceptions occur, duplicate copies of paper resources or duplication of a specific resource in multiple formats (such as paper and digital) is generally avoided." It then states: "The needs of the Penn State community for library and information resources change over time. Because of this the collection also changes. As with any library, materials are sometimes removed from the collections. Care is taken when doing this to consider interdisciplinary uses, alternative modes of access, responsibilities to consortial institutions, state and national needs for research resources, and other potential future needs."

The fourth section is "Responsibility". It starts with the heading "Responsibility" and the text: "Even in this broadest statement of principles, it is clear that there is much to consider when assembling the library collections. In order to be responsible stewards of important University resources (particularly labor, space, and funds) the University Libraries entrusts librarians with the responsibility of determining how to balance these concerns, and other needs of the institution, when making decisions on individual collecting opportunities. There are many opportunities but only a fraction of them prove feasible. The more specific collection development statements posted by the Libraries help to describe how these decisions are made."

The screenshot shows the Penn State University Libraries website. At the top, there is a navigation bar with links for Alerts, Hours and Locations, My Account, Give now, and Renew Books, along with a search bar. The main header features the Penn State University Libraries logo and name. Below this is a secondary navigation bar with links for SERVICES, RESEARCH, ABOUT, and ASK, and a note about Pattee and Paterno hours. The main content area is titled "Diversity" and includes a "DIVERSITY" section with links to a message from the Dean on Diversity and the University Libraries Civility Statement and Guidelines. A "CONTACT" section provides information for Human Resources, including the address of Paterno Library, phone numbers, and an email address. The "Diversity" section also features a "Penn State University Diversity Statement" with a paragraph about the library's commitment to diversity, a "University Libraries Civility Statement and Guidelines" section with a paragraph about civility, and an "ACRL Diversity Alliance Membership" section with a paragraph about the library's membership in the ACRL Diversity Alliance. A photograph of a group of people in a library setting is shown on the right side of the page. The "ASK A LIBRARIAN" logo is visible in the bottom right corner, along with the ACRL Diversity Alliance logo and tagline "Committed to equality".

Statement on Equity, Diversity, and Excellence

December 14, 2006

Statement on Equity, Diversity, and Excellence

The purposes of this statement are to express the University's values regarding equity and diversity, and relate these to the institution's unwavering commitment to excellence in the pursuit of our academic mission.

Equity and Human Rights

At the University of Toronto, we strive to be an equitable and inclusive community, rich with diversity, protecting the human rights of all persons, and based upon understanding and mutual respect for the dignity and worth of every person. We seek to ensure to the greatest extent possible that all students and employees enjoy the opportunity to participate as they see fit in the full range of activities that the University offers, and to achieve their full potential as members of the University community.

Our support for equity is grounded in an institution-wide commitment to achieving a working, teaching, and learning environment that is free of discrimination and harassment as defined in the *Ontario Human Rights Code*. In striving to become an equitable community, we will also work to eliminate, reduce or mitigate the adverse effects of any barriers to full participation in University life that we find, including physical, environmental, attitudinal, communication or technological.

Diversity and Inclusiveness

Our teaching, scholarship and other activities take place in the context of a highly diverse society. Reflecting this diversity in our own community is uniquely valuable to the University as it contributes to the diversification of ideas and perspectives and thereby enriches our scholarship, teaching and other activities. We will proactively seek to increase diversity among our community members, and it is our aim to have a student body and teaching and administrative staffs that mirror the diversity of the pool of potential qualified applicants for those positions.

Excellence

We believe that excellence flourishes in an environment that embraces the broadest range of people, that helps them to achieve their full potential, that facilitates the free expression of their diverse perspectives through respectful discourse, and in which high standards are maintained for students and staff alike. An equitable and inclusive working and learning environment creates the conditions for our diverse staff and student body to maximize their creativity and their contributions, thereby supporting excellence in all dimensions of the institution.

Excellence at the University of Toronto is predicated on core freedoms that are at the heart of every university's mission --- freedom of speech and expression, academic freedom and freedom of research.

Responsibility

The creation of an equitable community, one that is diverse as well as inclusive and that is respectful and protects the human rights of its members, requires the work of every member of the community, across all of our sites and campuses, including students, teaching staff, administrative staff, visitors, alumni and guests.

For its part, the University will strive to make considerations of equity a part of the processes of setting policies, developing procedures, and making decisions at all levels of the institution. While for governance purposes, responsibility for the Statement resides with the Vice-President of Human Resources and Equity, daily responsibility for ensuring that the values expressed in this Statement live and breathe throughout the University will also rest with the President, the Vice-President and Provost, the Vice-Presidents and Vice-Provosts, and each Principal, Dean, Chair and Manager, within the scope of each person's role in the University.

Statement on Freedom of Speech

May 28, 1992

Statement on Freedom of Speech

In policies approved by the Governing Council, the University community has held that the essential purpose of the University is to engage in the pursuit of truth, the advancement of learning and the dissemination of knowledge. To achieve this purpose, all members of the University must have as a prerequisite freedom of speech and expression, which means the right to examine, question, investigate, speculate, and comment on any issue without reference to prescribed doctrine, as well as the right to criticize the University and society at large. The purpose of the University also depends upon an environment of tolerance and mutual respect. Every member should be able to work, live, teach and learn in a University free from discrimination and harassment.

The existence of an institution where unorthodox ideas, alternative modes of thinking and living, and radical prescriptions for social ills can be debated contributes immensely to social and political change and the advancement of human rights both inside and outside the University. Often this debate may generate controversy and disputes among members of the University and of the wider community. In such cases, the University's primary obligation is to protect the free speech of all involved. The University must allow the fullest range of debate. It should not limit that debate by preordaining conclusions, or punishing or inhibiting the reasonable exercise of free speech.

Of necessity, there are limits to the right of free speech, for example, when members of the University use speech as a direct attack that has the effect of preventing the lawful exercise of speech by members or invited guests, or interfering with the conduct of authorized University business, the University may intervene. Similarly, although no member of the University should use language or indulge in behaviour intended to demean others on the basis of their race, ancestry, place of origin, colour, ethnic origin, citizenship, creed, sex, sexual orientation, handicap, age, marital status, family status, the receipt of public assistance or record of offence, the values of mutual respect and civility may, on occasion, be superseded by the need to protect lawful freedom of speech. However, members should not weigh lightly the shock, hurt anger or even the silencing effect that may be caused by use of such speech.

The right to free speech is complemented by the right of freedom of association. The right to free speech extends to individuals cooperating in groups. All members have the freedom to communicate in any reasonable way, to hold and advertise meetings, to debate and to engage in peaceful assemblies and demonstrations, to organize groups for any lawful activities and to make reasonable use of University facilities, in accordance with its policies as they are defined from time to time and subject to the University's rights and responsibilities.

This policy statement does not exhaust University policy with respect to freedom of speech and is not intended to amend or qualify University policies on academic freedom, as currently expressed, for example, in Article 5 of the Memorandum of Agreement between the University of Toronto and the University of Toronto Faculty Association.

January 29th , 1992

The screenshot shows the Washington State University Libraries website. At the top, there is a navigation bar with links for 'A-Z Index', 'Statewide', 'myWSU', 'WSU Home', and a search box for 'Search WSU Web/People'. The main header features the 'Libraries' logo and a background image of a modern building interior. Below the header, there are links for 'Home' and 'My Library Accounts'. The main content area is titled 'Intellectual Freedom Principles for Academic Libraries' and includes a sub-header: 'The Washington State University Libraries have adopted the following Intellectual Freedom Principles that are endorsed by the Association of College and Research Libraries'. A paragraph of introductory text explains the purpose of the statement. Below this, there is a numbered list of 12 principles. The footer contains contact information for WSU Libraries, including a physical address, phone number, and links for 'Contact Us', 'Website Feedback', and 'Problems Accessing Library Resources?'. On the left side of the page, there is a sidebar with various utility links such as 'ask us', 'Hours & Locations', 'Contact Us', 'Jobs', 'Give to the Libraries', 'Research Help', and a search box for the site.

WASHINGTON STATE UNIVERSITY

Libraries

Home My Library Accounts

Intellectual Freedom Principles for Academic Libraries

The Washington State University Libraries have adopted the following Intellectual Freedom Principles that are endorsed by the Association of College and Research Libraries

A strong intellectual freedom perspective is critical to the development of academic library collections and services that dispassionately meet the education and research needs of a college or university community. The purpose of this statement is to provide an interpretation of general intellectual freedom principles in an academic library setting and, in the process, raise consciousness of the intellectual freedom context within which academic librarians work. These principles should be reflected in all relevant library policy documents.

1. The general principles set forth in the Library Bill of Rights form an indispensable framework for building collections, services, and policies that serve the entire academic community.
2. The privacy of library users is and must be inviolable. Policies should be in place that maintain confidentiality of library borrowing records and of other information relating to personal use of library information and services.
3. The development of library collections in support of an institution's instruction and research programs should transcend the personal values of the selector. In the interests of research and learning, it is essential that collections contain materials representing a variety of perspectives on subjects that may be considered controversial.
4. Preservation and replacement efforts should ensure that balance in library materials is maintained and that controversial materials are not removed from the collections through theft, loss, mutilation, or normal wear and tear. There should be alertness to efforts by special interest groups to bias a collection through systematic theft or mutilation.
5. Licensing agreements should be consistent with the Library Bill of Rights, and should maximize access.
6. Open and unfiltered access to the Internet should be conveniently available to the academic community in a college or university library. Content filtering devices and content-based restrictions are a contradiction of the academic library mission to further research and learning through exposure to the broadest possible range of ideas and information. Such restrictions are a fundamental violation of intellectual freedom in academic libraries.
7. Freedom of information and of creative expression should be reflected in library exhibits and in all relevant library policy documents.
8. Library meeting rooms, research carrels, exhibit spaces, and other facilities should be available to the academic community regardless of research being pursued or subject being discussed. Any restrictions made necessary because of limited availability of space should be based on need, as reflected in library policy, rather than on content of research or discussion.
9. Whenever possible, library services should be available without charge in order to encourage inquiry. Where charges are necessary, a free or low-cost alternative (e.g., downloading to disc rather than printing) should be available when possible.
10. A service philosophy should be promoted that affords equal access to information for all in the academic community with no discrimination on the basis of race, values, gender, sexual orientation, cultural or ethnic background, physical or learning disability, economic status, religious beliefs, or views.
11. A procedure ensuring due process should be in place to deal with requests by those within and outside the academic community for removal or addition of library resources, exhibits, or services.
12. It is recommended that this statement of principle be endorsed by appropriate institutional governing bodies, including the faculty senate or similar instrument of faculty governance.

WSU Libraries, PO Box 645610, Washington State University, Pullman WA 99164-5610, 509.335.9671
Contact Us | Website Feedback
Problems Accessing Library Resources?