Marketing and Outreach
Faculty Delivery Service

The Interlibrary Loan Office provides a book delivery and retrieval service to faculty members. Faculty may also request items from other libraries through Interlibrary Loan. Books are delivered free of charge while articles and other copied materials can be delivered to you electronically as PDF files for $1.25 (the same price for paper copies up to 10 pages; 10 cents per page thereafter).

The charges are billed to your signature card account. The Library will pick up and return your checked-out items when you are finished with them. Books checked-out from our collection can be renewed online at http://www.lib.byu.edu/account.html. Contact Faculty Delivery Service at 422-5282 or fdls@byu.edu

Library Tour

To help your students improve their research skills they need to learn how the library works. We offer audio tours in MP3 format, online tutorials, research aids, and virtual maps of the library, as well as in-library classes.

For lectures that would benefit from the use of rare materials, we now offer a seminar room inside the secure area of Special Collections where you and your class can meet with a curator and look at ancient, rare, and influential artifacts from the vaults.

The Harold B. Lee Library is ready to serve your needs as an educator and as a research scholar. Please let us know what we can do for you.

Your subject librarian is:

Office: ____________________________
Phone: ____________________________
E-mail: ____________________________
Course Reserve

Course Reserve helps you provide your students access to the books, lectures, streaming videos, photographs, and scholarly works that support your courses. Students can find traditional print materials such as books at the circulation desk in the library and can access the digital content you provide from any computer with an Internet connection.

To post materials on Course Reserve you can use the faculty request form we provide online at lib.byu.edu/fac_guide.html/reserve. For information on adding print or video materials to Course Reserve call us at 422-3745 or contact your subject librarian.

Database Access

As a faculty member you have access to thousands of scholarly databases using your library log in. You can access these databases anywhere you have Internet access.

We encourage you to take full advantage of this service and to share it with your students. To learn more about databases in your area of expertise contact your subject librarian.

Institutional Repository

The library can host your scholarly publications and research materials in a secure and accessible environment using D-space, the academic community’s scholarly material management system.

Our Institutional Repository can host your digital artifacts such as books, photographs, video, and research data sets. Studies show that professors who place their materials in the Institutional Repository are cited more frequently.

Contact your subject librarian or Jeff Belliston, the Scholarly Communication Librarian, at Jeffrey_Belliston@byu.edu or Rebekah Sykes at rebekah_sykes@byu.edu.

RSS Feeds, Blogs, & My Library

Learn about new books and materials in your subject area by subscribing to our RSS feeds at lib.byu.edu/rss/index.php

Subject librarians also blog about new services and materials in the library. Visit lib.byu.edu/education or lib.byu.edu/business/

You can create your own custom library research page featuring your most valuable sources. Visit http://mylibrary.lib.byu.edu/

Faculty Research Rooms

The Library has research rooms for faculty who need space and privacy for scholarly work. Apply for a research room at lib.byu.edu/fac_research.html

www.lib.byu.edu/rss/index.php www.lib.byu.edu/education or lib.byu.edu/business/mylibrary.lib.byu.edu
Library Endowed Funds Established

The Libraries have received two major gifts in the name of donors who are familiar to many at UCI: Ralph W. Gerard, one of UCI’s founding Deans, and Sylvia Holden Robb, a dedicated supporter of UCI research and the Libraries for over 20 years.

The Ralph W. Gerard Reading Room was named last May in recognition of a gift from the Ralph W. & Leona B. Gerard Family Trust. Dr. Gerard, who died in 1974, was a revered neurophysiologist and behavioral scientist, known for his wide-ranging work on the nervous system, psycho-pharmacology, and the biological bases of schizophrenia. At the pinnacle of his career, he served as Founding Dean of the Graduate Division from 1963 to 1970 and Professor of Biological Sciences. The Ralph W. Gerard Library Endowed Fund will provide support to maintain and enhance the excellence of the Libraries’ collections, services, and facilities.

A second gift was received from the estate of the late Sylvia Holden Robb. Mrs. Robb, who died in 2006 at the age of 97, was a dedicated and generous supporter of the Libraries for over 20 years. Her many gifts to the Libraries include the naming of the Roger C. Holden Graduate and Faculty Reading Room in Langson Library and the establishment of the Sylvia Holden Robb Library Collections Fund. This latest gift establishes the Sylvia Holden Robb Library Endowed Fund, which provides general support to the Libraries.

These two important gifts create a permanent legacy of the impact these thoughtful donors have had on research and instruction at UCI. Dr. Gerard and Mrs. Robb were dedicated to supporting scholarship and learning, and they understood the vital role the Libraries play in the impressive research and teaching taking place at UCI. Their gifts help ensure the continuing excellence of the Libraries.
“Columbia’s Libraries are second to none. The online search capability, the responsiveness of staff, and the professionalism of all involved create an atmosphere where scholarship can thrive and students can learn. I am proud to be affiliated with an institution that recognizes the return on investment from an outstanding library system.”

—Steven Schinke, Professor
Columbia University School of Social Work
HOW THE LIBRARIES WORK FOR YOU

Librarian Subject Specialists
Contact a librarian specializing in your field to recommend items for purchase, to receive in-depth assistance with research, or to request an instruction session for your students.
www.columbia.edu/library/subject_specialists

Research Consultations
Sign up for a one-on-one personalized session with a librarian subject specialist in your field—whether it’s for guidance on a new project or assurance that you haven’t missed anything as you research.

Request It—Borrow Direct & Interlibrary Loan
Looking for a book that’s not available on campus? If the book or other material you need is checked out or not owned by the library, you can request it through Borrow Direct or Interlibrary Loan (ILL).
www.columbia.edu/library/borrow_direct
www.columbia.edu/library/ill

E-Resources from Off Campus
Using your Columbia ID (UNI) and password, you can access nearly all of our 1,000 online databases from anywhere in the world. Because the library pays for access to these resources, be sure to connect through the Libraries’ website or to use the special “resolver URL”—e.g. http://www.columbia.edu/cgi-bin/cul/resolve?latest—as found on the Databases webpage.
Find the database you need at www.columbia.edu/library/databases.

New E-Resources and Books Lists

Suggest a Title for Purchase
Recommend a title for the Libraries online at www.columbia.edu/library/recommend, or speak directly to your subject specialist.
Specialty Services

Electronic Text Service (ETS)

315 Butler Library
Hardware and software for producing and editing electronic texts and images; tools for textual analysis and document and citation management; an in-house collection of digitized primary source materials; and assistance in identifying and using online full-text resources are all available at ETS. An expert staff is always on hand to assist you.
www.columbia.edu/library/ets

Electronic Data Service (EDS)

215 Lehman Library
EDS, run jointly by CUIT and the Libraries, offers a rich data library, consulting services, and analysis tools to support instruction and research involving numeric and geospatial data resources.
www.columbia.edu/acis/eds

Butler Media Center

208B Butler Library
The newly upgraded equipment in this facility supports the playback of a collection of more than 12,000 feature films, documentaries, ethnographic films, and performing arts titles in multiple visual formats, including VHS (NTSC, PAL, and SECAM), DVDs, and laser discs. Refer to the website for information on access, circulation policies, and faculty services.
www.columbia.edu/library/bmc

The Music & Arts Library

701 Dodge Hall
In addition to its extensive book and music score collection, the library offers piano keyboards, audio and video viewing stations, audio, MIDI, and music notation software, and a collection of over 20,000 recordings, available for faculty to check out.
www.columbia.edu/library/music
HOW THE LIBRARIES WORK FOR YOUR STUDENTS

Targeted Instruction for Courses
Librarian subject specialists are available to provide customized research instruction for specific courses, in the classroom or in the library. To get started, visit www.columbia.edu/library/ask, or contact your subject specialist.

Course Reserves
Make the required reading for your classes easily available to your students. Include books, articles, audio or video materials, or e-resources. For more information on Course Reserves policies and contact information for each library, please visit www.columbia.edu/library/reserves.

CourseWorks: Research Guides
Your CourseWorks page can point your students not only to reserve readings, but also to other relevant library resources and services. If you’re interested in learning more, e-mail researchguides@libraries.cul.columbia.edu.

Research Consultations
As your students begin projects or assist you, they can sign up for a one-on-one personalized research session with a librarian who specializes in your field. www.columbia.edu/library/ask

ADDITIONAL SERVICES

Downloading Tools and Plug-ins for Your Laptop
Streamline your research—download search or citation management tools (e.g., EndNote) and more. www.columbia.edu/library/download

Spouse ID Privileges
Your spouse or domestic partner can have borrowing privileges at all Morning-side Campus libraries free of charge. Register together, with your Columbia ID and documentation of partnership or marriage, at the Library Information Office, 201 Butler. More information is available at www.columbia.edu/library/lio.

Deputy Borrowers
Faculty members can authorize up to three students, or other noncasual employees, to borrow materials directly from the libraries on their behalf. More information is available at www.columbia.edu/library/lio.
The Columbia University Libraries offer a wide variety of support for research and teaching—in the library, the classroom, and online. As always, we welcome faculty members to visit the Libraries to learn more about what’s available to them. Discover our services, our staff, and more at www.columbia.edu/library.
“Through instruction with librarians, my students are equipped to mine the literature and build a collaborative database that contributes value to my entire research group. Researchers from all disciplines should tap into the expertise and knowledge of the library staff and take advantage of the tremendous potential offered by the Libraries’ electronic resources.”

—Nicholas Turro, William P. Schweitzer Professor of Chemistry

“The Columbia Libraries attract scholars and students from every part of the globe while serving as essential foundation for the local needs of one of America’s leading educational and research institutions. To be a scholar with daily access to the Columbia Libraries is to have at one’s fingertips a rare wealth of resources for research, teaching, and learning.”

—Robert Hymes, Chair of the Department of East Asian Languages and Cultures and H. Walpole Carpentier Professor of Chinese History
the savvy researcher

Improving Your Library Research Skills
Are you struggling with your research? Having trouble figuring out how to locate books? Peer reviewed articles? We’ll go over how to locate items in the library system, including how to find online resources through library databases and when to use InterLibrary Loan. Bring your research paper with you — time will be set aside to answer individual questions.

Drowning in Data? RefWorks Can Help
Learn how to use RefWorks, a citation management software program subscribed to by the University of Illinois Library and CITES that is free to faculty, staff, and students of the University of Illinois. This workshop will cover the basics: how to access RefWorks, search catalogs, import references from library databases, retrieve and manage citations, create bibliographies according to various citation styles (e.g., MLA or APA), and use Write N Cite to add parenthetical references to your work. For more information about RefWorks see: http://www.library.uiuc.edu/refworks/

Tools to Stay Current in Your Research
Save valuable research time! Online research resources are pervasive today, making it much harder to stay current in your field. This workshop will introduce several current awareness features including how to set up an RSS feed reader account, creating search alerts from library databases as well as Table of Contents alerts in your discipline.

How To Be A Better RA/TA
Geared towards Research and Teaching Assistants, this library workshop will introduce several time-saving tips. Topics include the basics of working for others (e.g., proxy authorizations and departmental charge accounts), current awareness services, Paperswirl, how to locate dissertations, and how to use RefWorks, a personal citation database.

Citation Chasing: The Grad Student's Guide to the Lit Review
Are you sure you found everything for your lit review? This workshop will cover how to find the tough stuff, e.g. conference proceedings, dissertations and statistics. Bring your problem citations, we'll sleuth them out!

Where's the Money? Finding and Securing Grant Funding
Are you trying to find grant funding for a fellowship or scholarship? A research project? We can help you find private and federal funding by searching and setting up alerts in the the Illinois Researcher Information Service, IRIS. We’ll also cover the top ten tips of how NOT to get your funding approved.

InfoHacks
Is your academic pile of information overwhelming? Are you looking for new ways to get organized? Learn from the best! Librarians will give you the low-down on how they organize their own research materials using several different strategies including the GTD method (Getting Things Done), citation management, current awareness tools, social bookmarking and quick tips.

Past Writer's Block
Working on a thesis, dissertation, or other lengthy research project? You're not alone! This workshop provides support and helpful tips for doing your research and staying organized as you complete your project.

A Library Introduction to GIS
Curious about how Geographic Information Science (GIS) can enhance your research? Learn about GIS data types like tabular, vector, raster, and geodatabases; and GIS tools such as buffering, overlays, spatial analysis, geocoding, and modeling. GIS is one of the fastest growing research methodologies employed in the sciences, social sciences, and humanities.

Your Research Rights: Ownership Awareness to Maximize the Impact
You're ready to submit your paper for publication. Don't just give over copyright ownership to the publishers. Come to this session and learn how to modify publishers' copyright agreements to suit your future needs. Learn how to make your article free for the whole world to read by putting a copy of it in the university archive, IDEALS. Learn about open access journals - should you publish in one?

Practical Copyright: Considerations for Teaching and Research
You're writing a thesis or preparing to teach your course, but you have a lot of concerns about being ethical and abiding by copyright law. Come to this session and learn the basics of copyright law and some guidelines for how you can stay within the law using the four principles of Fair Use.

4 out of 5 Professors Agree: Citing Polls in Your Papers Will Earn You a Better Grade
Would you like to enhance your research papers with data from public opinion polls? Learn to use the fabulous Roper iPoll database which contains nearly half a million public opinion survey questions dating (1935 to 2008). Examples using election year topics. No knowledge of statistics or statistical programming is required. The University Library & ATLAS.

Rock the Data, Rock the Vote: Finding and Using National Election Survey Data
The American National Election Studies (ANES) are a series of national surveys of the American electorate taken in every election year since 1948. Create your own tables from the 1948-2004 ANES cumulative file using an online web-based tool. No knowledge of statistics or statistical programming is required. The University Library & ATLAS.

Health, Economic, Social & Political Data for Secondary Analysis
The Inter-university Consortium for Political and Social Research (ICPSR) is the world’s largest archive of digital social science data. Learn to search ICPSR’s catalog of holdings, download data, and read it into a statistics program (SPSS) to make tables. Our examples will focus on topics suggested by the audience. Some prior experience with SPSS may be helpful, but is not necessary. The University Library & ATLAS.

For dates and times: http://www.library.uiuc.edu/learn/instruction/workshops.html
**NEW: ONLINE WORKSHOP ON REFWORKS**

**Drowning in Data? RefWorks can Help**

Learn how to use RefWorks, a citation management software program subscribed to by the University of Illinois Library that is free to faculty, staff, and students of the University of Illinois. This workshop will cover the basics: how to access RefWorks, search catalogs, import references from library databases, retrieve and manage citations, create bibliographies according to various citation styles (e.g., MLA or APA), and use Write N Cite to add parenthetical references to your work. For more information about RefWorks see: http://www.library.uiuc.edu/refworks/

Just a few spots left in our last session of the semester!

Registration required: Friday, November 14th 1-2pm

**Where’s the Money? Finding and Securing Grant Funding**

Are you trying to find grant funding for a fellowship or scholarship? A research project? We can help you find private and federal funding by searching and setting up alerts in the the Illinois Researcher Information Service, IRIS. We’ll also cover the top ten tips of how NOT to get your funding approved. Please register by clicking on your date preference.

Will be rescheduled before the end of the fall semester 2008.

**ONLINE WORKSHOP:**

**Drowning in Data? RefWorks can Help**

In this online workshop, learn how to use RefWorks, a citation management software program subscribed to by the University of Illinois Library that is free to faculty, staff, and students of the University of Illinois. This workshop will cover the basics: how to access RefWorks, search catalogs, import references from library databases, retrieve and manage citations, and create bibliographies according to various citation styles (e.g., MLA or APA). For more information about RefWorks see: http://www.library.uiuc.edu/refworks/

Date: November 20, 2008
Time: 6:00-7:00 p.m., CST
Location: Dilldine Meeting Room

Registration is required
This workshop will take place online using Dlinim, a web meeting program. You must RSVP to receive a URL and meeting invitation key, which you will receive via email to your illinois.edu account the day prior to the session. Minimum technology requirements to participate:

- Browser: Firefox, Safari or Internet Explorer
- Adobe flash player 9.0 (free download at http://www.adobe.com/products/flashplayer/)

Do you have an idea for a workshop? Contact us!
Missed a workshop? Print the handout!
>> Do you have a suggestion for a workshop?

The SRU (for undergraduates)

Citation Tools Workshop
Wednesday, December 3rd, 6:00-7:00pm
Location: Undergraduate Library 291
Audience: Undergraduate students

Registration Information

This workshop will introduce you to citation tools within research databases that you can use to quickly create citations. Citing your sources is a guaranteed way to avoid plagiarism! After this workshop you will be able to easily identify built-in citation tools. Can't attend? Check out our online support.

Requesting Course-Integrated Instruction

Instructional Services

We are here to help you teach! Request assistance in designing and testing library assignments, using library resources in the classroom, and creating class-related bibliographies. You can schedule instructional sessions that are designed specifically for your class, covering areas such as library research strategies, critical thinking skills, and information literacy.

- Contact your departmental library for details on what instructional services they provide or contact Lisa Jancik-Hinchliffe, Coordinator for Information Literacy Services and Instruction.
- If you would like instruction for graduate level ESL classes, the Savvy Researcher Series or other personalized sessions, please contact Merinda Hensley.
- If you would like instruction for a course that fulfills the Composition I requirement or Speech Communications 101 or ESL 100 level classes, please request this instruction through the Undergraduate Library. Information and a request form is available on the Information for Instructors and Faculty page.
- Central Reference helps users of the University Libraries gain the necessary skills for locating and evaluating information through research guides, course-integrated instruction, and individual consultation at the Information Services Desk.

University Library
University of Illinois at Urbana-Champaign
1406 W. Gregory Dr. | Urbana, IL 61801
217-333-2290

For comments on this page contact: LearnLib
Last modified by: Merinda Hensley on 11/13/08
MCgILL UNIVERSITY: Being Connected: Services for Graduate Students
Welcome to the McGill Library

Welcome to McGill University, and welcome to the Library! The Library provides the comprehensive information infrastructure underpinning teaching, learning and research at McGill. Our motto - Information, Innovation, Service - demonstrates commitment to high quality, client-centred information products, services and programs.

The Library consists of 13 branches, primarily disciplinary in focus, located across the University’s downtown and Macdonald campuses. Our holdings--numbering over six million items and including 2.5 million print volumes, over a million e-books and almost 40,000 e-journals--constitute one of the largest research collections in Canada and the largest in Quebec.

Targeted services connect graduates to the information they need and nurture effective information discovery and use. The Library’s attractive facilities--from pods for group learning to quiet, light-filled study areas, well-equipped e-classrooms and specialized facilities for graduates--reflect diverse user needs and preferences and encourage positive academic outcomes. Our friendly, knowledgeable staff are always nearby to help with any inquiries.

I invite you to discover all the resources and services the Library offers McGill graduate students. Please let us know any ideas you might have about how we could serve you better.

Janine Schmidt
Trenholme Director of Libraries
Getting Started

Begin with the website
The Library’s website [www.mcgill.ca/library](http://www.mcgill.ca/library) is central to understanding the services available and accessing the resources held. Visit the website and discover a wealth of information; from online databases, statistics, and electronic reference tools, to requesting interlibrary loans and training program details.

Try our subject guides to get started on your research topic
Compiled and maintained by subject-specialist liaison librarians, subject guides provide links to electronic article indexes and databases, lists of relevant print material, and useful websites. Topics covered range from aboriginal health to World War I. Visit [www.mcgill.ca/library-assistance/subject](http://www.mcgill.ca/library-assistance/subject) for the full list of what is available.

Finding journal articles
There are hundreds of article indexes and databases that link directly to the online journals to which we subscribe. Some are general in their subject coverage --Web of Knowledge, Scopus, Academic Search Premier and Expanded Academic ASAP cover all disciplinary areas. Others focus on specific subjects ranging from art history to zoology. These databases help you identify relevant journal articles and other materials related to your topic. Many also provide access to conference proceedings, theses, and other resources. To access our indexes and databases go to [http://mclink.library.mcgill.ca:8331](http://mclink.library.mcgill.ca:8331). They are grouped by broad subject areas and specialized software allows you to search several databases simultaneously.
Finding books and specific journals

The library catalogue contains information on all materials -- print and online-- held by the Library. Searching by author, title, topic, or journal title you can find an item’s call number and location as well as the number of copies available, whether material is out on loan and when it is due back. All e-resource records listed in the catalogue contain a web link, and if you use sources like Google Scholar you will find some direct links to our catalogue or resources held (http://catalogue.mcgill.ca).

Locating theses and dissertations

Locate existing dissertations in your field by using the following resources:


• eScholarship@McGill contains the full text of a growing number of McGill theses lodged in electronic versions (www.mcgill.ca/library-findinfo/escholarship/).

• (Proquest Dissertations & Theses) Full-text database (www.mcgill.ca/library-findinfo/ref/s-z/theses/) includes full-text of over 100,000 dissertations and theses from hundreds of institutions written from 1997 onwards as well as citations and abstracts for many more.

• Theses Canada Portal provides access to the National Library and Archives collection of Canadian theses and dissertations. Full text is available for those published from 1998-2002 (www.collectionscanada.ca/thesescanada).

• Index to Theses provides a listing of theses with abstracts (no full text) accepted for higher degrees by universities in Great Britain and Ireland since 1716 (www.collectionscanada.gc.ca/thesescanada/index-e.html)

• Online Reference Guide to Theses (www.library.mcgill.ca/library-findinfo/ref/s-z/theses) provides links to the above resources and many more.
Digging Deeper

Looking for statistics or needing help analyzing data?
The Electronic Data Resources Service (EDRS) located in Redpath Library Building beside the Loans Desk, provides access to major statistical software programs and has data specialists who can help you find and analyze data relevant to your research. For details, visit the EDRS web page www.mcgill.ca/edrs/.

Keeping up to date
Too busy to read all the journals on your topic? The solution is a mere click away! Many journal publishers now offer table of contents alerts in RSS format which can update you in your chosen sphere of interest. Most links are available from the individual journal home page, and some offer groups of journals as a single feed. Databases such as Academic Search Premier, Applied Science and Technology, Art Retrospective, International Political Science Abstracts, MedLine, Scopus and many others enable you to save searches and receive updated results in RSS or via email.

Sharing knowledge
The Library is committed to maximizing the research impact of the McGill community and supporting the principles of the scholarly open-access movement. Online submission of theses is made possible through eScholarship@McGill (www.mcgill.ca/library-findinfo/escholarship) which is a digital repository storing and showcasing the publications and theses of McGill University faculty and students. Submission guidelines, including how to convert your thesis to PDF/A format, can be found on the eScholarship@McGill page.
Presenting your findings
Use our online reference listings
www.mcgill.ca/library-findinfo/ref/c-d/conferences/ to
find a conference which might be of interest.

There are also many journals in which you can publish.
Open access journals make content available free. You can
find a list of open-access journals in your field in the
Otherwise try to publish in a journal that allows open
access self-archiving. Search journal policies in the SHER-
PA/RoMEO database at www.sherpa.ac.uk/romeo.php.

Make sure you secure your rights as the author when pub-
lishing. Use the Creative Commons license
http://creativecommons.org/license/ or the SPARC
Canadian Author Addendum

Do remember to lodge a copy of your paper through
eScholarship@McGill at www.mcgill.ca/library-
findinfo/escholarship.

Seeking Assistance

Need help?
Most subject areas have designated liaison librarians who
can assist with your research. Visit
www.mcgill.ca/library-assistance/askus/liaison to find
the right person and to arrange for a consultation. Assistance is
also available:

• in person or over the phone at any one of our branch
  libraries. For borrower information, fines, library notices
  and PINS, call the Loans Desk
www.mcgill.ca/library-assistance/askus/loansdesks; for
help finding information and assistance with databases or
the library catalogue try
via the website: www.mcgill.ca/library-using/branches/ for contacts, locations, and opening hours.

by email at www.mcgill.ca/library-assistance/askus/email/.

through online chat at www.mcgill.ca/library-assistance/askus/chat/.


More targeted help in a tour or a class
Want to take a guided tour of one of our branches? Learn how to use specific library resources? Improve your database searching skills? Come to one of our workshops! Further information and a list of upcoming sessions are available at www.mcgill.ca/library-assistance/classes/.

Assistance with teaching
If you have teaching commitments, your liaison librarian will prepare and present a library research session tailored for your class. We can help you find online teaching materials and assist you in creating links from your course reading lists into our online holdings (www.mcgill.ca/library-support/teaching). These can easily be integrated into myCourses (WebCT Vista) so that your students can directly access electronic material owned at McGill.
Library Matters

Accessing your library account

Your library account contains information on your current loans, loan history and hold requests. To access, go to the library catalogue at http://catalogue.mcgill.ca, click on the SIGN IN box in the upper right hand corner, and sign in using your McGill ID card barcode and your PIN. Your default PIN is your birth date in the form yyyyMMdd, which you may change any time. Once you are signed in you can check your account, renew current loans, and place hold requests for items on loan to other users.

Borrowing an item from McGill

Borrow books and other items by bringing them to the loans desk or by using one of the auto-loan machines located in each of our branches. As a graduate student, you may borrow regular loan items for 6 weeks at a time and you may renew them twice; however, items may be recalled if needed for course reserve or if they are requested by another user. It is important for you to keep track of your library account by signing in regularly to the catalogue or by checking your McGill email address as this is how we will notify you of recalls and overdue items.

If you are on the downtown campus and need something from the Macdonald Campus Library (or vice-versa), you can fill out a request online at www.mcgill.ca/library-using/mcgillloans/intercampus and we will deliver the item for you.
If McGill does not have what you are looking for.
We can buy books you might need for your research. You can send an email to your liaison librarian or make a suggestion online at www.mcgill.ca/library/assistance/askus/suggest/.

You may also obtain materials from CISTI Source, which is an electronic direct ordering service from CISTI (Canadian Institute for Scientific and Technical Information). Use this service first to request journal articles and conference papers not held by the Library. Each department has a user name and password for ordering documents which you can obtain from your Departmental Representative. Visit www.library.mcgill.ca/pset/pseill/cisti/swetcan.htm.

Alternatively you can borrow books directly from other university libraries. You may obtain a reciprocal borrowing card issued under an agreement with CREPUQ (Conférence des Recteurs et des Principaux des Universités du Québec). This card allows you to borrow at participating Canadian university libraries, subject to restrictions determined by individual libraries (a list of participating libraries is available at www.cop-pul.ca/rb/rblibs.html). To obtain a CREPUQ card, bring your valid McGill ID to the Office of the Director of Libraries on the entry floor of McLennan Library Building.

You can use McGill’s Interlibrary Loans Service to locate books that are not owned by any McGill library and articles and conference papers not available from CISTI Source. Response time varies from 2 days to 3 weeks depending on the requested material and the supplier. Make your requests using COLOMBO at www.mcgill.ca/library-using/otherloans/colombo. For graduate students using the Life Sciences Library, visit www.mcgill.ca/lsli/services/iil/.

You are also entitled to borrow materials on a long-term basis from CRL, the Center for Research Libraries. For more information on CRL collections, check www.crl.edu/. You can search for and request CRL materials through COLOMBO as already described.
Using Library resources away from campus

If you plan to do research while at home or on the road, get connected to the network with McGill’s Dialup Access Service (DAS) or through the Virtual Private Network (VPN). If you do not have a commercial Internet service provider (ISP) you can connect via McGill’s DAS service. To find out how, go to www.mcgill.ca/ics/tools/das. If you connect to the Internet with a commercial ISP (e.g. Videotron, Bell Sympatico) you can link up via McGill’s VPN service. To set up the VPN on your computer go to www.mcgill.ca/ics/tools/vpn.

Acknowledging your sources: plagiarism and academic integrity

Remember that when you use someone else’s words or ideas, you must acknowledge the original source. Keep track of information sources when researching in order to cite them properly. For guides on how to cite items appropriately, visit www.mcgill.ca/library-assistance/how-to/citing.

Citing your sources

Citation management software allows you to create and organize reference lists and bibliographies for your research. When searching library catalogues and databases you may export references directly into your personal database or save them as text files and import them. You may output your reference lists in almost any citation style. The Library has purchased a university-wide site license for EndNote and Reference Manager, and offers training in using both programs. Download these programs free of charge to your office, laptop or home computer. You will find more information, schedules for upcoming training sessions and downloading instructions at www.mcgill.ca/library-using/computers/endnote.
Protecting everyone’s rights

The Library aims to protect the rights of the McGill community to use electronic resources for their educational, scholarly, teaching and research purposes, while at the same time protecting the right of copyright holders from unauthorized reproduction of their works. No copyrighted work may be copied, published, disseminated, displayed, performed or played without permission of the copyright holder except when it is within the limitations of fair dealing as provided by the law. For more details, please refer to www.mcgill.ca/library-assistance/copyright.

Too much of a good thing

Excessive downloading of articles jeopardizes the University’s access to electronic resources. Students are permitted to download, save, print and store single copies of individual articles for educational and research purposes only. Students are not permitted to print out entire issues of online journals, multiple copies of a particular article or large sections from electronic books. For more information please consult www.mcgill.ca/library-using/policies/licensing.

Spaces For You

Each library has computers, printers, photocopiers, and facilities for plugging in laptops and connecting to the University’s wireless network. Refurbished spaces in most branch libraries provide attractive spaces conductive to individual study and group learning.
Opening hours vary for each library. Most are open up to 90 hours per week with extended opening hours around examination time, including 24-hr opening for the Humanities and Social Sciences Library. More information about facilities can be found at the branch library webpages: www.mcgill.ca/library-using/branches/.

**After-hours access**

Graduate students may access the Nahum Gelber Law and Schulich Science and Engineering Libraries when the libraries are closed. Access is usually restricted to graduate students and staff in the departments served by the individual branch library. Contact your branch for more information.

**Special facilities targeted for graduate student use**

Several branch libraries have specialized facilities for graduate students. They comprise individual study desks, fitted with side partitions and a shelf or drawer in which books may be kept during the session. Graduates who are currently writing theses and do not have office space may book small rooms or desks in some libraries. Graduate facilities are available in the Humanities and Social Sciences Library, Education Library and Curriculum Resources Centre, Macdonald Campus Library, Nahum Gelber Law Library, Marvin Duchow Music Library and the Schulich Library of Science and Engineering.
Getting together in groups

The new Cyberthèque in the Humanities and Social Sciences Library provides glass-encased group study pods which may be booked at the Information Desk and booth-like banquettes which can be utilized for group work. Several private study rooms are available in the Humanities and Social Sciences Library for the use of current graduate students. Each study room is shared by two students and sharing arrangements are the responsibility of the paired students. More information is available at www.library.mcgill.ca/hssl/facilities/study. Group study facilities are available for booking in most branch libraries.

Users with disabilities

McGill Library and the Office for Students with Disabilities coordinate programs and services with the goal of providing a rewarding library experience to users with disabilities. The Office for Students with Disabilities runs a small computer lab staffed by an adaptive technologist in Room 5B on the entry floor of the Redpath Library Building. McGill Library also offers library instruction on demand for students with hearing, learning, and visual disabilities. For more information visit www.mcgill.ca/library-support/disabilities/
Maps

1. Birks Reading Room

2. Blackader-Lauterman Library of Architecture and Art

3. Education Library and Curriculum Resources Centre

4. Edward Rosenhall Mathematics and Statistics Library

5. Howard Ross Library of Management

6. Humanities and Social Sciences Library

6. Rare Books & Special Collections

7. Islamic Studies Library

8. Life Sciences Library

9. Macdonald Campus Library

10. Marvin Duchow Music Library

11. Nahum Gelber Law Library

12. Osler Library of the History of Medicine

13. Schulich Library of Science and Engineering

14. Walter Hipschfeld Geographic Information Centre
Contact Us

Branch libraries

Birks Reading Room
William and Henry Birks Bldg.
514-398-4127
www.mcgill.ca/birks/

Blackader-Lauterman Library
of Architecture and Art
McLennan-Redpath Library Bldg.
514-398-4743
www.mcgill.ca/blackader/

Education Library and Curriculum
Resources Centre
Education Bldg.
514-398-4686
www.mcgill.ca/education-library/

Edward Rosenthal Mathematics
and Statistics Library
Burnside Hall, 11th Floor
514-398-4676
www.mcgill.ca/rosenthal/

Electronic Data Resource Service
(EDRS)
McLennan-Redpath Library Bldg.
514-398-1429
www.mcgill.ca/edrs/

Howard Ross Management Library
Bronfman Bldg., 2nd Floor
514-398-4690
www.mcgill.ca/howardross/

Humanities and Social Sciences
Library
McLennan-Redpath Library Bldg.
514-398-4734
www.mcgill.ca/hssl/

Islamic Studies Library
Morrice Hall
514-398-4685
www.mcgill.ca/islamic-library/

Life Sciences Library
McIntyre Medical Sciences Bldg.,
3rd Floor
514-398-4475
www.mcgill.ca/lsl/

Macdonald Campus Library
Barton Bldg., Macdonald Campus
Ste. Anne de Bellevue
514-398-7881
www.mcgill.ca/macdonald-library/

Marvin Duchow Music Library
New Music Bldg., 3rd Floor
514-398-4695
www.mcgill.ca/music-library/

Nahum Gelber Law Library
514-398-4715
www.mcgill.ca/law-library/

Osler Library (History of Medicine)
McIntyre Medical Sciences Bldg.,
3rd Floor
514-398-4475 x09873
www.mcgill.ca/osler-library/

Rare Books & Special Collections
McLennan-Redpath Library Bldg.,
4th Floor.
514-398-4711
www.mcgill.ca/rarebooks/

Schulich Library of Science
and Engineering
Macdonald-Stewart Library Bldg.
514-398-4769
www.mcgill.ca/schulich/

Walter Hinchliffe Geographic
Information Centre
Burnside Hall, 5th Floor
514-398-8095
www.mcgill.ca/gic/

Office of the Director of Libraries
McLennan-Redpath Library Bldg.
3459 McTavish
Montreal, QC H3A 1Y1
Tel: 514-398-4677
Fax: 514-398-7356
Email: dadmin.library@mcgill.ca
Web: www.mcgill.ca/library/
Tired of trying to Google your way through Grad School?

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Not sure how to start that lit review? We can help.

http://library.unc.edu
Faculty Commons Spring Quarter 2008 Calendar

APRIL 2008
LIBRARY WORKSHOP: ORIENTATION ON FACULTY COMMUNICATION RESOURCES
Friday, April 11, 2008 (Facility: Faculty Commons)
1-6 PM 301 Alden Library
This is a two-hour orientation to faculty communication resources available through our online library.

ENHANCING TEACHING AND LEARNING WITH PODCASTS (CAT)
Tuesday, April 1, 2008 (Co-located in conference room)
6-8 PM 301 Faculty Commons
This workshop will provide a hands-on introduction to producing, editing, and using podcasts. Interactive activities will be included.

THE FACULTY COMMONS & ALDEN LIBRARY LUNCHBAG SERIES EXPLORING THE RESEARCH PROCESS: Design, Collect & Analyze
Wednesday, April 2, 2008 (Facility: Alden Library)
12-1 PM A001 Alden Library
This workshop will provide an overview of the basic steps involved in research, including designing experiments, collecting data, and analyzing results.

APRIL 2008
ANNUAL YOUNG FRENCH CONGRESS
Friday, April 11, 2008 (Facility: Faculty Commons)
1-6 PM 301 Alden Library
This event is designed to provide opportunities for students to present their research and network with other students and faculty.

TIPS FOR TEACHING RESOURCES AND PUBLISHING (CLT)
Thursday, April 10, 2008 (Facility: Faculty Commons)
10:30 AM - 12:30 PM 301 Alden Library
This workshop will provide tips and strategies for teaching resources and publishing, including how to effectively use technology in the classroom.

TIPS FOR TEACHING RESOURCES AND PUBLISHING (CLT)
Friday, April 11, 2008 (Facility: Faculty Commons)
10:30 AM - 12:30 PM 301 Alden Library
This workshop will provide additional tips and strategies for teaching resources and publishing, with a focus on innovative teaching methods.

MAY 2008
WORKSHOP SERIES (CLT / CAT / CWE)
Eating Ready for Learning Outcomes in Tier 1 Coursework
Wednesday, May 14, 2008 (Facility: Faculty Commons)
10:30 AM - 12:30 PM 301 Alden Library
This workshop will provide strategies for creating learning outcomes for Tier 1 coursework.

WORKSHOP SERIES (CLT / CAT / CWE)
Eating Ready for Learning Outcomes in Tier 1 Coursework
Thursday, May 15, 2008 (Facility: Faculty Commons)
10:30 AM - 12:30 PM 301 Alden Library
This workshop will continue the discussion on creating learning outcomes for Tier 1 coursework.

WORKSHOP SERIES (CLT / CAT / CWE)
Eating Ready for Learning Outcomes in Tier 1 Coursework
Friday, May 16, 2008 (Facility: Faculty Commons)
10:30 AM - 12:30 PM 301 Alden Library
This workshop will expand on the previous sessions and focus on creating learning outcomes for Tier 1 coursework.

WORKSHOP SERIES (CLT / CAT / CWE)
Eating Ready for Learning Outcomes in Tier 1 Coursework
Saturday, May 17, 2008 (Facility: Faculty Commons)
10:30 AM - 12:30 PM 301 Alden Library
This workshop will conclude the series on creating learning outcomes for Tier 1 coursework, with a focus on practical applications.
Ohio University Faculty Commons Spring Quarter 2008 Calendar

Learning Outcomes at Ohio University and Support for Faculty and Instructional Staff

In March 2007, the Faculty Senate at Ohio University passed a new requirement for all course syllabi:

"The intended learning outcomes or objectives upon successful completion of the class are to be included in the syllabus."

As noted in the November 2007 letter to Ohio University faculty from David O. Thomas (Chair, University Curriculum Council; Vice-Chancellor; Faculty Senate) and David O. Briggs (Chair, Faculty Senate), the intent of this change is to provide a consistent core of expectations for Ohio University students. In addition, this change is being implemented as part of the ACE Initiative, the American Council on Education's National Institute on Learning Outcomes Assessment. The ACE program aims to promote a better understanding of the value of learning outcomes in higher education, and to show progress toward achieving them. In order to improve teaching practices and to ensure that students are learning the skills and knowledge they need to succeed in post-secondary education, it is essential to have clear learning outcomes that guide teaching and assessment. These outcomes should be clear to students, and provide a framework for aligning course content and assessment. In order to meet this new requirement, faculty members are encouraged to work with their department chairs or other instructional staff to develop clear, concise, and measurable learning outcomes that are aligned with the goals of their programs. These outcomes should be included in the course syllabus and shared with students at the beginning of the course. Support is available through the Center for Teaching and Learning and Faculty Commons for faculty and instructional staff who are new to teaching and assessment, and who are interested in developing indicators that can be used to assess learning outcomes. Faculty are encouraged to develop clear, measurable learning outcomes that are aligned with the goals of their programs. These outcomes should be included in the course syllabus and shared with students at the beginning of the course. Support is available through the Center for Teaching and Learning and Faculty Commons for faculty and instructional staff who are new to teaching and assessment, and who are interested in developing indicators that can be used to assess learning outcomes.
OHIO UNIVERSITY: Faculty Commons Resources bookmark

Faculty Commons Resources

CAT: Center for Academic Technology  
www.ctl.ohiou.edu

CCE: Campus-Community Engagement  
www.engagement.ohio.edu

CTL: Center for Teaching & Learning  
www.ohiou.edu/ctl

CWE: Center for Writing Excellence  
www.ohio.edu/writing

Library Collection Development  
www.library.ohiou.edu/info/colldev

Media Production  
www.ohiou.edu/mediaproduction/

Smart Conference Rooms for faculty meetings and events.  
To schedule call the Faculty Commons at 597.1777 or email facultycommons@ohio.edu

The Faculty Commons
Alden Library 301  
facultycommons@ohio.edu  
740.597.1777  
www.library.ohiou.edu/fc/

Join The Faculty Commons listserv!
Here’s how to subscribe.
1. Compose a new email message.  
   In the “To” field, enter this email address: listserv@ohio.edu  
   Leave the “Subject” field blank.  
   In the body of the message enter two lines of text:  
   subscribe facultycommons end

2. Send the message.
3. You should receive an email indicating that you have been successfully added to the facultycommons listserv.
If you have problems or need help,  
contact the Office of Information Technology Service Desk at 593-1222 or servicedesk@ohio.edu

THE FACULTY COMMONS INVITATION:
Faculty Commons invites university colleagues to embrace and generate new knowledge related to teaching and learning, research and creative activity, and community engagement. Collaborative, faculty Commons programs and activities are intended to:
- foster an environment that integrates faculty lives as teachers, scholars, and as community members;
- enhance collegial networks and interdisciplinary

OHIO UNIVERSITY
20 Questions about the Library for Grad Students

1. Where is the Library?
   The Edmon Low Library is centrally located. It is north of the Student Union and is the only other building on campus with a bell tower. The Stillwater campus also has four branch libraries: the Architecture Library, in the ATC; the Mary L. Williams Curriculum Materials Library, in Willard Hall; the North Boomer Annex; and the William E. Brock Memorial Library, in McElroy Hall.

2. What remote services are offered?
   You can use the Library’s Web site to access the OSU Library Catalog (where you can check the status of materials and renew items you have), about 200 electronic databases, more than 37,000 full-text journals, online course reserves and email reference assistance and tech support.
   To access these tools off-campus you need to logon to the EZProxy. There are detailed instructions at www.library.okstate.edu/dls/ezproxy.htm.

   Our Digital Library Services (DLS) Department is available to answer questions about the Library’s electronic resources. Contact DLS at 405-744-9161, toll-free 877-744-9161 or via email at lib-dls@okstate.edu.

3. When is the Library open?
   During the regular semesters the Main Library is open Mon.-Thu. 7:30 am-2 am, Fri. 7:30 am-9 pm, Sat. 10 am-9 pm and Sun. 10 am-2 am. Hours vary during holidays and intersessions. For the most up to date hours, call 405-744-5029 or visit www.library.okstate.edu.

4. How many books can I check out?
   Graduate students can have 100 books out at a time.

5. How long can I keep books?
   Grad students have a loan period of 120 days. There are special materials (videos, DVD’s, maps, reserve materials, branch library books) that have shorter loan periods. Staff will tell you when items are due. You may renew most items online.

6. Can I bring food or drinks to the Library?
   Yes, you may bring drinks with a lid and small snack items. The Edmon Low Library even has a cafe where you can buy specialty coffees and snacks.

7. How much are fines?
   Standard overdue fines are $.25/day/book. Reserve, recalled and special permission materials have higher fines ranging from $.5/day to $1/hour. Un paid fines are billed to your Bursar’s account. You may renew most items online.

8. Are there computers I can use in the Library?
   Over 100 internet stations are located on the 1st and 5th floors. At these computers you can use MS Office, search and print from the Web, OSU Library Catalog and other library electronic resources.
   OSU students can also check out laptops at the Circulation Desk on the 1st floor. Laptops (including your own) can access the Web anywhere in the building and at least one printer is on each floor.

9. Are there Librarians who specialize in my discipline?
   Each academic department has a Subject Specialist Librarian. Most Specialists hold a degree in that subject or a related field. If you would like the Library to purchase material contact your Specialist. A list of the Subject Specialist Librarians can be found at www.library.okstate.edu/services/subject.htm.
20 Questions about the Library for Faculty

1. Where is the Library?
   The Edmon Low Library is north of the Student Union and also has a bell tower. The Stillwater campus has four branch libraries: the Architecture Library, in the ATRC; the Mary L. Williams Curriculum Materials Library, in Willard Hall; the North Boomer Annex; and the Brock Memorial Library, in McElroy Hall.

2. What remote services are offered?
   You can use the Library’s Web site to access the OSU Library Catalog (where you can check the status of material and renew items you have), approximately 200 electronic databases, over 37,000 full-text journals and email reference assistance and tech support. To access these tools off-campus you need to log in. There are detailed instructions at www.library.okstate.edu/dls/proxy.htm.

   Our Digital Library Services (DLS) Department is available to answer questions about the Library’s electronic resources. Contact DLS at 405-744-9161, toll-free 877-744-9161 or via email at lib-dls@okstate.edu.

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4. For how long & how many books can I check out?
   Faculty have two due dates a year, February 27 and August 31. There are special materials (laptops, videos, DVDs, maps, branch library books) that have shorter loan periods. Staff will tell you when items are due. You may renew most items online. Faculty can have 150 items checked out.

5. Where can I find reference assistance?
   Librarians or Library QAs are available at the Reference Desk on the 1st floor to answer questions and give hands-on instruction 94 hours a week. We offer assistance in person, by phone 405-744-9775, via email lib-dls@okstate.edu or via chat and IM. IM & chat reference is available Mon.-Thurs. 1 pm-9 pm & Fri. 1 pm-5 pm. Add our screen name to your contact list in AOL or Yahoo! : OkstateLibrary; ICQ: 195159930; MSN: OkstateLibrary@hotmail.com.

6. Can I find recently purchased books?
   Many new books are displayed on the 1st floor north side. You can also search for recent acquisitions in the OSU Library Catalog. Click “Basic” or “Advanced” search from the homepage and select “New Books.

7. Can I place things on reserve?
   Yes. The OSU Library offers both hard copy reserves, at the Circulation Desk on the 1st floor, and electronic Reserves. You can place items on Reserve by completing a Reserve Materials Request Form. The form is available at the Circulation Desk or online at http://reserves.library.okstate.edu/index.htm.

8. Are there Librarians who specialize in my discipline?
   Each academic department has a Subject Specialist Librarian. Most hold a degree in that subject or a related field. If you would like the Library to purchase material contact your Specialist. A list of the Subject Specialist Librarians can be found at www.library.okstate.edu/services/liaisons.htm.

   Your Specialist can also give you information on our resources and services or give library instruction to your students.
A guide to
Faculty Services

LEO AND INTERLIBRARY LOAN SERVICES
www.lib.virginia.edu/leo/
LEO (Library Express On-Grounds) retrieves books or photocopies from a U.Va. Library, remote holdings, or via Interlibrary Loans and delivers them to departmental offices. To request an item or set up an account, please visit www.lib.virginia.edu/leo/. The account allows you to request and track all of your LEO, ILL, and Toolkit materials. Articles and papers will be scanned and delivered in .pdf format unless print is the selected preference when an account is set up. Material requested within the U.Va. collection will be delivered within 2-3 business days. Material obtained through another university will be delivered within 3-10 business days. For more information, contact alc@virginia.edu or call (434) 924-3875.

UVA-COLLAB / TOOLKIT
collab.itc.virginia.edu
www.itc.virginia.edu/toolkit/migrate/
UVA-Collab is the new ITC-supported course management software in use at U.Va., replacing Instructional Toolkit. UVA-Collab allows you to post articles for your classes to read, administer tests, conduct online discussions, and much more.

INSTRUCTIONAL SCANNING SERVICES
www.lib.virginia.edu/isssc.html
Instructional Scanning Services (ISS) is part of a suite of services to support the U.Va. faculty in your use of electronic materials for instruction. ISS will scan materials into a PDF format and upload them to your UVA-Collab site, link materials already in electronic format to the Instructor's course site, and scan materials for other instructional uses.
RESERVES
www.lib.virginia.edu/reserve
Faculty can have their own or Library
books and other physical materials such as
videos and CDs reserved at many of
the libraries for use by students in their
courses.

PURCHASE REQUESTS
www.lib.virginia.edu/services/purchaseRequest.html
Items that you would like to be added to
the Library collection can be requested
at the URL above.

LIBRARY INSTRUCTION
www.lib.virginia.edu/libinfo.html
Librarians are available to conduct class
instruction sessions in your classroom or
in the Library. To request a session, just
contact your subject librarian using the
URL above.

NOTIFICATION
The Library sends recall, hold, overdue,
and billing notices by e-mail.

CIRCULATION
As faculty, you may check out books from
all libraries indefinitely; however, all are
subject to recall by other users. If renewal
is necessary, most materials may be renewed via
VIRGO, telephone, or in person. Books
may be returned to any library location
or in the bookdrop behind Alderman
Library. Reserve material should be
returned to the library from which they
were borrowed.

RESEARCH ASSISTANT PRIVILEGES
Borrowing privileges may be requested
for research assistants of faculty members.
An application is available at the Alderman
Library circulation desk.

UNIVERSITY LIBRARIES COMMITTEE
The Libraries Committee is appointed
annually by the president of the University.
The Committee considers and reports
to the president on the larger questions of
library service to the University
community and on long-range library
planning. More information can be found
at www.virginia.edu/oa/committees/
president/committees/librarycommittee.html.

THE SCHOLARS’ LAB
www.lib.virginia.edu/scholars/lab
The Scholars’ Lab is a high-tech facility
for study and research located on the main
floor of Alderman Library. Combining
the services of the Library's GeoStar and
E-Text centers and ITC Research Computing
Support, the Scholars’ Lab offers four
thousand square feet of space for work
on collaborative projects, and access
to Library staff expertise in electronic
encoding and digitization, programming
and information design, geospatial
and statistical data analysis, and the use of
U.Va.-licensed software.

RESEARCH COMPUTING LAB
www.lib.virginia.edu/science/comp/Lab
The Research Computing Lab in
the Brown Science and Engineering
Library offers technical support for high
performance and scientific computing.
Advanced computation services in areas
range from data management and
metadata to computational science
and visualization. Students, faculty,
and researchers from all disciplines are
welcome.
The Digital Media Lab, located on the third floor of Clemons Library, serves students, faculty, and staff. Comprised of easily available Macintosh workstations with entry-level and sophisticated production software, the lab has consultants and staff that provide one-on-one instruction. Walk-ins are also welcome. Focused on the convergence of media and technology, the Lab assists in digital imaging, audiovisual production, post-production, physical interactive, 2D/3D animation, mobile technologies, as well as visualization and delivery of media content. The DML circulates a small collection of entry-level and sophisticated production equipment to support curricular activities.

Digitization and Publishing Services, located in the Albert and Shirley Small Special Collections Library, provides digitization services of primary and secondary materials from the University of Virginia Library's special collections.

From cover image:
Detail from Cornelius Wyntz's atlas Descriptionis Phlemaicae augmentum sive Occidentis notitia ... (Louvain, 1597) from the exhibition "On the Map: The Seymour I. Schwartz Collection of North American Maps, 1500-1800." Exhibits and other collections in the Harrison Institute/Special Collections Library are open to faculty teaching use.

From page 29:
A shelf of books in Alderman Library.

Image from Johanna Drucker's Nova Reperta, part of the faculty project Artists' Books Online (www.artistsbooksonline.org), created in collaboration with the Scholars' Lab.

A letter from Thomas Jefferson to Peter S. Dupont, December 1820, part of the Albert H. Small Declaration of Independence Collection.

Associate professor David Germano and Director of Digital Research and Scholarship Bethany Nowviskie work on the Tibetan and Himalayan Digital Archive in the Scholars' Lab.

The largest of its kind in a research library, the new "Crate" scanner in the Albert and Shirley Small Special Collections Library captures maps as large as four by eight feet and even scans 3-D items.

Cover of "Chariot Race" (1894) by E.T. Paoli, one of the 2,201 copies of digitized sheet music to be available online fall 2008 for faculty and student use.
<table>
<thead>
<tr>
<th>Yale Department/Program</th>
<th>Library Liaison</th>
</tr>
</thead>
<tbody>
<tr>
<td>Allergy and Clinical Immunology</td>
<td><a href="mailto:Mark.Gentry@yale.edu">Mark.Gentry@yale.edu</a></td>
</tr>
<tr>
<td>Alumni Affairs</td>
<td><a href="mailto:Toby.Appel@yale.edu">Toby.Appel@yale.edu</a></td>
</tr>
<tr>
<td>Anesthesiology</td>
<td><a href="mailto:Denise.Heney@yale.edu">Denise.Heney@yale.edu</a></td>
</tr>
<tr>
<td>Boyer Center for Molecular Medicine</td>
<td><a href="mailto:Judy.Spak@yale.edu">Judy.Spak@yale.edu</a></td>
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<td>Cancer Center</td>
<td><a href="mailto:Denise.Heney@yale.edu">Denise.Heney@yale.edu</a></td>
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<td><a href="mailto:Judy.Spak@yale.edu">Judy.Spak@yale.edu</a></td>
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<tr>
<td>Center for Interdisciplinary Research on AIDS (CIRA)</td>
<td><a href="mailto:Matthew.Wilcox@yale.edu">Matthew.Wilcox@yale.edu</a></td>
</tr>
<tr>
<td>Center for Medical Informatics</td>
<td><a href="mailto:Hongbin.Liu@yale.edu">Hongbin.Liu@yale.edu</a></td>
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<tr>
<td>Child Study Center</td>
<td><a href="mailto:Jan.Glover@yale.edu">Jan.Glover@yale.edu</a></td>
</tr>
<tr>
<td>Clinical Scholars Program</td>
<td><a href="mailto:Jan.Glover@yale.edu">Jan.Glover@yale.edu</a></td>
</tr>
<tr>
<td>Combined Program in the Biological and Biomedical Sciences (BBS)</td>
<td><a href="mailto:Judy.Spak@yale.edu">Judy.Spak@yale.edu</a></td>
</tr>
<tr>
<td>Comparative Medicine</td>
<td><a href="mailto:Matthew.Wilcox@yale.edu">Matthew.Wilcox@yale.edu</a></td>
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<tr>
<td>Deans and Administrations, YSM</td>
<td><a href="mailto:Charles.Greenberg@yale.edu">Charles.Greenberg@yale.edu</a></td>
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<tr>
<td>Dentistry</td>
<td><a href="mailto:Jan.Glover@yale.edu">Jan.Glover@yale.edu</a></td>
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<td>Dermatology</td>
<td><a href="mailto:Lynn.Sette@yale.edu">Lynn.Sette@yale.edu</a></td>
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<td><a href="mailto:Holly.Nardin@yale.edu">Holly.Nardin@yale.edu</a></td>
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