

Collection Development Policies

ASK US!
chat phone
email visit



UNIVERSITY OF ALBERTA
LIBRARIES

MY
ACCOUNT

LIBRARY
HOURS

OUR
LIBRARIES

version
française

university of alberta

HOME

DATABASES

JOURNALS

BROWSE BY SUBJECT

Agricultural, Life &
Environmental
Sciences

Arts

Business

Education & Physical
Education

Engineering

Health Sciences

Law

Science

view all subjects

SERVICES A-Z

Citation Help

Book Study Space

RefWorks

Reserves

Interlibrary Loans

Workshops

Recommend a
Purchase

How do I... ?

UNIVERSITY OF ALBERTA LIBRARIES COLLECTION DEVELOPMENT POLICY

November, 2006

This policy establishes the overall selection standards and criteria for the acquisition of library materials. The collection policies of the individual area libraries describe the scope of the collections under their administration.

The University of Alberta Libraries exist primarily to support the University's teaching and research functions and to provide an information source for University staff and the general public. As the repository of one of the major Canadian research collections, the Library also serves the needs of the wider regional, national and international communities. This policy acknowledges the need to rely on cooperative resource-sharing activities to extend the breadth and depth of our collections.

Collection management at the University of Alberta is the responsibility of professional library staff. This function is carried out in consultation with faculty, students and other users. To contact the librarian responsible for collecting materials in your subject area, please visit [Liaison Librarians](#).

The University of Alberta Library subscribes to the professional codes and standards adopted by the Canadian Library Association including the [Statement of Intellectual Freedom](#).

We are committed to the principles of open access, as outlined in the *IFLA Statement on Open Access to Scholarly Literature and Research Documentation*. Open access (OA) benefits researchers and learners by equalizing access to research information and facilitating scholarly communication. The University of Alberta Libraries include OA products in our collections, and provide support for members of the University of Alberta community who want to publish in OA formats. For more information about open access, please contact your liaison librarian.

General Criteria for Selection of Library Materials

The library will consider acquiring information in any format needed to support the University's academic programs. The following criteria are considered by librarians in the selection of material:

Support of both current and future research or teaching needs.

Appropriateness for graduate or undergraduate programs, and/or research at the University of Alberta.

Quality of the material.

Minimal duplication of materials among the libraries.

Accessibility of appropriate material at other institutions.

Type and cost of support needed for materials selected.

Gift and free materials will be considered for inclusion in the collection according to the same selection criteria used for decisions to purchase materials. ([Information about Donations](#))

Collections Policies

[Augustana Faculty Library](#)

[Bibliothèque St. Jean](#)

[Canadian Circumpolar Collection](#)

[Herbert T. Coumts Library](#)

[Humanities and Social Sciences Library](#)

[John A. Weir Memorial Library](#)

John W. Scott Health Sciences Library

Science and Technology Library

William C. Wonders Map Collection

Winspear Business Reference Library

Revised 11/24/2006

Find

New Books

UofA Libraries Sitemap

Search this site

Our People

Our Vice-Provost

Our Chief Librarian

Associate University Librarians

All Librarians

Liaison Librarians

Employment Opportunities

Our Collection and Directions

Collection Information

Copyright and Licensing Office

Partnerships and Initiatives

Digital Initiatives

Our Mission & Strategic Documents

Gifts and Donations

Connect with us



Make an Appointment

Suggestion Box

Visit us / Service Desks

Chat with us

Email us

Phone us

Mobile Site

Collection Development Policies

[about us](#)

[how to ...](#)

[services](#)

[libraries](#)

African Studies

Selectors: [Beth Restricker](#), [David Westley](#)

[Purpose](#) | [Scope](#) | [Boundaries/Locations](#) | [Related Subjects](#) | [Material Types](#) | [Other](#)

GENERAL PURPOSE OF THE COLLECTION

The African Studies Library (ASL) is responsible for a multidisciplinary collection of resources for the study of Africa. Strongest in the social sciences and humanities, it has considerable strength as well in the sciences, particularly in public health, and encompasses a broad spectrum of subjects in nearly every academic discipline. Its primary constituency comprises the students, faculty, research fellows and visiting scholars of Boston University's **African Studies Center** (ASC), a department of the Graduate School of Arts and Sciences. ASL also supports the curriculum and research of students and faculty in the ASC's cross-registration arrangements with several local universities, including Harvard, MIT, Northeastern, Brandeis, Tufts, and Boston College.

The African Studies Center does not itself grant degrees; students enroll in an academic department or school and select course work from the African Studies Core Curriculum (anthropology, archaeology, communications, economics, education, geography, health sciences, history, languages and linguistics, law, literature, sociology, and theology) for a concentration on Africa. The ASC does award a Graduate Certificate in African Studies, requiring completion of 16 credit hours from the Core Curriculum and a piece of significant research in African studies, such as an MA or MFA thesis, a doctoral dissertation, or two substantial research papers in graduate-level seminars. The ASC also offers an undergraduate minor for students who complete six courses from three or more disciplines in the African Studies Core Curriculum, and a minor in African languages and literatures through the Department of Modern Languages and Literatures. The African Studies Center focuses on three major interdisciplinary research priorities: African urban studies; environment in Africa; and African humanities, including literature, drama, and art. Recently, special focus has been placed on Francophone African literature and African art because of new tenure-track faculty in those areas. The ASL also supports new interdisciplinary projects of the School of Public Health and the African Studies Center in African public health.

The African Studies Library also supports the international aspects of Boston University's mission and strategic planning. The President of the University and his newly appointed President's Council on Boston University and the Global Future emphasize the role of Africa at Boston University. The School of Public Health's **Global Health Initiative** has Africa as a major focus. The African Presidential Archives and Research Center (APARC) (<http://www.bu.edu/aparc>) was established in 2001 to provide a forum for African statesmen to continue working for African development after their terms of office, and to collect papers and documents relating to their presidencies. The APARC collections will be housed and preserved in the African Studies Library.

The African Studies Library is committed to information service on Africa beyond this immediate constituency, and responds to the research needs of the broader community in the University, greater Boston, and New England, as well as the nation and the world.

SCOPE OF COVERAGE

1. Languages collected (primary and selective) or excluded: Actual and potential use shapes the language policy of the African Studies Library. ASL collects primarily in the official languages of African nations, including English, French and Portuguese. Arabic, while the official language of several African nations, is collected only selectively, mainly upon request. Materials in indigenous languages of Africa, whether or not designated as official national languages, are collected selectively, mainly to support language instruction and linguistic or other specialized research. Works in other languages are collected selectively, either because of a specific request or a particular research value.

2. Geographical areas covered by the collections in terms of intellectual content, publication sources, or both, and specific areas excluded, as appropriate: ASL primarily collects material dealing with all African nations and collects very selectively in material dealing with the African diaspora, e.g., recent African immigration, especially to the United States and Europe; vestiges of African languages, religions and culture in the New World, including Yoruba communities in Cuba and Brazil; Shango Cults; Africanisms in American English; and studies by African anthropologists of North American

communities of African descent, such as the Gullah and the Black Nova Scotians. The primary focus is on Africa south of the Sahara, although North Africa is also represented.

ASL collects material on Africa published anywhere in the world, within the language policies described above. Special emphasis is placed on acquisitions from Africa, particularly primary sources, i.e., government publications, newspapers, scholarly works, and creative writing.

3. Chronological periods covered by the collection in terms of intellectual content, movements or schools, and specific periods excluded, as appropriate: ASL collects materials dealing with the entire history of Africa from first human populations to the present day. Certain periods in selected geographic areas are excluded because they are covered by other subject funds, e.g., ancient Egypt and Roman North Africa.

4. Chronological periods collected in terms of publication dates, and specific periods excluded, as appropriate: ASL acquisitions emphasize current publications. Historical publications are acquired selectively.

 **GENERAL SUBJECT BOUNDARIES AND LIBRARY LOCATIONS**

As an interdisciplinary collection within a geographic area, ASL collects in nearly all subject areas. Primary subject areas are determined by the following Library of Congress call number ranges:

BL 2400-2490	African Religions
BP 64	Islam in Africa
BR 1360-1470	Christianity in Africa
BV 3500-3630	Missions in Africa
DT	African History
GB 330-378	African Geography
GN 493.4 GN 643-661 GN 861-865	African Ethnography, Anthropology, and Archaeology
GR 350-360	African Folklore
HC 501-591 HC 800-1085	African Economic Conditions
HD 8771-8839	Labor in Africa
HN 771-840	African Social History
JQ 1870-3981 JS 7531-7829 JX 1021-1145	Politics and Government
KQ, KR, KS, KT	Law in Africa - <i>by country/area</i>
LA 1500-2090	Education in Africa
N	<i>see Art History</i>
PJ 9001-9293	Semitic languages spoken in Africa, including Arabic, Somali and Ethiopian languages
PL 8000-8844	African Languages and Literature
PQ 3949-3989	African Literature in French
PR 9340-9399	African Literature in English

R	<i>see Health</i>
Z 3501-3975	African Bibliography
Z 8001-8999	Personal Bibliography

Materials with the location "African Studies" and "African Document" will be found in the reading room of the African Studies Library on the sixth floor of Mugar Memorial Library. Because of the interdisciplinary nature of the collection, an effort has been made to shelve segments of the LC classification scheme relating to Africa in the stacks adjacent to the African Studies Library's reading room. These locations are indicated on maps and floorplans on the Web and in the building. Researchers should note that materials on Africa may be located throughout the stacks of Mugar Memorial Library and its branches.

RELATED SUBJECTS AND INTERDISCIPLINARY RELATIONSHIPS

ASL collects works that deal with Africa, no matter what the subject, with some exceptions:

African American Studies: The appropriate subject selectors collect works dealing with the African diaspora in the Americas and the Caribbean. ASL collects selectively in works dealing with vestiges of African culture among the diaspora, and contemporary African immigration to the United States and Europe.

Archaeology and Classics: The Archaeology and Classics Selector collects works on ancient Egypt and Roman Africa. ASL collects works on archaeology of sub-Saharan Africa; there may be some overlap in works dealing with Nubia and Meroe.

Art History: The Art History Selector consults with ASL concerning the purchase of works on African art, both modern and traditional. Retrospective collecting in African art will be undertaken by the African Studies Library.

Earth Sciences: ASL will acquire works related to environmental studies and geology in Africa.

Health: ASL will acquire works for Mugar Memorial Library related to public health in Africa, in collaboration with the Alumni Medical Library and the Health Sciences bibliographer.

History: The History Selector collects works dealing with the Atlantic slave trade; ASL collects works dealing with the trans-Saharan slave trade. History collects works covering North Africa if the focus is primarily the Middle East.

Literature: ASL collects works of African writers. The Selectors for English, Romance Studies, and Modern Languages and Comparative Literature collect works of writers born outside of Africa whose reputation and oeuvre span Africa and other areas. Each may purchase selectively in fiction set in Africa written by non-African writers.

Political Science/International Relations: ASL collects materials that pertain specifically to politics and government within and among African countries. ASL very selectively collects legal materials pertaining to African countries. The Political Science Selector collects works dealing with U.S. policy toward Africa, and works covering North Africa if the focus of the work is the Middle East.

ASL takes responsibility for adding volumes of collected essays and articles which are international in scope, but contain a majority of articles on Africa.

TYPES OF MATERIALS

Collected: Books; periodicals; proceedings; reference materials; atlases; and government publications, including those of African nations and their states or provinces, African regional organizations, and international organizations.

Collected Selectively: Dissertations and theses on African topics, whether done in the U.S. or abroad; maps; and electronic resources.

Not Collected: Audio-visual materials, except for tapes and CDs included with print works; children's books, except for works in African languages; and textbooks.



OTHER ON-CAMPUS OR LOCAL RESOURCES

Additional materials relating to law and human rights in Africa can be found in the **Pappas Law Library**. Also, **International Law and Foreign Law Materials** (K-KF; KZ) are collected by selectors at the Pappas Law Library.

The **African Studies Center Outreach Program** oversees an **Outreach Resource Library** with a substantial collection of materials available for lending to the public. The library's focus is particularly on providing materials for classroom teachers, elementary through high-school. Audio-visual materials may be borrowed through the mail, while print materials are generally lent only to visitors. The collection currently comprises approximately 1000 children's books, 1500 adult books, 300 curriculum guides and approximately 200 videos.

Cooperative Africana Microforms Project (CAMP). CAMP is a consortium of Africana libraries which uses the pooled funds of the membership to purchase commercially available microform sets of research materials on Africa, and to undertake original filming of unique resources. Materials held by CAMP are available on interlibrary loan from its headquarters at the Center for Research Libraries. (<http://www.crl.edu/areastudies/CAMP/index.htm>)

The Union List of African Newspapers (**AFRINUL**). AFRINUL is a project of the Africana Librarians Council of the African Studies Association and CAMP, with funding by the Association of Research Libraries through a grant from the Mellon Foundation. AFRINUL is a web-based database of titles and holdings of African newspapers in any format in North American libraries. To search AFRINUL: <http://www.crl.edu/grn/afriul/search>

Select another policy:	Search all collection policies:
<input type="text" value="Advertising"/> 	<input type="text"/> 
Make Purchase Request	

<input checked="" type="radio"/> Library Catalog	<input type="radio"/> Library Web	<input type="radio"/> BU Web	<input type="text"/>	<input type="button" value="Search"/>
--	-----------------------------------	------------------------------	----------------------	---------------------------------------

[Home](#)

[About](#)

[Resources](#)

[News](#)

[Events](#)

[Exhibits](#)

[Center for Jewish Studies](#)



A page from 'Lieder des Ghetto', Berlin, 1902; illustrated by E. M. Lilien

The Isser and Rae Price Library of Judaica

About the Price Library of Judaica

[Library History](#)

[Brochure](#)

[Facts & Services](#)

Collection management policy

[Background](#)

[Primary collection responsibilities](#)

[Secondary collection responsibilities](#)

[Selection guidelines](#)

[Cataloging Priorities](#)

[Preservation Priorities](#)

[Digitization Priorities](#)

[Coordination with other institutions](#)

[Staff web](#) | [Departments](#) | [RSS](#) | [Conduct In the library](#) | [Privacy policy](#) | [Employment](#) | [Site index](#)

Send suggestions and comments to [the library web manager](#).
© 2004 - 2010 University of Florida George A. Smathers Libraries.
All rights reserved.
Acceptable Use, Copyright, and Disclaimer Statement
This page uses Google Analytics - ([Google Privacy Policy](#))
Last updated October 12, 2010 - mwd

[Home](#)

[About](#)

[Resources](#)

[News](#)

[Events](#)

[Exhibits](#)

[Center for Jewish Studies](#)



Title page of 'Shir ha-Shirim',
Jerusalem

The Isser and Rae Price Library of Judaica

Primary Collection Responsibilities

With few exceptions, the Price Library of Judaica's acquisitions program concentrates on 20th-century materials (monographs, pamphlets, periodicals), as well as microforms, in English, Hebrew, Yiddish, and the major European research languages in the following major divisions of Jewish Studies:

- Judaism, broadly interpreted to include Jewish theology, rabbinical literature, Jewish classical texts and commentaries, liturgy and customs, religious law, mysticism, movements and sects, relations with other religions, homiletics, philosophy and ethics, rabbinic biography, and synagogue history.
- Jewish history, a far-encompassing field spanning 4,000 years of Jewish life in Palestine, modern Israel, and all countries of the Diaspora, with emphasis on the major population centers of Western and Eastern Europe, North Africa and the Middle East, North America, and Latin America. Sefardica, Palestinography, community history and demography, antisemitism, Zionism, Jewish-Arab relations, and the Holocaust (e.g., community memorial books) are but a few collecting highlights and strengths.
- Israel, with emphasis on the pre-State period synonymous with Turkish rule and the British Mandate, and more selectively (yet broadly) for the modern State of Israel in its social, and cultural aspects. English-language materials are preferred for more general treatments of Israel for use by undergraduates, while works in Hebrew are selectively chosen for specialized yet non-technical treatments of Israeli life seldom covered by English-language materials. Literature on the Palestinian Arabs in Israel and the Occupied Territories (Gaza, West Bank) may be found in both the Price Library and the "Main" collections. Very few works in Hebrew or other foreign languages relating to Israel science, industry, banking and economics, agriculture, technology, civil and criminal law, medicine, military, etc. are acquired by the Price Library; by and large, only introductory or survey treatments of these subjects in English intended for non-practitioners will be considered for acquisition, and then only selectively. Statistical series and government documents, including those issued by municipalities and regional councils, are not currently being collected beyond the published Israeli census and the Statistical Abstract of Israel.
- Bible, including texts, commentaries, and criticism of the Hebrew Scriptures (Old Testament); biblical history, theology, institutions, personalities, geography, archaeology, etc., provided the works are informative of the growth and development of early Judaism and the Jewish people in the Biblical period and/or said works are from a Jewish perspective or written by authors in the mainstream of scholarly research. Bible is increasingly a difficult area in which to select because of Christianity's claim on the Old Testament as a source of inspiration and dogma; works of a Christian doctrinal or devotional nature, or by authors writing primarily for a non-Jewish audience in the fields of Old and New Testament are typically acquired for placement in the "Main" collection. The Price Library continues to collect in the fields of Apocrypha, the literature on the Dead Sea Scrolls, the Qumran community, Essenes, etc.
- Hebrew language and literature; Yiddish; language and literature; other Judeo-languages. The Jewish Studies Center's Hebrew program requires creative writing in Hebrew as well as English translations from the Hebrew, while the linguistic component of the program (grammar, lexicography, morphology and syntax, phonology, semantics) is supported by appropriate treatises. In the absence of a Yiddish program, very few purchases are being made in Yiddish literature, but linguistic studies of Yiddish and Yiddish literary criticism are routinely added. Studies of other Jewish languages - Judezmo, Aramaic, Judeo-Persian, Judeo-Italian, Hakitia, Samaritan, etc. - are required as they may support broader ethnographic, interlingual, or sociolinguistic research.

[Staff web](#) | [Departments](#) | [RSS](#) | [Conduct In the library](#) | [Privacy policy](#) | [Employment](#) | [Site index](#)

Send suggestions and comments to [the library web manager](#).
© 2004 - 2010 University of Florida George A. Smathers Libraries.
All rights reserved.
Acceptable Use, Copyright, and Disclaimer Statement
This page uses Google Analytics - ([Google Privacy Policy](#))
Last updated October 12, 2010 - mwd

Home

About

Resources

News

Events

Exhibits

Center for Jewish Studies



Page from 'Moses'; Wien, 1924

The Isser and Rae Price Library of Judaica

Secondary areas of collecting responsibility in the realm of Jewish culture, and collections of potential interest to academic programs beyond Jewish studies:

- Ancient Near East; Orientalia. Isolated works may be acquired in the context of supporting the study of ancient Israel and its neighbors, Biblical archaeology and epigraphy, Hebrew Scriptures, or Hebrew and Semitic linguistics. Titles acquired in this cognate category tend to be scholarly, multi-author collections and festschriften transecting several subject disciplines and typically containing essays of Jewish interest.
- Biography; Genealogy. The Price Library generally attempts to retain individual and collective biography and autobiography only of Jews active in the Jewish sphere of activity; thus autobiographies and biographies of Jews recognized for their contributions to the professions, the realms of entertainment, sports, and the media, arts and sciences, or literature should typically be considered by other subject or discipline-based bibliographers/selectors. Only commercially available genealogies and family histories are routinely sought for acquisition by the Price Library, but privately-distributed materials related to Florida Jewry may be sought and retained.
- Creative writing with Jewish themes or characters. Although the Price Library has a rather dated collection of American and German novels with Jewish content, responsibility for collecting newer Jewish creative writing (broadly interpreted to include both books by Jewish authors and books by non-Jews with Jewish themes) resides with bibliographers/selectors attached to the appropriate national literature of the world. The Price Library will have primary responsibility for original creative writing in Hebrew or Yiddish as well as translations of same into English. Research literature on the delineation of the Jewish stereotype in literature and film, or studies of Jewish writers as a class, continue to be acquired by Price.
- Hebrew and Yiddish theatre history.
- Jewish art history; Jewish liturgical objects and ritual art; Synagogue architecture; Sepulchral monuments. Note: "Secular" art; that is, works with little or no Jewish content by individual Jewish or Israeli artists, regardless of media, are collected by the Architecture and Fine Arts Library.
- Jewish education. The Price Library collection will stress the history and development of Jewish education, religious and secular, at all levels and in all countries of the world. Curricular materials intended for professional educators, and textbooks for school use, are not collected, nor are audio-visual materials for classroom or recreational use.
- Jewish folklore, tales, proverbs, humor.
- Jewish law. The Legal Information Center often duplicates English-language material in this area. Israeli civil and criminal law is the responsibility of the Legal Information Center.
- Jewish medicine; Jewish medical law; Medical ethics.
- Jewish music. The Price Library collection emphasizes the history and criticism of Jewish sacred or popular music, ballads, and folk music. Although Price retains some basic music anthologies and hymnals in book form, sound recordings, tapes, and musical scores for advanced students and musicians are organized by the Music library. American Yiddish sheet music is held by the Belknap Collection for the Performing Arts (Dept. of Special Collections).
- Jewish numismatics. Only modest selections of monographs and standard catalogs are made, together with the primary periodicals in English.
- Jewish philately. Only modest selections of monographs and standard catalogs are made.
- Jewish onomastics; Jewish epigraphy.
- Jewish press history. An extensive collection of anniversary issues of newspapers and journals is maintained.
- Jewish printing and publishing history; Book arts; manuscripts. Although neither bibliophilic nor limited, signed editions are routinely purchased, the Price Library supports an extensive collection devoted to Jewish bibliography, Hebrew printing and typography, Jewish publishing, and library catalogs of Hebrew manuscripts.
- Jewish sociology, i.e. attitudinal studies, demographic reports, voting behavior, intermarriage, assimilation, identity, mobility, occupations, the Jewish woman, etc. Materials in English are stressed, but foreign language works are often acquired within the context of community histories.
- Semitics. Isolated works may be acquired in the context of supporting the study of Hebrew etymology, linguistics, or Biblical studies.

[Staff web](#) | [Departments](#) | [RSS](#) | [Conduct In the library](#) | [Privacy policy](#) | [Employment](#) | [Site index](#)

Send suggestions and comments to [the library web manager](#).
© 2004 - 2010 University of Florida George A. Smathers Libraries.
All rights reserved.
Acceptable Use, Copyright, and Disclaimer Statement
This page uses Google Analytics - ([Google Privacy Policy](#))
Last updated October 12, 2010 - mwd



Table of Contents

[Main Page](#)

[Introduction](#)

[2008 Policy Statements](#)

[2001 Policy Statements](#)

[Related Policy Statements](#)

[Detailed Table of Contents](#)

[Glossary](#)

2008 UHM Library Collection Policy Statements

A. College of Arts and Humanities

1. American Studies
 - a. American Studies, Historic Preservation
 - b. American Studies, Museum Studies
2. Art
3. History
4. Music
5. Philosophy
6. Religion
7. Speech
8. Theater and Dance

B. College of Languages, Linguistics, and Literature

1. East Asian Languages and Literatures (see area policies under Asia Collection)
2. English
3. Languages and Literatures of Europe and the Americas
4. Hawaiian and Indo-Pacific Languages (see area policies under Special Collections)
5. Linguistics
6. Second Language Studies

C. College of Natural Sciences

1. Biology
2. Botany
3. Chemistry
4. Ecology, Evolution and Conservation Biology
5. General Science
6. Information and Computer Science
7. Library and Information Science
8. Mathematics
9. Microbiology
10. Physics and Astronomy
11. Zoology

D. College of Social Sciences

1. Anthropology
2. Communication
3. Economics
4. Ethnic Studies
5. Geography
6. Journalism
7. Peace Studies
8. Political Science
9. Psychology
10. Public Administration
11. Sociology
12. Urban and Regional Planning
13. Women's Studies Program

E. College of Business

- F.** College of Education
- G.** College of Engineering
 - 1. Civil and Environmental Engineering
 - 2. Electrical Engineering
 - 3. Mechanical Engineering
- H.** College of Tropical Agriculture and Human Resources
 - 1. Animal Sciences
 - 2. Family and Consumer Sciences
 - a. Family Resources
 - b. Apparel Product Design and Merchandising
 - 3. Food Science and Human Nutrition
 - 4. Molecular Biosciences and Bioengineering
 - 5. Natural Resources and Environmental Management
 - 6. Plant and Environmental Protection Sciences
 - 7. Tropical Plant and Soil Sciences
- I.** School of Architecture
- J.** School of Hawaiian Knowledge (see Special Collections)
- K.** School of Law
 - Law-related Materials
- L.** School of Medicine
 - 1. Anatomy, Biochemistry and Physiology
 - 2. Cell and Molecular Biology
 - 3. Medical Technology
 - 4. Medicine
 - 5. Pharmacology
 - 6. Public Health Sciences and Epidemiology
 - 7. Speech Pathology and Audiology
- M.** School of Nursing and Dental Hygiene
 - 1. Dental Hygiene
 - 2. Nursing
- N.** School of Ocean and Earth Sciences and Technology
- O.** School of Pacific and Asian Studies (see Asia Collection and Special Collections)
- P.** School of Social Work
- Q.** School of Travel Industry Management
- R.** Asia Collection
 - 1. History of Asia Collection
 - 2. General Asia Collection
 - 3. China Collection
 - 4. Japan Collection
 - 5. Korea Collection
 - 6. Philippine Collection
 - 7. Russian Area Collection
 - 8. South Asia Collection
 - 9. Southeast Asia Collection
- S.** Special Collections
 - 1. Hawaiian Collection
 - a. Hawaiian Collection, Manuscripts and Archives
 - 2. Pacific Collection
 - 3. Special Collections
 - 4. Jean Charlot Collection
- T.** Archives and Manuscripts

Collection Development Policy

HAWAIIAN COLLECTION

University of Hawai'i at Mānoa Library

Revised June 2008

I. PROGRAM INFORMATION

The Hawaiian Collection of the University of Hawai'i at Mānoa began in 1907, a year after the founding of the College of Agriculture and Mechanic Arts (now the University of Hawai'i), when the library purchased \$350.00 worth of books about Hawai'i from a Honolulu bookstore. In 1927, 1,500 books were set aside into a separate Hawaiian Collection. Janet Bell, a University of Hawai'i graduate, became the first Hawaiian Collection librarian in 1935. At her retirement in 1970, the collection had grown to over 50,000 volumes.

As of 2006, the collection numbered 60,828 titles in 146,289 volumes, of which more than 2,200 are currently received serials. There are over 144 feet of ephemera, and large collections of audiovisual media in numerous formats. Other formats such as microfilm are not counted by collection.

The Hawaiian Collection is the world's most comprehensive library of current and retrospective materials pertaining to Hawai'i. All formats, languages, levels and treatment are collected. While all aspects of Hawai'i are of interest, special emphasis is placed on acquiring materials on Hawaiian studies (i.e. pertaining to native Hawaiians), ethnic studies of the peoples of Hawai'i, the Hawaiian language, and the history and pre-history of Hawai'i. The collection serves the students and faculty of the University of Hawai'i, including those participating in University of Hawai'i distance education programs, and a growing number of local, national and international users who are researching Hawai'i.

The collection supports teaching and research on Hawai'i at all levels. Numerous academic departments offer courses on Hawai'i or curricula that include Hawai'i-focused components. The Hawai'inuiākea School of Hawaiian Learning is comprised of the

Kamakakūokalani Center for Hawaiian Studies, the Kawaihuelani Center for Hawaiian Language, and Ka Papa Lo‘i o Kānewai.

Kamakakūokalani Center for Hawaiian Studies includes 14 faculty members and offers a Bachelor of Arts degree and a Master’s degree in Hawaiian Studies. In spring 2008 the Center enrolled 1,281 students. The course Hawaiian Studies 107 enrolled the highest number of students of all classes at the University (943 students). There were 110 BA majors and 24 MA majors. In addition, Hawaiian Studies students obtain Master's and Doctorate degrees through the Center for Pacific Islands Studies and discipline departments such as the American Studies, English, History, and Political Science departments. Kawaihuelani Center for Hawaiian Language includes 24 faculty members. It presently serves 1,500 students. In spring 2008 there were 90 Hawaiian Language majors and 15 Master’s candidates. The Center for Hawaiian Language offers a certificate, a Bachelor’s, and a Master’s degree in Hawaiian.

The Department of Ethnic Studies in the College of Social Sciences is an undergraduate interdisciplinary program with a focus on Hawai‘i. It offers a Bachelor’s degree and a certificate in Ethnic Studies, and includes ten faculty members.

During fall semester 2008 approximately 94 academic courses (many with multiple sections) on Hawai‘i are offered on the Mānoa campus in numerous departments. Additional courses on the Pacific include Hawai‘i in their syllabi. The Hawaiian Collection librarians teach a graduate course on reference resources on Native Hawaiians for the Library and Information Science program every two years.

II. COORDINATION OF COLLECTING RESPONSIBILITIES

University of Hawai‘i at Mānoa Hamilton and Sinclair Library Collections

The Hawaiian Collection selectively purchases additional copies of materials to be held in appropriate circulating and reference collections as usage warrants.

University Archives: The Hawaiian Collection acquires printed and electronic publications and serials issued by or about the University of Hawai‘i at Mānoa, faculty offprints about Hawai‘i, and University of Hawai‘i dissertations and theses. The archival copy of all University of Hawai‘i Press publications, regardless of subject, is housed in the University Archives.

Pacific Collection: The Hawaiian Collection does not acquire monographs and reports on the Pacific Islands that contain only a section or chapter on Hawai‘i, or materials on Pacific Islands peoples. These materials are acquired by and kept in the Pacific Collection.

Asia Collection: The Hawaiian Collection acquires materials about Hawai‘i in Asian languages, most of which are currently in Japanese. The Hawaiian Collection acquires materials about peoples of Asian ancestry who live in Hawai‘i, but does not acquire background material about their countries of origin.

Business Humanities and Social Sciences Department (BHSD), Science and Technology Department (Sci-Tech), Music Collection: The Hawaiian Collection selectively purchases titles about Hawai‘i for the BHSD, Sci-Tech and Music circulating collections, and after consultation, for their reference collections. These materials duplicate heavily used materials in the Hawaiian Collection.

Map Collection: The Hawaiian Collection selects and purchases maps of Hawai‘i, which are housed in the Map Collection.

United States Government Documents Collection: The Government Documents Collection holds late 19th and 20th Century U.S. government and United Nations documents on Hawai‘i that are unique to that collection. The Hawaiian Collection acquires most modern depository and non-depository U.S. government documents about Hawai‘i. These acquisitions duplicate depository materials held in the Government Documents Collection. The Hawaiian Collection acquires documents about Hawai‘i from other national and international agencies. The Hawaiian Collection does not duplicate U.S. or United Nations compilations of statistical and other data that include Hawai‘i. Microform formats of documents (e.g. NTIS, consular reports) generally are not

duplicated in paper for the Hawaiian Collection except for selected major items and ERIC documents on the Hawaiian language.

Wong Audiovisual Center: The Hawaiian Collection selects and funds audiovisual materials in all formats on Hawai‘i, which are housed in the Wong Audiovisual Center. The Hawai‘i Media Library is responsible for selection and processing of television programs on Hawai‘i taped off-air.

University of Hawai‘i at Mānoa William S. Richardson School of Law Library

The Hawaiian Collection acquires law materials about Hawai‘i, which may duplicate those in the School of Law Library.

Off-Campus Collections

The Hawaiian Mission Children's Society Library specializes in primary Protestant mission-related materials. It contains the largest collection of Hawaiian language materials. The Hawaiian Collection acquires printed books on Hawai‘i missions and missionaries, and publications and photocopies of Hawaiian language material.

The Family History Centers of the Church of Latter-Day Saints hold major collections of genealogical resources on all ethnic groups in Hawai‘i. The Hawaiian Collection duplicates a small number of these materials.

The Hawai‘i State Archives is the depository for official and primary records of all of the governments of Hawai‘i, including the Hawaiian Kingdom, the Provisional Government, the Republic of Hawai‘i, the Territory of Hawai‘i, and the State of Hawai‘i. The Hawaiian Collection duplicates some of these materials.

The Bishop Museum Library is the major depository of primary source materials on traditional Hawaiian culture. The Bishop Museum Library also contains major collections of moving images and photographs. The Hawaiian Collection selectively acquires photocopies of their print materials.

III. GUIDELINES TO MATERIALS COLLECTED OR EXCLUDED

Language: No limitations. Most of the material is in English or Hawaiian, with a growing collection of titles in Japanese.

Chronological: No limitations.

Geographical: No limitations. The emphasis is on the islands of the Hawaiian archipelago including the Northwestern Islands. Included also are native Hawaiians anywhere in the world, and prominent former residents of Hawai'i of any ethnicity. Works published in Hawai'i, but not about Hawai'i, are excluded.

Date of Publication: No limitations.

Types/Formats: No limitations. Published books, reports and serials; ephemera; microforms; photographs; and audiovisual materials form the bulk of the collection. Materials in electronic format are selectively collected.

Treatment: No limitations, including popular.

IV. SPECIAL CONSIDERATIONS BY TYPE AND FORMAT

Archives, Manuscripts, Personal Papers and Other Primary Source Materials: Hawai'i-related manuscripts, personal papers, and archives of agencies and organizations and individuals are collected in all formats.

Ephemera: Ephemera is collected, based on the collection's focus areas.

Hawai'i State and County Documents: Although a state law requires that each government agency send one copy of each publication for deposit to the University of

Hawai'i Library, receipt is uncertain, and monitoring acquisitions and pursuing missing items are time-consuming.

Hawaiian Music: Hawaiian music in print and audiovisual formats are collected.

Audiovisual: All formats are collected. Radio tapes and other non-music sound recordings are added selectively. Selected locally produced television programs about Hawai'i are taped off-air, with permission.

Editions: All editions are collected: paper and hard cover of the same title, the title in different languages, and all variant editions. Reprints are deemed variant editions.

Electronic Formats: Materials in electronic format are acquired selectively.

Microforms and Other Duplicative Formats: The Hawaiian Collection purchases microform copies of materials on a selective basis. Material that may not be available for purchase may be added by duplication by microfilm, photocopy or audiovisual duplication. The collection microfilms, digitizes, photocopies or dubs parts of its collection (e.g. newspapers and fragile materials) for preservation purposes.

Reprints and Offprints: Reprints and offprints of journal articles and book chapters are collected selectively. Priority is given to scholarly articles, articles in journals not owned by the library, lengthy feature articles, and/or subjects where there is limited information in other formats. Highly scientific articles are largely excluded.

V. ADDITIONAL OR SUPPLEMENTARY CONSIDERATIONS

The Hawaiian Collection acquires material under the following provisions:

- a) By purchase, using University Library funds allocated to the collection;
- b) By deposit, such as state agency publications;
- c) By gift from publishers, public and private issuing agencies, and individuals;
- d) By special funding, such as gifts and grants for special projects;

e) By blanket order plans with several local vendors and publishers, to provide all Hawai'i titles they carry in book and media formats. Only a handful of books are received each year on the Blackwell Approval Plan, which covers current English language publications from U.S. and United Kingdom university and trade publishers

revised by Joan He

June 4, 200

Name/Responsibility for the Collection: African Studies

Bibliographer: Shiferaw Assefa

History of Collection: The African-American Studies department was founded in 1970 and the Kansas African Studies Center originated from it in the 1980s. Immediately after the creation of the department, the library started to selectively collect materials on Africa in order to support the curriculum and the researches of faculty and students.

Objectives/Purpose: The purpose of the collection in African Studies is to support the teaching and research of the Department of African-American Studies and faculty and students associated with the Kansas African Studies Center. Due to the interdisciplinary nature of African Studies, the primary clientele for the collections is the undergraduate and graduate students, faculty, and research staff in various departments whose research focus is on Africa.

Description of Academic Programs Supported/Levels of Academic Programs Supported (very brief): The Department of African-American Studies offers bachelors and masters degrees in African-American and African Studies. In addition, there are significant numbers of graduate students who pursue Africa-related topics for their dissertation across campus.

Subject Areas: Since African Studies is interdisciplinary, the fund covers all subject areas except Law and Medicine. There is emphasis on African History, ethnography, local history and description (Call Number DT1-3415). Other areas of focus are African Religions (BL2400-BL2490), Islam in Africa (BL64), Christianity in Africa (BR1359-1470), Atlases (G2445-2739, African Literature (PL 8000-8839), African national bibliography (Z3501-3979), etc.

Geographical Areas: Materials collected are from or about all the African countries with emphasis on Sub-Saharan Africa.

Languages: At present time, the library's first priority is to collect books and journals in English, with less emphasis on corresponding materials in French, Portuguese, and German. A second priority is to select materials needed for language study and cultural reading in the African languages taught by the department.

Types of Materials:

Types Included: Print books and journals, databases, reference materials, and audiovisual materials covering various topics will be purchased when feasible upon request.

Types Excluded: Textbooks

Publication Date: New publications only. We retrospectively collect if there is high demand for a specific item by faculty and researchers.

Related Collections/Other Library Collections that Support this Subject: Since African Studies is interdisciplinary, the collection supports all the departments except the Schools of Law and Medicine.